

**Minutes of a PUBLIC MEETING held on January 27, 2022**

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. OPENING STATEMENT**

Ms. DiMatteo read the opening statement as follows: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2021 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*"

**3. ROLL CALL**

Members Present

Susan Lydecker  
Paul Mummolo  
Derrick T. Ambrosino  
William Neafsey  
Harvey Langer  
Erin Wheeler  
Thomas C. Curtis

Also Present

Chris A. Theodos, Executive Director  
Stephen T. Specht, Dir. Engineering/Operations  
Gary Vaccaro, Dir. Compliance & Technology  
Joseph Maggio, Dir. Water Quality  
John Clifford, CFO  
Keri DiMatteo, Sr. Executive Admin. Assistant  
Sue Brasfield, MUA Engineer  
Nick Montenegro, Esq., MUA General Counsel  
Chuck Fallon, MUA Auditor

**4. Adoption of Directors' Reports**

Comm. Lydecker made a motion to adopt the Directors' Reports. Seconded by Comm. Neafsey

AYES:            Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS:            None  
ABSTAIN:        None

**5. APPROVAL OF MINUTES**

Comm. Mummolo made a motion to adopt the December 29, 2021 regular and exempt meeting minutes. Seconded by Comm. Lydecker

AYES:            Comm. Lydecker, Mummolo, Ambrosino, Curtis  
NAYS:            None  
ABSTAIN:        Neafsey

**6. CORRESPONDENCE – NONE**

**7. BILL RESOLUTION**

Comm. Mummolo read the Bill Resolution dated January 27, 2022 in the total amount of \$2,308,435.22 as follows:

Total Operating Vouchers:	\$	361,835.65
Total Capital Vouchers:		529,786.42
Total Payroll:		1,411,228.38
Escrow:		5,584.77
Total Bill Resolution:	\$	2,308,435.22

Comm. Neafsey made a motion to approve the Bill Resolution. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, \*Mummolo, Ambrosino, Neafsey, Curtis  
 NAYS: None  
 ABSTAIN: \*Mummolo - *Meridian Occupational Health (page 4 of Bill Resolution)*.

**8. TREASURER'S REPORT**

Comm. Lydecker read the Treasurer's Report balances for the month ending December 31, 2021 as follows:

**Unrestricted Funds:**

Total Revenue Funds:	\$	10,791,265.24
Total General Funds:		8,886,077.79
Total Working Capital Fund:		50,098.37
Total Processing Fund:		3,140,718.09
Total Unrestricted Funds:		22,868,159.49

**Restricted Funds:**

Rate Projection Maintenance Fund:		2,960,842.72
Construction Fund:		2,503,735.70
Total Bond Funds:		9,876,715.21
Total Other Restricted Funds:		1,463,900.49
Total Restricted Funds		16,805,194.12
Total of All Fund Accounts:		39,673,353.61

Comm. Neafsey made a motion to approve the Treasurer's Report. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
 NAYS: None  
 ABSTAIN: None

**9. DEVELOPER APPLICATIONS**

9.1 Preliminary Application - No Further Action Required - NONE

9.2 Other Applications



2249 Mr. Samuel Pica III, Old Silverton Road, LLC – Preliminary & Final Major Site Plan for Anna Michelle Court, Block 549, Lot 7 – 427 Old Silverton Road, Final, 3C+2R, C&R

Director Specht reviewed the above action with the Board. He explained that preliminary approval was granted by the Board in June 2021. The applicant has conformed to all of our requirements in preliminary review.

Director Specht recommended final approval.

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

9.3 Release of Performance Bonds – *NONE*

**10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES** - *NONE*

**11. CONTRACT CLOSE-OUTS** – *NONE*

**12. AUTHORIZATION TO EXPEND APPROVED FUNDS** - *NONE*

**13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

**Consent Items to be voted on simultaneously unless it is requested otherwise:**

- a. Authorization to Solicit Bids for Road Patch Materials for Fiscal Year 2022/2023
- b. Authorization to Solicit Bids for Treatment Chemicals for Fiscal Year 2022/2023

Comm. Ambrosino made a motion to approve these actions. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

**14. ADOPTION OF PERSONNEL ACTIONS**

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

**15. OLD BUSINESS** - *NONE*

**16. NEW BUSINESS** - *NONE*

**16.1 Reservoir Special Use Requests – NONE**

**17. RESOLUTIONS**

01-22 A Resolution for Approval of 2022/2023 Authority Budget Resolution – Water and Sewer

Director Clifford reviewed the above action with the Board. He advised that this resolution is for the operating budget for the upcoming fiscal year. The budget was increased by \$726,000.00 or 2% since last year, primarily due to budgeting higher in anticipated health benefit increases and some other inflationary issues.

