

Minutes of a Meeting of
The Brick Township Municipal Utilities Authority held on
August 24, 2015

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

Following the salute to the flag, Ms. Sylvester read the opening statement as follows: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 7, 2015 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority.*

3. ROLL CALL

Members Present

Thomas C. Curtis
James Fozman
James C. Bayard
Gregory Flynn
George Cevasco

Members Absent

Allan E. Cartine

Also Present

James F. Lacey, CPWM
Stephen T. Specht, PE
Frank Planko, CFOg
Joseph Maggio, PE
Gary Vaccaro
Marie Sylvester
Ben Montenegro, Esq.
Chris Theodos
Chuck Fallon

Ms. Sylvester advised that in Commissioner Cartine's absence this evening, Commissioner Flynn will be the voting member.

4. Adoption of Directors' Reports

Comm. Fozman made a motion to adopt the Directors' Reports. Seconded by Comm. Bayard

AYES: Bayard, Fozman, Curtis, Flynn, Cevasco
NAYSE: None
ABSTAIN: None

5. APPROVAL OF MINUTES

July 27, 2015

Comm. Curtis made a motion to approve the meeting minutes of July 27, 2015. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

Chairman Cevalasco advised, "At this time we are going to go into closed session to discuss an arbitration decision that was handed down last week."

Comm. Fozman made a motion to go into exempt session. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

At this time, 7:04 p.m. the group entered exempt session.

On motion duly made and seconded in closed session, and a unanimous vote the group returned to open session at 7:25 p.m.

Counselor Montenegro stated, "Mr. Chairman having come out of closed session and having returned to the public portion of the meeting and having discussed the litigation/personnel matter in closed session we need a formal motion of the Commissioners to accept and adopt the settlement agreement written and proposed by labor counsel Kitrick in the matter of KD Docket NO. AL-2015-723 on the terms as written in that formal settlement agreement between the parties."

Comm. Curtis made a motion to approve this action. Seconded by Comm. Fozman.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

6. CORRESPONDENCE

Chairman Cevalasco advised that we received correspondence from an employee thanking the Board for kindness during their time of loss of a family member.

7. APPROVAL OF BILL RESOLUTION - Commissioner Bayard

Comm. Bayard read the Bill Resolution dated August, 2015 in the total amount of \$1,909,389.75 as follows:

Total Operating Vouchers:	\$	2,287,421.47
Total Payroll:		1,147,379.65
Total Capital Vouchers:		124,316.81
Escrow:		2,580.87
Total Bill Resolution	\$	3,561,698.80

Comm. Fozman made a motion to approve the Bill Resolution. Seconded by Comm. Curtis

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYS: None
ABSTAIN: None

8. TREASURER'S REPORT - Commissioner Cartine

Comm. Curtis read the Treasurer's Report balances for the month ending July 31, 2015 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	11,966,377.47
Total General Funds:		3,652,969.74
Total Unrestricted Funds:		15,619,347.21

Restricted Funds:

Rate Projection Maintenance Fund:	3,276,160.62
Working Capital Fund:	462,854.21
NJEIT Processing Fund:	1,744,605.83
Series 2014A Project Bonds:	935,091.31
Series 2015A Project Bonds:	6,987,038.17
Total Bond Funds:	14,126,374.24
Total Other Restricted Funds:	1,556,021.71
Total Restricted Funds	29,096,146.13
Total of All Fund Accounts:	44,715,493.34

Comm. Fozman made a motion to approve the Treasurer's Report. Seconded by Comm. Bayard

AYES: Comm. Bayard, Fozman, Curtis, Cartine, Cevalasco
NAYS: None
ABSTAIN: None

9. DEVELOPER APPLICATIONS

9.1 Preliminary Applications - No Further Action Required - NONE

9.2 Other Applications

2168 D&J Realty Corporation, D'Onofrio, Quick Check Convenience Store & Fueling Station, Brick Blvd & Route 70, Preliminary, 1 Commercial

Director Specht advised, "The first application is 2168, D&J Realty Corporation DJ D'Onofrio. It is for the Quick Check Convenience store and Fueling Station on Brick Blvd and Route 70. It is a preliminary and one commercial. This Quick Check will replace the Crown Bank and the Imperial Tile

located right behind our Adopt-a-Spot but it will not infringe on it. Only service modifications are required. No main extensions are necessary from the water or sewer side and I would recommend approval on this application."

