

Minutes of a PUBLIC MEETING held on October 24, 2024

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on May 9, 2024 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*

3. ROLL CALL

Members Present
 Susan Lydecker
 Michael Blandina
 Harvey Langer
 Erin Wheeler
 Paul Mummolo

Absent
 Thomas Curtis
 William Neafsey

Also Present
 Chris A. Theodos, Executive Director
 Alina Ferreira, Engineering Project Manager
 Gary Vaccaro, Dir. Compliance & Technology
 Joseph Maggio, Dir. Water Quality
 John Clifford, CMFO
 Keri DiMatteo, Administrative Supervisor
 Nick Montenegro, Esq., MUA General Counsel
 Chuck Fallon, MUA Auditor
 Jordan Volk, MUA Engineer

Chair Mummolo asked for a motion to appoint Commissioner Lydecker as Acting Secretary for this meeting.

Comm. Wheeler made a motion to approve this action. Seconded by Chair Mummolo

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
 NAYS: None
 ABSTAIN: None

4. Adoption of Directors' Reports

Comm. Lydecker made a motion to adopt the Directors' Reports. Seconded by Chair Mummolo

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
 NAYS: None
 ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Blandina made a motion to adopt the September 26, 2024 regular and exempt meeting minutes. Seconded by Chair Mummolo

AYES: Comm. Langer, Blandina, Mummolo
NAYS: None
ABSTAIN: Lydecker, Wheeler

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Lydecker read the Bill Resolution dated October 24, 2024 in the total amount of \$4,209,129.81 as follows:

Total Operating Vouchers:	\$	2,940,344.55
Total Capital Vouchers:		84,802.66
Total Payroll:		1,183,982.60
Total Escrow:		0
Total Bill Resolution:	\$	4,209,129.81

Comm. Blandina made a motion to approve the Bill Resolution. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer’s Report balances for the month ending September 30, 2024 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	8,468,706.69
Total General Funds:		12,925,359.61
Total Working Capital Fund:		13,200.81
Total Processing Fund:		4,507,131.91
Total Escrow Fund:		6,344.26
Total Unrestricted Funds:		25,920,733.28

Restricted Funds:

Rate Projection Maintenance Fund:		2,003,750.00
Construction Fund:		116,702.16
Total Bond Funds:		14,125,007.82
Total Other Restricted Funds:		1,716,769.50
Total Restricted Funds:		17,962,229.34
Total of All Fund Accounts:		43,882,962.62

Comm. Blandina made a motion to approve the Treasurer's Report. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required – *NONE*

9.2 Other Applications

2318 Albert DelPrete, Del Corp Holdings, LLC Preliminary & Final Major Site Plan, Block 321.02, Lot 19, 345 Drum Point Road, Final, 18C

Director Specht reviewed the above action with the Board. He explained that preliminary approval was granted by the Board on February 27, 2024.

Director Specht recommended final approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

9.3 Release of Performance Bonds – *NONE*

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - *NONE*

11. CONTRACT CLOSE-OUTS

a. A.C. Schultes Inc. for the Redevelopment of Well No. 15A; Capital Project No. 724009X (Final Payment; Reduction of Retainage from 2% to 0%)

Director Specht reviewed the above action with the Board. He explained that A.C. Schultes submitted the appropriate documentation.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Authorization for the Relocation of SCADA Instrumentation Controls at Well 16 in the Amount of \$11,445.35; Vendor – Process Pumping Services, Inc. (PSI) Funded through New Jersey Wastewater Cooperative Pricing System, Contract No. B383-3; Operating Account No. 01-502-8051

Director Vaccaro reviewed the above action with the Board. He explained that SCADA PLC and associated instrumentation for Well 16 is currently located in a 480-volt cabinet at the well. In order to properly troubleshoot the SCADA equipment the power needs to be left on. This creates a serious safety hazard for SCADA personnel working in the cabinet due to the high voltage and arc flash potential. With the power on, personnel working in the cabinet are required to wear appropriate PPE to protect against the electrical hazards. Wearing PPE gear does not allow a technician sufficient mobility to work or program SCADA instrumentation. To effectively eliminate the electrical hazards and to allow SCADA personnel to work on the SCADA instrumentation we plan to contract Process Pumping Services, Inc. (PSI) to relocate all SCADA-related equipment to a 120-volt weather-proof remote cabinet outside of the VFD cabinet.

Director Vaccaro recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. Authorization to Send out Bids for the Replacement of Cart 15; a 2009 Club Car Turf 252 IQ+ Electric Utility Vehicle w/Hard Cab Solar Top

Director Specht reviewed the above action with the Board. He explained that it has been in service for over 15 years.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

15. OLD BUSINESS - NONE

16. NEW BUSINESS – NONE

17. EXEMPT SESSION – NONE
(Personnel, Contracts & Potential Litigation Only)

18. RESOLUTIONS

66-24 A Resolution Adopting the 2023/2024 Annual Audit

Chuck Fallon reviewed the above action with the Board. He thanked the Authority staff for being so cooperative during the audit. He then reviewed required pages of the audit with the Board.

Mr. Fallon recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

67-24 A Resolution Authorizing the Award of a Fair and Open Agreement with Colliers Engineering and Design in a Not-To-Exceed Cost of the Work Basis the Amount of \$449,270.00 for Professional Engineering Consulting Services for the Design, Permitting, Assuring Compliance with the New Jersey Infrastructure Bank Program Requirements, Bidding and Award, Construction Administration/Management and Full-Time Inspection of the Construction of a Parallel Force Main at the Lanes Mill Wastewater Pump Station; Capital Project No. 823004X and the Evaluation of the Existing Force Main at Laurel Brook Wastewater Pump Station; Capital Project No. 824005X

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

68-24 A Resolution Authorizing Final Quantities Change Order No. 1 with A.C. Schultes, Inc. for the Redevelopment of Well No. 15A for a Contract Decrease of \$252,250.60; Brick Utilities' Capital Project No. 724009X

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

69-24 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan

Director Clifford reviewed the above action with the Board. He explained that each member of the Board received a copy of the Cash Management Plan, which details how we are allowed to invest, what funds we do invest as well as a list of authorized depositories. This resolution is required once a year and he recommends approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

70-24 A Resolution Amending Resolution No. 63-24 for the Award of a Contract for the Purchase of a Peerless Pump, Column Pipe, Pump Head, and Supplemental Parts to Vendor Municipal Maintenance Co. in the Amount of \$133,830 from Account 01-724-008X

Director Maggio reviewed the above action with the Board. He explained that the amount in resolution 63-24 was incorrect and this new resolution will correct that error.

Director Maggio recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Lydecker, Langer, Wheeler, Blandina, Mummolo
NAYS: None
ABSTAIN: None

71-24 A Resolution Authorizing Award of a Contract for the Purchase of a Check Valve to Vendor Municipal Maintenance Co. in the Amount of \$17,830 from Account 01-725-013X

Director Maggio reviewed the above action with the Board. He explained that this check valve is over 30 years old and has exceeded its useful life.

Director Maggio recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Langer

AYES: Comm. Langer, Curtis, Neafsey, Blandina, Mummolo
NAYS: None
ABSTAIN: None

19. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF – NONE

20. PUBLIC DISCUSSION – NONE

21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Tuesday, November 26, 2024 at 6:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 6:16 p.m.

Respectfully submitted,



Thomas Curtis, Authority Secretary

TC/kld