

**The Brick Twp. Municipal Utilities Authority
Minutes of a PUBLIC MEETING Held on December 21, 2017**

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Following the Salute to the Flag, Ms. Sylvester read the opening statement as follows: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 6, 2017 in the Asbury Park Press. An additional notice indicating the meeting date change was published on December 8, 2017 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Commissioners Present

Gregory M. Flynn
Thomas C. Curtis
Maria E. Foster
William Neafsey

Absent

James Fozman
Susan Lydecker

Also Present

Chris A. Theodos, Executive Director
Stephen T. Specht, Dir. Engineering/Operations
Joseph Maggio, Dir. Water Quality
John Clifford, CFO
Gary Vaccaro, Dir. Compliance/Technology
Marie Sylvester, Executive Supervisor
Nick Montenegro, MUA General Counsel
Chuck Fallon, MUA Auditor
Sue Brasefield, MUA Engineer
Joseph Simonetta

4. Adoption of Directors' Reports

Comm. Foster made a motion to adopt the Directors' Reports. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

5. APPROVAL OF MINUTES

Comm. Curtis made a motion to adopt the Minutes of the November 30, 2018 Regular and Exempt portions. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

6. CORRESPONDENCE

Chairman Flynn presented the following letters of correspondence to the Board of Commissioners.

- 12/3/2017 Letter from Laurelbrook II Condominium Association, Inc., expressing thanks for the Authority's efforts implementing and coordinating the project to trim and clear the property line between our facilities

- 12/11/2017 Letter from William Kolibas, Jr., Executive Director of Facilities, Brick Township Public Schools expressing thanks for assisting with incidents at the elementary and middle school

7. BILL RESOLUTION - Commissioner Curtis

Comm. Curtis read the Bill Resolution dated November 21, 2017 in the total amount of \$1,729,968.02 as follows:

Total Operating Vouchers:	\$	513,102.19
Total Payroll:		1,036,678.89
Total Capital Vouchers:		186,186.94
Escrow:		- 0 -
Total Bill Resolution	\$	1,729,968.02

Comm. Neafsey made a motion to approve the Bill Resolution. Seconded by Comm. Foster

- AYES: Comm. Foster, Neafsey, Curtis, Flynn
- NAYS: None
- ABSTAIN: None

8. TREASURER'S REPORT

Comm. Curtis read the Treasurer's Report balances for the month ending November 30, 2017 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	10,242,050.16
Total General Funds:		15,018,154.85
Total Unrestricted Funds:		25,260,205.01

Restricted Funds:

Rate Projection Maintenance Fund:		2,854,205.01
Working Capital Fund:		1,497,964.15
NJEIT Processing Fund:		309,853.65

Construction Fund:	5,782,068.37
Total Bond Funds:	8,297,928.95
Total Other Restricted Funds:	1,421,509.47
Total Restricted Funds	20,163,900.67
Total of All Fund Accounts:	45,424,105.68

Comm. Neafsey made a motion to approve the Treasurer's Report. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
 NAYS: None
 ABSTAIN: None

9. DEVELOPER APPLICATIONS

Director Specht presented the following developer applications for review and advised that they were all reviewed at the December 13th Construction and Engineering Committee Meeting.

9.1 Preliminary Applications - No Further Action Required

2203 Mr. Frank Ferrari, Atlantic Property Development, Minor subdivision North Bay Drive, 331 North Bay Drive, Preliminary NFA 2 Residential

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn
 NAYS: None
 ABSTAIN: None

9.2 Other Applications

2190 Mr. Ronald Aulenbach, JSM at Martin Boulevard, Major Site Plan & Minor Subdivision – Laurelton Plaza, Route 88, Final, 5 Commercial Units

Comm. Curtis made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
 NAYS: None
 ABSTAIN: None

2204 Mr. Charles Messano, Messano Associates, Major Site Plan – Main Street Tuckerton, 217 Drum Point Road, Preliminary, 1 Commercial & 3 Residential

Comm. Curtis made a motion to approve this action. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
 NAYS: None
 ABSTAIN: None

2205 Ms. Joanne Bergin, Administrator & Ms. Elissa Cummins, PE, Township of Brick, Major Site Plan – Police Dept. Special Operations Building, Office Space & Garage, 401 Chambers Bridge Road, Preliminary, 1 Commercial Unit

Comm. Curtis asked if the storm water information was included in the drawings that were submitted. Director Specht advised we have received some preliminary information and it will be sent to Rob Karl for review.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

9.3 Release of Bonds - NONE

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CUSTOMER ACCOUNTS RECONCILIATIONS - NONE

12. CONTRACT CLOSE-OUTS

Director Specht presented the following contract close outs for approval.