Comm. Bayard made a motion to approve this action. Seconded by Comm. Flynn

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

9.3 Release of Performance Bonds

1954 Jerry Cernero, Nobility Crest at Brick, Brownstones & Shoppes at
New Visions – Brick Phase One, Two & Three, Chambers Bridge Road
Release of Performance Bond

Director Specht advised, " This is for the release of a performance bond with Nobility Crest at Brick, Brownstones and Shoppes at New Visions. The applicant is Jerry Cernero representing Nobility Crest at Brick Phases One, Two & Three. All the requirements of the performance bond have been met and I would recommend that the applicant now go on the two year maintenance bond."

Comm. Flynn made a motion to approve this action. Seconded by Comm. Curtis

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

11. CUSTOMER ACCOUNTS RECONCILIATIONS

Director Planko presented the following sewer credits for the Board's approval and advised that the sewer credits have no financial impact since there were no flows into the collection system and on all the repairs have been made and the meter is in proper working order.

Sewer Credit

- a. Account 14277607-0, 609 Parker Ave. Betty Wilantewicz. A Sewer Credit is recommended in the amount of \$1450.75 due to a broken water heater that flooded the basement. The quarter in question rose to 188,000 gallons while the average usage is 13,000. All repairs have been made and verified and the meter is in proper working order.
- b. Account 1041902-0, 266 Leswing Dr. Aaron Bergstrom. A Sewer Credit is recommended in the amount of \$5727.26 due to a broken pipe in crawl space. The quarter in question rose to 694,000 gallons while the average usage is 8,000 gallons. All repairs have been made and verified and the meter is in proper working order.

- c. Account 10344804-0, 20 Unity Dr. David Fanicase. A Sewer Credit is recommended in the amount of \$1669.45 due to broken pipes in a crawl space which flooded ground. The quarter in question rose to 210,000 gallons while the average usage is 5,000 gallons. All repairs have been made and verified and the meter is in proper working order.

Comm. Curtis asked, "These amounts now, do these people pay this and we are giving them their money back or they don't pay this because they are..."

Director Planko advised, "Usually Commissioner what happens is it is paid in advance and then we credit the account after the fact."

Comm. Curtis asked, "So in other words this person on Leswing paid that \$5,727.26?"

Director Planko replied, "That is correct and the credit was issued after the fact. Sometimes people don't even recognize it because we read every three months sometimes they don't even recognize it even for a month or two after the leak starts and come to find out when we finally bill them and then we bring the credit forth to ... the whole billing is posted."

Comm. Curtis stated, "I know but how can you not notice a \$5,000 bill?"

Director Planko replied, "In some cases too it is posted to the account and they get their bill, but you have 20 days to pay so sometimes you are able to get the credit posted before you have to pay it."

Comm. Curtis stated, "I am looking at the sewer plus the water and this is probably close to \$10,000 for a quarterly bill. Wouldn't you get that bill in the mail and say what the heck is this?"

Comm. Curtis made a motion to approve the reconciliations. Seconded by Comm. Bayard

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

12. CONTRACT CLOSE-OUTS - None

13. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **Flood Elevation Certificates for 13 sites requiring flood insurance –**
Vendor: Maser Consulting
Amount: \$9,750.00
Funding Source: Operating Account: 900-00-8840

Director Vaccaro advised, "I am seeking authorization to obtain flood elevation certificates for thirteen sites required by our flood insurance. Work is to be performed by Maser Consulting at a cost of \$9,750.00 at \$750.00 a site. The funding source is Operating Account No. 900-00-8840. Just some background on this, our JIF Insurance Policy doesn't provide flood insurance coverage for sites that are in the FEMA AE 100 year flood zones. We have 7 sites that are currently an AE zone and six sites that are proposed to be AE Zones. Without obtaining flood elevation certificates we can't obtain reliable and accurate quotes. So we need the elevation certificates so we can obtain quotes and make a determination

if it is cost beneficial to obtain flood insurance."

