

Minutes of a PUBLIC MEETING of
The Brick Township Municipal Utilities Authority Held on
June 24, 2013 beginning at 7:00 p.m.

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Comm. Cartine asked the group to stand and recite the Pledge of Allegiance.

2. OPENING STATEMENT

Ms. Sylvester read the opening statement as follows: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2013 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Present:

James Fozman
Joseph M. Veni, PE
Allan E. Cartine
John Ciocco
Edward McBride

Members Absent

George Cevalasco
Patrick L. Bottazzi

Also Present

James F. Lacey, CPWM
Joseph Maggio, PE
Frank Planko
Jerry Dasti, Esq.
Christopher Dasti, Esq.
Marie Sylvester
Frank Holman
John Truhan, PE
Marie Sylvester

Counselor Dasti stated that since the Secretary and the Assistant Secretary are not here this evening that the Board should appoint an Acting Secretary for tonight's meeting.

Chairman Cartine advised that the Acting Secretary for tonight's meeting will be Edward McBride.

4. Presentation to Helen Martineau, Retiree

Chairman Cartine stated, "We have a sad note and a happy note. We have an outgoing employee and Helen please come up here. They gave me a prepared statement to read Helen but I have come to know you over the years and one of the things that impressed me about you and the department that you

run, not Steve Specht (laughter) when I call your department and speak to you and you would get the job done. I never would have to speak with Steve. You knew as much about what Steve does and you were able to handle it. And just because of that I know I am going to miss you. I know Steve and the rest of the staff are going to miss you. We know what you have done for us and what you have done for this organization and you have helped us grow.”

Ms. Martineau stated, “Well I am going to miss all of you guys tremendously.”

Chairman Cartine stated, “I just want to read a statement that Marie prepared for me to read because there is a little bit of history here. You have been employed now for 39 years. That’s a long time. How many people can say that they have been with one employer for 39 years? She started her employment here as a part time high school co-op student in the Customer Accounts Department when the Authority was still located on Mantoloking Road and there were only a handful of employees. She later moved into a position of Secretary in the Engineering Department and will retire after 39 years as the Administrative Supervisor, Engineering and Operations. She takes with her a wealth of information about the operations of this Authority that will surely be missed. Congratulations on a very long and dedicated career here at the Authority. And now I think Steve Specht wants to make a statement too.”

Ms. Martineau stated, “Thank you Mr. Chairman. Thank you very much.”

Director Specht stated, “I am getting a sort of complex here now since this is my third retiree in the last year. I don’t know if it is me or maybe it is the size of my department. I probably have half the company under me now, but we went back to the archives and we found our first Horizons back in 1992 with Ms. Martineau as the spotlight employee and then we found another one in 2005 with Ms. Martineau. I was hoping to get another one in like 2020 but I know that is not going to happen. Helen has been great as the Chairman alluded to for the Authority - the knowledge, her personality, she was our go to girl and we are going to miss her.”

Ms. Martineau stated, “I will miss you too.” Applause.

Chairman Cartine stated, “This is a token of our appreciation and believe me it is just a token because we love you and we’re going to miss you and it is just a little something that maybe you can remember us by.”

Ms. Martineau stated, “Thank you everyone.”

Rescind Rice Notice

Commissioner Veni made a motion to rescind the action taken by the Board at last month’s meeting to rescind a RICE notice sent to the Authority’s Emergency Management Coordinator Domenick Brando.

Seconded by Comm. McBride

AYES:	Comm. McBride, Veni, Cartine
NAYS:	Comm. Fozman
ABSTAIN:	Comm. Ciocco *

*Comm. Ciocco advised that his reason for abstaining was because he was running for Council.

5. EXEMPT SESSION
(Personnel, Contracts & Potential Litigation Only)

Comm. Cartine asked Counselor Dasti to read a resolution to go into closed session.

Counselor Dasti advised, "The Board wishes to pass a Resolution to go into exempt session to talk about personnel matters, contract matters and potential litigation and when the need for confidentiality no longer exists the minutes will be released."

Motion by Comm. Veni, Seconded by Comm. Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

The group entered exempt session at 7:20 p.m.

