

Minutes of a PUBLIC MEETING held on February 23, 2023

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2023 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Members Present

Susan Lydecker
Michael Blandina
Paul Mummolo
Harvey Langer
Erin Wheeler
Thomas C. Curtis

Also Present

Chris A. Theodos, Executive Director
Stephen T. Specht, Dir. Engineering/Operations
Gary Vaccaro, Dir. Compliance & Technology
Joseph Maggio, Dir. Water Quality
John Clifford, CFO
Keri DiMatteo, Sr. Executive Admin. Assistant
Sue Brasefield, MUA Engineer
Nick Montenegro, Esq., MUA General Counsel
Chuck Fallon, MUA Auditor

4. Adoption of Directors' Reports

Comm. Mummolo made a motion to adopt the Directors' Reports. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Blandina made a motion to adopt the January 26, 2023 regular & exempt meeting minutes and February 1, 2023 reorganization meeting minutes. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Blandina read the Bill Resolution dated February 23, 2023 in the total amount of \$1,685,362.54 as follows:

Total Operating Vouchers:	\$	374,547.30
Total Capital Vouchers:		170,502.86
Total Payroll:		1,140,312.38
Escrow:		0
Total Bill Resolution:	\$	1,685,362.54

Comm. Lydecker made a motion to approve the Bill Resolution. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer's Report balances for the month ending January 31, 2023 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	10,271,590.01
Total General Funds:		11,783,922.72
Total Working Capital Fund:		24,993.29
Total Processing Fund:		1,790,835.05
Total Unrestricted Funds:		23,871,341.07

Restricted Funds:

Rate Projection Maintenance Fund:		2,028,937.22
Construction Fund:		679,416.48
Total Bond Funds:		9,842,879.50
Total Other Restricted Funds:		1,651,558.60
Total Restricted Funds		14,202,791.80
Total of All Fund Accounts:		38,074,132.87

Comm. Blandina made a motion to approve the Treasurer's Report. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required

2333 Victor Grant, Air Methods Corporation, Preliminary & Final Site Plan, Block 1170, Lot 18 - 425 Jack Martin Blvd - Preliminary – NFA, 1C

Director Specht reviewed the above action with the Board. He explained that this is for a helipad at the hospital. They will be installing a meter pit for a hose bib.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis

NAYS: None

ABSTAIN: None

9.2 Other Applications - NONE

9.3 Release of Performance Bonds

2259 Robert Merzda, RM Associates, Inc., Minor Subdivision Plan – Lot 10.01, Block 663, 475 East End Avenue, Performance Bond Release, 2R

Director Specht reviewed the above action with the Board. He explained the applicant has met all of the requirements of the Authority.

Director Specht recommended release of the performance bond and allow the developer to go on a two year maintenance bond.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis

NAYS: None

ABSTAIN: None

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CONTRACT CLOSE-OUTS - NONE

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. Purchase of a Microscope for Algae Analysis Vendor Olympus Amount \$10,696.65 - Account 799010X

Director Maggio reviewed the above action with the Board. He explained that we currently use a contractor to do algae analysis of reservoir samples at a cost of over \$13,000.00 a year. That contractor is

planning to retire within the next couple of years. We have a staff member in our source water division that is in training, with our contractor, to take over that analysis. This microscope is the only piece of equipment we will need to fully bring this in-house, upon the contractor's retirement.

Director Maggio recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

15. OLD BUSINESS - NONE

16. NEW BUSINESS - NONE

17. RESOLUTIONS

21-23 A Resolution Authorizing Task Change Order No. 5 for a Reallocation of \$17,000.00 on a Not-To-Exceed Cost of the Work Basis and at No Increase in the Agreement Amount with Suburban Consulting Engineers Inc. for Additional Professional Engineering Consulting Services for the Design for the Water Main and Sewer Main Replacement on Cartagena Drive, Alhama Drive, Cadiz Drive, Valencia Drive and Monterey Drive; Capital Project No. 717001 and for the Water Main Replacement for the Lagoon Crossing between East Granada Drive and Cartagena Drive; Capital Project No. 717002

Director Specht reviewed the above action with the Board. He explained that due to the length of this contract and in order to close it out properly, we are looking to shift \$17,000.00 from inspection to construction.

Director Specht recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

22-23 A Resolution Authorizing Change Order No. 1 for a 74 Calendar Day No Cost Time Extension with JVS Industrial and Commercial Contractors, Inc. for the Water Main Replacement for the Lagoon Crossing between East Granada Drive and Cartagena Drive; Brick Utilities' Capital Project No. 717002

Director Specht reviewed the above action with the Board. He explained that the time extension was required so the contractor could perform the necessary final paving of the cul-de-sac on East Granada Drive after April 1st.

Director Specht recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

23-23 A Resolution Authorizing Change Order No. 2 for a 365 Calendar Day No Cost Time Extension with Core and Main for the Purchase of Meter Equipment and Appurtenances – Phase II; Brick Utilities' Capital Project No. 610006B/NJIB Project No. S340448-14

Director Specht reviewed the above action with the Board. He explained that the revised completion date was December 31, 2022. We are still having issues with getting conductor chips for their meters. We are looking to extend this to December 21, 2023, at no cost increase to the meters.

Director Specht recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis
NAYS: None
ABSTAIN: None

24-23 A Resolution Authorizing the Purchase of Six Replacement Surveillance Cameras for the Reservoir in the Amount of \$21,579.60 from Vendor Open Systems Integrators, Inc. Through State Contract Co-Op #65MCECCPS, Bid #ESCNJ 19/20 Funded from Capital Project No. 01-921-002X

Director Vaccaro reviewed the above action with the Board. He explained that the Authority maintains a security surveillance system consisting of five analog Pelco cameras along the 1.6-mile rim of the Brick Reservoir. The cameras were installed over 20 years ago and have become obsolete and increasingly unreliable. As such, we are planning to upgrade the cameras and replace with six digital cameras to include one emergency spare. The cameras are pan, tilt, zoom surveillance cameras including associated mounting hardware. The camera's will be installed by Buildings/Grounds staff and will be configured by Ben Gabriele, Authority Communication Analyst.

Director Vaccaro recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis

NAYS: None

ABSTAIN: None

25-23 A Resolution Authorizing the Purchase of an Annual Service Contract for Laboratory Equipment in the Amount of \$37,065.60 from Vendor Agilent Technologies Funded from Account 203-8202

Director Maggio reviewed the above action with the Board. He explained that this is annual renewal of our service contract. The renewal increased \$7,000.00 this year (it decreased \$2,000.00 from the year before).

Director Maggio recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis

NAYS: None

ABSTAIN: None

27-23 A Resolution Rejecting all Bids for Water Treatment Chemicals

Director Clifford reviewed the above action with the Board. He explained that we had our annual chemical bid and found the prices to be unacceptable. We are therefore going to make a few changes to possibly open up more competition for pricing. For example, shortening the duration of the bid to three, 6 and 12 months as well as loosen some of the bid specifications.

Director Clifford recommended approval.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Langer, Mummolo, Curtis

NAYS: None

ABSTAIN: None

18. **EXEMPT SESSION** – NONE
(Personnel, Contracts & Potential Litigation Only)

19. **PUBLIC DISCUSSION** - NONE

20. **COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF** – NONE

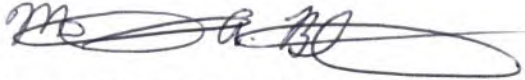
21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Thursday, March 30, 2023 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Blandina", written over a horizontal line.

Michael Blandina, Authority Secretary

MB/kld