The Brick Twp. Municipal Utilities Authority
Minutes of a PUBLIC MEETING Held on May 28, 2020

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Following the Salute to the Flag, Ms. DiMatteo read the opening statement as follows *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 5, 2020 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Members Present
*Susan Lydecker
Michael A. Blandina
*Derrick T. Ambrosino
William Neafsey
*Harvey Langer
*Erin Wheeler
Thomas C. Curtis

Also Present
Chris A. Theodos, Executive Director
*Stephen T. Specht, Dir. Engineering/Operations
*Gary Vaccaro, Dir. Compliance & Technology
*Joseph Maggio, Dir. Water Quality
*John Clifford, CFO
Keri DiMatteo, Executive Administrative Assistant
*Sue Brasefield, MUA Engineer
Nick Montenegro, Esq., MUA General Counsel
*Chuck Fallon, MUA Auditor
*Joseph Simonetta, Authority Consultant

* *via teleconference*

4. Adoption of Directors' Reports

Comm. Neafsey made a motion to adopt the Directors' Reports. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Blandina made a motion to adopt the Regular and Exempt Meeting Minutes for April 30, 2020. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

6. CORRESPONDENCE - *NONE*

7. BILL RESOLUTION

Comm. Blandina read the Bill Resolution dated May 28, 2020 in the total amount of $2,719,795.89 as follows:

Total Operating Vouchers:	$	340,816.46
Total Capital Vouchers:		1,206,879.11
Total Payroll:		1,172,100.32
Total Bill Resolution:	$	2,719,795.89

Comm. Lydecker made a motion to approve the Bill Resolution. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

8. TREASURER'S REPORT

Comm. Lydecker read the Treasurer's Report balances for the month ending April 30, 2020 as follows:

Unrestricted Funds:		
Total Revenue Funds:	$	9,364,353.47
Total General Funds:		9,393,430.47
Total Working Capital Fund:		322,737.18
Total Processing Fund:		5,800,604.62
Total Unrestricted Funds:		24,881,125.74
Restricted Funds:		
Rate Projection Maintenance Fund:		2,854,576.08
Construction Fund:		3,726,933.34
Total Bond Funds:		10,251,087.71
Total Other Restricted Funds:		1,481,682.58
Total Restricted Funds		18,314,279.71
Total of All Fund Accounts:		43,195,405.45

Comm. Ambrosino made a motion to approve the Treasurer's Report. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Application - No Further Action Required

2251 Mr. David R. Merritt – Minor Subdivision – Lots 22.02 & 22.03, Block 929 – 729 & 731 Bay Avenue – Preliminary – NFA – 2 Residential

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Neafsey

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2252 Mr. & Mrs. Alan & Nicole Frederickson – Minor Subdivision – 260 Novello Drive & 262 Novello Drive – 260 & 262 Novello Drive – Preliminary – NFA – 2 Residential

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

9.2 Other Applications

2190 Mr. Ronald C. Aulenbach, JSM at Martin Boulevard, Laurelton Plaza – Amended Final Site Plan – Route 88 & Jack Martin Blvd. – Preliminary & Final – 5 Commercial

Director Specht reviewed the above action with the Board. He explained that this application is shifting the location of the water main crossing to Jack Martin Boulevard.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2201 Mr. Pinny Wolhendler, Spruce Equities, LLC – Spruce Estates – Major Subdivision VanZile Road – Final – 8 Residential

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2225 Mr. F. Frank Sadeghi, ARYA Properties, LLC – Osprey Pointe – Major Subdivision "Amending Length of Sanitary Sewer Line" – Hooper Avenue – Final – 24 Residential

Director Specht reviewed the above action with the Board. He explained that the sewer main was shorted by approximately 100 feet which is acceptable to the engineering division.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2229 Mr. Anthony Ferreira, Vilamoura, LLC – Major Site Plan for Vilamoura's Marina, Restaurant, Bar & Banquet Facility – 29 Mantoloking Road – Preliminary – 2 Commercial

Director Specht reviewed the above action with the Board.

Director Specht recommended preliminary approval.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2244 Mr. Armand Keunian, PMG New Jersey, LLC – Major Site Plan for PMG New Jersey, LLC Proposal Restaurant & Expansion of Service Station Building – 1 Lanes Mill Road – Final – 2 Commercial

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Ambrosino made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2253 Mr. Yitzchok Rokowsky, Duquesne Holdings, LLC – Minor Site Plan – Parking Lot Improvements – 635 Duquesne Blvd. – Preliminary – 0 Commercial

Director Specht reviewed the above action with the Board.

Director Specht recommended preliminary approval.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

2235 Mr. James F. Lacey & Ms. Teri J. Lacey – Minor Subdivision of 113 & 117 Elizabeth Avenue – 113 & 117 Elizabeth Avenue – Final – 3 Residential

Director Specht reviewed the above action with the Board.

