

**Minutes of a Meeting of  
The Brick Township Municipal Utilities Authority  
February 24, 2014**

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. OPENING STATEMENT**

Ms. Sylvester read the opening statement as follows: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 12, 2014 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Members Present

Joseph M. Veni, PE  
James Fozman  
Thomas Curtis  
Allan E. Cartine  
Edward J. McBride  
James C. Bayard  
George Cevasco

Also Present

James F. Lacey, CPWM, Executive Director  
Stephen T. Specht, PE, Dep ED/Dir Engr/Ops  
Frank Planko, CFO  
Joseph Maggio, PE, Dir. Water Quality  
Frank Pannucci, Jr, Dir. Customer Accounts  
Marie Sylvester, Exec. Supervisor  
Nicholas Montenegro, Esq., Authority Counsel  
Chris Theodos, PE, Authority Engineer  
Chuck Fallon, Authority Auditor  
Bill Mayer, Esq., Bond Counsel

Chairman Cevasco stated, "Before we go into exempt session our bond counsel is here and he would like to bring us up to date at this time. The floor is yours sir."

Bill Mayer stated, "Thank Mr. Chairman and members, I am Bill Mayer and it is very nice to be here tonight. On your agenda this evening is a Resolution authorizing the issuance of \$7,590,000 worth of project bonds. They are one year bonds. Assuming the resolution is adopted tonight what we will do is we will publish what is called the 20 day notice. We will post the POS and we expect to sell the bonds on March 19<sup>th</sup> and close on March 31<sup>st</sup> and they are one year maturity or March 31, 2015. A little different than your traditional bonds. Your bond resolution provides it to be short term bonds which are secured not only by your revenues, but by (?) that you will issue bonds to take them out within a year. The financial advisor is very optimistic that you will be received well in the market and should know at the next meeting. This bond resolution delegates to the CFO the power to sell the bonds at competitive sale. I could go long or short Mr. Chairman depending on how long you want it. If anyone has any questions. I have been working with Mr. Planko and he is very familiar with what I am doing here, as

well as Mr. Fallon and Marie has the latest version of the resolution and I also talked to Mr. Montenegro and the Chairman.”

Director Planko stated, “Just a couple of other comments. I just want to add that this issue was approved by the Local Finance Board on February 12<sup>th</sup> so they have already reviewed it and said it is a go. As Bill mentions we will be using about \$7.4 million of that money. As the Board probably recalls we have a reimbursement resolution in place so once we get those funds about \$3 million will be put back in the funding of the Authority so we will have about a remaining balance of about \$4 million plus for future capital spending.”

Mr. Mayer added, “The Local Finance Board application was actually for \$14.5 million to be issued in one or more series and there is a possibility that another issue will be issued later in the year, but right now let’s get through issue one.”

Director Planko advised, “That is flexible as we talked about with the Finance Committee.”

Chairman Cevalco asked, “Is there anything else on this bond issue?”

Director Planko replied, “No. The resolution is 21-14 Mr. Chairman but when we get to that I will bring it forward and Bill can leave if the Board has no questions.”

Mr. Mayer stated, “Thank you very much gentlemen. I will hang out a little while.”

**4. EXEMPT SESSION**  
*(Personnel, Contracts & Potential Litigation Only)*

Counselor Montenegro advised, “The Board wishes to go into exempt session for the purpose of discussing personnel, contracts and potential litigation, the results of which will be held confidential until the need for confidentiality no longer exists.”

Motion to go into exempt session by Comm. Veni. Seconded by Comm. Cartine.

AYES: Veni, Fozman, Curtis, Cartine, Cevalco  
NAYS: None  
ABSTAIN: None

On motion duly made and seconded the group entered exempt session at 7:05 p.m.

On motion duly made and seconded the group returned to open session at 7:15 p.m.

**5. Directors’ Reports Review/ Adoption of Reports**

a. James F. Lacey, CPWM, Executive Director

Director Lacey advised that his report is as submitted unless someone has questions.

b. Stephen T. Specht, PE, Director of Engineering/Operations

Director Specht advised, "We have a number of items on the agenda and I figured we would discuss them during the resolutions. I do have one contract closing. I also want to discuss, and it is also an agenda item, the Energy Allocation Initiative and the Hazard Mitigation Grant Program. And also with that the request for proposal that we would intend to issue for our combined heat and power distributed generation system feasibility study. I want to bring that up at that time also."

c. Frank Planko, Chief Financial Officer

Director Planko advised, "Mr. Chairman I have two resolutions and an authorization to go out to bid and I will discuss them at the respective parts of the agenda."

d. Joseph Maggio, PE, Director of Water Quality

Director Maggio advised "Mr. Chairman in my monthly report there was one item. It was a discussion of the problems we are having with our generators. Today actually at 2:00 p. m., I had very good news after a lot of legwork and perseverance we did require some parts and had them reinstalled today and tested the generators and all three generators are operational now so we were really lucky."

e. Frank Pannucci, Jr., Director of Customer Accounts

Director Pannucci stated, "Just one item on the agenda Mr. Chairman, Resolution No. 28-14 rejecting bids for the card access replacement system."

## **6. Commissioner Committee Reports**

Chairman Veni stated, "We are going to skip over the Commissioners Committee reports for the month of February because it was kind of a congested month and there weren't as far as I know any committee meetings held so we'll just skip over that."

- a. Construction, Buildings & Grounds Committee – *Comm. Fozman & Alternate Water Source/Energy – Comm. Veni*
- b. Finance Committee – *Comm. Fozman*
- c. Rate Committee – *Comm. Cevasco*
- d. Reservoir Committee – *Comm. Bottazzi*
- e. Watershed Committee – *Chairman Cartine*
- f. Hazmat & Security Committee – *Chairman Cartine*

## **7. APPROVAL OF MINUTES**

January 27, 2014  
February 3, 2014 Reorganization Mtg.

