

**Minutes of a PUBLIC MEETING held on May 23, 2023**

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. OPENING STATEMENT**

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2023 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*"

**3. ROLL CALL**

Members Present

Susan Lydecker  
Michael Blandina  
Paul Mummolo  
Harvey Langer  
Thomas C. Curtis

Also Present

Stephen T. Specht, Dir. Engineering/Operations  
Gary Vaccaro, Dir. Compliance & Technology  
Joseph Maggio, Dir. Water Quality  
Keri DiMatteo, Sr. Executive Admin. Assistant  
Sue Brasefield, MUA Engineer  
Nick Montenegro, Esq., MUA General Counsel  
Chuck Fallon, MUA Auditor

Absent

Erin Wheeler  
Chris A. Theodos, Executive Director  
John Clifford, CFO

**4. Adoption of Directors' Reports**

Comm. Mummolo made a motion to adopt the Directors' Reports. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

**5. APPROVAL OF MINUTES**

Comm. Mummolo made a motion to adopt the April 27, 2023 regular and exempt meeting minutes. Seconded by Comm. Lydecker

AYES: Comm. Langer, Mummolo, Curtis  
NAYS: None

ABSTAIN: Lydecker, Blandina, Neafsey

**6. CORRESPONDENCE – NONE**

**7. BILL RESOLUTION**

Comm. Blandina read the Bill Resolution dated May 23, 2023 in the total amount of \$2,232,207.25 as follows:

|                           |    |              |
|---------------------------|----|--------------|
| Total Operating Vouchers: | \$ | 520,765.72   |
| Total Capital Vouchers:   |    | 491,639.11   |
| Total Payroll:            |    | 1,202,553.49 |
| Escrow:                   |    | 17,248.93    |
| Total Bill Resolution:    | \$ | 2,232,207.25 |

Comm. Lydecker made a motion to approve the Bill Resolution. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
 NAYS: None  
 ABSTAIN: None

**8. TREASURER'S REPORT**

Comm. Lydecker read the Treasurer’s Report balances for the month ending April 30, 2023 as follows:

**Unrestricted Funds:**

|                             |    |               |
|-----------------------------|----|---------------|
| Total Revenue Funds:        | \$ | 12,217,565.32 |
| Total General Funds:        |    | 11,583,955.58 |
| Total Working Capital Fund: |    | 10,206.51     |
| Total Processing Fund:      |    | 3,774,192.90  |
| Total Unrestricted Funds:   |    | 27,585,920.31 |

**Restricted Funds:**

|                                   |  |               |
|-----------------------------------|--|---------------|
| Rate Projection Maintenance Fund: |  | 2,003,750.00  |
| Construction Fund:                |  | 239,943.27    |
| Total Bond Funds:                 |  | 9,680,322.81  |
| Total Other Restricted Funds:     |  | 1,755,726.03  |
| Total Restricted Funds            |  | 13,679,742.11 |
| Total of All Fund Accounts:       |  | 41,265,662.42 |

Comm. Mummolo made a motion to approve the Treasurer’s Report. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
 NAYS: None  
 ABSTAIN: None



## 9. DEVELOPER APPLICATIONS

### 9.1 Preliminary Application - No Further Action Required

2328 Randel Holt, Minor Subdivision, Block 319, Lot 24, 461 Drum Point Rd., Preliminary – NFA – 1R

Director Specht reviewed the above action with the Board. He explained that water and sewer utilities are available.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

2331 Maria Zefferino, Minor Subdivision, Block 324.36, Lot 15, 118 Royal Dr., Preliminary – NFA – 1R

Director Specht reviewed the above action with the Board. He explained that this is for a two-lot subdivision. Water and sewer utilities are available.

Director Specht recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

### 9.2 Other Applications

2332 Angelo Stallone, Cal Seb Properties LLC, Minor Site Plan, Block 640, Lot 38, 638 Mantoloking Rd., Final – 1R

Director Specht reviewed the above action with the Board. He explained that preliminary approval was granted by the Board on March 30, 2023. The applicant has met all of our requirements.

Director Specht recommended final approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

Director Specht reviewed the above action with the Board. He explained that the applicant is looking to extend an 8” water main onto the property for future development.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

9.3 Release of Performance Bonds - NONE

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CONTRACT CLOSE-OUTS - NONE

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Authorization to Purchase Forty (40) Bolted Manhole Covers and Frames from Brent Material Company for \$15,952.80; Brick Utilities’ Capital Project No. 818002A

Director Specht reviewed the above action. He explained that this purchase is anticipation of the Princeton Avenue road reconstruction project by the County where we will provide new manhole frames and covers. Brent Material Company was the lowest bidder.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

- b. Authorization to Remove, Service, and Reinstall the Motor for Raw Water Pump #3 – Vendor Longo – Cost \$17,430 - Account 01-724-004X

Director Maggio reviewed the above action. He explained that this was planned maintenance for fiscal year 2023/2024.

