

**The Brick Twp. Municipal Utilities Authority  
Minutes of a PUBLIC MEETING Held on March 30, 2017**

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. OPENING STATEMENT**

Following the Salute to the Flag, Ms. Sylvester read the opening statement as follows: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 6, 2017, in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Commissioners Present

Maria Foster  
Susan Lydecker  
Thomas C. Curtis  
James Fozman  
Gregory M. Flynn

Absent

William Neafsey

Also Present

Chris A. Theodos, Executive Director  
Stephen T. Specht, Dir. Engineering/Ops  
Joseph Maggio, Dir. Water Quality  
John Clifford, CFO  
Gary Vaccaro, Dir. Compliance/Technology  
Marie Sylvester, Executive Supervisor  
Nick Montenegro, MUA General Counsel  
Chuck Fallon, MUA Auditor  
Sue Brasefield, MUA Engineer  
Joseph Simonetta, Legislative Consultant  
Mark Kitrick, Authority Labor Counsel

**4. EXEMPT SESSION**

Chairman Flynn advised that Exempt Session will be held after the completion of the Authority business.

**5. ADOPTION OF DIRECTORS' REPORTS**

Comm. Fozman made a motion to adopt the Directors' Reports. Seconded by Comm. Lydecker.

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**6. APPROVAL OF MINUTES**

Comm. Lydecker made a motion to adopt the minutes of the February 27, 2017 regular and exempt meetings. Seconded by Comm. Curtis

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**7. CORRESPONDENCE**

Chairman Flynn advised that we received a thank you from the Bayard family for the flowers sent.

**8. BILL RESOLUTION**

Comm. Curtis read the Bill Resolution dated March 30, 2017 in the total amount of \$2,131,620.09 as follows:

Total Operating Vouchers:	\$	380,935.84
Total Payroll:		990,662.12
Total Capital Vouchers:		744,759.50
Escrow:		15,262.63
Total Bill Resolution	\$	2,131,620.09

Comm. Fozman made a motion to approve the Bill Resolution. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**8. TREASURER'S REPORT**

Comm. Lydecker read the Treasurer's Report balances for the month ending February 28, 2017 as follows:

**Unrestricted Funds:**

Total Revenue Funds:	\$	8,434,477.81
Total General Funds:		12,189,861.56
Total Unrestricted Funds:		20,624,339.37

**Restricted Funds:**

Rate Projection Maintenance Fund:	2,503,356.08
Working Capital Fund:	462,854.21
NJEIT Processing Fund:	819,644.50
Total Bond Funds:	8,028,691.55
Total Other Restricted Funds:	1,548,167.90
Total Restricted Funds	23,075,729.02
Total of All Fund Accounts:	43,700,068.39

Comm. Curtis made a motion to approve the Treasurer’s Report. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**9. DEVELOPER APPLICATIONS**

**9.1 Preliminary Applications - No Further Action Required - NONE**

**9.2 Other Applications**

Director Specht presented the following Developer applications for approval by the Board.

2194 Il Giardino Sul Mare LLC, Mr. Dago Segura & Mr. Nelson Moroy,  
Installation of Fire Protection Water Service for Villa Vittoria Restaurant,  
Hooper Avenue & Cedar Bridge Avenue, Preliminary & Final, Commercial

Comm. Fozman made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**9.3 Release of Bonds**

Director Specht presented the following item for release of bonds.

2088 Wal-Mart Real Estate Supplier & Contract Management, Ms. Crystal Uphoff,  
Wal-Mart Store Expansion Store #1977-04, Rt. 88 , Route 70, Jack Martin Blvd.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE**

**11. CUSTOMER ACCOUNTS RECONCILIATIONS**

Director Clifford reviewed the following customer accounts reconciliations for the Board's approval.

One Time Credits

**Account 23020959-0**, 99 Sawmill Rd, Nicole Jackson. A One-time credit is recommended in the amount of \$1531.70 due to a leaky toilet. The quarter in question rose to 233,000 gallons while average usage is 21,000 gallons. This is a single family home and no other credits have been issued. All repairs have been made and verified there are no other leaks.

Comm. Fozman made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**Account 23002414-0**, 242 Greenwood Loop Rd, Nate Silverberg. A One-time credit is recommended in the amount of \$1864.05 due to a leaky toilet. The quarter in question rose to 270,000 gallons while the average use is 12,000 gallons. This is a single family home and no other credits have been issued. All repairs have been made and there are no other leaks.