Comm. Veni made a motion to adopt the meeting minutes. Seconded by Comm. Fozman.

AYES: Veni, Fozman, Curtis\*, Cartine\*\*, Cevasco  
NAYS: None  
ABSTAIN: \*Comm. Curtis on 2/3/14, \*\*Comm. Cartine on 1/27/14

**8. CORRESPONDENCE - None**

**10. APPROVAL OF BILL RESOLUTION – Comm. Veni**

Comm. Veni read the Bill Resolution dated February 24, 2014 in the total amount of \$2,938,397.89 as follows:

Total Operating Vouchers:	\$	1,649,082.60
Total Payroll:		858,321.20
Total Capital Vouchers:		430,994.09
Escrow:		- 0 -
Total Bill Resolution	\$	2,938,397.89

Comm. Veni made a motion to approve the Bill Resolution. Seconded by Comm. Cartine

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**11. TREASURER'S REPORT – Commissioner Cartine**

Comm. Fozman read the Treasurer's Report balances for the month ending January 31, 2014 as follows:

**Unrestricted Funds:**

Total Revenue Funds:	\$	11,651,684.65
Total General Funds:		3,201,918.95
Total Unrestricted Funds:		14,853,603.60

**Restricted Funds:**

Rate Projection Maintenance Fund:		1,452,657.00
Working Capital Fund:		462,854.21
NJEIT Processing Fund:		3,484,953.82
Total Bond Funds:		10,410,994.74
Total Other Restricted Funds:		1,321,976.26
Total Restricted Funds		17,133,436.03
Total of All Fund Accounts:		31,987,039.63

Comm. Cartine made a motion to approve the Treasurer's Report. Seconded by Comm. Fozman

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**11. DEVELOPER APPLICATIONS**

**11.1 Preliminary Applications - No Further Action Required**

2138 Mr. Sam Teren, 1111 Industrial Parkway, LLC, Amended Major Site Plan 1111 Industrial Parkway, Preliminary, No further Action, 2 Commercial

Director Specht advised, "We did have a Construction Committee Meeting on the 11<sup>th</sup> and we reviewed these two applications. Application No. 2138 this is a preliminary no further action required for Mr. Sam Teren, 1111 Industrial Parkway, LLC. It is a major site plan for two commercial units. The applicant will be building two buildings. A 5,000 square foot building and 6,250 square foot buildings. Two 1.5" diameter water services will be installed from the 8" main on Industrial Parkway as well as four inch sanitary sewer laterals will also be installed. The applicant has been notified that in the event he subdivides these two buildings he will be required to install a new 6 inch diameter water main through an easement that he will give to the Authority for the new tenants. He has provided us two letters saying that there will only be one tenant in each building at this time. I would recommend approval of that application."

Comm. Fozman made a motion to approve this application. Seconded by Comm. Cartine.

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**11.2 Other Applications**

2108 Mr. Dennis McKenna, Home Mark Homes, Inc., Montauk Estates Major Subdivision, Hooper Avenue, Final, 24 Residential Units

Director Specht advised, "The second application is application No. 2108 for Mr. Dennis Mckenna, Home Mark Homes, Inc. For Montauk Estates. It is a major subdivision off Hooper Avenue right near the Elks and across from Brick Recycling. It is a final application for 24 residential units. Preliminary Approval was granted by the Board in November 2012 and this entails the extension of approximately 1,300 foot PVC sanitary sewer line, 8 inch diameter as well as about 1,400 of 12" diameter water main. Each unit, house on this property will have their own water service as well as sewer lateral and I recommend approval."

Comm. Cartine made a motion to approve this application. Seconded by Comm. Fozman.

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**11.3 Release of Performance Bonds - NONE**

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS - NONE**

**14. CONTRACT CLOSE-OUTS**

**a. Contract Close-Out with A.C. Schultes, Inc. for Contract No. 712001 – Redevelopment of Well No. 12 : (Reduction in Retainage from 2% to 0%)**

Director Specht advised, "This is for the redevelopment of Well No. 12. It is our contract close out with AC Schultes, Inc. Contract 712001. The contractor has submitted all the required close out documents and I would recommend Contract Close out and final payment reducing retainage from 2% to 0% and will be submitted next month for approval by the Board."

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

**a. Replace Finished Water Pump #1**

Amount: \$21,270.00  
Vendor: Municipal Maintenance  
Funding Source: *Capital Account #799008- WTP Infrastructure Modifications/ Repairs/General*

Director Maggio advised, "We are requesting authorization to expend approved funds to purchase a new pump to replace finished Water Pump No. 1. Earlier this year the pump suffered a failure when the shaft broke. This is a 22 year old pump and the cost to rebuild the pump and make the repair was approximately \$17,000. The replacement is \$21,270.00 so we recommend the replacement. The vendor would be Municipal Maintenance and the Capital Account is 799008."

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**b. Renew Agilent Laboratory Instrument Service Contract**

Amount: \$23,984.00  
Vendor: Agilent Technologies  
Funding Source: *Operating Account #705-8703 Support Contracts*

Director Maggio advised, "We are requesting authorization to renew our Agilent Laboratory Instrument Service Contract. The amount is \$23,984.00 and the vendor is Agilent Technologies and Operating Account 705-8703. This is a service contract that will cover a number of instruments in our

Laboratory all manufactured by Agilent Technologies. We call them in because of the nature of these instruments. They are actually called in quite often and this is a very valuable contract.”

Comm. Veni asked, “Do you know what last year’s was?”

