

Minutes of a PUBLIC MEETING held on December 21, 2023

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2023 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*

3. ROLL CALL

Members Present

Susan Lydecker
 Michael Blandina
 William Neafsey
 Paul Mummolo
 Erin Wheeler
 Thomas Curtis

Also Present

Chris A. Theodos, Executive Director
 Stephen T. Specht, Dir. Engineering/Operations
 Joseph Maggio, Dir. Water Quality
 John L. Clifford, CFO
 Keri DiMatteo, Sr. Executive Admin. Assistant
 Nick Montenegro, Esq., MUA General Counsel
 Chuck Fallon, MUA Auditor
 Jordan Volk, MUA Engineer

Absent

Harvey Langer
 Gary Vaccaro, Dir. Compliance & Technology

4. Adoption of Directors' Reports

Comm. Mummolo made a motion to adopt the Directors' Reports. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
 NAYS: None
 ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Blandina made a motion to adopt the November 30, 2023 regular and exempt meeting minutes. Seconded by Comm. Mummolo

AYES: Comm. Blandina, Neafsey, Mummolo, Curtis
 NAYS: None
 ABSTAIN: Lydecker

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Blandina read the Bill Resolution dated December 21, 2023 in the total amount of \$3,960,405.70 as follows:

Total Operating Vouchers:	\$	2,293,919.33
Total Capital Vouchers:		69,534.96
Total Payroll:		1,580,305.87
Escrow:		16,645.54
Total Bill Resolution:	\$	3,960,405.70

Comm. Neafsey made a motion to approve the Bill Resolution. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer's Report balances for the month ending November 30, 2023 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	22,916,858.78
Total General Funds:		8,909,167.57
Total Working Capital Fund:		12,956.60
Total Processing Fund:		4,974,396.48
Total Escrow Fund:		6,189.06
Total Unrestricted Funds:		36,819,568.49

Restricted Funds:

Rate Projection Maintenance Fund:		2,003,750.00
Construction Fund:		114,298.93
Total Bond Funds:		8,839,055.93
Total Other Restricted Funds:		1,750,693.54
Total Restricted Funds		12,707,798.40
Total of All Fund Accounts:		49,527,366.89

Comm. Mummolo made a motion to approve the Treasurer's Report. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required – *NONE*

9.2 Other Applications – *NONE*

9.3 Release of Performance Bonds

2295 Mr. Joseph & Ms. Louise Gass, Preliminary Major Subdivision, Block 322, Lot 29.01, Cherry Quay Rd., Release of Performance Bond, 6R

Director Specht reviewed the above action with the Board. He recommended approval since they have met all of the requirements of the Authority and allow them to go on their two-year maintenance bond.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis

NAYS: None

ABSTAIN: None

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - *NONE*

11. CONTRACT CLOSE-OUTS – *NONE*

12. AUTHORIZATION TO EXPEND APPROVED FUNDS – *NONE*

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

a. Water Treatment Chemicals for Fiscal Year 2024/2025

Director Clifford reviewed the above action with the Board. He explained that we are looking to have the bid opening on January 24, 2024. We are going to get pricing for three, six and 12 months.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis

NAYS: None

ABSTAIN: None

b. Road Patch Materials for Fiscal Year 2024/2025

Director Clifford reviewed the above action with the Board. He explained that we are looking to have the bid opening in February 2024.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis

NAYS: None

ABSTAIN: None

c. Pipe and Appurtenances for Fiscal Year 2024/2025

Director Clifford reviewed the above action with the Board. He explained that we are looking to have the bid opening on February 21, 2024.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

15. OLD BUSINESS - NONE

16. NEW BUSINESS – NONE

17. RESOLUTIONS

73-23 A Resolution Awarding the Contract for the Supply of Five (5) 2023 Model or Newer to Ford Transit 150 Low Roof Cargo Vans to Morelli Hoskins Ford, Inc. Doing Business as Brian Hoskins Ford in the Purchase Amount of \$233,850.00 Brick Utilities Capitol Project No. 01-724-010X and 01-824-005X

Director Clifford reviewed the above action with the Board. He explained these will be purchased through state contract.

Director Clifford recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

82-23 A Resolution Authorizing the Annual Renewal of ESRI ArcGIS Software Maintenance Support Contract in the Amount of \$24,080.00 Funded from Operating Account 01-502-8202

Director Clifford reviewed the above action with the Board. He explained this renewal provides software licensing support, including upgrades, updates, and technical support for all of our GIS software,

both desktop and server based, as well as our ArcGIS online services. The renewal cost is the same as last year. Per the shared service agreement with Brick Township, \$5,500.00 of licensing cost is shared with the Township. Total cost to the Authority is \$18,580.00.

Director Clifford recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

83-23 A Resolution Authorizing the Annual Renewal of Edmunds GovTech 2024 Software Maintenance Support Contract in the Amount of \$25,440.00 Funded from Operating Account 01-502-8202

Director Clifford reviewed the above action with the Board. He explained that this renewal provides software licensing support, including upgrades, updates, and technical support for Edmunds GovTech Software. This software is utilized by Finance, Customer Accounts, Meters and Human Resources for purchasing, billing, inventory control, work orders, payroll and other finance-related activities. The renewal cost is approximately two percent higher than last year due to Edmunds support increases.

Director Clifford recommended approval.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

84-23 A Resolution Adopting the 2022 Annual Consulting Engineer's Report

Director Specht reviewed the above action with the Board. He explained that as per our bonding requirements for the Authority, our consulting engineer, Colliers Engineering and Design, has completed the 2022 Annual Consulting Engineer's Report. He then turned it over to Jordan Volk, MUA Engineer. Mr. Volk thanked the Directors for their help and cooperation with the information for the report. In summary, the Authority is operating very well from a financial, water quality, distribution system, veweworks and hydraulic modeling software perspective. The Authority is a very proactive Authority in the way they operate compared to some other utilities. Our recommendation is for the Authority to continue working proactively as they have been doing.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis
NAYS: None
ABSTAIN: None

18. PUBLIC DISCUSSION

Mr. & Mrs. John McConaghie from 125 Valencia Drive, are looking for an update from the Authority, regarding an ongoing outstanding insurance claim with Underground Utilities Corporation (UUC), the contractor that worked on the sewer main replacement project in their area.

Mr. Montenegro advised Mr. & Mrs. McConaghie that he called Mr. Osorio last week and spoke to him. Mr. Osorio advised they were still doing their review.

Mr. Montenegro stated that we have not released Underground Utilities' performance bond.

Chair Curtis stated that he understands Mr. McConaghie's frustrations and explained that the Authority is also waiting for these issues to be taken care of.

19. EXEMPT SESSION – NONE
(Personnel, Contracts & Potential Litigation Only)

20. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

The Board wished a Merry Christmas and Happy New Year to all.

The Board thanked Mr. Volk for his report.

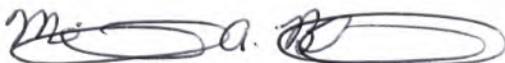
21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Thursday, January 25, 2024 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:20 p.m.

Respectfully submitted,



Michael Blandina, Authority Secretary

MB/kld