

RESOLUTION NO. 31-24

BRICK TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

March 27, 2024

A Resolution Approving and Authorizing the Award of a Contract to Revize, LLC to Provide Design and Annual Support Services for a New External Authority Website and Employee Intranet Site in the Amount of \$18,205.00; Funded from Operating Account 01-502-8202

WHEREAS, the Brick Township Municipal Utilities Authority (hereinafter referred to as the “Authority”) maintains a public facing external website and an internal employee intranet site; and

WHEREAS, the Authority wishes to update both websites to improve and enhance their features including but not limited to, providing a more user-friendly and informative content for customers and employees; and

WHEREAS, the Authority obtained three quotes from web design vendors; and

WHEREAS, Revize, LLC provided the lowest price quote of \$18,205.00 which includes \$14,305.00 for the design services and a first year annual support fee of \$3,900.00; and

WHEREAS, the annual recurring support fee will be locked in at the first year price for the first five years under a 5-year support agreement; and

WHEREAS, the Authority’s Director of Compliance and Technology, Gary Vaccaro, has reviewed the submitted bid and is recommending the award of this Contract to Revize, LLC, the lowest bidder in the amount of \$18,205.00; and

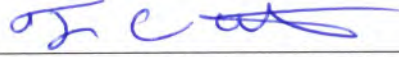
WHEREAS, the Authority’s Chief Financial Officer, John Clifford, has advised the Authority that sufficient funds for the payment of \$18,205.00 exist within the Authority’s existing budget under Operating Account Number 01-502-8202.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE BRICK TOWNSHIP MUNICIPAL UTILITIES AUTHORITY as follows:

1. The Authority hereby authorizes the award of a contract to Revize, LLC to provide web design and first year annual support in the amount of \$18,205.00.
2. The Authority authorizes and directs the Chairman and Secretary to execute any and all necessary documents in order to implement the intent of this Resolution subsequent to the execution of same by Revize, LLC.
3. Said amount of \$18,205 shall be funded from Operating Account Number 01-502-8202 for the payment of the obligation provided for herein; and
4. A copy of this Resolution shall be forwarded by the Administrative Secretary of the Authority to the following:
 - A. Paul Mummolo, Chair
 - B. Thomas C. Curtis, Secretary
 - C. Chris A. Theodos, P.E., P.P., C.M.E., C.P.W.M., C.F.M., Executive Director
 - D. Gary Vaccaro, Director of Compliance and Technology
 - E. John Clifford, CPM, CMFO
 - F. Nicholas C. Montenegro, Esquire
 - G. Revize, LLC.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Brick Township Municipal Utilities Authority, County of Ocean, State of New Jersey, held on Wednesday, March 27, 2024 a quorum being present and voting in the majority



Thomas C. Curtis, Authority Secretary

CFO Certification of Funds

I certify that sufficient funds exist within the Authority's Capital Project Number 01-502-8202 to fund the action authorized herein.



John Clifford, CMFO