- a. **Contract Close-Out for Pillari Brothers Construction Corporation for Contract No. 715006 – Parkway Service Territory Additional Water Main Interconnections at Cherry Lane and Redbud Lane, Water Main Upgrades on Winding River Lane and Water Main Extensions on East Granada Drive and Oak Knoll Drive (Reduction in Retainage from 2% to 0%)**

Director Specht stated that the contractor has submitted all of the appropriate close out documents and he recommends we close out this contract.

Chairman Flynn asked if there is any update on the one empty lot that we put the service on. Director Specht stated that we put the service in but we have never had an application to build a house and if we did it would go directly to customer service to pay for the service taps that are required.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

- b. **Contract Close-Out for Brick Town Electrical Contracting for Contract No. 809001 – Natural Gas Powered Emergency Generator Replacements – Phase I; Lanes Mill, Sloping Hill, Riviera Drive and Pine Meadows Wastewater Pump Stations (Final Contract Amount and Reduction In Retainage from 2% to 0%) –**

Director Specht added that the contractor has submitted all the appropriate information and

recommended we waive the maintenance bond since these generators have been in service for over five years.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Flynn
NAYS: None
ABSTAIN: Comm. Curtis

13. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. Annual Renewal of ESRI ArcGIS Software Maintenance Support Contract - \$21,290– Operating Account 90059-8703

Director Vaccaro stated that this is a renewal to provide licensing support and updates and technical support for all the GIS software, both desktop and servers as well as our ARC GIS on line server. We have a shared service agreement with the Township of Brick and they will be reimbursing the Authority \$5,000 of the server licensing costs. The total cost to the Authority will be \$16,290.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

14. AUTHORIZATION TO SEND OUT BIDS, RFO'S & RFP'S –

a. Authorization to Advertise the Roof Replacement for the Finished Water Pump Station, the Generator Building and the Pre-Treatment Building Separately from the Raw Water Pump Station

Director Specht stated that the Board authorized us to advertise all four contracts previously this year however we are looking to make some significant structure and heating and ventilating modifications at the raw water pump station we will require a general contractor. For this reason Director Specht recommended that we bid those three other buildings separately.

Chairman Flynn asked if this was in last year's budget or the coming budget. Director Specht advised that it is in the fiscal 17/18 budget and will carry over into next year.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

b. Annual Request for Qualifications for Professional Consultants 2018/2019

Director Theodos stated that this will provide authorization to submit RFQ's for professional consultants for the year 2018/2019 on an as- needed basis in accordance with a fair and open process. He added that they will be received on January 22, 2018 and will be awarded at the reorganization meeting on February 1st.

Comm. Foster made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn

NAYS: None

ABSTAIN: None

15. ADOPTION OF PERSONNEL ACTIONS

Comm. Neafsey made a motion to adopt the personnel actions as outlined in the Executive Directors report. Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn

NAYS: None

ABSTAIN: None

16. OLD BUSINESS

17. NEW BUSINESS

17.1 Requests to Utilize Brick Reservoir

Director Specht presented the following Request to Utilize the Reservoir for approval.

- a. *Description:* Jogging for John 3rd Annual 5K Walk/Run/Kids Fun Run to Benefit the John James Dooros Memorial Fund Affiliated and Managed by the Ocean Medical Center Association
Organization: Ocean Medical Center Association
Date: Saturday, May 19, 2018 from 9:00 a.m. to Noon
Special Needs: Parking and Set-up of Tables and Chairs for Refreshments in the Church Lot
No. of Participants: 200-250
Contact: Regina Dooros
Status: 3rd Year with No Incidents

Comm. Curtis made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn

NAYS: None

ABSTAIN: None

17.2 Township of Brick – Waiver Request for the Application, Review and Inspection Fees for the Police Storage Garage/EMS Offices at the Brick Municipal Complex – Brick Utilities' Developer Application No. 2205

Director Specht stated in association with Developer Application No. the Township of Brick has requested a waiver for the application, review and inspection fees on this project. He recommended approval of this waiver.