Director Maggio recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo



AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

c. Authorization to Replace a Flygt Decant Pump – Vendor Xylem – Cost \$12,382.49 – Account 01-724-003X

Director Maggio reviewed the above action. He explained that this was planned maintenance for fiscal year 2023/2024. The pump has reached the end of its useful life but is still operational. It will be kept in storage in the event of an emergency.

Director Maggio recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Neafsey

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

**13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S – NONE**

**14. ADOPTION OF PERSONNEL ACTIONS**

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

**15. OLD BUSINESS - NONE**

**16. NEW BUSINESS – NONE**

**17. RESOLUTIONS**

39-23      A Resolution Authorizing Final Quantities Change Order No. 1 – Change Order No. 2 with JVS Industrial and Commercial Contractors for the Water Main Replacement for the Lagoon Crossing between East Granada Drive and Cartagena Drive for a Decrease in the Contract Amount by \$124,810.62; Brick Utilities' Capital Project No. 717002

Director Specht reviewed the above action.

Director Specht recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Chair Curtis

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis

NAYS: None  
ABSTAIN: None

40-23                    A Resolution Authorizing Change Order No. 3 with Unitemp Inc. for the Energy Savings Improvement Plan – HVAC Improvements for a Contract Increase of \$110,000.00 and a 171 Calendar Day No Cost Time Extension; Brick Utilities' Capital Project No. 920001

Director Specht reviewed the above action. He explained that the original Honeywell control system was not to be placed under this contract, since there were no measurable reduction in energy use. However, interfacing with the building management system, will give us an upgraded control system which will resolve balancing issues inside the building. There is funding still available underneath the bonding for this project.

Director Specht recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Neafsey

AYES:                Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS:                None  
ABSTAIN:           None

41-23                    A Resolution Declaring Items of Property Owned by the Authority That Are No Longer Required for the Uses and Purposes of the Authority as Surplus

Director Vaccaro reviewed the above action. He explained that this resolution allows us to sell items on the Govdeals auction site.

Director Vaccaro recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES:                Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS:                None  
ABSTAIN:           None

42-23                    A Resolution Recognizing the Winner of Brick Utilities' 2023 Metedeconk River Watershed Mascot & Slogan Contest with the Brick Township Schools

Director Maggio reviewed the above action. He explained that the winning mascot is "*Carson the Crab*" submitted by Joey Blake and the winning slogan is "*Have a heart, do your part, keep the Metedeconk River safe*" submitted by Garret Jager, both winners attend St. Dominic School. The awards will be presented to the winners at their school.

Director Maggio recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina



AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

43-23      A Resolution Authorizing the Purchase of a Thermo-Fischer Ion Chromatograph from Vendor Thermo-Fischer in the Amount of \$38,911.58 Funded From Account 01-724-002X

Director Maggio reviewed the above action. He explained that our current ion chromatograph has been in use for a while and the vendor is no longer supporting parts for the equipment. Director Maggio recommended approval.

Commissioner Mummolo asked what the machine does.

Director Maggio explained this piece of equipment analyzes various water quality parameters.

Commissioner Lydecker asked the life expectancy of the machine.

Director Maggio replied that the vendor will usually support the new equipment for ten years.

Commissioner Mummolo asked if we need to purchase a support contract on this yearly.

Director Maggio explained that this machine will come with a one year warranty but will need a service contract after that.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

44-23      A Resolution Authorizing the Contracting of Services from Allied Construction for the Replacement of a 12" Check Valve and a 16" Butterfly Valve in the Amount of \$32,883 Funded From Account 01-724-003X

Director Maggio reviewed the above action with the Board. He explained that both of these valves are original and we are beginning to see signs of aging. This was planned maintenance for fiscal year 2023/2024.

Director Maggio recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Neafsey, Mummolo, Curtis  
NAYS: None  
ABSTAIN: None

**18. PUBLIC DISCUSSION – NONE**

**19. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF**

Commissioner Blandina wished everyone a great Memorial Day weekend.

**20. EXEMPT SESSION – NONE**  
*(Personnel, Contracts & Potential Litigation Only)*

**21. CLOSING STATEMENT**

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Wednesday, June 28, 2023 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

**22. ADJOURNMENT**

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Blandina', with a long horizontal flourish extending to the right.

Michael Blandina, Authority Secretary

MB/kld