

Minutes of a PUBLIC MEETING held on March 30, 2023

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2023 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Members Present

Susan Lydecker
Michael Blandina
Paul Mummolo
Harvey Langer
Erin Wheeler
Thomas C. Curtis

Also Present

Chris A. Theodos, Executive Director
Stephen T. Specht, Dir. Engineering/Operations
Gary Vaccaro, Dir. Compliance & Technology
Joseph Maggio, Dir. Water Quality – *Absent*
John Clifford, CFO
Keri DiMatteo, Sr. Executive Admin. Assistant
Sue Brasefield, MUA Engineer
Nick Montenegro, Esq., MUA General Counsel
Chuck Fallon, MUA Auditor

4. Adoption of Directors' Reports

Comm. Lydecker made a motion to adopt the Directors' Reports. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Mummolo made a motion to adopt the February 23, 2023 regular meeting minutes.
Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Blandina read the Bill Resolution dated March 30, 2023 in the total amount of \$3,519,143.35 as follows:

Total Operating Vouchers:	\$	2,224,133.39
Total Capital Vouchers:		182,166.60
Total Payroll:		1,112,843.36
Escrow:		0
Total Bill Resolution:	\$	3,519,143.35

Comm. Lydecker made a motion to approve the Bill Resolution. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer's Report balances for the month ending February 28, 2023 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	11,899,520.74
Total General Funds:		11,683,922.72
Total Working Capital Fund:		82,249.66
Total Processing Fund:		1,640,837.86
Total Unrestricted Funds:		25,306,530.98

Restricted Funds:

Rate Projection Maintenance Fund:		2,010,750.90
Construction Fund:		660,953.42
Total Bond Funds:		9,657,057.70
Total Other Restricted Funds:		1,649,005.95
Total Restricted Funds		13,977,767.97
Total of All Fund Accounts:		39,284,298.95

Comm. Mummolo made a motion to approve the Treasurer's Report. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required – NONE

9.2 Other Applications

2272 Larry Friermark, 561 Herbertsville Rd., LLC - Preliminary Plan – Major Subdivision for Riverside Estates, Block 1383, Lot 7.01 - 561 Herbertsville Rd – Final – 14R

Director Specht reviewed the above action with the Board. He explained that preliminary approval was granted by the Board in December 2020.

Director Specht recommended final approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

2305 David Holland, Brightview Senior Living, LLC - Preliminary & Final Major Site Plan for Brightview Senior Living Development, LLC, Block 1171, Lot 2 - 1568 Route 88 – Preliminary – 150R

Director Specht reviewed the above action with the Board. He explained that this is a preliminary application that will need to come back for final approval. The utility expansion includes 1200 linear feet of 12” water main and approximately 750 feet of an 8” sewer main.

Director Specht recommended preliminary approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

2332 Angelo Stallone, Cal-Seb Properties, LLC - Minor Site Plan for Cal-Seb Properties, Block 640, Lot 38 - 638 Mantoloking Rd. – Preliminary – 1R

Director Specht reviewed the above action with the Board. He explained that there is an existing building on Mantoloking Road that will be renovated and they are adding two additional water services.

Director Specht recommended preliminary approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

9.3 Release of Performance Bonds - NONE

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CONTRACT CLOSE-OUTS - NONE

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. Purchase of a Generator Service Contract in the Amount of \$14,210 from Vendor GenServe

Director Vaccaro reviewed the above action. He explained that this is an annual service contract for seven emergency generators. Three of the generators are on the compound and four at various booster stations. The contract includes anywhere from two to four annual preventative maintenance inspections as well as sampling of the fuel. GenServe was the lowest responsible bidder.

Director Vaccaro recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

a. Authorization to Proceed with the Purchase of a New Backhoe as a Replacement for Vehicle No. 309 (V309), a 2010 Case 580SM3 Backhoe

Director Specht reviewed the above action with the Board. He explained that V309 suffered major engine failure and is in need of replacement. V309 was originally in the 2022/2023 capital budget but we pushed it back to 2025/2026 and we require replacement at this time. V306, also a backhoe, was required for replacement in 2023/2024; therefore, we are shifting V309 to replace V306. There is \$150,000.00 budgeted for the purchase.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

15. OLD BUSINESS - NONE

16. NEW BUSINESS - NONE

17. RESOLUTIONS

28-23 A Resolution Awarding Bid for Road Patch Materials

Director Clifford reviewed the above action with the Board. He explained that while some of the pricing increased, he is pleased to let the Board know that we had some new vendors with discounted pricing.

Director Clifford recommended approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

29-23 A Resolution for Award of Bid for Water Treatment Chemicals

Director Clifford reviewed the above action with the Board. He explained that he is pleased to let the Board know that by rebidding this we are saving approximately \$166,000.00. We changed some of our bid specifications this time around to allow for more competition and it worked.

Director Clifford recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

30-23 A Resolution for Award of Bid for Pipe and Appurtenance Materials

Director Clifford reviewed the above action with the Board. He explained that these items are mostly inventory items.

Director Clifford recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

31-23 A Resolution Authorizing 2023 Adopted Budget

Director Clifford reviewed the above action with the Board. He explained that the State came back with no questions or findings.

Director Clifford recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

32-23 A Resolution Authorizing the Purchase of a 2023 or Newer Freightliner 114SD Chassis with the Vactor Jet Vac Equipment through the Sourcewell Cooperative (formerly known as National Joint Powers Alliance) from GranTurk Equipment Co., Inc. for \$496,707.76; Sourcewell Contract #091219-LEG; Brick Utilities Capital Project No. 01-823-006X

Director Specht reviewed the above action with the Board. He explained that in June 2022 the Board authorized staff to proceed with the quoting and bidding phase. Staff demoed approximately four or five different units and based on equipment size and height, it is recommended we proceed with this equipment. We are under the budgeted amount. The existing 2014 Jet Vac truck will be surpluses and sold through Govdeals. The delivery is not anticipated until first quarter of 2024.

Director Specht recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Wheeler, Mummolo, Curtis
NAYS: None
ABSTAIN: None

18. **EXEMPT SESSION** – *NONE*
(Personnel, Contracts & Potential Litigation Only)

Counselor Montenegro read the following into the record: Counselor Montenegro stated: “This is a Resolution to enter into executive session; Whereas, Section 8 of the Open Public Meetings Act, NJSA: 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and; Whereas this public body is of the opinion that such circumstances exist. Now therefore be it resolved by The Brick Township Municipal Utilities Authority as follows: the public shall be excluded from discussion of and

action upon the hereinafter specified subject matter. The general nature of the subject matter to be discussed is litigation or anticipated litigation. It is anticipated at this time that the subject matters will be made public if and when confidentiality no longer exists. Action may be taken this evening. This resolution shall become effective immediately.”

On a motion duly made and seconded the group entered into exempt session at 7:15pm.

On motion duly made and seconded in exempt session the group returned to open session at 7:49 pm.

19. PUBLIC DISCUSSION - NONE

20. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF – NONE

21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Thursday, April 27, 2023 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Michael Blandina, Authority Secretary

MB/kld