On motion duly made and seconded in exempt session the group returned to open session at 7:25 p.m.

6. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Frank Pannucci, Jr., Director of Customer Accounts

Chairman Cartine asked for a motion to adopt the Directors Reports.

Motion by Comm. Veni, Seconded by Comm. McBride

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

7. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Comm. Fozman*
& Alternate Water Source/Energy – *Comm. Veni*

Comm. Fozman summarized the items that were discussed at the Construction Committee Meeting held on June 13, 2013 including an application by Associates of Foot & Ankle Surgery for water main options and/or cost sharing to reduce the construction estimate. He also mentioned the various capital improvements projects that were discussed at the meeting.

Comm. Veni updated the Board on the matters being considered by the Alternate Water Source Committee including the solar panels and indicated that he would like to consider a request for an RFP at next month's meeting. He also asked Director Specht to bring in the representatives from the turbine company.

Comm. Veni asked Director Maggio where we are with the desalination study.

Director Maggio advised that he reached out to Sal Petoia who was not able to meet over the last few weeks because of other commitments but is now in the process of scheduling a meeting.

b. Finance Committee – *Comm. Fozman*

Commissioner Fozman reviewed the matters discussed at the Finance Committee Meeting that occurred on June 19, 2013 including the health insurance renewal, cash management plan adoption and the capital plan status and community disaster loan application for \$5 million.

Commissioner Fozman stated that he provided a memo to Director Lacey in regard to the status of the capital plan review in order to make the numbers we discussed. Essentially he said that staff needs to go back to the drawing board to see what they can do to cut their capital budgets further.

c. Rate Committee – *Comm. Cevasco*

Comm. Ciocco advised that the Rate Committee met with John Melo of the EPA to get further clarification on the rate situation they have advised us about. Comm. Ciocco also indicated that we are beginning to schedule meeting with various Rate Design Consultants in order to make sure we stay in compliance with what the EPA is requesting us to do with our rates.

Counselor Dasti advised that he would like to see the interviews with the rate study consultants wrapped up so we can bring one of them back to the July meeting and get them started since John Melo has indicated he would like to see this restructuring in place by the end of the year.

d. Reservoir Committee – *Comm. Bottazzi*

No report since Comm. Bottazzi was not present

e. Watershed Committee – *Chairman Cartine*

Chairman Cartine advised that the Watershed Committee hosted a great event at the Metedeconk Yacht Club and that all stakeholders of the watershed were invited to attend. He indicated we had representatives from not only the various municipalities but also from groups such as the Save Barnegat Bay and Sierra Club. The Asbury Park Press was also in attendance and did a story on line and he was interviewed for the story.

f. Hazmat & Security Committee – *Chairman Cartine*

Chairman Cartine advised that at the Hazmat & Security Committee meeting the group agreed to the purchase of a trailer so that the hazmat material would be mobile. He also advised that we are in the process of securing camera specs using the CCTV. He indicated that we have some really high resolution cameras now that can pick up more detail.

8. APPROVAL OF MINUTES

May 20, 2013 Regular Meeting
March 18, 2013 Exempt portion
January 28, 2013 Exempt portion
December 17, 2012 Exempt portion
September 24, 2012 Exempt portion
July 23, 2012 Exempt portion
June 25, 2012 Exempt portion
May 21, 2012 Exempt portion
March 26, 2012 Exempt portion
April 23, 2012 Exempt portion
December 19, 2011 Exempt portion
September 26, 2011 Exempt portion
August 22, 2011 Exempt portion
August 3, 2011 Exempt portion
July 25, 2011 Exempt portion
June 27, 2011 Exempt portion
May 23, 2011 Exempt portion
January 24, 2011 Exempt portion
December 20, 2010 Exempt portion
August 23, 2010 Exempt portion

Chairman Cartine called for a motion to approve the minutes of the May 20, 2013 Regular Meeting and advised that the minutes of all past exempt sessions would be held until next month when the remainder of the commissioners will be present to vote on them since they were the ones that attended the majority of these meetings.