Comm. Curtis asked, "That is just once, we don't have to go back every year?"

Chairman Cevalco stated, "No. The elevation doesn't change."

Director Vaccaro stated, "Yeah once we have it done, it's done."

Comm. Fozman made a motion to approve this action. Seconded by Comm. Curtis.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalco

NAYSE: None

ABSTAIN: None

b. Purchase of Fifteen (15) LED Light Fixtures for the Water Treatment Plant Pump Room

Vendor: Warshauer Electric

Amount: \$5,550.00

Funding Source: Operating Account No. 70001-8011 – Water Treatment Plant Repairs – Electrical

Director Specht advised, "This is for the purchase of 15 LED light fixtures for the water treatment plant pump room which is in the basement of the Control Building from Washier Electric for \$5,550.00 out of Operating Account Account No. 70001-9011 - Water Treatment Plant repairs electrical. We did receive three quotes and Warshauer was the lowest. Based on our evaluation in house we are replacing these 295 watt high pressure sodium light fixtures that generally run 24/7 with a 79 watt LED light fixtures and the simple payback is estimated in less than two y ears so I would recommend approval."

Comm. Bayard asked, "That is just for the cost of the fixtures and we are putting them up ourselves right?"

Director Specht replied, "We are installing the fixtures. That is correct."

Comm. Bayard made a motion to approve this action. Seconded by Comm. Curtis

AYES: Bayard, Fozman, Curtis, Flynn, Cevalco

NAYSE: None

ABSTAIN: None

c. MCB Lime Feed System Hose Pumps

Vendor: Sherwood Logan and Associates

Amount: \$21,200.00

Funding Source: Account 799008

Director Maggio advised, "We are requesting authorization to expend approved funds for the replacement of the MCB Lime Feed System Hose Pumps. The vendor is Sherwood Logan Associates in the amount of \$21,200.00. The funding source is Account No. 799008. Our existing pumps are 15 years

old and the rotor shafts are beginning to wear and that is causing the bearings to start leaking lubricant. We did investigate the opportunity to purchase replacement parts to do repairs and there are no longer parts available for these pumps so we are recommending replacement."

Comm. Fozman stated, "I read in the report you are going to the screw type pumps?"

Director Maggio replied, "No these will still be hose pipes that was the compressors."

Comm. Fozman made a motion to approve this action. Seconded by Comm. Flynn

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco

NAYSE: None

ABSTAIN: None

d. Replacement of Latow Compressor

Vendor W&S Supply

Amount: \$14,031.00

Funding Source: Account 799008

Director Maggio advised, "The next item is the replacement of the Latow Compressor, the vendor is W&S Supply. The amount is \$14,031.00. The funding source is Account 799008. On August 13th our current Latow Compressor catastrophically failed and it was a unit that was ten years old. Our mechanics did evaluate it and found out that you start the engine up it is knocking and pinging and leaking oil which is indicative of the motor just being shot so we are recommending replacing it."

Comm. Flynn asked, "Is this a backup?"

Director Maggio advised, "No this is just a separate system to feed lime at another point in the treatment process. Right now it is not working. It is a supplemental feed system and we compensate for it with other systems. It adjusts our Ph so we do use other systems to compensate.."

Comm. Fozman asked, "How long for this compressor to come in?"

Director Maggio advised, "I think it was about two or three weeks but don't quote me. There was a little bit of a lead time but it wasn't that bad."

Comm. Fozman made a motion to approve this action. Seconded by Comm. Bayard

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco

NAYSE: None

ABSTAIN: None

14. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

15. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

16. ADOPTION OF PERSONNEL ACTIONS

Comm. Fozman made a motion to approve the personnel actions. Seconded by Comm. Bayard

