

Minutes of a PUBLIC MEETING held on November 26, 2024

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on May 9, 2024 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*

3. ROLL CALL

Members Present

Susan Lydecker
Thomas C. Curtis
William Neafsey
Michael Blandina
Erin Wheeler
Paul Mummolo

Absent

Harvey Langer

Also Present

Chris A. Theodos, Executive Director
Stephen T. Specht, Dir. Engineering/Operations
Gary Vaccaro, Dir. Compliance & Technology
Joseph Maggio, Dir. Water Quality
John Clifford, CMFO
Keri DiMatteo, Administrative Supervisor
Nick Montenegro, Esq., MUA General Counsel
Chuck Fallon, MUA Auditor
Jordan Volk, MUA Engineer

4. Adoption of Directors' Reports

Comm. Curtis made a motion to adopt the Directors' Reports. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo

NAYS: None

ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Blandina made a motion to adopt the October 24, 2024 regular meeting minutes. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Mummolo

NAYS: None

ABSTAIN: Curtis, Neafsey

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Curtis read the Bill Resolution dated November 26, 2024 in the total amount of \$3,144,548.38 as follows:

Total Operating Vouchers:	\$	1,073,953.53
Total Capital Vouchers:		835,288.70
Total Payroll:		1,220,170.11
Total Escrow:		15,136.04
Total Bill Resolution:	\$	3,144,548.38

Comm. Blandina made a motion to approve the Bill Resolution. Seconded by Comm. Curtis

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
 NAYS: None
 ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer’s Report balances for the month ending October 31, 2024 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	11,613,076.78
Total General Funds:		12,850,359.61
Total Working Capital Fund:		27,620.51
Total Processing Fund:		4,482,966.99
Total Escrow Fund:		6,348.65
Total Unrestricted Funds:		28,980,372.54

Restricted Funds:

Rate Projection Maintenance Fund:		2,003,750.00
Construction Fund:		117,220.65
Total Bond Funds:		14,153,822.63
Total Other Restricted Funds:		1,703,760.23
Total Restricted Funds		17,978,553.51
Total of All Fund Accounts:		46,958,926.05

Comm. Curtis made a motion to approve the Treasurer’s Report. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
 NAYS: None
 ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required – NONE

9.2 Other Applications

2294 Noel Spear, Ocean Frist Bank, N.A., Preliminary & Final Major Site Plan, Block 672, Lots 1, 3 & 4, 321 Chambers Bridge Road, Final, 3C

Director Specht reviewed the above action with the Board. He explained preliminary approval was granted by the Board October 2022.

Director Specht recommended final approval.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

2355 Bryan Brown, Raising Canes, LLC, Preliminary & Final Major Site Plan, Block 671, Lot 1.01, 1036 Cedar Bridge Ave., Preliminary, 1C

Director Specht reviewed the above action with the Board. He explained that the Authority had comments on their application. They will come back for final approval.

Director Specht recommended preliminary approval.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

9.3 Release of Performance Bonds – NONE

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CONTRACT CLOSE-OUTS – NONE

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Authorization to Purchase a SmartWeight Elite Wheel Balancer System through New Jersey State Contract No. 22-FLEET-01983 from Hunter Engineering Company through Mohawk Lifts for \$12,945.10 to Replace WHBAL2; a 2012 John Bean VPI System III Wheel Balancer; Brick Utilities' Capital Project No. 01-925-001X

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. Authorization to Proceed with Bidding for the Replacement of LOWB7; a 2003 Tow Master OT- 40 Heavy Equipment Trailer

Director Specht reviewed the above action with the Board. He explained that this piece of equipment is used by our Distribution Division.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Chair Mummolo

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

- b. Authorization to Proceed with Bidding for the Replacement of V614; a 2011 Chevrolet Impala with 72,795 miles

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

- c. Annual Request for Qualifications for Professional Consultants 2025/2026

Executive Director Theodos reviewed the above action with the Board. He explained that this is an annual request for qualifications for professional service contracts under a fair and open process. The professional services to be provided to the BTMUA are for General Counsel, Alternate Counsel, Labor Counsel, Bond Counsel, Consulting Engineer, Alternate Engineer, Auditor, Financial Advisor, and Risk Management Consultant.

RFQs will be advertised on December 2, 2024 and opened at 10:00 AM on Friday, January 3, 2025. Contracts for professional services will awarded at the Authority's Reorganization meeting on February 3, 2025.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None

ABSTAIN: None

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

15. OLD BUSINESS - NONE

16. NEW BUSINESS – NONE

17. EXEMPT SESSION – NONE
(Personnel, Contracts & Potential Litigation Only)

18. RESOLUTIONS

72-24 A Resolution Declaring Items of Property Owned by the Authority That Are No Longer Required for the Uses and Purposes of the Authority as Surplus

Director Clifford reviewed the above action with the Board.

Director Clifford recommended approval.

Comm. Neafsey made a motion to approve this action. Seconded by Chair Mummolo

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

73-24 A Resolution Awarding the Contract for the Purchase of One (1) 2024 Ford Expedition XL 4x4 in the Total Amount of \$53,392.00 from Ciocca Ford of Flemington through New Jersey State Contract No. 23-FLEET-41909 Brick Utilities' Capital Project No. 01-725-007X

Director Specht reviewed the above action with the Board. He explained that this will replace a 2011 Chevy Tahoe which has exceeded its useful life.

Director Specht recommended approval.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

19. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF – NONE

20. PUBLIC DISCUSSION – NONE

21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Monday, December 23, 2024 at 6:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 6:11 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Curtis', written in a cursive style.

Thomas Curtis, Authority Secretary

TC/kld