Comm. Veni made a motion to approve the minutes, seconded by Comm. McBride

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

9. CORRESPONDENCE

5/29/13 Letter from Geralyn Burroughs praising Customer Accounts for the recent Assistance they provided to her

Chairman Cartine read the following letter into the record, "A letter from Geralyn Burroughs to James F. Lacey. Dear Mr. Lacey: Due to damage from the hurricane we have not been able to come

down to our home at 72 West Granada Drive in Brick. I called your office to straighten out a matter with my account and was helped by Peg. She was so kind, friendly and helpful. I am writing this letter to let you know that I truly appreciated the treatment I received from her. She certainly is an asset to Brick Utilities.”

Chairman Cartine stated that it makes him very happy to receive these types of letters from customers. He asked Director Lacey to make sure that Peg Mullen is made aware and that a copy be put in her personnel file.

10. APPROVAL OF BILL RESOLUTION

In Comm. Bottazzi’s absence, Comm. McBride read the Bill Resolution Dated June 24, 2013 in the total amount of \$3,723,670.11 as follows:

Total Operating Vouchers:	\$	2,288,865.35
Total Payroll:		1,080,111.75
Total Capital Vouchers:		338,629.69
Escrow:		16,063.32
Total Bill Resolution	\$	3,723,670.11

Comm. McBride made a motion to approve the Bill Resolution. Seconded by Comm. Veni.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

11. TREASURER'S REPORT - Commissioner Fozman

Comm. Fozman read the Treasurer’s Report balances for the month ending May 31, 2013 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$	9,907,490.72
Total General Funds:		913,183.74
Total Unrestricted Funds:		10,820,674.46

Restricted Funds:

Rate Projection Maintenance Fund:	2,618,709.00
Future Capital Requirements Fund:	-0-
Working Capital Fund:	747,464.21
NJEIT Processing Fund:	3,488,461.82
Total Bond Funds:	15,250,332.51
Total Other Restricted Funds:	1,624,565.10
Total Restricted Funds	23,729,532.64
Total of All Fund Accounts:	34,550,207.10

Comm. Fozman made a motion to adopt the Treasurer's Report. Seconded by Comm. Veni

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

12. DEVELOPER APPLICATIONS NONE

13. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

14. CUSTOMER ACCOUNTS RECONCILIATIONS

Director Lacey advised that Director Pannucci is excused from the meeting tonight to attend the graduation at the high school and read the following customer account reconciliation for the Board's approval:

- a. Account 3049605, 83 Mantoloking Road, James Madden. A water/sewer credit is recommended in the amount of \$9,152.01 per the Board's Hurricane Sandy Policy where a customer will only be charged their average. The average usage for this time period is 12,000 gallons and 739,000 gallons was registered. The customer did not contact this Authority to winterize the home after they vacated their property because it was effected by Sandy and the pipes in the crawl space froze and burst sometime between BTMUA meter readings of 1/11/13 and 04/09/13. All repairs have been made and verified and the meter is in proper working order.
- b. Account 14327208, 630 Princeton Avenue, Anthony Deluca. A water/sewer credit is recommended in the amount of \$5,632.98 per the Board's Hurricane Sandy Policy where a customer will only be charged their average. The average for this time period is 18,000 gallons and 464,000 gallons was registered. The customer did not contact this Authority to winterize the home after they vacated their property because it was effected by sandy and the frost plate to the meter froze and broke some time between BTMUA meter readings of 01/14/13 and 04/22/13. The meter is in proper working order the service has since been cut & capped and the home owner is in the process of deciding what to do with the property.
- c. Account 4288332-6, 588 Route 70, Brick Pioneer (Yum Yum Yogurt Shop). This is an additional charge of \$6,067.25 for their Sewer Initial Service Charge after evaluation of two years of actual usage. This has been reviewed by both the Director of Customer Accounts and Director of Engineering.

Comm. Veni made a motion to approve these actions. Seconded by Comm. Fozman

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

15. CONTRACT CLOSE-OUTS - NONE

16. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. 2013 Toro 60" ZTR 7000 Series Mower 25 HP Kubota Engine

Amount: \$12,108.00

Vendor: Richard's Rentals

Funding Source: Capital Account 912004

Director Lacey explained the need for this purchase. Chairman Cartine asked why we are making this purchase through a third party and not going directly to the manufacturer. Director Lacey advised because Richards Rentals is an authorized distributor.