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco

NAYSE: None

ABSTAIN: None

17. OLD BUSINESS

18. NEW BUSINESS

Chairman Cevalasco stated, "In each of your packets you have an item that I received today with respect to technology evaluation for all the networks here. Actually it is for software and the networks here at the Authority by an individual who is the IT Director of Woodbridge Township. In Woodbridge the Police Department, the MUA, the Sewerage Authority and the Township everyone is under one network IT Group. He also serves on the Middlesex County and is working with them to build their network system. I called him because of different things here. We are looking for scanning software. We are looking for different types of software. What I am looking to do with this particular individual that I came in contact with him he built the network at Brick Township. The network that they have over there is because of him. He knows software. One of the things that triggered it is we have two individuals here who are members of GMIS, Government Management Information Systems and he is super versed in software applications and hardware technologies. This would be a not to exceed contract for him to come in and evaluate our system and look at the software packages that we have and see what packages can be linked and what packages we may need to upgrade. I know there is one system that needs to be upgraded and that is the payroll system. In talking to Teri Price last week she's got a bunch of reports that are due by the end of the year due to Obama Care that she has to send to the State for employees and she said that if she and someone else started to write them today that they wouldn't be done by the end of the year. I have talked to this person up at Woodbridge and they already have their system in place and he mentioned a software package that they use to do some of it. Edmunds which we have here. There are different modules and so forth that can be purchased, but if you don't know about them you can't buy them. So what I would like to do is this would be a not to exceed contract to bring him to take a look at our system and to make recommendations on how we can link everything together and to run instead of having individual packages. I know Mr. Planko has a package. Mr. Maggio has a package and Mr. Vaccaro has a package that he runs. Mr. Specht has software that he runs and what this would kind of do is give us an idea from someone that has already done it and gotten it to work. I would like your approval to do that tonight if I could."

Comm. Flynn asked, "Not to exceed and is there a time limit on it?"

Chairman Cevalasco stated, "It would have to be in the next couple of months. I doubt very seriously whether he would use up that amount of money in two months from my contact at working with him over at Brick Township. He set the system up over there for somewhat less than that."

Comm. Fozman asked, "So he would give us the recommendations to tie in all the computers?"

Chairman Cevalasco stated, "So everything works together instead of everybody buying their own software packages. There are elements of Frank's package that he probably isn't aware of and has

something newer and there are certain things especially with this Obama Care. He is telling me that the vendor that is up in Woodbridge that provides their payroll software, the Federal government, the payroll software package has to does the reports that Teri needs to do by the end of year."

Comm. Flynn asked, "Do we have that software?"

Chairman Cevalasco replied, "Not that I am aware."

Comm. Flynn stated, "And he's probably going to tell us that we need that software?"

Chairman Cevalasco stated, "He can tell us what works."

Comm. Flynn asked, "That is what I was getting at. Is there a time frame on that? Does she have to have that done by a certain date?"

Chairman Cevalasco advised, "She's got to have all her reports done by the December 31st."

Comm Flynn continued, "So we have to evaluate it and get the software before December 31st."

Chairman Cevalasco stated, "There is one report and this is what I got from Teri Price was that even if we were to upgrade the software package that we have now that there wouldn't be time to do the upgrade and to import the data before the end of the year, but I find that hard to believe. If you want to do it you can do it. I can tell you that New Jersey Bell up in their Freehold district put in nine mainframes and had them up and running and talking to one of the other facilities in Georgetown."

Comm. Flynn asked, "And if this stuff is not done by December?"

Chairman Cevalasco stated, "The State can fine us as well as the employees."

Comm. Flynn asked, "Why is this coming up now?"

Chairman Cevalasco stated, "I have no idea. I just learned about it last week."

Comm. Fozman stated, "So it is going to be not to exceed \$2,000? Is that just one lump sum or..."

Chairman Cevalasco replied, "No it will be a draw down."

Comm. Flynn asked, "And obviously he is going to focus on that – Teri's stuff?"

Chairman Cevalasco stated, "Yes that is what is going to be first, but I want him to look at everything because we are looking at Asset Management and GIS. He uses GIS for I said to him we are developing asset management and GIS – 'Oh we can do x, y and z with GIS along with it.' So it will be a little bit of everything and then we can at least get a laundry list of things that we can do."

Chuck Fallon stated, "Just to answer your question, I believe the IRS only released the format for this report that Teri has to get done this year and she has been trying to work with the current vendor and she hasn't been able to get that software to do the reports."

Chairman Cevalco asked, "Yes she wants to talk to someone out of your office and that is fine. Whatever we need to do to get this going."