Comm. Fozman made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

Sewer Credit

**Account 2733803-0**, 100 Bowline Ave, Peter Ventricelli. A Sewer credit is recommended in the amount of \$2548.59 due to high usage from a new sprinkler system. The quarters in question rose to 406,000 gallons while the average use is 67,000 gallons. This is a single family home and there are no other repairs. An auxiliary meter is being installed at this property.

Comm. Curtis made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

Sewer Credit

**Account 2291607-0**,354 Route 35 N (Beach 3), Township Of Brick. A Sewer credit is recommended in the amount of \$5,601.15 due to a broken valve. The quarter in question rose to 675,000 gallons while the average use for this quarter is 0 gallons. This is Brick Beach III and no other credits have been issued. All repairs have been made and verified and the meter is NJ AMERICAN.

Comm. Flynn made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Flynn  
NAYS: None  
ABSTAIN: Comm. Fozman

**12. CONTRACT CLOSE-OUTS - NONE**

**13. AUTHORIZATION TO EXPEND APPROVED FUNDS**

Director Maggio presented the following requests for expending approved funds.

- a. **NJDEP Laboratory Certification Fee**  
Vendor: NJDEP Department of Treasury  
Amount: \$7,384  
Funding Source: Operating Account 705-1580

Comm. Lydecker made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

- b. **Purchase of Large Meters**  
Vendor: HD Supply  
Amount: \$10,500  
Funding Source: Capital Account 610006

Director Maggio advised that this purchase will allow us to restock our supply of large meters that we don't purchase through our meter bids, such as 1.5 and 2 inches meters which are generally for commercial applications. He advised that we are replacing the six inch meter at the Point Borough Meter

and a 10 inch meter chamber at Point Beach interconnect.

Comm. Fozman asked if these meters are capable of sending a signal so that in the future we don't have to manually read them. Director Maggio replied that we could definitely retrofit them for radio reads in the future. Comm. Curtis asked if we have been paying for the bulk meters every time they need to be replaced. Director Maggio replied affirmatively and stated that it is in our best interest to make sure that the meters are reading correctly. Director Specht added that we get radio feedback through the bulk meters for both Point and Lakewood through our SCADA so we know how much they are consuming.

Comm Lydecker made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**14. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE**

**15. ADOPTION OF PERSONNEL ACTIONS**

Comm Fozman made a motion to approve this action. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

**16. OLD BUSINESS** - None

**17. NEW BUSINESS**

**17.1 Request to Utilize Reservoir**

Director Specht presented the following requests to utilize the Brick Reservoir for the Board's approval.

- a. **Organization: St. Paul's UMC Sunrise Service**  
Description: Easter Sunday Sunrise Service  
Date: Sunday, April 16, 2017  
Special Needs: None  
No. of Participants: 100  
Contact: Melissa Jensen  
Event Status: 8+ years

Comm. Curtis made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn

NAYS: None  
ABSTAIN: None

- b. **Organization: Colleen MacLean**  
Description: Civil Marriage Ceremony  
Date: April 1, 2017  
Special Needs: None  
No. of Participants: 15 max  
Event Status: First Time

Comm. Curtis made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

- c. **Organization: The Church in Brielle**  
Description: Church Walk Fundraiser Water for Children World Vision  
Date: Sunday, April 29, 2017  
Special Needs: None  
No. of Participants: 30  
Contact: Beth Smith  
Event Status: First Time

Comm. Curtis made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

## **18. RESOLUTIONS**

27-17            2017/2018 Adopted Budget Resolution - WATER  
Fiscal Year: From April 1, 2017 to March 31, 2018

Comm. Curtis made a motion to adopt Resolution No. 27-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

28-17            2017/2018 Adopted Budget Resolution - SEWER  
Fiscal Year: From April 1, 2017 to March 31, 2018

Director Clifford added that this year we do have a \$328,000 decrease in expenditures for the year. Director Theodos added that there is also no rate increase for the fifth consecutive year

Comm. Foster made a motion to adopt Resolution No. 28-17. Seconded by Comm. Lydecker.

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

29-17 A Resolution Authorizing Renewal of the Authority's Vision Coverage with National Vision Administrators, Inc.

