

**Minutes of a Meeting of
The Brick Township Municipal Utilities Authority
August 25, 2014**

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Following the Salute to the Flag, Chairman Cevasco asked Ms. Sylvester to read the opening statement.

2. OPENING STATEMENT

Ms. Sylvester read the opening statement as follows: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 12, 2014 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Members Present

James Fozman
Tom Curtis
Stacy Olsen
James Bayard
Ed McBride
George Cevasco

Also Present

James F. Lacey, CPWM, Exec. Dir
Stephen T. Specht, PE, Dep ED/Dir Engr/Ops
Frank Planko, CFO
Joseph Maggio, PE, Dir. Water Quality
Gary Vaccaro, Dir. Compliance, Safety & GIS
Marie Sylvester, Exec. Supervisor
Nick Montenegro, Esq., Authority Counsel
Chris Theodos, PE, Consulting Engineer
Chuck Fallon, Authority Auditor

Members Absent

Allan E. Cartine

Ms. Sylvester advised, "In Commissioner Cartine's absence this evening, Comm. McBride will be voting as an alternate."

4. EXEMPT SESSION - NONE

(Personnel, Contracts & Potential Litigation Only)

Chairman Cevasco stated, "We have a guest tonight from Acacia Financial."

Jennifer Edwards with Acacia Financial Group addressed the Board as follows, "Jennifer Edwards with Acacia Financial Group, your Financial Advisors. I am here tonight to speak about the Resolution that you have on the agenda tonight regarding the continuing disclosure compliance review and the SEC Initiative. As you are probably well aware from the Resolution and the memo that your

bond counsel Bill Mayer sent over, the SEC put out an initiative in the Spring regarding the review of all bond issues in the last five years with regard to certain continuing disclosure filings that all municipal issuers need to make under their bond issues. These are required to be filed with the electronic municipal market access system and unfortunately given the circumstances underwriters in the current market have until September 9th to report any issuers who have not complied with their continuing disclosure in previous years when they've bought your bonds. The good news for you is you have until December 1st to review all those issues, come up with a summary of any compliance, whether you are in compliance, anything that you need to file to get into compliance and then you have the ability to file with the SEC under a self-reporting option. You will know by September 9th whether any of your underwriters will submit something saying that they bought your bonds and that they did not review whether you were in compliance or not. So at that point you can make decision between Sept. 9th and Dec. 1st whether you want to self-report with the SEC. What I will be doing for you is accessing all that information, reviewing your previous continuing disclosure agreements and anything that you've filed. We will also be looking at because under your agreement the Township also has agreements to file their audited financial statements as well as on your issues. You'd be mostly concerned with whether the Authority itself has filed its issues and the Township would need to look at their own continuing disclosure agreements as well. But in connection with that you will get a detailed report from us with each issue that you have done and whether the compliance has been met. If it hasn't been met we will identify what that is and then assist you in filing that information so you are in compliance before the deadline. At that point we will know whether the underwriters have filed anything regarding the Brick MUA and then you can make a decision moving forward with whether you self-report with the SEC. I will just make another general comment that this is a national thing that is happening. All issuers are going through this process and looking into the continuing disclosure specifically New Jersey it is wide spread amongst schools, towns, authorities that everyone is going through this review right now and making that decision as to whether they are going to self-report if anybody has any questions?"

Director Planko stated, "I just want to add as Jenn has mentioned this is something that the SEC has alleged as nationwide. It is not like it is something that is just in our service territory and I did recommend this to the Finance Committee. I feel we are not in any non-compliance position at all and again I recommend it. I think it is prudent that we have a public finance firm as both bond counsel and the Local Finance Board recommended to take a look at it so we can assure that we are in the clear. So there are two issues. We want to pass the resolution as prepared by Bill Mayer Bond Counsel and as I mentioned to the Finance Committee that we can go ahead with the recommendation from Acacia. By the way Jen is Noreen White's partners and it would be on an hourly rate not to exceed \$5,000. I think it is well worth it to have it done by a public finance firm as the local finance board and bond counsel has recommended."

Chairman Cevalco stated, "I would agree to that. To have someone look at it who looks at these things every day. You have your work cut out for you."