Director Maggio replied, “Last year was \$22,063.00. I can’t account for the increase. I don’t know why inflation?”

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Veni, Fozman, Curtis, Cartine, Cevasco  
NAYS: None  
ABSTAIN: None

**c. Purchase of (7) IPADs and Appicare**

Amount: \$6649.23  
Vendor: Gov Connection  
Funding Source: Capital Account # 993024 - GIS

Maggio stated “We are requesting authorization to purchase 7 iPads along with Appicare which is Apple’s warranty for the iPads. The amount is \$6,649.23. The vendor is Gov Connection and the funding source is capital Account 993024 and these will be used by our Field Operations crews. It will give them mobile access to our GIS system as well as a lot of other documents that are valuable and important to them when they are in the field locating pipes and effecting maintenance and repairs of our distribution system.”

Comm. Veni asked, “Did we not get some already? Was it for you Steve? I thought we talked about this before?”

Director Maggio replied, “These were brought up at last month’s meeting and it was Steve at that time. This is the same item but there were some questions and I think the questions had to do with why the iPads were about \$800 and change each. The reason is these are not your bottom base level iPads. These are 128 GB and cellular capable. Usually you can buy an iPad for \$500 but every level of memory that you add the cellular service does increase the price.”

Comm. Veni stated, “So last time they were \$800 and now they are what \$900?”

Director Maggio advised, “No it is the same price. It is actually the same PR but it was tabled until this meeting and I’m sorry I didn’t bring up those answers but that was the question. Why were these more than your base level iPad cost.”

Director Specht advised, “And I forwarded that information following the meeting last month to the Commissioners indicating why the price was \$800 mostly with the cellular and associated warranty issues.”

Comm. Cartine stated, “I read the minutes to the last meeting and it was quite extensive the explanation and Joe Vein’s questions, what I wasn’t getting in all this because I just got tired of reading it, is what will we be doing differently now with the iPads in the field that we haven’t done before? How

much time and how efficient is that going to make us? What is the difference of what we are doing now and what we will be doing with the iPads? That is my question.”

Director Maggio advised, “Well the actual people who will be using the iPads will be our distribution staff which work with engineering and Operations Department, but in a nutshell what we do using paper now maps, plans, Gis maps, they are documents and information in line books will now be available to the staff in the field literally electronically. We have available through our GIS system which is a company called ESRI that we will be using with this is actually their cloud based GIS system. People in the field will be able to that is why the cellular will be installed on the iPads they will be able to log in and access our GIS system from a cloud base platform.”

Comm. Cartine continued, “So the efficiency is that they don’t need to let’s say from the field either call in or wait until they return to look at the documents, etc. so all that stuff will be downloaded.”

Director Maggio advised, “It won’t even be downloaded. It will be you can access it from the cloud base.”

Comm. Cartine asked, “Is it already on the cloud. You have to input that stuff onto the cloud before you do that or is it on the cloud now.”

Director Maggio advised, “Our GIS system will be on the cloud. What we have access to today at our desktops here in the Admin Building will be accessible in the field to the staff through this cloud based service.”

Director Lacey added, “If I may add, the days of unrolling a map on the hood of a truck we won’t be doing that and what is current here will now be current instantaneously through this iPad because while we may have uploaded the data into the computer here we may not have printed the maps. Now when that data is uploaded into the computer certainly we can access it from the field and it will be as current as current can be.”

Director Specht added, “We did a test run with one iPad out in the field for the last four months and it is very successful for our leak detection and our mark out crews. Now we are getting iPads for all our distribution crews so everyone has access all the time to this real time information.”

Comm. Cartine asked, “Through the chair are these iPads going to be are you going to be able to rough them up? Will they take some toughing in the field handling?”

Director Maggio advised, “The iPad by itself is actually pretty fragile. We are going to be purchasing the otter box which is a very rugged case for it.”

Director Specht advised, “Most utilities have this information all the time now.”

Chairman Cevalco asked, “What display is the iPad going to have?”

Director Maggio advised “I believe it is going to be retina display.”

Chairman Cevalco advised, “I was going to suggest that because it is a lot crisper than the other display.”



Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**d. Purchase of Sanitary Sewer Grouting Chemical for the CCTV/Grout Truck for the 2014 Season**

Amount: \$5,505.00  
Vendor: Avanti Grout  
Funding Source: *Operating Account No. 80003-8070; Repairs – Sewer Mains*

Director Specht advised, "Mr. Chairman this was reviewed at the Construction Committee meeting. This is the purchase of a sanitary sewer grouting chemical for our CCTV/Grout Truck for the 2014 Season from Avanti Grout for \$5,505.00 out of Operating Account No. 80003-8070 Repairs to Sewer Mains. The majority of this material will be used for infiltration repairs on our manholes in our sanitary sewer system. We have not made a purchase of chemicals since 2011. The purchase price in 2011 for the same chemical was \$5,391.00. I recommend approval."

Comm. Fozman made a motion to approve this action. Seconded by Comm. Veni

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

**a. Periodic Electrical Work**

Director Planko advised, "16a is for permission to go out for periodic electric work bid as required by the Authority. Last years bid we went out and we got five bids. Three of them were awarded to the three lowest bidders which were Kubiak, Sun Electric and Pro-Maintenance. We anticipate having the results back by the March meeting for approval and I discussed this with both the Construction and Finance Committee members."

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**17. ADOPTION OF PERSONNEL ACTIONS**

Chairman Cevalasco asked for a motion to adopt the personnel actions that were described by the Executive Director.