Director Clifford asked if the Board had any questions for either himself or Mr. Fallon.

There were no questions.

Director Clifford recommended approval.

Comm. Neafsey made a motion to adopt Resolution No. 01-22. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

03-22 A Resolution Authorizing the First Amendment to Junior Lien Supplemental Resolution No. 8 Adopted on February 28, 2019, Relating to the Authority's Wastewater Pump Station Rehabilitation Project

Director Clifford reviewed the above action with the Board. He explained that this resolution is a requirement of our bond resolution. Anytime we do anything that changes the way that we are indebted, we have to amend our bond resolution. This particular resolution allows us to close out the construction loan phase of our Wastewater Pump Station Rehabilitation project and allow the I-Bank to go out and enter new bonds on our behalf.

Comm. Lydecker made a motion to adopt Resolution No. 03-22. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

04-22 A Resolution Approving and Authorizing the Award of a Contract to ESD Waste2Water, Inc. in the Amount of \$82,907.39 for the Truck Washbay System – Rebid; Capital Project No. 919003X

Director Specht reviewed the above action with the Board. He explained that we received one bid on this project; it is a rebid, well within our budget.

Director Specht recommended approval.



Comm. Neafsey made a motion to adopt Resolution No. 04-22. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

05-22 A Resolution Authorizing the Brick Township Municipal Utilities Authority to Enter into the North Jersey Wastewater Cooperative Pricing System

Director Clifford reviewed the above action with the Board. He explained that this Co-op will allow the Authority to get better access on pricing for pumps, heavy equipment and other items that we use.

Comm. Lydecker made a motion to adopt Resolution No. 05-22. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

06-22 A Resolution Authorizing the Transfer of Certain Funds to Working Capital Account

Director Clifford reviewed the above action with the Board. He explained that anytime we move money out of our general fund, we have to do so by resolution. In this particular case, we are looking to set aside one million dollars, for pay as you go projects, that are paid out of our working capital fund.

Comm. Mummolo made a motion to adopt Resolution No. 06-22. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis  
NAYS: None  
ABSTAIN: None

**18. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

Counselor Montenegro read the following into the record: Counselor Montenegro stated: "This is a Resolution to enter into executive session; Whereas, Section 8 of the Open Public Meetings Act, NJSA: 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and; Whereas this public body is of the opinion that such circumstances exist. Now therefore be it resolved by The Brick Township Municipal Utilities Authority as follows: the public shall be excluded from discussion of and action upon the hereinafter specified subject matter. The general nature of the subject matter to be discussed is personnel. It is anticipated at this time that the subject matters will be made public if and when confidentiality no longer exists. Action may be taken this evening. This resolution shall become effective immediately."

On a motion duly made and seconded the group entered into exempt session at 7:12pm.

On motion duly made and seconded in exempt session the group returned to open session at 8:10 pm.

Mr. Montenegro asked for a motion to adopt Resolution No. 07-22 regarding 53 weeks and amend the Directors contracts accordingly.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Mummolo

AYES: Comm. Lydecker, Mummolo, Ambrosino, Neafsey, Curtis

NAYS: None

ABSTAIN: None

**19. PUBLIC DISCUSSION - NONE**

**20. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF – NONE**

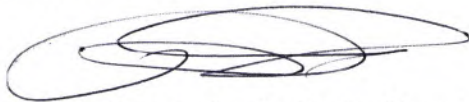
**21. CLOSING STATEMENT**

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be the Annual Reorganization Meeting on Tuesday, February 1, 2022 at 9:30 a.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

**22. ADJOURNMENT**

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Paul L. Mummolo, Authority Secretary

PLM/kld