Director Clifford advised that this resolution is for renewal of the Authority Vision Benefit coverage at four years for the same rates we are currently paying, and recommended approval of this resolution.

Comm. Curtis made a motion to adopt Resolution No. 29-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

30-17 A Resolution for the Award of Road Patch Materials

Director Vaccaro advised that this is our annual bid for fiscal year 2017-2018 road patch materials and we are awarding to the four lowest bidders.

Comm. Curtis made a motion to adopt Resolution No. 30-17. Seconded by Comm. Lydecker.

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

31-17 A Resolution Awarding the Contract for the Supply of One (1) 2017 Ford Transit 150 Low Roof Cargo Van to Ditschmann/Flemington Ford for the Purchase Price of \$20,164.00 -Capital Project No. 716010

Director Specht advised that the board authorized us to purchase this vehicle at the February 27, 2017 public meeting and this resolution is for the purchase of that vehicle under New Jersey State Contract.

Comm. Curtis made a motion to adopt Resolution No. 31-17. Seconded by Comm. Fozman

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None



ABSTAIN: None

32-17 Authorizing Purchase of Lenal Equipment and Installation Support for Security Upgrades to Well 15A Treatment Building and Fleet Storage Building in the Amount of \$22,458.86 with Open Systems under Account Number 708003/604001

Director Maggio advised this work is for two new building on the campus and we have wrapped up construction and now we are moving to install the same type of access control and security that we have on the other campus buildings.

Comm. Curtis asked if the new Chlorine Building will need to be retrofitted for all this too. Director Maggio advised that there is passkey equipment already installed there but we will have to make some modifications to it.

Comm. Curtis made a motion to adopt Resolution No. 32-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

33-17 A Resolution for Approving and Authorizing the Purchase of a Wet Well Heater at the Drum Point Wastewater Pump Station to Diversified Thermal Equipment, Inc. in the amount of \$17,997.00 from Operating Account No. 800-00-8010 – Sewer General, Repairs Building

Director Specht advised that this equipment is integral to our control system at one of our three large pump stations and he would recommend approval.

Comm. Foster made a motion to adopt Resolution No. 33-17. Seconded by Comm. Curtis

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

34-17 A Resolution Urging Voluntary Water Conservation by Brick Utilities Customers

Director Maggio stated that as the Board is aware last year was a very dry year throughout the State due to a lack of wet weather particularly in the spring. He added that we were hit especially hard because of the nature of how the Metedeconk flow comes from stored groundwater although it seems like we have had a wet winter, we are still anticipating some lower than normal flows going into the

summer and were asking the board to pass a resolution to reiterate our previous encouragement and guidance to our customers to conserve water.

Director Theodos stated that we will also be asking the Township of Brick to adopt a similar resolution at their next council meeting.

Comm. Foster made a motion to adopt Resolution No. 34-17. Seconded by Comm. Lydecker.

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

35-17 A Resolution Authorizing a \$1.0 Million Donation to the Township of Brick

Director Theodos advised that this resolution was prepared in response to a request from the Township of Brick and in accordance with State Statute 40A:4-335.1. He added that funding has been provided for this purpose in the Authority's adopted budget. The intent is to pay in three increments beginning April.

Comm. Curtis made a motion to adopt Resolution No. 35-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Flynn  
NAYS: None  
ABSTAIN: Comm. Fozman

36-17 A Resolution Amending the Brick Township Municipal Utilities Authority  
Administrative Code Pertaining to Purchasing Policies

Director Vaccaro stated that changes in the Authority's purchasing policies are being recommended to further enhance and streamline the purchasing process and they are in accordance with State purchasing requirements.

Comm. Curtis made a motion to adopt Resolution No. 36-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

37-17 A Resolution Amending the Engineering Inspection Fees

Director Clifford advised that currently the engineering and inspection fees are below what we are allowed to charge by land use law. He added that it would still be a benefit to the customer to use

our in house inspectors. The law permits us to charge 200% of their hourly rate. We are currently charging their hourly rate plus some additional calculation or payroll taxes and benefits.

Comm. Curtis made a motion to adopt Resolution No. 37-17. Seconded by Comm. Fozman

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn

NAYS: None

ABSTAIN: None

38-17 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan

Director Clifford advised that a Cash Management Plan is required by law. He explained that the plan that he has prepared has really not changed over previous years except we added one or two GUPTA authorized bank to invest our funds with.