Comm. McBride made a motion to approve this expenditure. Seconded simultaneously by Commissioners Veni and Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine

NAYS: None

ABSTAIN: None

b. Brick Reservoir 2013 Regular Dam Inspection

Amount: \$4,100.00

Vendor: French & Parrello

Funding Source: Operating Account No. 70009-8660; Reservoir – Consulting

Director Specht explained the particulars of awarding a contract to French & Parrello for the 2013 Dam Inspection.

Comm. Ciocco made a motion to approve this expenditure. Seconded by Commissioner Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine

NAYS: None

ABSTAIN: None

c. Authorization to Purchase the Piping for the Water Treatment Plant Clearwell Venting

Amount: Not to Exceed \$50,000.00

Vendor: Vendors to be Determined

Funding Source: Capital Project No. 713006 – Clearwell Venting with \$50,000 available in the Fiscal Year 2013/2014 Capital Budget

Comm. McBride made a motion to approve this expenditure. Seconded by Commissioner Ciocco.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine

NAYS: None

ABSTAIN: None

d. **Superstorm Sandy – Removal of the Damaged Elevators from 6 Wastewater Pump Stations (WWPSs) and Installation of Ladder Extensions and Wall Mounted Jib Crane Sleeves at Each Station**

Amount: \$9,940.00

Vendor: Municipal Maintenance, Co.

Funding Source: Superstorm Sandy Account No. 1280

Comm. Veni made a motion to approve this expenditure. Seconded by Commissioner Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine

NAYS: None

ABSTAIN: None

e. **Purchase and Installation of a Carbon Composite Pump Impellor for Pump No. 2 at the Riverside Drive WWPS**

Amount: \$8,474.00

Vendor: Sims Pump Valve Company, Inc.

Funding Source: Capital Budget under Project No. 810005 – Pump Stations

Comm. Veni made a motion to approve this expenditure. Seconded by Comm. Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine

NAYS: None

ABSTAIN: None

f. **8 MDS Transnet 900 Radios and accompanying cables**

Amount: \$7,150.00

Vendor: Wireless Communications

Funding Source: Capital Budget 910005

Comm. Veni made a motion to approve this expenditure. Seconded by Commissioner Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine

NAYS: None

ABSTAIN: None

g. **Haz-Mat Equipment Storage Trailer**

Amount: \$6,392.00

Vendor: Hecht Trailers

Funding Source: Capital Account Number 999001

Comm. Ciocco made a motion to approve this expenditure. Seconded by Commissioner McBride.

Comm. Fozman asked why we needed a trailer for the hazmat equipment because where else would we use it?

Director Maggio replied that the equipment will be used to respond to Haz-Mat emergencies on the compound site and that having the response equipment loaded on a trailer and ready to be transported to an emergency should shorten response times. He also indicated that equipment is kept in the room adjacent to the Chlorine Room, however, depending on the severity of an emergency and the prevailing wind direction there is the possibility that we may not be able to get to that equipment, therefore having a secondary set of response equipment on campus but in a different location will help ensure that we can reliably respond to all emergencies.

AYES: Comm. Ciocco, McBride, Veni, Cartine
NAYS: Comm. Fozman
ABSTAIN: None

17. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

a. Authorization to Proceed with the Design and Bidding Phases Associated with the Water Main Replacement on Knoll Crest Avenue

Director Specht advised, "In February 2013, Echologics LLC completed Pipe Integrity Testing (PIT) including leak detection testing and non-invasive pipe condition assessment of the ductile iron pipe (DIP) water main located on Knoll Crest Avenue. The evaluation included approximately 2,273 lineal feet of 8" water main on Knoll Crest Avenue between St. Lawrence Boulevard and Neptune Circle and 422 lineal feet of 6" water main Knoll Crest Avenue between Neptune Circle and Bayshore Drive. Based on the assessment, the condition of the pipe was determined to be as follows:

670 lineal feet in poor condition;
1,525 lineal feet in moderate condition; and
500 lineal feet in good condition

At the May 20, 2013 Public Meeting, the Board of Commissioners authorized the replacement of 230 lineal feet of water main that was impacted by the Seawood Harbor Bicycle Trail. As such it is recommended that the remaining 2,465 lineal feet of water main also be replaced. The design and bidding will be performed by the Brick Utilities' Engineering Division. \$800,000 has been budgeted in the Fiscal Year 2013/2014 Capital Budget under Project No. 713001."