Comm. Flynn asked, "We have a current vendor who is supposed to be supplying that software?"

Chuck Fallon replied, "No there is no law that says they have to. Your current vendor isn't able to do it it looks like."

Director Maggio replied, "Our current payroll software is Dynamics. We have been investigating software alternatives and Dynamics does not have a module for this new ACA software."

Comm. Flynn stated, "Obama Care has been around for three or four years now how can that be?"

Director Maggio continued, "This is very dynamic and the requirements are just getting finalized now as we speak."

Chairman Cevalco stated, "From what Teri told me last she just got the forms that she needs to fill out and the criteria of what needed to be done last week when she trapped me in the hall. It is not uncommon for this to happen."

Director Planko stated, "As Joe mentioned we use Dynamics for payroll. Right now there are not a lot of companies that continue to do payroll in house. One other alternative that we should really look at, and the majority of firms are doing it, is outsourcing payroll in which the company is also responsible to do your W2's and the required forms and so forth rather than doing all that information in house. A lot of firms are turning in this direction. The majority of them including auditing firms are now outsourcing their payroll. A good example of that is ADP."

Chairman Cevalco stated, "Well that is one of the things we can ask him about if it makes sense because I am pretty sure if I understood him correctly that they do all of their payroll in house and they do their imaging in house and it is compliment with what the State wanted with the imaging software so it should be able to migrate. What we will do is Mr. Montenegro will look at a contract and get it done and on board so he can come in and look at what we have and make a recommendation on what we need to do?"

Director Planko asked, "Mr. Chairman did you say not to exceed \$2,000? That sounds cheap. Good price."

Chairman Cevalco asked, "Mr. Montenegro do we need a motion?" Counselor Montenegro replied, "Yes you should do a motion to authorize the hiring and ultimately the expenditure subject to a formal contract being presented."

Comm. Fozman made a motion in this regard. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalco
NAYSE: None
ABSTAIN: None

18.1 Request to Utilize Reservoir

a. Request to Utilize the Reservoir:

Organization: St. Vincent De Paul

Description of Event: Friends of the Poor Walk

Date: Saturday, September 19, 2015 from 9:00 a.m. to Noon

Special Needs: None

No. of Participants: 20

Contact: Joan Franken

Event Status: 3rd Time (Last Event: September 20, 2014)

Director Specht advised, "We received a special use permit request from St. Vincent DePaul Friends of the Poor Walk for Saturday September 19th from 9:00 a.m. to Noon. The number of participants is 20. The event was held. This is the third time. The last event was held in September of 2014 and I would recommend approval."

Comm. Curtis made a motion to approve this action. Seconded by Comm. Flynn.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalco

NAYSE: None

ABSTAIN: None

19. RESOLUTIONS

67-15 A Resolution for the Purchase of Hardware, Software and Professional Services For Remittance Processing Software in the amount of \$20,743.00 for the Purchase of Bill Payment Concentration Services

Director Planko advised, "This resolution 67-15 is for the purchase of remittance processing software for the Customer Accounts Department. In brief what we have now is somewhat of a manual process and customer's come in and they bring in their stub off their bill and it has a bar code on it and they bring it with their check. The billing person scans that barcode and brings up the account but we have to key in the amount. What this software package is going to do for us is basically will scan all the checks and stubs together and validate them. If the stub says owes \$400.12 it will look at the check and it can not only read the check to see if the amounts match. If it does for all the batches that are put through it automatically posts to Edmunds for anything that doesn't match for any reason whether the check doesn't match the stub it prepares what is called an exception report which is what the billing person would have to look through. It is also going to help our people who utilize the checks that are issued through their banks for payments. It is also going to expedite that process as well so it is going to lead to efficiency and more convenience for our customers. I also want to mention I am sure as the Board knows we have always had credit card payments for quite some time now on our website through credit cards and for more convenience and efficiency we have just added about a week or two that process up front where people can come in and pay with their credit cards. Upon passage of this resolution which was reviewed by both the Finance Committee, I also spent quite a bit of time with Nick Montenegro on this project and the resolution. We hope to have them in house in September to get this process going."

Comm. Fozman asked, "Is there a maintenance fee on this?"