Ms. Edwards thanked the Board for their time and asked if there were any additional questions.

5. Adoption of Directors' Reports

Comm. Curtis made a motion to adopt the Directors' Reports. Seconded by Comm. Fozman.

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalco
NAYES: None

ABSTAIN: None

6. APPROVAL OF MINUTES

Comm. Fozman made a motion to adopt the minutes of the July 28, 2014 meeting. Seconded by Comm. Bayard

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

7. CORRESPONDENCE

Letter from Mayor Ducey complimenting MUA Staff for their assistance at Windward Beach Sewer Break

Chairman Cevalasco stated, "Under correspondence we have a letter from Mayor Ducey complimenting the staff for their assistance at Windward Beach on the sewer break. It was about two or three days after we sent a letter and had it placed in their file in appreciation from the MUA on the work that they have done."

8. APPROVAL OF BILL RESOLUTION – *Comm. Bayard*

Comm. Bayard read the Bill Resolution dated August 25, 2014 in the total amount of \$3,307,509.14 as follows:

Total Operating Vouchers:	\$	2,222,379.75
Total Payroll:		955,953.73
Total Capital Vouchers:		117,254.60
Escrow:		0
Total Bill Resolution	\$	3,307,509.14

Comm. Fozman made a motion to approve the Bill Resolution. Seconded by Comm. Curtis

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYES: None
ABSTAIN: None

9. TREASURER'S REPORT – *Commissioner Cartine*

Comm. Fozman read the Treasurer's Report balances for the month ending July 31, 2014 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	10,725,160.36
Total General Funds:		2,624,299.09
Total Unrestricted Funds:		13,349,459.45

Restricted Funds:

Rate Projection Maintenance Fund:	3,276,160.62
Working Capital Fund:	462,854.21
NJEIT Processing Fund:	3,135,091.82
Total Bond Funds:	14,275,672.11
Total Other Restricted Funds:	1,638,717.57
Total Restricted Funds	26,496,496.53
Total of All Fund Accounts:	39,845,955.98

Comm. Fozman made a motion to approve the Treasurer’s Report. Seconded by Comm. McBride

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
 NAYS: None
 ABSTAIN: None

Chairman Cevalasco stated, "I made a mistake it should have been Comm. Curtis who read that report but I had a volunteer to my right. We have the right honorable Councilman Paul Mummolo."

10. DEVELOPER APPLICATIONS

10.1 Preliminary Applications - No Further Action Required

2148 Mr. Donald & Mrs. Gabrielle Parseghian, Minor Subdivision – 545 Route 35 South, Route 35 South & Seventh Avenue, Preliminary, NFA, 2 Residential Lots.

Director Specht advised, " This is a preliminary application with no further action. It is no. 2148 Mr. Donald & Mrs. Gabrielle Parseghian, Minor Subdivision – 545 Route 35 South, Route 35 South & Seventh Avenue. Again it is two residential lots
An Existing house was on one lot. It was subdivided into two lots. The one house has been demolished and the only thing that is being required is a separate lateral be installed to the one lot. This is on the barrier island and obviously we don't have water out there so they won't install the lateral. I would recommend approval of this application."

Comm. Bayard made a motion to approve this application. Seconded by Comm. Curtis

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
 NAYS: None
 ABSTAIN: None

Director Specht advised, "

10.2 Other Applications

2128 135 Brick Blvd., LLC, Amended Major Site Plan – The Boulevard at Brick,

Brick Blvd. & Hooper Avenue, Preliminary & Final, 120 Residential Units & 1 Clubhouse

Director Specht advised, "The first application is 2128 known as Brick Blvd., LLC, Amended Major Site Plan – The Boulevard at Brick, between Brick Blvd. & Hooper Avenue. It is a Preliminary & Final, for 120 Residential Units & 1 Clubhouse. This is actually the fourth application we have had on this project. Again what we will be doing is we will be connecting the water main on Brick Blvd to the water main on Hooper Avenue to loop that system. We will also be installing a sanitary sewer system for this development. It was discussed in detail at the Construction Committee meeting and I recommend approval."

