

Minutes of a PUBLIC MEETING held on August 24, 2022

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2022 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Members Present

Thomas Curtis
 Paul Mummolo
 William Neafsey
 Erin Wheeler
 Susan Lydecker

Absent

Derrick T. Ambrosino
 Harvey Langer
 Sue Brasfield, MUA Engineer

Also Present

Chris A. Theodos, Executive Director
 Stephen T. Specht, Dir. Engineering/Operations
 Gary Vaccaro, Dir. Compliance & Technology
 Joseph Maggio, Dir. Water Quality
 John Clifford, CFO
 Keri DiMatteo, Sr. Executive Admin. Assistant
 Nick Montenegro, Esq., MUA General Counsel
 Chuck Fallon, MUA Auditor

4. Adoption of Directors' Reports

Comm. Mummolo made a motion to adopt the Directors' Reports. Seconded by Comm. Curtis

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
 NAYS: None
 ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Curtis made a motion to adopt the July 27, 2022 regular and exempt meeting minutes. Seconded by Comm. Mummolo

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
 NAYS: None
 ABSTAIN: None

6. CORRESPONDENCE – NONE

7. BILL RESOLUTION

Comm. Mummolo read the Bill Resolution dated August 24, 2022 in the total amount of \$2,564,842.73 as follows:

Total Operating Vouchers:	\$	524,268.08
Total Capital Vouchers:		629,837.67
Total Payroll:		1,409,027.48
Escrow:		1,709.50
Total Bill Resolution:	\$	2,564,842.73

Comm. Curtis made a motion to approve the Bill Resolution. Seconded by Comm. Neafsey

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker

NAYS: None

ABSTAIN: None

8. TREASURER'S REPORT

Comm. Curtis read the Treasurer's Report balances for the month ending July 31, 2022 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	14,454,630.01
Total General Funds:		7,206,548.91
Total Working Capital Fund:		513,314.04
Total Processing Fund:		457,821.54
Total Unrestricted Funds:		22,632,314.50

Restricted Funds:

Rate Projection Maintenance Fund:		2,001,237.27
Construction Fund:		1,566,291.74
Total Bond Funds:		9,199,769.35
Total Other Restricted Funds:		1,529,992.21
Total Restricted Funds:		14,297,290.57
Total of All Fund Accounts:		36,929,605.07

Comm. Mummolo made a motion to approve the Treasurer's Report. Seconded by Comm. Wheeler

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker

NAYS: None

ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required

2323 Thomas Ciano – Walsh Builders LLC, Minor Subdivision for 85 Fairview Ave, Block 866, Lot 1, 85 Fairview Ave., Preliminary – NFA, 3R

Director Specht reviewed the above action with the Board. He explained that this is a three lot subdivision, water and sewer is available on Fairview Avenue – a 6” water main and 8” sewer main, therefore, only taps are required for this application.

Director Specht recommended approval.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Wheeler

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
NAYS: None
ABSTAIN: None

9.2 Other Applications – NONE

9.3 Release of Performance Bonds – NONE

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CONTRACT CLOSE-OUTS – NONE

12. AUTHORIZATION TO EXPEND APPROVED FUNDS – NONE

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE

14. ADOPTION OF PERSONNEL ACTIONS

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Neafsey

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
NAYS: None
ABSTAIN: None

15. OLD BUSINESS – NONE

16. NEW BUSINESS - NONE

17. RESOLUTIONS

57-22 A Resolution for the Award of a Fair and Open Agreement with CME Associates in a Not-To-Exceed Cost of Work Basis in the Amount of \$299,620.00 for Professional Engineering Services for the Design, Permitting, and Construction of Cohansey Replacement Wells 17, 18, and 19 Project – Capital Project Number 07-720-004X

Director Maggio reviewed the above action with the Board. He explained that this was discussed at prior meetings; we have a number of Cohansey Wells that are difficult to maintain and keep in operation. Therefore, we are looking to replace three of those wells with new ones. The wells that we are looking at for replacement should bring us up to our full-allocated capacity, until other wells are potentially replaced in the future.

Director Maggio recommended approval.

Commissioner Curtis and Director Maggio discussed at length a previous discussion that was had about combining multiple wells and replacing them with one well.

Director Maggio stated that this design proposal is Phase II of this project. CME completed Phase I, which was evaluating how we are suggesting proceeding, and then endorsed it. The ultimate plan is to get the same performance, the same flow, with half as many wells.

Comm. Mummolo made a motion to approve this action. Seconded by Comm. Wheeler

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
NAYS: None
ABSTAIN: None

58-22 A Resolution Authorizing Change Order No. 1 with Underground Utilities Corporation for the Water and Sewer Main Replacement on Cartagena, Alhama, Cadiz, Valencia and Monterey Drives for a Contract Increase of \$54,786.17 and a 309 Calendar Day No Cost Time Extension; Brick Utilities' Capital Project Nos. 717001 and 818003X

Director Specht reviewed the above action with the Board. He explained that this change order is broken into three part: First - Installation of a water sampling station on Cadiz Drive for \$5,965.34 to assist with our water quality concerns in our distribution system and the location of this water main, which is at the end of our system, which we will sample on a regular basis. Second - Replacement of an unlined manhole on Alhama Drive for \$48,820.83. This manhole is an existing manhole constructed in the 70's during a manhole rehabilitation project, approximately 15 years ago; we relined this manhole with a cementitious coating. The coating on these manholes last approximately 20 years - we are approaching that time frame right now. We would like to replace this manhole so when we are done in this area of our system all the manholes, laterals and sewer mains have been replaced with plastic. This manhole will be a lined manhole as we have done with the others in this project. Third - A 300-calendar day no cost time extension. Underground Utilities demobilized through the summer. They will be remobilizing on September 6th. This also includes material delays they had in the beginning of the project.

Director Specht recommended approval.

Commissioner Curtis asked if they have the manhole or did they order it.

Director Specht stated they have the base of the manhole. He believes they will coordinate the rest of it when they get to the water replacement on Alhama Drive.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
NAYS: None
ABSTAIN: None

59-22 A Resolution Authorizing Task Change Order No. 1 for a Reallocation of \$27,189.00 on a Not-To-Exceed Cost of the Work Basis and No Increase in the Agreement Amount with CME Associates for Additional Engineering Consulting Services for the Replacement of Well No. 11; Capital Project No. 718015

Director Specht reviewed the above action with the Board. He explained that in May 2022 the Board granted a 265-calendar day time extension to Unitech as well as an increase in the contract for almost \$500,000.00. This is to provide additional inspection for the additional development that is being provided by Unitech as well as some additional construction administration. This funding will not increase CME's contract amount and will remain at \$297,000.00.

Director Specht recommended approval.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Curtis, Mummolo, Wheeler, Neafsey, Lydecker
NAYS: None
ABSTAIN: None

18. EXEMPT SESSION – NONE
(Personnel, Contracts & Potential Litigation Only)

19. PUBLIC DISCUSSION - NONE

20. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF - NONE

21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Thursday, September 29, 2022 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. **ADJOURNMENT**

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:26 p.m.

Respectfully submitted,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Paul L. Mummolo, Authority Secretary

PLM/kld