Director Planko replied, "I did mention, I think it is like \$2,900 a year or \$2,800 a year. I also have that mentioned in the resolution."

Comm. Bayard asked "When people pay with credit cards is there a charge?"

Director Planko replied, "There is a charge but it is not to the Authority. It is to the customer just like you would pay it on line. We put signs up front so when a customer comes in it is clearly posted that the charge is reflected to the customer and the girls up front also mention it before they scan the cards. If you read the sign there is a charge involved."

Comm. Bayard asked, "Is it per the cost of the charge or a flat fee?"

Director Planko replied, "I believe it is 2.9% to the customer."

Comm. Flynn asked, "Is this something that maybe this guy should look at?"

Chairman Cevalasco stated, "At this point in time I know that the Township has done it, it is a surcharge that is put on for the use of the credit cards so that the entity that is receiving the credit card there is no cost to because in the Township if you pay your tax bill by credit card you're talking a couple of million dollars that would come out of it so it is paid for by the customer."

Comm. Flynn replied, "No I am just talking about your evaluation."

Chairman Cevalasco stated, "That is the same thing they have been doing in Woodbridge plus the software that he is buying is compatible with what they are using."

Director Planko stated, "Yes this will automatically post the information right into Edmunds. Scan it and post it and put it right in."

Comm. Curtis made a motion to adopt Res. No. 67-15. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

72-15 Award of a Public Contract to Elite Quality Maintenance in the Amount of \$173,700.00 for the Roof Recovering at the Administration Building, Operations Building and the Garage; Capital Project Nos. 915005 – Admin Building Roof Upgrades

Director Specht advised, "This is for award of a Public Contract to Elite Quality Maintenance in the Amount of \$173,700.00 for the Roof Recovering at the Administration Building, Operations Building and the Garage. Funding is available under Capital Project No. 915005 – Admin Building Roof Upgrades. 14 bids were received on July 24th and it is recommended we award it to the lowest bidder in the amount of \$173,700.00."

Comm. Curtis made a motion to adopt Res. No. 72-15. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

73-15 Declaration of Surplus Items for Disposal

Director Planko stated, "As the Finance Department periodically do we assemble the declaration list for consideration by the Board. I did attach that to the Resolution and it was in your packages. I also included a small addendum that I put together on Friday that I believe Marie put in all the Commissioners files for this evening. As the Board recalls from last year's audit 13/14, our Auditor Chuck Fallon made a recommendation that we take a closer look at our inventory in the warehouse and try to eliminate a lot of the obsolete items. I worked with all the department heads to get this accomplished. I think everybody did a great job in doing so. The list contains a variety of items in the list including equipment. We have a few vehicles in there and we have quite a bit of items that we did take out of inventory that were obsolete. I did discuss this with the Finance Committee and went over the listing. Upon approval of resolution No. 73-15 these items will be placed on the seller site of govdeals which we have been working with for a number of years and it is very successful in getting rid of our items. Upon approval of this resolution tonight I expect to have some items out on Govdeals by tomorrow morning."

Comm. Curtis made a motion to adopt Res. No. 73-15. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

75-15 Change Order No. 1 for Developer Application No. 2120 – Associates in Foot and Ankle Surgery; Dr. Allen Atheras for \$2,937.28 for the Installation of an Additional 12” Diameter Water Valve; Capital Project No. 713007 – Water Main Extension Route 88

Director Specht advised, "75-15 Mr. Chairman is change order No. 1 for Developer Application No. 2120 – Associates in Foot and Ankle Surgery; Dr. Allen Atheras for \$2,937.28 for the Installation of an Additional 12” Diameter Water Valve under Capital Project No. 713007 – Water Main Extension Route 88. The existing valve was leaking slightly so in order for the developer to pass the pressure test we authorized the installation of a new valve and this is the cost for the material cost only for the valve and I would recommend approval."