Comm. Bayard made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

2145 Dr. Omar Almallah, Susskind & Almallah Eye Associates, Major Site Plan – Susskind & Almallah Eye Associates, Cedar Bridge Avenue, Preliminary, Five Commercial

Director Specht advised, "Application 2145 is an application from Dr. Omar Almallah, for Susskind & Almallah Eye Associates, Major Site Plan on Cedar Bridge Avenue. It is a preliminary. They will be required to resubmit this application for a final. It is five commercial units. There is an existing commercial building on this property right now that will be demolished and the new building will be installed. The original application had a four inch water main running behind the building which is not up to our standards and based on the discussions that we have had with the Construction Committee the applicant will be required to install a six inch water main in front of the building with the appropriate services off that six inch water main and terminated with a man hole. There is an existing four inch lateral that ties into the existing building right now which will be reutilized. However one comment will be put on the drawings that in the event that the four inch lateral has to be upsized in the future due to any potential load on the system, we think they thought four inch is big enough right now but if they put a restaurant you may have to upsize it and the applicant will be required to upsize that lateral into Cedar Bridge Avenue so I would recommend approval."

Comm. Curtis made a motion to approve this application. Seconded by Comm. Bayard

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

2152 New Jersey Turnpike Authority – Mr. Joseph Lentini – Garden State Parkway Herbertsville Maintenance Facility, Garden State Parkway MP 94.3 SB/Wall Township Preliminary, 1 Commercial Unit

Director Specht advised, "The last application is No. 2152. This is with the New Jersey Turnpike Authority. It is the Garden State Parkway Herbertsville Maintenance Facility, located at Garden State Parkway MP 94.3 SB/Wall Township. A water main was originally extended down Herbertsville Road

for their inspection facility that was constructed for the bus inspection that was installed under a separate application a number of years ago. Right now they have a maintenance facility out there where they do not have sanitary or potable water and they want to upgrade the building. They are going to actually install a two story there, a salt dome and basically a maintenance garage so I would recommend approval on that also."

Comm. Curtis made a motion to approve this application. Seconded by Comm. McBride

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalco
NAYS: None
ABSTAIN: None

10.3 Release of Performance Bonds - NONE

11. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

12. CUSTOMER ACCOUNTS RECONCILIATIONS

Director Planko presented the following Customer Accounts Reconciliations to the Board for their approval. He indicated that in each of these cases the repairs have been made and it has been verified that the meter is in working order.

One Time Credit

a. Account 7786267, 19 Riva Blvd, Renee Gualano. A One Time Water and Sewer credit is recommended in the amount of \$517.83 due to a Toilet Leak. The quarter in question rose to 83,000 gallons while the average usage is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.

Sewer Credit

b. Account 5343801, 194 Cartagena Dr, Robert Greenberg. A Sewer Credit is recommended in the amount of \$ 861.25 due to a Broken Frost Plate on the meter. The 2 quarters in question rose to 70,000 and 91,000 gallons while the average usage is 26,000. All Repairs have been made and verified and the meter is in proper working order.

c. Account 4228804, 489 Mantoloking Rd, Dorys Reitsma. A Sewer Credit is recommended in the amount of \$488.50 due to a Broken Meter Leak. The quarter in question rose to 87,000 gallons while the average usage is 5,000 gallons. All repairs have been made and verified and the meter is in proper working order.

d. Account 2648008, 271 Curtis Point Dr, Michael Geary. A Sewer Credit is recommended in the amount of \$ 2947.25 due to a Broken Pipe in the Crawl Space. The quarter in question rose to 451,000 gallons while the average usage is 4,000 gallons. All repairs have been made and verified and the meter is NJ AMERICAN.

e. Account 9428807, 856 Stapleton Ave, Sal Degennaro. A Sewer Credit is recommended in the amount of \$498.00 due to a Broken Pipe. The quarter in question rose to 102,000 gallons while

the average usage is 6,000 gallons. All repairs have been made and verified and the meter is in proper working order.

f. Account 2547202, 304 Tide Pond Rd, Ed Mucci. A Sewer Credit is recommended in the amount of \$1,126.50 due to Broken Pipes. The quarter in question rose to 181,000 gallons while the average usage is 3,000 gallons. All repairs have been made and verified and the meter is NJ AMERICAN.