Comm. Cartine made a motion to adopt the Personnel Actions. Seconded by Comm. Veni

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco

NAYS: None

ABSTAIN: None

## **18. OLD BUSINESS**

### **18.1 State of New Jersey Hazard Mitigation Grant Program – Energy Allocation Initiative**

Director Specht advised, “18.1 is just an update on the State of New Jersey Hazard Mitigation Grant Program – Energy Allocation Initiative. Back in October 9<sup>th</sup> of this year Mr. Lacey received a letter from the Governor’s office indicating that \$143,090.00 was allocated to Brick MUA for this Energy Allocation Initiative. Mr. Lacey and I attended two meetings- one down in Stockton State College and a follow up meeting at the Governor’s Office concerning this allocation. Of the funds from FEMA and it was determined that we would submit a spend plan to New Jersey OEM for this grant money. We submitted our spending plan back on December 4<sup>th</sup> whereby we indicated to New Jersey OEM what we would purchase with this \$142,000. We would utilize \$30,000 for a 45 kw emergency diesel generator. We would also use \$70,000 for the purchase of 125 kw diesel generator and the remaining funds based on the letter that we received from the State would be utilized for a feasibility study for micro gridding and islanding. \$42,000 would be from FEMA and I estimate another \$32,000 possibly that the Brick Utilities would have to contribute. We had a follow up meeting with the OEM and FEMA on February 7<sup>th</sup> down at the County Administration Building. They indicated at this time per the FEMA regulations feasibility studies are not eligible under this grant program. Now what does that mean? They are looking into it, but ok we were going to use this portion of this funding what I have this request for Proposal feasibility stuff for combined heat and power and distributed generation system to see what we can bring onto the site to supplement our existing diesel generators. I don’t know if we are going to get a waiver on that but I recommend to the Board that we continue to move forward with this request for proposal I have drafted. It has been completed and I have forwarded it to Water Quality for their input. I would expect their response to that by Wednesday of this week and then I would like to issue it to our five consultants that have been selected by the Board, Maser, CME, PS&S, French & Parrello and Adams, Rehmann & Heggan to get quotes on this for our combined heat and power. That is where we are right now. Also it is important that we move ahead with this because on February 6<sup>th</sup> Mr. Lacey also received a letter from NJ OEM that indicated the State is receiving approximately \$1.46 billion dollars from the US Department of Housing and Urban Development. I guess the second round of funding for the Sandy Recovery. I guess the State proposes in their action plan to set aside about \$210 million for what they call New Jersey Resilience Bank. It is the first of its kind bank that will offer significant opportunities for continued and increased investment in a wide range of distributed generation technology including fuel cells, combined heat and power and solar. So it is important that we move ahead with this proposal now so that when we do complete it we can make a presentation to the New Jersey OEM and get some of that grant money also out of that \$210,000.”

Comm. Veni stated, “Steve you and I have talked on more than one occasion about the New Jersey Energy Audit that you are already involved in.”

Director Specht advised, “Correct, we have performed them.”

Comm. Veni continued, "And we have talked that all you have to do is bring that up again before June 30, 2014 and you can get even more money than what you are looking for an audit and I feel we should go through that because that is what we discussed."

Chairman Cevalco stated, "That sounds good to me. So what are you looking for tonight?"

Director Specht replied, "What I am looking for tonight is for allowing me to issue this request for proposal to our consulting engineers and I would bring this back to the Board hopefully at the March meeting making a recommendation on how to proceed with this feasibility study."

Comm. Veni stated, "We are talking about two different horses."

Chairman Cevalco stated, "Yeah I know that but let's get through with this one and then we can go into that."

Comm. Veni continued, "Well the point is if he applies this now he can't do the second part Energy Audit. That is what we had the meeting on."

Chairman Cevalco stated, "Yeah but this is what the audit would show."

Comm. Veni continued, "That is the same thing as a feasibility study. It is the same thing as an audit."

Director Specht added, "We did an audit back in 2010 when we used Concord Engineering. There were five selected engineers through the Clean Energy Office that is run by BPU. We used one of their engineers per the requirement. That was probably about a \$35,000 audit that we did. Of which 75% was reimbursable once you completed the audit. So we got 75% back right away. We then implemented a number of recommendations per this audit. A lot of them are in our building. The motion detectors and what not we were then reimbursed an additional 25% to get up to the original audit in total. In my discussion again with the BPU, I talked with Mike Thulen and what he indicated to me at that time was move ahead with your feasibility study and that will be utilized in the future if we want to go back to. We have our audit that we have done before and this will be utilized to go back to the Clean Energy Office if we want to get funding for either fuel cells or combined heat and power and things of that nature. It is important that we move ahead with this. I mean the clock is ticking here. We put the emergency generators on hold at this time diesel generators to get that done. We have been told and it has been reinforced. At the last meeting we were advised that diesel generators are not fundable under this HUD Financing that is coming out of this resilience bank so it is important that we move ahead with this so that we don't miss that window of opportunity."

Comm. Veni stated, "Steve you keep saying that it is important to move ahead, but again if we went through the Energy Audit like we were discussing several months ago the only difference with what you did in 2010 is you didn't ask for a CHP. Now you can ask for a CHP study and they will pay for the whole thing."

Director Specht replied, "Well I would have to find out but..."

Comm. Veni continued, "But you see with this one you don't know for sure that you are going to get a waiver."

Director Specht replied, "And I was intending to get about \$40,000 from my Energy Initiative Grant which I may no longer get even though the Governor's Office said you are going to get this money and I have the letter that says it is a permissible charge, a feasibility study and it doesn't look like the Federal Government is going to finance something like that. If we want to move ahead with what Comm. Veni stated, it is another process here that like you said is going to take awhile to get approval of the Board."