Comm. Bayard made a motion to adopt Res. No. 75-15. Seconded by Comm. Curtis.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

76-15 Clearing of Two (2) Acres of Land for the Fleet and Equipment Storage Building by DeForest Demolition, Inc. for \$27,500.00; Capital Project No. 604001 – Building – Fleet and Various Equipment Storage

Director Specht advised, "This is for the clearing of Two (2) Acres of Land for the Fleet and Equipment Storage Building by DeForest Demolition, Inc. for \$27,500.00 under Capital Project No. 604001 – Building Fleet and Various Equipment Storage. Three quotes were received and it is recommended that we move ahead with this project."

Comm. Curtis made a motion to adopt Res. No. 76-15. Seconded by Comm. Bayard.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

77-15 Award of a Public Contract to *CONTRACTOR TO BE DETERMINED* in the Amount of *TO BE DETERMINED* for the Installation of the Emergency Generators at the at the Mantoloking Road, the Ridge Road and the Morris Avenue Water Booster Stations; Capital Project Nos. 705001/705001A – Emergency Generators, Mantoloking, Ridge, Morris

Director Specht advised, "Yes Mr. Chairman the agenda does not indicate who we are going to award to but the resolution does. It is the award of a public contract to Electro Maintenance Inc., in the amount of \$363,000.00 for the installation of the emergency generators at the Mantoloking Road, Ridge Road, Morris Avenue Water Booster Station under capital project No. 705001/705001A- Emergency Generators Mantoloking, Ridge and Morris. We received I believe nine bids on this project. The second bidder filed a protest. It was reviewed by our counsel as well as our consulting engineer from French & Parellello and it is recommended that we move ahead and award to the low bidder Electro Maintenance. Funding is available for this project. I believe we had estimated about \$500,000 and this will be reimbursed by a hazard mitigation grant that we have received through FEMA and I recommend approval."

Comm. Flynn asked, "The elevation of this generator is that relevant to the..."

Director Specht replied, "No none of these areas are in flood zones."

Comm. Curtis made a motion to adopt Res. No. 77-15. Seconded by Comm. Flynn.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

78-15 Award of a Public Contract to Pullman SST, Inc., in the Amount of \$84,500.00 for the Wall Joint Repair in the Reservoir Conduit Access Chamber; Capital Project No. 712004 – Reservoir Conduit Access Chamber Wall Repair

Director Specht advised, "78-15 is the award of a Public Contract to Pullman SST, Inc., in the Amount of \$84,500.00 for the Wall Joint Repair in the Reservoir Conduit Access Chamber; Capital Project No. 712004 – Reservoir Conduit Access Chamber Wall Repair. We did only receive one bid and that was from Pullman SST. The bidder met all the requirements and we are definitely estimated amount of \$100,000 so I would recommend approval."

Comm. Bayard made a motion to adopt Res. No. 78-15. Seconded by Comm. Flynn.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

79-15 A Resolution authorizing a contract with Walker Diving for Metedeconk River 16”
Water Main Repair at Route 70

Director Specht advised, "This is a resolution memorializing the authorization with Walker Diving to complete the Metedeconk River water main repair at Route 70. Walker mobilized on the 12th and was completed on the 14th with the clamp installation and the line was placed in service on the 19th. So just to memorialize that charge, I think it was about \$26,000 and change."

Comm. Bayard made a motion to adopt Res. No. 79-15. Seconded by Comm. Fozman.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

80-15 A Resolution Authorizing Maser Consulting PA to Provide Professional Services
for Initial Feasibility Evaluation for an Aquifer Storage and Recovery Well in the
Parkway System Project Number 713004, Proposal Amount \$12,970.00

Director Maggio advised, "Resolution No. 80-15 is the award of a contract for a feasibility evaluation of an ASR well in the Parkway system. A contract will be awarded to Maser Associates. The amount of the contract is \$12,970 and the project Number is 713004. I think as the Board knows we feel that ASR technology is an excellent way for us in a cost effective way to expand our finished water delivery capacity. We are asking Maser to do a preliminary evaluation of some prime location in our Parkway system for an ASR technology to find out if what I would call any deal killers before we do a more elaborate evaluation where we may be doing some borings and some monitor well drilling. This is more of a desktop first step evaluation."