Comm. Bayard made a motion to approve the customer Accounts Reconciliations. Seconded by Comm. Fozman

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

Director Lacey stated, "Mr. Chairman just as a point of reference, most of these sewer accounts this water has not gone into the system. I know Mr. Planko mentioned dollars. This flow did not go into the sewer system therefore we did not get charged for it. I just wanted to point that out."

13. CONTRACT CLOSE-OUTS - NONE

14. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **Rotary Electronic Control Drive for 16" Pratt 2FII Butterfly Valve -**
Amount: \$5,354
Vendor: Harold Beck & Sons
Funding Source: Account 799008

Director Maggio advised, "We are requesting authorization to expend approved funds for the purchase of a rotary electronic control drive for a 16" butterfly valve. The amount is \$5,354.00. The vendor is Harold Beck & Sons and the Account Number is 799008 and this drive unit will replace a failed unit on the clarifier back wash valve and will allow for the return to automated operation of the valve."

Comm. Curtis made a motion to approve this action. Seconded by Comm. McBride

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

- b. **Expansion of Software License and Addition of Sensor Location for Access Control System**
Amount: Approximately \$7000
Vendor Open Systems, Inc.
Funding Source: Account 908-001

Director Maggio advised, "We are requesting authorization to purchase an expanded software license for the access control system. We are not looking to pursue the purchase at this time of an

additional sensor location. We still want to review and negotiate the price for that with the vendor but for the software license we do want to purchase the expanded software license. The amount for that is \$6,000 which represents approximately a \$1,000 discount because the vendor is on site. The vendor is Open Systems, Inc. and the funding source is Acct. 908001. We are currently licensed for the access control system allows for a limited number of swipe sensors to be connected to it. With some of the additional locations that we have added since the contract since we went to contract and acknowledged that we are going to be constructing a couple of additional buildings on the campus we will exceed that license and will require the purchase of the expanded license which will allow the connection of additional site locations for sensors."

Chairman Cevasco asked, "So we purchased licenses for how many positions?"

Director Maggio replied, "What I would call the basic license allows for 64 locations and the new one is 256. It is kind of like going from the basic to the deluxe edition but we are just going to go above. We are going to continue working with them to try and to get that additional sensor location into a more reasonable price. We got this relatively firm quote and we are kind of surprised that it was in excess of \$2,000 but we don't want to act on that at this time."

Comm. Curtis stated, "You said \$6,000 and it says \$7,000."

Director Maggio replied, "Well that was what we anticipated the cost for the license and the additional sensor location but we are eliminating that because it did come in higher than we expected. We knew the software would be six that has not changed."

Comm. Curtis made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevasco
NAYS: None
ABSTAIN: None

c. NJDEP Treatment Works Approval (TWA) Permit Application Fee for the Upgrades to the Breton Road, Eastern Lane, Mantoloking Road, Laurelton, Fifth Street and Vanada Woods WWPS

Amount: \$16,886.00

Vendor: Treasurer, State of New Jersey Environmental Services Fund

Funding Source: Superstorm Sandy; Capital Project No. 813002

Director Specht advised, "Mr. Chairman this is the cost associated with the NJDEP Treatment Works Approval also known as the TWA permit application fee upgrades to the Breton Road Eastern Lane, Mantoloking Road Laurelton Fifth Street and Vanada Woods wastewater pump stations that were damaged during Super Storm Sandy. The total application fee is \$16,886.00 based on the formula on the TWA permit application which is 1% of the construction costs and I recommend approval. This project is out to bid right now and we are anticipating receiving bids on the 11th of September."

Comm. Bayard made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevasco
NAYS: None

ABSTAIN: None

d. Replacement of the Fuel Injectors for the Emergency Generator at the Bay Harbor WWPS

Amount: \$5,076.47

Vendor: Cummins Power Systems LLC

Funding Source: Operating Account No. 803-8060; Repairs – Pumps and Boosters

Director Specht advised, "Item D is the replacement of the Fuel Injectors for the Emergency Generator at the Bay Harbor Pump Station from Cummins Power Systems LLC. Out of Operating Account 8038060 Repairs Pumps & Motors for a total amount of \$5,076.47 and I would recommend approval. This was discussed at the Construction Committee Meeting."