Comm. Curtis made a motion to adopt Resolution No. 38-17. Seconded by Comm. Foster.

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn

NAYS: None

ABSTAIN: None

39-17 A Resolution Designating the Brick Utilities Official Holiday Calendar effective 1/1/2018

Director Theodos stated that this resolution establishes the recognized holidays of the Authority and provides for substituting Lincoln's Birthday with Martin Luther King Jr Day and will make us in alignment with State and Federal holidays and the Township of Brick.

Comm. Fozman made a motion to adopt Resolution No. 39-17. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn

NAYS: None

ABSTAIN: None

40-17 A Resolution Authorizing Change Order No. 2 for an Increase in the Contract Amount by \$46,704.50 and a No Cost Time Extension to July 15, 2017 with Thomas Controls, Inc. for Contract No. 711003 – William Miller Water Treatment Plant Generator and Electrical Improvements

Director Specht advised that this change order entails adjustments in contract quantities as well as additional supplemental work that was authorized to complete the project.

Chairman Flynn advised that these changes are justified for the fact that they are field changes that were made to improve upon what we have already been doing.

Director Specht advised that supplemental items 1-9 total change orders to date on the project are approximately \$229,000 which is less than 5% of the original amount of the contract and from construction standards that is not substantial.

Comm. Curtis made a motion to adopt Resolution No. 40-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

41-17 Resolution for Change Order No. 1 for an Increase in the Contract Amount by \$11,077.54 with Pillari Brothers Construction Corporation – Parkway Service Territory Water Main Interconnections on Cherry Lane and Redbud Lane, Water Main Upgrades on Winding River Lane and Water Main Extensions on East Granada Drive and Oak Knoll Drive; Contract No. 715006

Director Specht advised that this change order entails two PCO's including potential change order one for the repair of an existing sewer later on 524 Broad Avenue in the amount \$8977.54 The second item is for the road opening permits as required by the Township of Howell for the \$2,100.

Comm. Curtis made a motion to adopt Resolution No. 41-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

42-17 Resolution for the Award of a Fair and Open Agreement with Suburban Consulting Engineers Inc. in a Not-To-Exceed Cost of the Work Basis in the Amount of \$230,485.00 for Professional Engineering Consulting Services for the Design, Permitting, the New Jersey Environmental Infrastructure Financing Program Requirements, Bidding and Award, Construction Administration/Management and Full-Time Inspection (If and When Directed by Brick Utilities) for the Water Main Replacement on Cartagena Drive, Alhama Drive, Cadiz Drive, Valencia Drive and Monterey Drive; Capital Project No. 717001 and the Final Field Investigation, Design, Permitting, Bidding and Award, Construction Administration/Management and Full-Time Inspection (If and When Directed by Brick Utilities) for Water Main Replacement for the Lagoon Crossing between East Granada Drive and Cartagena Drive; Capital Project No. 717002

Director Specht explained that this resolution is for repairs to the water mains in the wetlands area of the Township. He indicated that we did an analysis as well as a condition assessment and we determined that this is a critical link to the Baywood section particularly in this area in the event that we did lose another portion of the main on St. Lawrence Blvd that we would still be able to back feed the system so it is critical that we reinstall this line. Director Specht advised that with regard to the inspection that will be if and when directed by the owner so they will only proceed with inspections if we direct them to. In the event that we do need this consultants we have that provision in this contract.

Comm. Fozman asked when this project will start. Director Specht advised that design will start right away and construction will start probably on Lagoon Crossing in 2018 and the water mains at the end of 2018 or early 2019. He added that the cost will stand regardless of when the work commences.

Comm. Curtis made a motion to adopt Resolution No. 42-17. Seconded by Comm. Lydecker.

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn

NAYS: None

**ABSTAIN: None**

43-17 A Resolution Authorizing the Purchase of an Agilent Annual Service Contract for Laboratory Equipment in the Amount of \$29,672.22 to be charged to Account 705-8703

Director Maggio advised that this is our annual service contract that covers a number of very sophisticated laboratory instruments including three gas chromatographs, mass spectrometers and one ICPMS. He added that all of these instruments are used not only for our laboratory analyses but also for client services too.

Chairman Flynn questioned the amount of this service contract. Director Maggio advised that it was less last year but we added brand new instruments.