Comm. Veni stated, "I don't think so because you already have it. As we discussed since then you talked to I guess Mike and I talked to Ed and they said just by you regenerating you can get your study restudied and add that on to the original 2010. That is up to the other commissioners."

Comm. Cartine asked, "What difference does it make?"

Comm. Fozman stated, "I think we should go ahead with it."

Comm. Veni stated, "The difference is if we do the Energy Audit we will get 100% of the CHP. He is just getting a study."

Director Specht advised, "No you won't get 100% of the CHP."

Comm. Veni stated, "Yes I was told you will get.."

Director Specht replied, "Here is the parameters for CHP and I put something together a couple of months ago on this. If you go for CHP funding, say we go for 3 mgs of CHP, what they will give to us is 500 dollars per kilowatt. A 3 mg CHP project I would say would probably cost in the magnitude of \$6- \$7 million dollars. We would get approximately 1.5 million back from the Clean Energy office which would bring that project down to like a \$5 million job lets call it. I understand what you are saying Comm. Veni about when we reach out. We would never get 100% funding, but we can get \$500 a megawatt. For fuel cells I think is \$1,000 kilowatt."

Comm. Veni stated, "The last meeting I had with Ed they upped it and I don't remember the number but it would be a lot more than \$500."

Director Specht advised, "I will meet with Ed one more time but if the Board can authorize me at least to get this out whether I get it out at the end of the week, or I get it out early next week at least I don't have to wait until next month for approval to get it out and if I can discuss it with Mr. Mercer, I did discuss it with Mr. Thulen but I will discuss it with Mr. Mercer this time and get his final feedback on that."

Comm. Cartine suggested, "Why don't you get them both in the same room with Commissioner Veni, either that or conference call so we don't have he said, they said and all that so we have everybody on the same wave length. Ok. We know them both and they are both competent people let's have one answer."

Comm. Fozman stated, "Ok, but I think we should still move ahead with this right away and we have been trying to move this ahead for quite awhile now for months and I think it is time to do it. Time

is of the essence. Thank g-d Steve and Joe got generators going over there for now as temporary and I think we should move ahead with it and I make a motion we move ahead with the feasibility study.”

Comm. Cartine asked, “Do we need a motion on that? Is there a resolution?”

Director Specht replied, “We don’t need a resolution. We need a motion to move ahead if we are going out for an RFP. I need approvals from the Board.”

Seconded by Comm. Cartine.

AYES: Comm. Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None  
PRESENT: Comm. Veni

18.2 Update on Bond Proceedings – B. Mayer, Esq.

Mr. Mayer addressed the Board earlier in the meeting regarding this matter

**19. NEW BUSINESS**

**19.1 Authorization to Utilize Reservoir**

Director Lacey presented the following Reservoir Use Requests for the Board’s Consideration.

- a. 5K to Benefit Dottie’s House, Erin Shealy, OBO, Dottie’s House. Saturday, April 26, 2014, beginning at 7:00 a.m. Approximately 200 participants. First request for this organization.

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

- b. St. Paul’s Church Easter Sunday Sunrise Service, April 20, 2014, 6:00 – 7:00 a.m. 100 participants. 6<sup>th</sup> Annual Event

Comm. Veni asked, “We actually do this on Easter Sunday?”

Director Lacey replied, “Yes. We open at six and we usually let people in at 6:30, but we have been accommodating over the years that we let them in at 6:00. This is the sixth time.”

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

**20. RESOLUTIONS**

- 19-14 Change Order No. 1 for an Increase in the Contract Amount of \$8,145.72 to Municipal Maintenance Company for Contract No. 799008A; Replacement of the Flocculator Equipment in Sedimentation Basins Nos. 1 and 2

Director Specht advised, "Yes Mr. Chairman this is for Change Order No. 1 for an increase in the contract amount of \$8,145.72 to Municipal Maintenance Company for Contract No. 799008A, replacement of the Flocculator Equipment in Sedimentation Basins No. 1 and 2. This is a two part change order that was discussed at the Construction Committee Meeting request Change Order Number one was the additional fabrication of shafts for the flocculators and request Number Two was modification of wall brackets. The existing drawings indicate that concrete piers were in the basins in the flocculator tanks however their existing brackets in the floc tanks are in disrepair and have to be replaced that is what number one is. The other one is there was an existing concrete pier to support the shaft however it wasn't in the proper location and the shaft had to be refabricated. Those are the two parts of this change order."

Comm. Veni made a motion to approve Resolution No. 19-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

- 20-14 Final Quantities Change Order/Change Order No. 2 for a Decrease in the Contract Amount of \$51,536.06 to D&D Trenchless Technologies, Inc. for Contract No. 712003 – Emergency Contract for the Partial Replacement of the Tilton Road Water Main

Director Specht advised, "Resolution No. 20-14 is the Final Quantities Change Order/Change Order No. 2 for a decrease in the contract amount of \$51,536.06 to D&D Trenchless Technologies, Inc. for Contract No. 712003 – Emergency Contract for the Partial Replacement of the Tilton Water Main. If the Board recalls Change Order No. 1 was also for the replacement of the water main for the Seawood Harbor Bike trail. We also replaced a portion of that main. The total contract is decreasing by \$51,000 and I recommend approval."