Comm. Bayard made a motion to approve this action. Seconded by Comm. Curtis

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalco

NAYS: None

ABSTAIN: None

e. Final Paving of the Sewer Main Trench on Baywood Boulevard for Developer Application No. 1830; Developer – Kristi Shay

Amount: \$10,655.40

Vendor: Best Paving Inc.

Funding Source: Escrow Account of Developer Application No. 1830

Director Specht advised, "This is the final paving of the sewer trench main on Bay Wood Blvd. Developer Application No. 1830. The developer is Kristi Shay. The Developer is no longer in business. We have sent a detailed memo over to Mr. Montenegro for his evaluation of it and based on the amount that we have in escrow. I think we have \$15,000 in escrow for this particular project for the final paving that we made sure we collected that money before he proceeded with this project. We will utilize that money to fund that project. We had three quotes that came in Best Paving, Inc. was the low bidder at \$10,655.40 and again we will use the escrow account for Developer Application 1830."

Comm. Fozman asked, "Will that close out Kristi Shay's escrow accounts?"

Director Specht replied, "We are on a number of projects that have some minor punch list items that we are taking care of in-house with our distribution crew so once those items are completed we will tally up all the costs. There are obviously going to be additional costs with this paving because I am going to have to put out flagging and what not so there will be some of our costs also. Once all those costs are tallied I believe we have in order of magnitude from \$20 to \$25,000 of money to Kristi Shay projects and when all the work is complete we will back charge accordingly and whatever is left over we will return."

Comm. Fozman stated, "Now that we are using Mr. Montenegro, our attorney, are we charging for the attorney too or is that cost not involved because we have to use him just to close the projects out?"

Director Specht advised, "That will be up to the Board to decide. I know..."

Counselor Montenegro stated, " You can add that to the total costs of the project."

Director Specht advised, "I will add the legal fees to the final payment."

Fozman asked, "Besides Kristi Shay I know we have other older escrow accounts can we start to work on them too? Those that are ten years old. Can we clean them up also?"

Director Specht replied, "Correct. A lot of them have been knocked off the table and cleaned up."

Comm. Fozman made a motion to approve this action. Seconded by Comm. Bayard

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco

NAYS: None

ABSTAIN: None

15. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

16. ADOPTION OF PERSONNEL ACTIONS

Director Lacey advised, "As my report shows Personnel unless there is any question on it I would recommend that we accept that. I do have one item. I did this morning receive a request for a three day additional leave of absence from Randy Hart who works in our Meter Division. He was out on Workmen's Comp. He is out of time. He is going to go to the doctors Wednesdays and he expects to return on Thursday so he is just a couple of days short and is asking for three days."

Chairman Cevalasco stated, "I don't have any problems. Does anyone have any problems with that?"

The Commissioners advised that they did not.

Chairman Cevalasco stated, "Ok we will add that to it and can I have a motion to adopt the personnel actions."

Comm. Fozman made a motion to approve the Personnel Actions as indicated in Director Lacey's Monthly Report. Seconded by Comm. Bayard

AYES: Comm. Fozman, Curtis, Cartine, Bayard, Cevalasco

NAYS: None

ABSTAIN: None

17. OLD BUSINESS

18. NEW BUSINESS

18.1 Requests to Utilize Reservoir - NONE

19. RESOLUTIONS

82-14 Resolution for the Final Quantities Change Order/Change Order No. 2 for a Decrease in the Contract Amount of \$16,930.00 to Forte Excavating LLC for Contract No. 813002G – Superstorm Sandy – Sanitary Sewer Replacement on West Marion Street-

Director Specht advised, "82-14 is the Final Quantities Change Order/Change Order No. 2 for a Decrease in the Contract Amount of \$16,930.00 to Forte Excavating LLC for Contract No. 813002G – Superstorm Sandy – Sanitary Sewer Replacement on West Marion Street- that was damaged during Super Storm Sandy and I would recommend approval."

