

**RESOLUTION NO. 71-17**

**THE BRICK TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

August 31, 2017

**A Resolution for the Award of a Fair and Open Agreement with Maser Consulting PA in a Not-To-Exceed Cost of the Work Basis Amount of \$29,220.00 for Professional Engineering Consulting Services for the Feasibility Study, Design and Reimbursable Expenses for the Roof Hatch System at the Raw Water Pump Station for the Removal of the Reservoir Pumps; Capital Project No. 917001**

**WHEREAS**, The Brick Township Municipal Utilities Authority (“Brick Utilities”) has determined that the roofs at the Finished Water Pump Station, the Generator Building, the Pre-Treatment Building and the Raw Water Pump Station are over 20 years old and require replacement; and

**WHEREAS**, the Brick Utilities’ Board of Commissioners authorized the internal design and bidding for the aforementioned roof replacements at the July 27, 2017 Public Meeting; and

**WHEREAS**, Brick Utilities has determined that a roof hatch system for the removal of the two reservoir pumps at the Raw Water Pump Station should be considered in conjunction with the roof replacement project; and

**WHEREAS**, the roof hatch system requires a structural, heating, ventilating and electrical modifications feasibility evaluation and design from Brick Utilities’ consulting engineer, Maser Consulting, PA (“Maser”); and

**WHEREAS**, Brick Utilities issued a Request for Proposal (RFP) dated August 1, 2017 to provide a feasibility study and, if warranted, the design for the roof hatch system; and

**WHEREAS**, Maser submitted a proposal on August 15, 2017 and an updated proposal on August 17, 2017; and

**WHEREAS**, the Not-to-Exceed Tasks on a Cost of the Work Basis as stipulated in the Maser proposal dated August 17, 2017 are as follows:

- Phase 1.0 – Feasibility Study for \$9,165.00
- Phase 2.0 – Design for \$16,555.00
- Phase 3.0 – Reimbursable Expenses for \$3,500.00

and;

**WHEREAS**, the Authority’s legal counsel has advised that once appointed, via a fair and open process for a specific term, the consulting engineer and alternate consulting engineers may be tasked additional items during the term of their contract; and

**WHEREAS**, Brick Utilities has previously appointed Maser via a fair and open process as a consulting engineer; and

**WHEREAS**, the award of this consulting agreement is a professional contract and therefore exempt from the formal bidding requirements set forth in the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Brick Utilities’ Director of Engineering and Operations, Stephen T. Specht, P.E., has reviewed the proposals and has determined that Maser meets the scope and scheduling of the RFP and is recommending the award of professional contract to Maser; and

**WHEREAS**, Brick Utilities’ Chief Financial Officer, John Clifford, has advised Brick Utilities that sufficient funds for the payment of \$29,220.00 do exist for Capital Project No. 917001; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF BRICK UTILITIES** as follows:

1. Based upon the proposals submitted, a contract to provide services listed above in the not to exceed amount of \$29,220.00 is awarded to Maser Consulting PA, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701; and
2. Brick Utilities’ Chairman and Secretary are hereby authorized to execute an Agreement for these services subsequent to the execution of said Agreement by Maser Consulting PA; and
3. Said amount of \$29,220.00 shall be funded from Project No. 917001 for the payment of the obligation provided for herein; and
4. A certified copy of this resolution shall be forwarded by the Administrative Secretary of the Authority to the following:
  - A. Gregory M. Flynn, Chairman
  - B. Thomas Curtis, Secretary
  - C. Chris Theodos, P.E., Executive Director
  - D. Stephen T. Specht, P.E., Director of Engineering/Operations
  - E. John Clifford, C.F.O.
  - F. Nicholas C. Montenegro, Esquire

**CERTIFICATION**

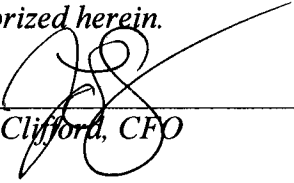
I certify that the foregoing Resolution was duly adopted by the Brick Township Municipal Utilities Authority at a meeting held on the 31<sup>st</sup> day of August, 2017, a quorum being present and voting in the majority.



Thomas Curtis  
Authority Secretary

**CFO Certification of Funds**

*I certify that sufficient funds exist within the Authority's Capital Project No. 917001 to fund the action authorized herein.*



John Clifford, CFO