Comm. Veni made a motion to approve Resolution No. 20-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN: None

- 21-14 SUPPLEMENTAL RESOLUTION OF THE BRICK TOWNSHIP MUNICIPAL UTILITIES AUTHORITY PROVIDING FOR THE AUTHORIZATION, ISSUANCE AND SALE OF \$7,590,000 OF THE AUTHORITY'S PROJECT BONDS, SERIES 2014A, DETERMINING CERTAIN DETAILS RELATED THERETO, PROVIDING FOR THE PUBLIC SALE THEREOF, AND SUPPLEMENTING THE

AUTHORITY'S GENERAL BOND RESOLUTION ADOPTED  
OCTOBER 23, 1985, AS AMENDED AND SUPPLEMENTED

Director Planko advised, "This is for our borrowing Mr. Chairman that Bill Mayer and I summarized for the Board. I also want to mention that we had a conference call about a week ago that included myself, Bill Mayer, Acacia and Chuck Fallon was in on it and Nick Montenegro was in on it. We feel good about it and we recommend that the Board pass this resolution and by the way we are going to do competitive pricing on March 19<sup>th</sup>."

Chairman Cevalco asked, "Do you have any idea on what the interest rates will be?"

Director Planko advised, "I am hoping they come in less than 1%. Bill do you have anything to add to that?"

Mr. Mayer stated, "I hate to promise Mr. Chairman and I don't want to guess."

Comm. Fozman made a motion to approve Resolution No. 21-14. Seconded by Comm. Veni.

AYES:           Comm. Veni, Fozman, Curtis, Cartine, Cevalco  
NAYS:           None  
ABSTAIN:       None

22-14           Award of Bid – Road Patch Material

Director Plank advised, "This is our annual bid for road patch materials. I briefly spoke to the Construction Committee, Commissioner Curtis at the time but we didn't have the bid results in at that point but when I talked to the Finance Committee we did have the results. We bid out seven items and we intend to award to the four lowest vendors. This was again reviewed by the Business and Finance Committee and the results and was also reviewed by Nick our counsel as well and I recommend we pass this resolution."

Comm. Veni made a motion to approve Resolution No. 22-14. Seconded by Comm. Fozman

AYES:           Comm. Veni, Fozman, Curtis, Cartine, Cevalco  
NAYS:           None  
ABSTAIN:       None

23-14           Award of a Public Contract to Forte Excavating LLC in the Amount of  
\$78,390.00 for the Sanitary Sewer Replacement West Marion Street;  
Contract No. 812003G

Director Specht advised, "This is an Award of a Public Contract to Forte Excavating LLC in the Amount of \$78,390.00 for the Sanitary Sewer Replacement West Marion Street; Contract No. 812003G. This has to do with the damage that was caused by Super Storm Sandy on the Barrier Island. The Board authorized me to design and bid this project about a month ago. We received four bids and Forte was the lowest responsive bidder. This was discussed at the Construction Committee Meeting and the bid information was forwarded to Mr. Montenegro for his review also and I recommend award."

Comm. Fozman asked, "The Company, Forte, do they have good experience record? Have we ever dealt with them before?"

Director Specht advised, "They have bid our projects before but they weren't successful. The second low bidder was Mathis Construction at \$88,000.00. So they were within 10 percent."

Comm. Veni made a motion to approve Resolution No. 23-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN None

24-14 A Resolution Awarding Bids for Water Treatment Chemicals

Director Maggio advised "Resolution 24-14 awards bids for water treatment chemicals for fiscal year 14/15. The contracts that would be awarded are as follows for Calcium Hydrated Lyme the low bidder was Carmouse Lyme and the price will be \$149,865.00. For liquid chlorine gas the low bidder is JC Jones and the contract price is \$19,305.00. For Ortho Phosphate the low bidder is Shannon Chemical contract price will be \$26,580. Lyme Slurry Inhibitor the Low bidder was Coyne Chemical and the contract price is \$8,766.00 and for Sodium Hydroxide the low bidder was PDS Minibult with a contract price of \$82,500.00. We bid for two chemicals that we did not receive any response. One of them was ammonia which I think on a year in and year out basis we never get a quote for ammonia and we end up purchasing that with a three price process. The cumulative bid cost for ammonia does not reach our bid threshold, but this year and it was a mistake or an oversight on the part of the bidder we did not receive a bid for Bioxide. The total cumulative costs per year for bioxide also would not reach our bid threshold. So if there is no objection from our attorney we do have the option or the board we do have the option to go out and purchase that direct from the vendor or we could rebid."

Comm. Veni made a motion to approve Resolution No. 24-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN None

25-14 A Resolution Authorizing an Amendment to the Employment Agreement Between the Brick Township Municipal Utilities Authority and James F. Lacey

Counselor Montenegro advised, "Resolution No. 25-14 is a resolution authorizing the amendment to the Executive Director's agreement originally executed by the Executive Director. There is an error as to the termination date and this resolution corrects that error to the correct termination date of December 31, 2015."

Comm. Veni made a motion to approve Resolution No. 25-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco



NAYS: None  
ABSTAIN None

26-14 A Resolution Authorizing the Brick Township Municipal Utilities Authority to Reject All Bids for Grant Writing Consultants and Appoint an In-house Staff Grant Writing Consultant

Counselor Montenegro advised, "This is also a resolution by the Authority to reject all bids for Grant writing consultants in as much as the Authority has agreed or has went through the process of determining that an in house grant writer would be most beneficial and has abandoned the project of going outside the Authority to hire a grant writing person which is permitted by statute."

Comm. Cartine made a motion to approve Resolution No. 26-14. Seconded by Comm. Veni

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevasco  
NAYS: None  
ABSTAIN None

27-14 A Resolution Authorizing the Brick Township Municipal Utilities Authority to Eliminate the position of Emergency Management Coordinator

Counselor Montenegro advised, "Resolution 27-14 is a resolution authorizing the Authority to eliminate the position of emergency management coordinator which was a position created some time ago and that the aspects and duties of that position are to be distributed among existing positions within the Authority so that position would be defunded and no monies available for it. It would be eliminated and the only person within that position would also be terminated since that position would no longer be in existence and that person is Domenick Brando."