Chairman Flynn asked if we own this equipment. Director Maggio replied affirmatively and stated that given the volume of samples that we do and the high technological nature of this equipment there is a great amount of service that is required as well as a great deal of malfunctioning which is normal because we do a lot more analyses than most labs. He added that these service visits are expensive because it is specialized staff that performs them.

Chairman Flynn asked about the possibility of leasing the equipment so we do not have to worry about the maintenance. Director Maggio replied that we have not explored that but if we did Agilent and other lab services do offer lease programs, however we tend to keep this equipment and maintain it for an extended period of time. Director Maggio stated that he believes in the end we would pay a lot more but next time we look to purchase a piece of equipment we can investigate that.

Comm. Curtis stated that we should also look into multiple year service contracts which might be at a lower cost per year. Director Maggio stated we can look into that however the difficulty is that with these instruments we don't purchase them all at once and the models have limited service duration so they may not offer multiple year contracts for the type of instruments that we have with staggered ages.

Comm. Curtis made a motion to adopt Resolution No. 43-17. Seconded by Comm. Lydecker

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

44-17 A Resolution Authorizing the Purchase of Water Information Management System (WIMS) Software and support services from Hach Company in the Amount of \$39,273.50 Account 716005

Director Maggio explained that we have been evaluating and looking into this software for well over two years and it will replace a homemade antiquated series of linked spread sheet tables that manage the huge volumes of water quality data that we produce. This is a piece of software that is tailor made for managing these large volumes of data.

Comm. Fozman made a motion to adopt Resolution No. 44-17. Seconded by Comm. Foster

AYES: Comm. Foster, Lydecker, Curtis, Fozman, Flynn  
NAYS: None  
ABSTAIN: None

At this point in the meeting, 7:50 p.m., Chairman Flynn advised that the board desires to go into exempt session and asked Counselor Montenegro to read the following resolution into the record.

Whereas the Open Public Meetings act permits the exclusion of the public from meetings in certain circumstances and this public body is of the opinion that such circumstances exist, Now therefore be it resolved by The Brick Township Municipal Utilities Authority that the public be excluded from discussion and action upon the herein after specified subject matter which would be contract negotiation and litigation and/or anticipated litigation.

Comm. Fozman made a motion to enter exempt session. Seconded by Comm. Curtis.

AYES: Comm. Flynn, Curtis, Foster, Lydecker, Fozman,  
NAYS: None  
ABSTAIN: None

On motion duly made and seconded and a unanimous vote in closed session the group voted to

return to open session at 8:40 p.m.

Authorization to move forward with litigation

Counselor Montenegro stated that the Board needs to consider a resolution with regard to Well No 11 & 12 in the event that negotiations with those that are responsible for the causation of damage does not result in a settlement, the Authority approves that the Authority counsel move forward with litigation against damage caused to the Authority.

Comm. Fozman made a motion to approve this action. Seconded by Comm. Lydecker

AYES: Comm. Flynn, Curtis, Foster, Lydecker, Fozman,  
NAYS: None  
ABSTAIN: None

**20. PUBLIC DISCUSSION**

At this point in the meeting, Chairman Flynn opened up the meeting to the public, there being none he closed that portion of the meeting.

**21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF**

Director Vaccaro provided an update on the systems analyst programmer position stating that he is interviewing three candidates and could potentially have that on the agenda for next month's meeting.

Director Maggio thanked the Board for their support with all of the items he had on the agenda this evening.

Director Clifford stated that the Customer Accounts Department did a really great job working on getting people out of tax sale and the number was reduced from 229 last year to under 200 this year.

Comm. Fozman stated that for the fifth year we had a zero rate increase and that really worked out well.

Chairman Flynn asked Director Maggio how the new incentives for the lead testing program are working out. Director Maggio advised it seems to be working remarkably well.

**23. ADJOURNMENT**

Comm. Foster made a motion to adjourn. Seconded by Comm. Lydecker.

AYES: Comm. Flynn, Curtis, Foster, Lydecker, Fozman,  
NAYS: None

ABSTAIN: None

**24. CLOSING STATEMENT**

Ms. Sylvester read the following statement: *The next Meeting of the Authority will be a regular public meeting on Thursday, April 27, 2017 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

There being no further business to discuss the meeting adjourned at 8:50 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T.C. Curtis', with a long horizontal flourish extending to the right.

Thomas C. Curtis, Authority Secretary

TCC/mas