Director Specht recommended approval.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

9.3 Release of Bonds

2062 Mr. Craig Eilers & Ms. Becky Hook, White Castle Systems, Inc. – Major Site Plan – White Castle Restaurant – 2778 Hooper Avenue

Director Specht reviewed the above action with the Board. He explained that all of the required documentation has been submitted.

Director Specht recommended release of the performance bond and to allow the applicant to go on their two year maintenance bond.

Comm. Blandina made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - *NONE*

11. CONTRACT CLOSE-OUTS – *NONE*

12. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. Purchase of Flocculator Shafts from Vendor BR Welding From Account 720-009 - $15,545.00

Director Maggio reviewed the above action with the Board. He explained that this is for planned maintenance of the flocculator shafts and basin 3 & 4. The shafts are over 25 years old and are ready to be replaced.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

13. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - *NONE*

14. ADOPTION OF PERSONNEL ACTIONS - *NONE*

15. OLD BUSINESS - *NONE*

16. NEW BUSINESS

Chairman Curtis discussed the reopening of the Reservoir with the Board. He explained that other parks are opening back up with the help of their own police and people to police the parks. We do not have that. He expressed concerns with the restrictions that are still in place whether we can reopen yet.

Chairman Curtis and the Board deliberated various issues and all agreed to keep the Reservoir closed at this time.

16.1 Reservoir Special Use Request – *Reservoir is closed until further notice*

17. RESOLUTIONS

30-20 **A Resolution Authorizing and Approving a Shared Services Agreement with the Passaic Valley Water Commission to Provide Analytical Laboratory Services**

Director Maggio reviewed the above action with the Board. He explained that this is a renewal of our prior agreement which was in place for quite some time. We updated the rates in this agreement to reflect our current standard rates to all of our customers, as well as tighten up some procedures in the agreement that have to do with delivery.

Director Maggio recommended approval.

Comm. Blandina made a motion to adopt Resolution No. 30-20. Seconded by Comm. Lydecker

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None

ABSTAIN: None

44-20 **A Resolution Recognizing the Winner of Brick Utilities' 2020 Metedeconk River Watershed Slogan Contest with the Brick Township Schools**

Director Maggio reviewed the above action with the Board. He explained that we received five submittals from Brick middle school students for the slogan contest. The winner is Alyson Mullin, a 7th grader from Lake Riviera Middle School's Kettle Creek Crusaders and Green Team who submitted the winning entry with, *"Keeping the Metedeconk water BLUE is what it means to be GREEN!"* Director Maggio stated that we are very happy every year to have the participation of the schools for various slogans, mascots and mottos. This year, with everything going on, we only received submissions for the slogan. A plaque will be given to Ms. Mullin and Lake Riviera Middle School. Ms. Mullin will also receive a $50.00 gift card from the Authority. The other four entrants will receive a $25.00 gift card each for participating during this pandemic.

Comm. Blandina made a motion to adopt Resolution No. 44-20. Seconded by Comm. Ambrosino

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

45-20 **A Resolution Authorizing The Brick Township Municipal Utilities Authority to Enter Into A Grant Funding Agreement with The State of New Jersey Board of Public Utilities Clean Fleet Electric Vehicle Incentive Program for One Electric Vehicle and One Dual Charging Station**

Director Specht reviewed the above action with the Board. He explained that in April we were approved for a $4,000.00 electrical vehicle grant and a $1,500.00 charging station grant. In order to acknowledge this grant system, we need to submit an acknowledgement notice as well as a resolution. Resolution No. 45-20 will be included with the acknowledgement notice. If we are in the position to move forward with the purchase of an electric vehicle, after we are done dealing with COVID, we can do that.

Chairman Curtis stated that this does not commit us to making a purchase. This will put us on a list, if we decide to move forward with it.

Comm. Lydecker made a motion to adopt Resolution No. 45-20. Seconded by Comm. Blandina

AYES: Comm. Lydecker, Blandina, Ambrosino, Neafsey, Curtis
NAYS: None
ABSTAIN: None

18. **EXEMPT SESSION** - *NONE*
(Personnel, Contracts & Potential Litigation Only)

19. **PUBLIC DISCUSSION** - *NONE*

20. **COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF** - *NONE*

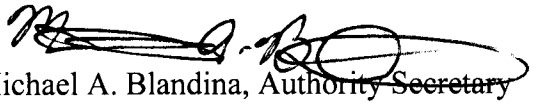
21. CLOSING STATEMENT

Ms. DiMatteo read the following closing statement: *The next Meeting of the Authority will be a Public Meeting on Wednesday, June 24, 2020 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West, Brick.*

22. ADJOURNMENT

On motion duly made and seconded, followed by a unanimous vote the meeting was adjourned at 7:34 p.m.

Respectfully submitted,



Michael A. Blandina, Authority Secretary

MB/kld