Comm. Neafsey made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

18. RESOLUTIONS

89-17 Resolution for the Rejection of All Bids for the Breton Woods – Section 1 Water Main Replacement; Contract No. 716001B; New Jersey Environmental Infrastructure Financing Program Project No. 1506001-009

Director Specht advised that as the Board will recall bids were received for Breton woods Section I water main replacement contract utilizing ductile iron pipe, however, subsequent to receipt of the bids an evaluation was performed by H2M with regard and in conjunction with the water supply master plan with concerns of potential impacts to our ductile iron pipe in the future. H2m has recommended that we remove installing ductile iron pipe and proceed with the installation of C900 PVC pipe. He recommended that we reject all bids and modify our plans and specifications to reflect the use of PVC pipe and then rebid the project.

Chairman Flynn asked Director Specht if between him and Nick we have looked at the proper procedure for rejection to meet all requirements. Director Specht replied affirmatively stating that this has been coordinated with Nick and Ben Montenegro.

Counselor Montenegro clarified that New Jersey Statute 48:11-13.2 for the rejection of all bids under Subsection D if the contractor wants to substantially revise the contractor unit wants to substantially revise the specification for the goods or services.....”

Comm. Neafsey made a motion to adopt Resolution No. 89-17. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

95-17 A Resolution adopting the 2016 Annual Consulting Engineer’s Report

Director Specht stated that Ms. Brasefield gave a presentation to the Board for the 2016 Annual Consulting Engineers Report at last month’s meeting and that this resolution was tabled pending some minor changes to the report. He stated that those changes have been made and he would recommend approval.

Comm. Curtis made a motion to adopt Resolution No. 95-17. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

96-17 **Resolution for the Final Quantity Change Order/Change Order No. 3 for an Decrease in the Contract Amount by \$494,359.70 with the County of Ocean – Replacement of the Transite Water Main Associated with the Garden State Parkway Interchange No. 91; Contract No. 714006**

Director Specht added that this will wrap up the final contract amount which is now \$1,521,580.44 and he anticipates a bill in that amount next month.

Comm. Curtis stated that he read something changed on that perhaps an additional bill. Director Specht replied they did some temporary pavement work for \$1,700 and there was also a change associated with the cost differential for traffic control of \$10,000.

Comm. Neafsey made a motion to adopt Resolution No. 96-17. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

97-17 **A resolution declaring items of property owned by the Authority that is no longer required for the uses and purposes of the Authority as Surplus**

Director Clifford stated vehicles will be offered to other local agencies and if they are not interested in them then everything just goes on Govdeals.com and what doesn't sell is recycled.

Comm. Neafsey made a motion to adopt Resolution No. 97-17. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

Chairman Flynn stated Resolution numbers 98-17, 99-17, 100-17 and 101-17 all being similar in nature will be voted on at one time. If any commissioners or member of the public wishes to separate for discussion any of these resolutions that resolution will be removed and discussed separately.

98-17 **Resolution Awarding the Contract for the Supply of One (1) 2019 Hino Model 338 – 6 Yard Dump Body to Metropolitan Truck Sales, Inc. in the Purchase Amount of \$101,695.00; Capital Project No. 817005 – Replace Vehicle 557 – 2004 International Single Axle 6 Yard Dump**

99-17 **Resolution No. 99-17 for the Purchase of One (1) 2018 Ford Explorer – 4WD to Replace Vehicle V589, a 2007 Ford Ranger 4x2 Super Cab, from Celebrity Ford/dba Bever Ford LLC for \$27,932.33 via the ESC Co-Op (Educational Services Commission of New Jersey Formally Known as**