Comm. Curtis made a motion to adopt Resolution No. 82-14. Seconded by Comm. Fozman

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

83-14 Resolution for the Final Quantities Change Order/Change Order No. 3 for a Decrease in the Contract Amount of \$2,388.00 to Municipal Maintenance Company for Contract No. 799008A – Replacement of the Flocculator Equipment in Sedimentation Basin Nos. 1 and 2

Director Specht stated, "Resolution No. 83-14 is also a Final Quantities Change Order/Change Order No. 3 for a Decrease in the Contract Amount of \$2,388.00 to Municipal Maintenance Company for Contract No. 799008A – Replacement of the Flocculator Equipment in Sedimentation Basin Nos. 1 and 2 and I would recommend approval on that."

Comm. Fozman asked, "Does that complete the Flocculators?"

Director Specht advised, "The flocculators are not complete and I would anticipate the project close out probably at the next meeting. Same thing with West Marion Street. That project is now complete and close out is anticipated next month."

Comm. Curtis made a motion to adopt Resolution No. 83-14. Seconded by Comm. McBride

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

84-14 A Resolution Designating the Official Newspapers for Public Notices Published by The Brick Township Municipal Utilities Authority

Director Lacey advised, "This is a resolution designating official newspapers for public notice from the Utility Authority. We have the two and that is the Asbury Park Press and certainly if we need a secondary it would be the Brick Times and we also put it on our website. The published newspapers in our area are getting slimmer so those are the two that we had."

Chairman Cevalco stated, "There is some designation as to how many times the newspaper has to publish."

Director Lacey replied, "It has to be published in the County I believe but I don't think anyone publishes in the County anymore."

Chairman Cevalco stated, "So it has to be daily and so many times a month."

Counselor Montenegro stated, "It is newspapers that have the greatest likelihood of informing the public within a geographic area so obviously the Asbury Park Press and then if you have one in the municipality in which you are located that does publish you must publish there. I think one of the newspapers is no longer publishing that is why we went over to the Brick Times."

Comm. Curtis made a motion to adopt Resolution No. 84-14. Seconded by Comm. McBride

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalco
NAYS: None
ABSTAIN: None

85-14 Resolution of The Brick Township Municipal Utilities Authority Directing the Undertaking of a Continuing Disclosure Review and Authorizing Participation in the Municipalities Continuing Disclosure Cooperation Initiative of the Securities and Exchange Commission

Director Planko stated, "This resolution is for the BTMUA directing the undertaking of a continuing Disclosure review as I just discussed with the Board as well as Jenn Edwards. We are recommending the passing of this resolution as well as approval by the Board to proceed with the proposal received from Acacia and I believe Marie put a copy in all the Commissioners' files."

Comm. McBride made a motion to adopt Resolution No. 85-14. Seconded by Comm. Bayard

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalco
NAYS: None
ABSTAIN: None

86-14 Resolution Authorizing the Purchase of a Kubota 4WD Compact Tractor from Harter Equipment for \$26,575.00; Capital Project No. 914009 – LM3 Reservoir/Grounds Wheel Horse Tractor

Director Specht advised, "86-14 is Authorization to Purchase of a Kubota 4WD Compact Tractor from Harter Equipment for \$26,575.00; Capital Project No. 914009 – LM3 Reservoir/Grounds Wheel Horse Tractor. At last month's meeting the Board authorized staff to proceed with obtaining three bids and Harter was the low bidder. I recommend approval."

Comm. Curtis made a motion to adopt Resolution No. 86-14. Seconded by Comm. Bayard.

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalco

NAYS: None
ABSTAIN: None

87-14 Resolution for Purchase of Two Electric Carts with Full Cabs for the Reservoir from Vic Gerard for \$27,456.00; Capital Project No. 914004 – Cart Replacement w/cab with \$11,500.00 budgeted, Capital Project No. 914005 – Cart Replacement w/cab with \$12,000.00 budgeted and the remaining \$3,956.00 will be drawn from Capital Project VARIOUS – Transportation – Other

Director Specht advised, "87-14 Purchase of Two Electric Carts with Full Cabs for the Reservoir from Vic Gerard for \$27,456.00; Capital Project No. 914004 – Cart Replacement w/cab with \$11,500.00 budgeted, Capital Project No. 914005 – Cart Replacement w/cab with \$12,000.00 budgeted and the remaining \$3,956.00 will be drawn from Capital Project VARIOUS – Transportation – Other. And I would recommend approval."