Chairman Cevasco stated, "He has requested that any discussions be done in public. Are there any other discussions needed other than possibly the effected person?"

Counselor Montenegro stated, "The matter should be open to the public to see if there is any discussion that they may have. Public session on that one issue can be closed and the Authority can then vote."

Chairman Cevasco asked, "Is there anyone from the public that wishes to comment on Resolution 27-14."

Frederick Paugh stated, "I am an employee for Brick MUA. Domenick Brando his position as the what exactly are you guys calling this, the Emergency Management Coordinator, you say is going to be distributed through the department heads. I work at the Reservoir and I have worked there for five years. I have had several different situations that varied in levels that were all separate incidences, but Domenick was the one who responded to all of them. Anything from a crisis or emergency at the Reservoir, damages to vehicles anything kind of stuff like that. He was the guy. We called one guy and he answered the phone. A guy got hurt he answered the phone. He met us at the emergency room. He did his job. If you split it up now we have to call five different people to figure out who is exactly dealing with what part of it. This is a

24 hour a day, seven days a week job technically because he has to answer that phone if someone gets hurt. We had an incident two weeks ago. We had a member of our staff on weekend who had gotten hurt and we were scrambling for a number to get in touch. Now this situation has been rectified since but our guy was hurt and we had no one to respond to because we were told not to respond to our crisis guy because he was out, but it was an issue. We have one guy who can deal with all the issues that have to do with the situation. It is a lot easier than splitting the bill up. Whether it is a money concern or not it is actually a personnel concern when you have a guy who can be there when you need him on a Sunday because who wants to get a phone call on a Sunday morning about a dog bite at the Reservoir. Or a guy backed into a curb and scratched the truck up or something like that. These are minor details and they don't sound like a lot, but once the ball gets rolling on these kinds of things. I personally had to deal with Domenick on I would say half a dozen situations at the Reservoir over the last five years between incidences with co-workers, patrons, homeland security type stuff. He got the call first and he answered the phone and personally it is not about personal this is a matter of he did his job when it was necessary to do the job and I don't feel that splitting that job up is going to benefit the MUA. That is all I have to say about it."

Chairman Cevasco asked, "Is there anyone else who would like to speak?"

Domenick Brando asked, "When would you like me to speak Mr. Chairman?"

Chairman Cevasco replied, "Whenever you would like. Would you like to speak now?"

Mr. Brando replied, "I would like to speak now and after the vote I would like to speak also."

Domenick Brando stated, "I am the Emergency Management Coordinator. I would like to know what the reason for this is. I think it is purely absolutely 100% political because I was a Republican Councilman just so that is on the record. There is no basis for this number one and you can't just distribute these duties to anybody. According to Presidential Directive after 911 and the Gubernatorial Directive we have to have an Emergency Management Coordinator here as the Authority adopted back in 2007. I believe it was either March or April 2007 they adopted the Incident Command System. Once the Authority adopted that they had to have the position of incident command system. So now you are not going to have anybody that is certified or qualified with any of the certifications which I have all the certifications. You are not going to have anybody to fill that position. I would like to reserve some additional comments until after the vote if possible."

Chairman Cevasco replied, "No noted. Thank you. Mr. Montenegro we can proceed now. Any more comments in Public Session on this?"

Counselor Montenegro stated, "There should be a motion to close the public section."

Motion to close this public portion by Comm. Veni. Seconded by Comm. Fozman.

AYES:	Comm. Veni, Fozman, Curtis, Cartine, Cevasco
NAYS:	None
ABSTAIN	None

Chairman Cevasco stated, "Now I would like a motion on the Resolution 27-14."

Comm. Veni made a motion to adopt Resolution No. 27-14. Seconded by Comm. Fozman.

Comm. Veni made a motion to approve Resolution No. 24-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cevalasco  
NAYS: Comm. Cartine  
ABSTAIN None

28-14 A Resolution Rejecting all Bids for Card Access System Replacement

Director Pannucci advised, "28-14 is a resolution rejecting all bids for Card Access System Replacement. Three bids were received and all three were deemed unresponsive after being reviewed by Mr. Gabriel and our attorney."

Comm. Fozman made a motion to approve Resolution No. 28-14. Seconded by Comm. Veni

Comm Cartine had a question on the motion and asked, "I may have missed something last month but why are we rejecting these bids?"

Director Pannucci advised "The first bidder had legal deficiencies that were deemed incurable. The second were deemed by Mr. Gabriel as not equal or better than the system specified in the bid."

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN None

Director Maggio requested to add something to the discussion about the card system and stated, "We would also like to request authorization as the Card Access System given our dwindling supply of cards is quite outdated and there is no replacement parts available. It is kind of urgent if the Board would authorize us to rebid."

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevalasco  
NAYS: None  
ABSTAIN None

Director Lacey advised, "Also with that we are going to be looking to see if there is a state bid that is also available on this card system that we could swami ourselves into."

Chairman Cevalasco asked, "Also is there some way because we are going to go out to bid that part of the bid be that we have drills there are certain areas where staff have to report to shelter locations, is there any way that the new card system could accommodate if we swipe as we are going in so we know who is in."

Director Maggio advised, "We will modify the bid package. We have already anticipated that we will modify the bid package and include that item. I don't know if this is the technical term but the term that Ben Gabriel has been using is a mustering system and we are already planning. Had we granted this contract we would have added that but we will incorporate that into this bid."