Comm. Veni made a motion to approve this action. Seconded by Commissioner McBride.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

b. Authorization to Proceed with the Bidding Phase for the Reservoir Conduit Access Chamber Wall Repair

Director Specht advised, "O'Brien & Gere has completed the design drawings and technical specification information associated with the repair of the construction joint that interfaces with the Conduit Access Chamber and the Outlet Structure. As such it is recommended that Brick Utilities' Engineering Division proceeds with the bidding phase of the project. \$175,000 has been budgeted in the Fiscal Year 2013/2014 Capital Budget under Project No. 712004."

Comm. Ciocco made a motion to approve this action. Seconded by Commissioner Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

c. Authorization to Proceed with the Design and Bidding Phases Associated the Redevelopment of PRM (Deep) Well No. 9 and the Cohansey (Shallow) Wells

Director Specht advised, "Well No. 9 and the Cohansey Wells were last developed under a combined contract in 2003. The redevelopment of the wells is recommended every 5 to 10 years and these wells are at the end of the redevelopment cycle. As such it is recommended that Brick Utilities' Engineering Division proceed with design and bidding phases. \$150,000 has been budgeted in the Fiscal Year 2013/2014 Capital Budget under Project No. 713002 for Well No. 9 and \$125,000 has been budgeted in the Fiscal Year 2013/2014 Capital Budget under Project No. 799009C for the Cohansey Wells."

Comm. Veni made a motion to approve this action. Seconded by Commissioner Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

d. Authorization to Bid for Laboratory Information Management System (LIMS)

Director Maggio advised that our current LIMS system is outdated and the manufacturer is no longer in business to provide support. We requested authorization to bid for the purchase of a new LIMS system.

Comm. McBride made a motion to approve this action. Seconded by Commissioner Fozman.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

18. ADOPTION OF REPORTS

Comm. Veni made a motion to adopt the Personnel Actions. Seconded by Comm. McBride.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

19. ADOPTION OF PERSONNEL ACTIONS

Comm. Veni made a motion to adopt the Directors' Reports. Seconded by Comm. McBride.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

20. OLD BUSINESS

20.1 Emergency Generator Upgrades at the Water Treatment Plant Complex

Director Specht advised, "As requested by the Construction Committee on June 11, 2013, a presentation comparing the generator options is being presented at tonight's meeting. Remington and Vernick (R&V) has confirmed through New Jersey Natural Gas that sufficient natural gas supply is available on-site to power one proposed 1000kW natural gas generator. R&V has also provided a total project cost of \$2,598,200.00. The total project cost estimate for the three diesel generators is \$1,584,000.00 and for the two diesel generators/one natural gas generator is \$2,598,200.00, a difference of over \$1,000,000. One natural gas generator will allow the operation of the water treatment plant on a limited basis in the event that diesel fuel is not readily available, as was experienced during Superstorm Sandy. The existing generators consumed about 1000 gallons per day and the current storage tank capacity is 4000 gallons. If the three diesel generators are selected, the capacity of the storage tank would have to be increased. This storage capacity increase cost is included in the three diesel generator estimate. The use of a natural gas generator may also allow Brick Utilities to reenter the demand response program since this type generator runs cleaner. Further analysis is required on the response program. The maintenance costs for the each generator, no matter what fuel type, are similar. The existing generators are run under the maintenance program about four hours per month and under emergency conditions for an estimated another 50 hours. As such the total yearly runtime is about 100 hours.

Commissioner Fozman requested that a selection of the generators not be made at this time since he would like to perform additional research on the natural gas generator option, including a fuel cost consumption comparison.

Commissioner Veni made a motion to proceed with the design of three diesel generators. Seconded by Comm. McBride.