Comm. Curtis made a motion to adopt Resolution No. 87-14. Seconded by Comm. Bayard.

AYES: Comm. Fozman, Curtis, McBride, Bayard, Cevalasco
NAYS: None
ABSTAIN: None

89-14 Resolution Endorsing and Confirming the Low Bid Received by the County of Ocean for the Garden State Parkway – Interchange 91; Transite Water Main Replacement

Director Specht advised, "This is a resolution endorsing and confirming the low bid received by the County of Ocean for the Garden State Parkway – Interchange 91 Project which includes the Transite Water Main Replacement of Brick Utilities. Nine bids were received by the County on August 12th and the Resolution is just to confirm that we will support the County when they select the lowest responsible/Responsive bidder. The low bidder is Green Construction and their total amount was \$2,000,214.01 based on the line item so I would recommend that we endorse their low bidder."

Comm. Curtis made a motion to adopt Resolution No. 89-14. Seconded by Comm. Fozman.

AYES: Comm. Fozman, Curtis, Bayard, Cevalasco
NAYS: None
ABSTAIN: Comm. McBride

90-14 Authorizing Shared Services Agreement with Brick Township for the Use of Reverse 911 System

Chairman Cevalasco asked Director Maggio, "Did you receive my email this afternoon?"

Director Maggio replied, "Yes I did. I don't know how you want to proceed with this."

Chairman Cevalasco asked, "Would it make any difference if we held it to next month, by that time the Township should have their."

Director Maggio advised, "I don't think it will be anything critical because I would imagine sometime during the month the town would be authorizing and executing and we probably wouldn't be executing anything until the end of the month anyway. That is ok and the Town has been very cooperative they have invited us to meet with the new vendors."

Chairman Cevasco stated, "Yeah so that you can. The price may be a little different."

Counselor Montenegro stated, "Mr. Chairman might I make a suggestion with Director Maggio's ok? I see no difficulty in approving this because it gives us the option if there is no change or at least to be part of the system for the month of September. If the Township doesn't want us to be part of it then we can remain outside of it, but if they do and it is a benefit to us this resolution allows us to participate. So there is really no harm in adopting it."

Chairman Cevasco stated, "OK. As long as it..."

Director Maggio stated, "Again as our Counselor was saying there is no harm in adopting it now. We still have the option to not enter into it if something goes awry which I don't expect, but I'll leave it to the Board."

Comm. Fozman stated, "I already talked to the Business Administrator about it and they said it wouldn't do any harm if we adopt it."

Comm. Curtis made a motion to adopt Resolution No. 90-14. Seconded by Comm. Bayard.

AYES: Comm. McBride, Curtis, Bayard, Cevasco

NAYS: None

ABSTAIN: Comm. Fozman

91-14 A Resolution Authorizing the entrance into a Shared Services Agreement with the Township of Brick for Snow Plow Personnel

Director Specht advised, "91-14 is also a shared services agreement with the Township of Brick for snow plow removal utilizing our personnel. Over the past five years the Township has approached us about using our man power to assist with the snow plowing efforts throughout the Township and this agreement formally adopts that procedure."

Comm. Curtis asked, "When they work for them to do they follow the same rules?"

Director Lacey replied, "They follow our rules which the town has agreed to."

Comm. Curtis continued, "Ok because I read that and is there a pay difference when they go over there?"

Director Lacey replied, "They get paid our rate."

Comm. Curtis rejoined, "Our rate. So they don't make the same as the Township employees? They make our rates?"

Director Lacey added, "Well it is time and a half or whatever and it is purely voluntary too."

Comm. Bayard made a motion to adopt Resolution No. 91-14. Seconded by Comm. McBride.