100-17 Resolution for Authorization to Purchase One (1) 2018 Ford F-150 Pickup w/8' Bed – 4WD to Replace Vehicle V613, a 2007 Ford Ranger Super Cab, from Winner Ford for \$24,500.00 via NJ State Contract No. 17-Fleet-00212; Capital Project No. 917005

101-17 Authorization to Purchase One (1) 2018 Chevrolet Colorado to Replace Vehicle V575, a 2006 Ford Ranger, from Pinebelt Chevrolet for \$27,990.00; Capital Project No. 717024

Comm. Neafsey made a motion to adopt Resolution No. 98-17, 99-17, 100-17 & 101-17.
Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

102-17 A Resolution of The Brick Township Municipal Utilities Authority Declaring its Official Intent to Reimburse Expenditures for Project Costs for the Meter Replacement Project from the Proceeds from the od Debt Obligations in Connection with its Participation in the New Jersey Environmental Infrastructure Trust Financing Program

Director Clifford explained that this resolution set forth the Authority's understanding of the process by which we put the money out and then are reimbursed by the Energy Infrastructure Trust.

Comm. Neafsey made a motion to adopt Resolution No. 102-17. Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

103-17 A Resolution Authorizing Maser PA to Proceed with Phase II Implementation of VUEWorks GIS-Based Asset Management System – \$151,655 -Capital Account 908005

Director Vaccaro added that as discussed in our December 13th Compliance & Technology meeting, Maser has completed the implementation of Phase I of the Asset Management System. This included inputting our assets, work order development, training including the mobile applications for Field Staff. They have also submitted a proposal to implement Phase II of the program incorporating condition, risk evaluation of our assets which will be done in accordance with NJEPA asset management guidance and the recently adopted Water Accountability Act. Director Vaccaro stated that Maser has done an excellent job in implementing Phase I and he would recommend we move forward with Phase II.

Chairman Flynn asked if this is something new, i.e. did it replace something else. Director Vaccaro replied that it replaced the work order system which was in the old DOS base CMMS system and that it now incorporates our GIS system.

Comm. Neafsey made a motion to adopt Resolution No. 103-17. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

104-17 **Resolution Authorizing the Purchase of an Enclosure for Well 11 from Core & Main in the Amount of \$29,375 from Capital Account 717021**

Director Maggio advised that we are going to be installing a marine grade aluminum enclosure around Well 11 to protect the piping, the motors, and the electric equipment from the elements, and also from vandalism. He added that this well is located on our well road which is a very remote location and this enclosure will mirror the enclosures we have on Well 9 & 12 which have lasted a long time and are very effective.

Comm. Foster made a motion to adopt Resolution No. 104-17. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

105-17 **Resolution Authorizing the Award of a Contract to Steffen Drilling for the Redevelopment of Wells 13 and 14 in the Amount of \$23,880 from Capital Account 717022**

Director Maggio advised that Wells 13 & 14 are drilled in the Cohansey aquifer which have a great deal of iron and over time iron clogs the gravel and the screens from which the water is withdrawn and we are seeing those problems now with iron build up burning up motors. He added that neither well is functional at this time so they are due for redevelopment.

Chairman Flynn asked how they got to a point of being nonfunctional and questioned if there is a way of knowing that they are in need of repair before they get to that point. Director Maggio explained that we did see the condition getting worse which is why we prepped to do this redevelopment this year. He added that the work was anticipated and the failures just happened very recently.

Comm. Curtis questioned if we have a five or ten year redevelopment plan for these wells rather than just wait until they break.

Director Maggio replied that we absolutely do. He explained that Well 13 was redeveloped in 2014 by Steffan drilling. It is not a matter of the inadequate redevelopment but it is a function of the quality of the water and the iron build up we have accelerated the plan. We anticipated getting years out of them and we only got three. Director Maggio advised that this is probably going to be an every three

year maintenance exercise. He indicated that given the volume of the wells and the relatively good water that we get out of them it is money well spent.

Chairman Flynn asked how long the wells have been off line. Director Maggio replied that it has only been a few months and that Well 13 just went off line in the last week or two.

Chairman Flynn asked how many Cohansey wells we have. Director Maggio stated that there are six that we have been using. He explained that the others have failed prematurely because they have much smaller motors and smaller volumes and so we are not looking to redevelop those wells because we think it is most efficient to possibly look into redrilling in the future a larger diameter Cohansey well.