Comm. Fozman stated, "Before we go into public session I would like to bring something up. I would like to bring back the Project SAFE Program that was eliminated in May 2012. We would like to bring back that project. This is a successful safety incentive program which had been established for over 15 years before it was eliminated. We believe the project SAFE program is an effective program for promoting safety awards for employee's morale. Once an employee reaches 1500 points they will be issued a \$75 Visa Gift Card. Gary Vaccaro's Department would handle that and would be responsible for developing monthly questions, issuing safety cards and records points and requesting Visa cards from the Finance Department which could order the cards to be issued into their pay checks. So this safety program that we would like to put back in that was taken out in 2012. I would like to make a motion to reinstate this program."

Seconded by Tom Curtis.

AYES:           Comm. Veni, Fozman, Curtis, Cevasco  
NAYS:           None  
ABSTAIN       Comm. Cartine\*

Comm. Cartine stated, "I have some reservations about this program. I don't care to discuss them now but I do know this - it became a very expensive program and it was in the past mishandled and abused and that is why it was stopped in 2012 unless somebody has a new plan for the program with new rules and regulations at this point because I am surprised by this motion. I am not prepared to talk about it but at this point I reserve my vote and I will abstain."

Chairman Cevasco stated, "Would you contact Mr. Vaccaro and discuss the concerns you have."

Comm. Cartine recalled, "Yes I certainly can."

## **21. PUBLIC DISCUSSION**

*Chairman Cevasco asked if there were any members of the public who would like to speak.*

Domenick Brando stated, "Once again I am a little disappointed by your decision, like I said it was nothing but a pure political retaliation. I was told Comm. Cevasco if you remember our conversation in the Corner Post Diner that if I didn't play ball with the democrats my position would be in jeopardy here and I guess that is what happened. I guess you forgot that conversation."

Chairman Cevasco asked, "I said that?"

Mr. Brando added, "And other subsequent people so have a good night."

Chairman Cevasco asked, "Is there anyone else from the Public? We can go around the table."

Director Pannucci stated, "You have the invitation to the March 11<sup>th</sup> Conference for Meter Technology. If you are interested please let Marie Sylvester know."

Mr. Theodos states, "Thank you Mr. Chairman I had the opportunity to meet with your Director of Engineering. We reviewed the capital improvement plan and capital budget for the next five years."

We also have a meeting scheduled next month to commence review and inspection of the Authority's facilities."

Mr. Planko stated, "I just had a call from the Division of Local Government Services this week with a minor question and I believe that our 14/15 budget will be approved by them."

Mr. Fallon advised he had nothing further to discuss tonight.

Mr. Maggio advised he had nothing further to discuss tonight.

Director Specht advised, "Mr. Pannucci and I will be attending a wastewater subsector workshop tomorrow as a result of Super Storm Sandy to discuss communication issues that occurred during the storm and that will be up in Sayreville and I will report back to the Board next month."

Mr. Montenegro stated, "Pleasure to be here Mr. Chairman and Board members."

Ms. Sylvester advised she had nothing further to discuss.

Mr. Lacey advised he had nothing additional to add.

Mr. Bayard had nothing additional to add.

Comm. Veni and Comm. McBride advised they had no additional comment.

Comm. Cartine stated, "I just want to take this opportunity and I'm glad he is here tonight, I was absent last month and I regret that I didn't have an opportunity to say something nice about Comm. Bottazzi and because I wasn't there and I read all these glowing comments in the minutes of the past meeting, I don't know whether you saw the minutes but I didn't have my say and I was going to say it tonight until you showed up. But just so you know and I don't want to beat Mr. Cevasco out he said he has known you since 1980 something or other...but I just so you know I first met Commissioners Bottazzi in 1976. I moved to Brick in 1974 and in 1976 we started eating at his place with my two daughters every Friday night and I got to know him very well and I got to know his twin sons who at that time were just kids and they were just starting CBA at that time as hockey players. Over the years I even supported him in an election that he ran in as a nonpartisan election with at that time Mayor Dan Newman and I supported Pat in a nonpartisan election I think in 1983. When it comes to politics I have everything up here in my head and I never forget but I just want to say this that I have had all kinds of relationships with Pat. Good and bad, hot and cold, kiss on the cheeks and a smack in the mouth kind of relationship with him and over the years we have got to know each other very well. I have come to respect him for his knowledge here at the MUA and his foresight in helping us to being one of the forerunners of building the Reservoir which we are now proud of to say is ours and has been certainly a gem for this Utilities Authority. With the knowledge that I have had working with Pat he has been here since 2006. I have to say I have come a long way learning and I have come to love the MUA as well as he has over the past 20 years that he has served as a commissioners. With that Pat I thank you for your friendship and I thank you for your service and keep coming out to our meetings because I will miss you if you don't."

Former Commissioner Bottazzi stated, "I miss the meetings. I miss the MUA and most of the employees know I love the place. I love the people. I love all that we have been able to do for the

Township and I see people here and I know we have no problems. You are all going to do a great job. Thank you.”

Comm. Fozman stated, “I would like to recognize Councilman Paul Mummolo who is here tonight serving as liaison to the Brick Township Council.”

**22. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF**

**23. CLOSING STATEMENT**

*The next Regular Public Meeting will occur on Monday, March 24, 2014. All regular public meetings begin at 7:00 p.m. in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

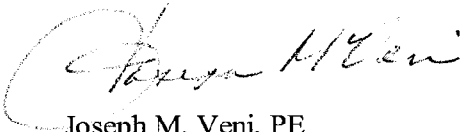
**24. ADJOURNMENT**

Comm Veni made a motion to adjourn the meeting. Seconded by Comm. Fozman

Comm. Veni made a motion to approve Resolution No. 24-14. Seconded by Comm. Fozman

AYES: Comm. Veni, Fozman, Curtis, Cartine, Cevasco  
NAYS: None  
ABSTAIN None

Respectfully submitted,



Joseph M. Veni, PE  
Authority Secretary

/mas