AYES: Comm. McBride, Curtis, Bayard, Cevalasco

NAYS: None

ABSTAIN: Comm. Fozman

92-14 A Resolution for Renewal of Membership in the New Jersey Utility Authorities Joint Insurance Fund

Director Vaccaro stated, "This resolution is for renewal of the membership in the New Jersey Utilities Joint Insurance Fund. Our current membership expires on December 31st. This is for a three year renewal and in addition to adopting the Resolution we will also need to sign the agreement so we are asking for approval on this."

Comm. McBride made a motion to adopt Resolution No. 92-14. Seconded by Comm. Bayard.

AYES: Comm. Fozman, McBride, Curtis, Bayard, Cevalasco

NAYS: None

ABSTAIN: None

20. PUBLIC DISCUSSION

There were no members of the public present.

21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

Chuck Fallon stated, "I am in the process of completing the Audit and I would expect to have it in the next two weeks. The staff has been very cooperative so far and that is it Mr. Chairman."

Director Planko advised he had nothing further to report.

Chris Theodos stated, "Mr. Chairman I have been working with Director Vaccaro and his staff in compiling a needs assessment for the Asset Management Program. We have completed the interviews and assessment of the systems and procedures. We are in the process of preparing a draft which should be available in a week or so. That will be brought forward for adoption."

Chairman Cevalasco asked, "Howe are we doing with the tax maps?"

Mr. Theodos replied, "Tax maps are in the process of approximately 50-60% completed to date."

Chairman Cevalasco stated, "Just for everyone's edification, the tax maps in Brick, and the entire book has never been approved by the State since the original book was approved in 1950. They have been approving it in dribs and drabs for that period of time. I guess it was about - I don't know how many years ago now. I worked with Rich Garnett and we started something new. We actually set a lot of the standards for the GIS Maps. We are looking to have approved and once they are approved they will become the new official maps of Brick Township. That started the better part of ten or twelve years ago.

We have gone from almost 300 maps in the CAD system to right around 200 in the GIS maps and the GIS maps are accurate within six inches if I remember correctly. That is one of the reasons I would like to get this done at least in this century. We failed in the last century to do it." (*Laughter*)

Director Vaccaro stated, "Just to add on to what Chris said in terms of the asset management. I am very happy with the needs assessment. The interviews that were done were very information. We got a lot of good useful information. We'll see what direction we need to go in, but overall I am very pleased with what Maser's staff did."

Director Maggio advised, "Just to give you an update on our storm water grant projects that we recently retained our consulting engineers for. I know that Maser is assisting us and I think we have a progress meeting coming up on the development of the model storm water ordinance. Just last week we received the thirty day preliminary design plan for the Moses Milch Project in Howell and that is under review so we are making progress on both of those projects."

Director Specht advised he had no further comments.

Counselor Montenegro advised he had nothing further to report.

Director Lacey advised he had nothing further to report.

Comm. McBride advised he had nothing further to report.

Comm. Bayard advised he had nothing additional at this time.

Comm. Fozman stated, "I did get to talk to Jim Lacey . The Watershed Committee was talking about coming to the Township and doing a little presentation to let everybody know about what we are doing with the Watershed. Joe and Rob Karl are going to come and do the presentation. Because a lot of people are asking about Forge Pond and the Food Town Site and this will be something good to show them how we are trying to protect the water. All the newspaper articles about the bay and nitrogen this will give everybody a good chance because that is videoed and you get 10,000 people at least watching that and this way they can see that the MUA is on top of the situation. I am glad that is happening. And I'm glad we're moving with the escrows."

Comm. Olsen stated, "I just want to publicly thank Mr. Maggio and Mr. Karl for the Watershed Tour. It was a great afternoon, very comprehensive. I was very impressed with how the plan and the knowledge and commitment to make that work out."

Comm. Curtis had no further comments.

Chairman Cevasco had no further comments.

22. CLOSING STATEMENT

Ms. Sylvester read the closing statement as follows: *"The next Regular Public Meeting will occur on Monday, September 22, 2014. All regular public meetings begin at 7:00 p.m. in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West."*

23. ADJOURNMENT

On motion duly made and seconded and there being no further business to discuss the meeting adjourned at 7:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James C. Bayard", written in a cursive style.

James C. Bayard, Authority Secretary