Comm. Curtis seemed surprised that we have wells that we are not using because they are broken. Director Maggio explained that these wells produce a very small volume of between 50,000 gpd to 75,000 gpd. Comm. Curtis expressed that there must be a maintenance plan in place. Director Maggio advised that they are maintained diligently but failed prematurely. He added that our maintenance crews are out there regularly repairing these motors as they burn out and it got to the point where the burn out of the motors became frequent enough where we said we need to redevelop them.

Chairman Flynn clarified with Director Maggio that we have six Cohansey wells of which four of them don't work. Director Maggio advised that four of them have bad motors and they don't give us enough volume to make the motors worthwhile to replace. He stated that they were a relic of when we were a different type of plant, namely a well plant. He explained that they are smaller and problematic because of their small flows and in the whole scheme of our water sources they don't make enough of an impact to contend with the constant maintenance headache and money invested in either redevelopment or the frequent motor burnouts.

Director Maggio advised that the concept of drilling the larger diameter well is being reviewed as part of the Water Supply Master Plan.

Comm. Foster made a motion to adopt Resolution No. 105-17. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

Chairman Flynn stated that Resolution Numbers 106-17 and 107-17 will be tabled until we can have further discussion on them.

106-17 **Resolution Authorizing an Amendment to the Agreement with H2M Architect and Engineers for the Preparation of a Water Supply Management Plan for the Brick Township Municipal Utilities Authority**

107-17 **Resolution Authorizing an Amendment to the Agreement with H2M Architect and Engineers for the Design of the Granulated Activated Carbon (GAC) System for the William Miller Water Treatment Plant**

Comm. Foster made a motion to table Resolution Numbers 106-17 and 107-17. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

108-17 **A Resolution Authorizing the Renewal of the Authority's Long Term Disability Insurance with Lincoln Financial Group**

Director Clifford stated that our insurance management consultant IMAC sent out a request for quotes to five companies for our long term disability insurance, three were unresponsive and another company came back with a quote that would cost the Authority \$14,000 to 15,000 more than if we stayed with Lincoln. Director Clifford advised that if we do stay with Lincoln we will see a .02 per \$100 of wages increase in our rate and we will pay an extra \$1699 this year over what we paid last year for our long term disability insurance. It was discussed that this modest increase is included in the budget.

Comm. Neafsey made a motion to adopt Resolution No. 108-17. Seconded by Comm. Foster

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

109-17 **A Resolution Authorizing the Transfer of Certain Funds to NJEIT Processing Fund**

Director Clifford advised that this resolution authorizes funds from the General fund to the NJEIT processing fund which is in accordance with our bond resolution. He explained that essentially what this does is when we have to put money out for any reimbursable grants project we have the liquidity there. He stated that we are just moving money from one bank account to another but by our bond resolution if we were to try to make a payment we would first have to approve the transfer from the general fund into our revenue account so this just gives us a place to park money until we can get reimbursed. He indicated that this will be a \$2 million transfer.

Comm. Curtis made a motion to adopt Resolution No. 109-17. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn
NAYS: None
ABSTAIN: None

19. EXEMPT SESSION
(Personnel, Contracts & Potential Litigation Only)

Counselor Montenegro read the following into the record: "Resolution of the Brick Township Municipal Utilities Authority to enter into executive session. Whereas section 8 of the Open Public Meetings Act NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and, whereas this public body is of the opinion that such circumstances exist. Now

therefore be it resolved by The Brick Township Municipal Utilities Authority that the public shall be excluded from discussion of and action upon the here and after specified subject matter and the general nature of subject to be discussed will be personnel contract negotiations. It is anticipated at this time that the subject matter will be made public if and when the need for confidentiality no longer exists and action may be taken. This resolution shall take effect immediately.”

Comm. Curtis made a motion to go into exempt session. Seconded by Comm. Neafsey

AYES: Comm. Foster, Neafsey, Curtis, Flynn

NAYS: None

ABSTAIN: None

Counselor Montenegro advised that the Authority will go back into open session at the conclusion of the executive session and the public are welcome to remain outside and come back in at that time. He advised that action may be taken following the executive session.