AYES: Comm. Ciocco, McBride, Veni, Cartine
NAYS: Comm. Fozman
ABSTAIN: None

21. NEW BUSINESS

21.1 Requests to Utilize Reservoir - NONE

21.2 Health & Prescription Renewal

Tom Ucko and Joe Maurillo from IMAC insurance were present at the meeting to provide the commissioners with an update on the Authority's health and medical renewals effective August 1, 2013. Following their detailed summary of quotes requested and a comparison to our existing plans it was their recommendation that we stay with the Horizon BC/BS Direct Access that we have in place. Mr. Ucko explained that we could possibly find a lower rate for our prescription plan, however when you break that away from the medical the cost of the medical increases and therefore the savings are minimal.

21.3 RICE Notice Discussion

Discussed previously.

22. RESOLUTIONS

50-13 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan

Comm. Fozman made a motion to approve Resolution No. 50-13. Seconded by Comm. Veni.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

51-13 Resolution Pledging Collateral Security to the Federal Management Agency (FEMA)

Comm. McBride made a motion to approve Resolution No. 51-13. Seconded by Comm. Veni.

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

52-13 A Resolution Authorizing Change Order No. 1 for an Increase in the Contract Amount of \$9,722.00 to Oliver Communications Group, Inc. for Contract No. 912008R – Fiber Optic Installation

Comm. Veni made a motion to approve Resolution No. 52-13. Seconded by Comm. McBride

AYES: Comm. Ciocco, Fozman, McBride, Veni, Cartine
NAYS: None
ABSTAIN: None

53-13 Appointing Bathgate, Wegener & Wolf, P.C. and the Merlin Group, P.A. as Special Co-Counsel for the Brick Township Municipal Utilities Authority

Chairman Cartine advised that this resolution will not be discussed tonight.

RESOLUTION 54-13 Appointment of Grant Writing Consultant

Counselor Dasti explained that at the May 20, 2013 meeting the Board of Commissioners voted to advertise an RFP for Grant Writing Consultants. He explained that the RFP included a fee schedule that was completely based on a percentage of any grants received as a result of the consultant's efforts. He explained that in response to our RFP for a Grant Writing Consultant we received one RFP from Bruno Associates. He indicated he has reviewed the RFP and it is complete including the prescribed fee schedule included in the RFP.

Comm. Fozman stated that in the past few years staff has acquired several grants and therefore he does not see the need to appoint a grant writing consultant.

Chairman Cartine explained that we are not obligated to pay this firm any fees unless they perform and get grants for us and stated that perhaps the Township should consider going this route since they are paying a firm each and every month regardless of whether they acquire grants.

Ms. Sylvester advised that this will be Resolution No. 54-13.

Comm. Veni made a motion to approve Resolution No. 54-13. Seconded by Comm. McBride

AYES: Comm. Ciocco, McBride, Veni, Cartine

NAYS: Comm. Fozman

ABSTAIN: None

23. PUBLIC DISCUSSION

At this point in the meeting, 8:40 p.m., Chairman Cartine opened up the meeting to the public and read the following statement, *"In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address."*

Melanie Briggs expressed her concern that so many credits are being issued for such high amounts for residents who didn't winterize and had pipes break and they are claiming it is related to Hurricane Sandy.

Counselor Dasti advised that the Board of Commissioners voted on a new policy for storm victims and that the Authority will make a claim for these refunds and will seek reimbursement.

Mr. Jack Piper of 565 Azalea Drive addressed the Board and explained that the Authority has a sewer easement along the back of his house and requested access to clean it up. He advised that he was happy to provide that access however in the course of the Authority's clean up they have spread poison ivy all over his property to the point where his wife and grandchildren can no longer use the yard for recreational purposes.

Chairman Cartine directed Executive Director Lacey to work with Mr. Piper and get the issue resolved.

24. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

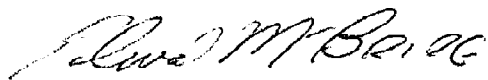
25. CLOSING STATEMENT

The next Public Meeting of the Authority will occur on Monday, July 22, 2013. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

26. ADJOURNMENT

On motion duly made and seconded the meeting adjourned at 8:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Edward McBride".

Edward McBride, Acting Secretary

/mas