Comm. Fozman made a motion to adopt Res. No. 80-15. Seconded by Comm. Curtis.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

81-15 Award of Bid Moses Milch Stormwater Basin Retrofit to Down to Earth Landscaping in
the amount of \$312,539.00 for base bid, and \$10,590 for the alternate for a revised total
of \$323,129

Director Maggio explained, "81-15 is the award of the bid for the Moses Milch Storm water basin retrofit to Down to Earth Landscaping in the amount of \$312,539 for the base bid and \$10,590 for the alternate for a revised total of \$323,129. I think as the Board knows this is the third time that we have rebid this project because previous bids were above our grant funded budget and this bid we finally received was well within that budget so we are looking forward to moving forward with the contract."

Comm. Flynn asked, "How fast will they be able to start?"

Director Maggio advised, "We want them working in the fall so we are going to get them going ASAP."

Comm. Fozman made a motion to adopt Res. No. 81-15. Seconded by Comm. Flynn.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

82-15 Authorization to Purchase Gas Chromatograph with MSD and Purge and Trap Autosampler from Agilent Technologies in the amount of \$114,171.19 through Funding Source Capital Account No. 715004

Director Maggio advised, "Resolution No. 82-15 is for authorization to purchase a gas chromatograph with MSD and purge and trap autosampler from Agilent Technologies in the amount of \$118,679.00 through funding source capital account no. 715004. There is a difference between the amount on the agenda and that is because the agenda amount included the trade in of our existing laboratory equipment that this will be replacing. Our laboratory staff has done some investigating and feel we can get a good deal more trying to sell that ourselves than the \$4,000 would have given us on a trade in. So we recommend keeping our equipment and in the future trying to sell it on Govdeals. There is some value to it."

Comm. Fozman made a motion to adopt Res. No. 82-15. Seconded by Comm. Curtis.

AYES: Bayard, Fozman, Curtis, Flynn, Cevalasco
NAYSE: None
ABSTAIN: None

20. PUBLIC DISCUSSION

Chairman Cevalasco opened up the meeting to public discussion, however there were no members of the public that wished to speak.

21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

Director Vaccaro stated, "I just wanted to mention that we made significant progress this summer with the Asset Management System. We are probably going to be pilot testing on using the system for work orders in September. We had two summer interns who did an incredible job. They in putted over 2,000 scheduled work orders from CMMS into the system. My Asset Management Administrator Drew Duddy along with Maser Consulting developed custom work order forms and special forms. We are in very good shape so in terms of pilot testing in September which is good because we are going to start looking at improvements to our document management system and ways we can reduce paper generation and things like electronic invoicing. So there will be a vendor coming in to see what is out there and what improvements we can make."

Mr. Theodos advised he had no new report this evening.

Director Planko stated, "Auditor Fallon will have our 14/15 at next month's meeting I believe."

Chuck Fallon advised he had nothing else for tonight.

Director Maggio stated, "I would just like to point out from Director Lacey's monthly report. I know it was a personnel item, but I wanted to give note to Steve Czaplinski who just received his T4 license. That is something we should all be proud of because it is the highest license you can get for Water Treatment operations in the State and there are very few of them and it returns us to having two T4's on staff which is quite a luxury that we do have that redundancy and we are proud of him and he did a good job working towards that license."

Director Specht advised, "Just a quick update on a few construction projects. Knollcrest water main the high line is almost installed which would be the temporary by pass for the water main installation. Hopefully that will be complete this week and we'll place that in service by sometime next week and then we will start the main upgrade on Knollcrest. With regard to our pump station improvements Breton Road is the first station we have attacked. Quad Construction is probably 75% complete on Breton Road and we're looking to do a start up in September on that station and then move on to the next one which would be Vanada Woods."

Counselor Montenegro advised he had nothing to report.

Ms. Sylvester advised she had nothing to report.

Comm. Bayard advised he had nothing further to report.

Comm. Curtis advised he had nothing further to report.

22. CLOSING STATEMENT

Ms. Sylvester read the following statement, *"The next Regular Public Meeting will take place on Monday, September 28, 2015 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West"*

23. ADJOURNMENT

There being no further business to discuss and on motion duly made and seconded and a unanimous vote the meeting adjourned at 8:17 p.m.

Respectfully submitted,



THOMAS C. CURTIS
Asst. Secretary/Treasurer
JCB/mas