The group entered executive session at 7:50 p.m.

On motion duly made and seconded in Executive Session and a unanimous vote in the affirmative, the group returned to open session at 8:45 pm.

20. PUBLIC DISCUSSION

Ed Cooper, Chief Shop Stewart, Local 32 stated that he would like to thank the Board for a great Christmas party. He indicated that he did receive the contract proposal between Brick MUA and Local 32 last Friday and upon reviewing it there are about a dozen items that were not approved by the Union He indicated what he was given isn't close to what anyone approved at the last meeting with the MOA.

Executive Director Theodos asked that he provide those to him and the labor counsel and we will look at them. Director Theodos advised that he hasn't seen them until this point in time. Mr. Cooper stated that it looks like the contracts from October 2016 when we were in discussions with former Chairman Cevasco was the contract that whoever drafted this worked off of.

Chairman Flynn stated that Director Theodos will look at it and we will get back to you. Executive Director Theodos stated that we will look into it right away.

21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

Director Theodos stated that he would like to congratulate the Board of Commissioners for the receipt of the Governor's Environmental Excellence Award on November 11th. He expressed that it was a real honor to receive it because this is a very prestigious award given out to only 10 recipients. Director Theodos praised the Water Quality Division staff and Rob Karl for their efforts in securing this very prestigious and well deserved honor from the governor's office. Director Theodos wished everyone a Merry Christmas.

Ms. Sylvester wished everyone a Merry Christmas and happy new year.

Counselor Montenegro stated it was another good meeting and Merry Christmas and a healthy and

happy new year to everyone.

Director Specht stated thanks for another great year and Merry Christmas to everyone.

Director Maggio advised that we have been flushing our distribution system over the past several months and as additional maintenance measure we have temporarily converted our disinfection to free chlorine. He explained that we have alerted the press and customers that they may taste a little bit of chlorine in the water. We have received minimal complaints, nothing we didn't expect. He just wanted to let the Board know we are winding up that maintenance procedure and are planning on January 18th to return to chloramines. He stated that we don't need to have another public outreach for this because actually now their water is going back to the lesser taste.

Director Vaccaro thanked the Board for all the support during 2017 and that he is looking forward to 2018. He wished everyone a Merry Christmas and a safe and happy new year.

Ms. Brasefield congratulated the Board on the award and wished everyone a Merry Christmas and a happy new year.

Director Clifford also thanked the board for their support and wished everyone a Merry Christmas and a Happy New year.

Chuck Fallon also wished everyone a very Merry Christmas and a happy new year.

Comm. Curtis wished everyone a merry Christmas and a happy new year.

Comm. Neafsey advised everyone to take one day and watch *It's a Wonderful Life* and enjoy the holiday season.

Comm. Foster stated that it has been an exciting two years and she appreciates all the support. She added that she couldn't be more proud to work with everyone here as far as your professionalism. She indicated that she respects everything that the staff does to keep the Authority running. She also wished everyone a Merry Christmas and a happy new year

Chairman Flynn wished everyone a Merry Christmas and a happy new year. In particular he stated that he wanted to thank Rob Karl and the watershed group for the award. He stated, "They have done a terrific job looking after our watershed and we are going to get even more aggressive with the program this year." He also thanked everyone for a great year, including the guys in the field. It stated, "It is a great group of people and I enjoy working with all of you."

Comm. Neafsey made a motion to adjourn. Seconded by Comm. Curtis

AYES: Comm. Foster, Neafsey, Curtis, Flynn

NAYS: None

ABSTAIN: None

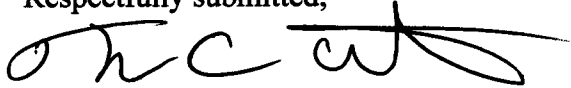
22. CLOSING STATEMENT

Ms. Sylvester advised that the next Meeting of the Authority will be a Public Meeting on Thursday, January 25, 2018 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

23. ADJOURNMENT

There being no further business to discuss the meeting adjourned at 8:50 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'TCC', with a long horizontal flourish extending to the right.

Thomas C. Curtis, Authority Secretary

TCC/mas