

Minutes of a PUBLIC MEETING held on January 25, 2024

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2023 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*

3. ROLL CALL

Members Present

Thomas Curtis
 Michael Blandina
 Harvey Langer
 Erin Wheeler
 Susan Lydecker

Absent

Paul Mummolo

Also Present

Chris A. Theodos, Executive Director
 Stephen T. Specht, Dir. Engineering/Operations
 Gary Vaccaro, Dir. Compliance & Technology
 Joseph Maggio, Dir. Water Quality
 John Clifford, CMFO
 Keri DiMatteo, Administrative Supervisor
 Nick Montenegro, Esq., MUA General Counsel
 Chuck Fallon, MUA Auditor
 Jordan Volk, MUA Engineer

4. Adoption of Directors' Reports

Comm. Lydecker made a motion to adopt the Directors' Reports. Seconded by Comm. Neafsey

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis

NAYS: None

ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Blandina made a motion to adopt the December 21, 2023 regular meeting minutes. Seconded by Comm. Lydecker

AYES: Comm. Langer, Blandina, Neafsey, Curtis

NAYS: None

ABSTAIN: Langer

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Blandina read the Bill Resolution dated January 25, 2024 in the total amount of \$2,274,027.91 as follows:

Total Operating Vouchers:	\$	823,810.13
Total Capital Vouchers:		44,236.59
Total Payroll:		1,383,731.71
Escrow:		22,249.48
Total Bill Resolution:	\$	2,274,027.91

Comm. Lydecker made a motion to approve the Bill Resolution. Seconded by Comm. Neafsey

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
 NAYS: None
 ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer's Report balances for the month ending December 31, 2023 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	21,021,542.23
Total General Funds:		8,849,205.26
Total Working Capital Fund:		13,953.21
Total Processing Fund:		4,963,213.17
Total Escrow Fund:		6,203.62
Total Unrestricted Funds:		34,854,117.49

Restricted Funds:

Rate Projection Maintenance Fund:		2,003,750.00
Construction Fund:		114,808.36
Total Bond Funds:		4,830,594.05
Total Other Restricted Funds:		1,735,723.19
Total Restricted Funds:		8,684,875.60
Total of All Fund Accounts:		43,538,993.09

Comm. Blandina made a motion to approve the Treasurer's Report. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
 NAYS: None
 ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required – NONE

9.2 Other Applications – *NONE*

9.3 Release of Performance Bonds

2279 Mr. Peter Kania, PKN Development, LLC, Minor Subdivision for Block 646, Lot 31, 416 Vannotte Place, Release of Performance Bond, 2R

Director Specht reviewed the above action with the Board. He recommended approval since they have met all of the requirements of the Authority and allow them to go on their two-year maintenance bond.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
NAYS: None
ABSTAIN: None

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - *NONE*

11. CONTRACT CLOSE-OUTS – *NONE*

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Authorization to Purchase a SCAG Trailer Mounted Tow Behind Debris Loader Model TLB25-37CH through the Sourcewell Cooperative from Richard’s Sales and Rentals for \$12,679.68 to Replace Leaf Vacuum LV-1, a 1998 Billy Goat Debris Loader; Brick Utilities’ Capital Project No. 01-924-003X

Director Specht reviewed the above action with the Board. He explained that the list price on this loader is approximately \$16,000.00.

Director Specht recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
NAYS: None
ABSTAIN: None

13. AUTHORIZATION TO SEND OUT BIDS, RFQ’S & RFP’S – *NONE*

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
NAYS: None
ABSTAIN: None

15. OLD BUSINESS - *NONE*

16. NEW BUSINESS – NONE

17. EXEMPT SESSION – NONE
(Personnel, Contracts & Potential Litigation Only)

18. RESOLUTIONS

01-24 A Resolution for Approval of 2024-2025 Authority Budget

Director Clifford reviewed the above action with the Board. He explained that we did see an increase in some areas that were beyond our control; WTP chemicals and GAC media replacement. We also saw an increase in the cost of health benefits. The Directors did a very good drive of holding the line on any discretionary spending at the Authority.

Director Clifford recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis

NAYS: None

ABSTAIN: None

02-24 A Resolution for Approving and Authorizing Change Order No. 3 for a No Cost Increase 365 Calendar Day Time Extension of the Contract with Core & Main, LP for the Purchase of Meter Equipment and Appurtenances (Phase II); Brick Utilities' Capital Project No. 610006B/New Jersey I-Bank ("NJIB") Project No. S340448-14

Director Specht reviewed the above action with the Board. He explained that the project completion date will now be December 31, 2024.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis

NAYS: None

ABSTAIN: None

03-24 A Resolution Awarding a Contract to Gary Vaccaro, Director of Compliance & Technology for a Five-Year Term Commencing April 1, 2024

Executive Director Theodos reviewed the above action with the Board. He explained the current contract for the Director of Compliance and Technology expires on March 31, 2024. This new contract will commence on April 1, 2024 for a five year term. The terms and conditions are similar to the contracts of all Directors.

Executive Director Theodos recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
NAYS: None
ABSTAIN: None

04-24 A Resolution Amending Resolution No. 02-23 to Increase the Second and Third Year Microsoft Office 365 Annual Subscription From \$28,674.10 per year to \$29,359.10

Director Vaccaro reviewed the above action with the Board. He explained the Authority approved under Resolution 02-23, dated January 26, 2023, the purchase of a three year Microsoft Office 365 subscription at an annual cost of \$28,672.10. The first year payment was made upon adoption. It has since been determined that the Visio license we have does not work with Microsoft Office 365. Visio is a graphic and diagramming software used for flow charts, schematics, organizational charts, and network diagrams. The cost for a five Visio license is an additional \$685.00 per year. The revised annual total cost for years two and three is \$29,359.10.

Director Vaccaro recommended approval.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
NAYS: None
ABSTAIN: None

05-24 A Resolution for Approving and Authorizing the Award of a Contract to A.C. Schultes Inc. in the amount of \$612,220.00 for the Redevelopment of Well No. 15A; Brick Utilities' Contract No. 724009X

Director Specht reviewed the above action with the Board. He explained that two bids were received on January 18, 2024. The other bidder, Unitech, was approximately \$1.7 million.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Langer, Curtis
NAYS: None
ABSTAIN: None

19. PUBLIC DISCUSSION

Mr. & Mrs. John McConaghie from 125 Valencia Drive, are looking for an update from the Authority, regarding an ongoing outstanding insurance claim with Underground Utilities Corporation (UUC), the contractor that worked on the sewer main replacement project in their area.

Mr. Montenegro advised them that he spoke to Mr. Osorio this week and asked him what the status

was on the claims. Mr. Osorio replied that they are about to conclude their review and contact the residents either the end of this week or next week, with regard to their claims. They are going to pay the claims, except those in which there is a dispute as to what was preexisting.

Mr. McConaghie advised the Board that their CNA specialist had been replaced. They were asked for all of the documents be sent to her again, which they did. CNA advised them that they would hear from Mr. Osorio in a month. He also stated that, it is his understanding, 24 Cadiz Drive had damage and was paid.

Mr. Montenegro stated that UUC is knowledgeable of their responsibility and the MUA's position.

20. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF – NONE

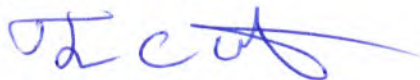
21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be an Annual Reorganization Meeting on Thursday, February 1, 2024 at 9:30 a.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:26p.m.

Respectfully submitted,



Thomas C. Curtis, Authority Secretary

TC/kld