

Minutes of a PUBLIC MEETING of  
The Brick Township Municipal Utilities Authority Held on  
February 25, 2013 beginning at 7:00 p.m.

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

Chairman Cartine called the meeting to order and read the following statement: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2013 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

**Present:**

George Cevalco  
James Fozman  
Joseph M. Veni, PE  
John Ciocco  
Edward J. McBride  
Allan E. Cartine

**Absent:**

Patrick L. Bottazzi

**Also Present**

James F. Lacey, CPWM  
Stephen T. Specht, PE  
Joseph Maggio, PE  
Frank Planko  
Frank Pannucci  
Marie Sylvester  
Jerry Dasti, Esq.  
Chris Dasti, Esq.  
John Truhan, PE  
Frank Holman

**4. Presentation to Mike Messemer, Retiree**

Chairman Cartine advised, "Before we start our meeting we have a presentation here tonight and we'll make it. I'm going to ask Mike and Robin to come forward and Steve would you please join us. I have a little prepared statement that I would like to read here on your retirement. Mike Messemer retirement effective March 1, 2013. As you know Mike has been employed with the Authority for thirty-five years. In 1978 Mike started with the Authority as a Laborer at the Water Treatment Plant. During the infancy of the Authority and advanced to the position he currently holds as Maintenance Mechanic in the Collections Division. Mike is and has been a dedicated employee and his contributions have been a major asset to the Authority. He will most certainly be missed. We wish the best to Mike and Robin in his retirement. We have this little presentation to you Mike and thank you for your service."

Director Specht advised, "Mike will truly be missed but we know where he lives. Mike has been an asset to the company. Like you said he has been here 35 years and done a great job. What we like about Mike is we never hear about him. That means he is doing his job and doing it right and for 35 years. Again Mike congratulations."

## **5. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

Chairman Cartine advised, "Ok to continue with the meeting - I have actually moved the exempt session up so it will be done at the first part of the meeting but we do not have any exempt business. Mrs. Briggs is happy she doesn't have to sit here all night. So we'll just move on to the Directors' Reports."

Comm. Cevalasco stated, "I just have personnel clarification to go into exempt session and it shouldn't take that long."

Chairman Cartine stated, "Well I wish you had brought this up to me earlier today so that I could have planned for it. I think it can wait until next month."

Comm. Cevalasco agreed that it can wait.

Chairman Cartine advised, "We can also discuss it at the next Personnel Committee Meeting."

## **6. Directors' Reports**

### **a. James F. Lacey, CPWM, Executive Director**

Director Lacey advised, "Yes Mr. Chairman if you look at my report. We have a bid award for fiber optic cable and we had six or seven quotes on that. That is part of the 2013 school fiber optic program and the school is reimbursing us for that. We have our annual rate hearing scheduled for the 18th of March at 7:00 p.m. Also under Water Quality Joe Maggio will cover that, but the Berkeley Township Hazmat is offering us I call them Scott air packs, but they actually call them SCBA's. We have the Super Storm Sandy cable replacement for the generator building which we believe will be covered by FEMA. It has been advertised and Steve is going to cover that. The Barrier Island is coming along. Just about everything is cut and tapped out there. Everything has been inspected and a lot of the bills are coming in right now from National Pipe Cleaning which again will be reimbursed from FEMA. Most of our system is in pretty good shape where there are homes standing. I have some different resolutions and purchases, request for RFP's and Q's to go out and some possible bid awards."

### **b. Stephen T. Specht, PE, Director of Engineering/Operations**

Director Specht advised, "Just to brief you on Super Storm Sandy again. Back on January 2<sup>nd</sup> National Water Main completed the cc TV inspection out there. Approximately 4,000 linear feet of main was not in service and can not be put into service due to the destruction on the island. Since that time our crews have been out there cutting and capping sewer laterals that impacted our mains. That number now is down to about 1700 linear feet and most of that has to do with Camp Osborn which is out of service anyway. So we are making good progress out there. Also on the agenda I have again with Super

Storm Sandy mold remediation at the Drum Point Road, Bay Harbor Blvd and Riverside Drive Pump Stations. We received three quotes on this and Master Tech Environmental is the low bidder at \$35,955.00. The drywells of all three of our larger stations flooded during Super Storm Sandy and this the clean up that goes along with it so I would like to get approval from the board on that tonight. We are in the process of again of continuing with our wastewater pump station upgrades associated with Super Storm Sandy. It is eight pumps stations and T&M is our design engineer. We had a kick off meeting with them last week and we looked at a preliminary design. The final design will be completed 45 days after that. We are also pursuing a federal FEMA 406 Hazard Mitigation Grant or reimbursement of this work. The cable replacement. We received bids on Friday. Sorry for the short notice to the Board and I appreciate what Jerry did in reviewing them over the weekend and it looks like we will be able to award it if the Board approves it to go with our low bidder Soden Electric. It is important that we get this cable done now because right now our four pump stations are not functioning. Once we award this tonight I would think we would probably have the job complete within six to eight weeks. It is all about the cable delivery. The contractor has to get the cable ordered. It is probably a week's worth of work. The rest of it is cable delivery. I am also going to be requesting an authorization to proceed with our annual pipe and appurtenances bid. We purchase every year hydrant parts, sewer parts, and parts for our distribution system. Last year we expended about \$37,000 on this and I expect to expend about \$40,000 on them. One other item I have on the agenda is the replacement of a pump at Seaview Village Wastewater Pump station. This pump has exceeded its useful life. It has nothing to do with Super Storm Sandy just normal operation. We got a price of about \$4,000 to repair the pump and \$5,000 for a new pump. Again if you look at the dollars I would recommend we go with the new pump by JT Seeley and that about wraps it up Mr. Chairman."

Comm. Fozman asked, "I have one question. Just out of curiosity, remember we spoke about water testing with Lacey & Tuckerton. Did we hear anything back from them as far as if they want us to test their water."

Director Maggio replied, "We did receive word from Tuckerton that they will not be utilizing our services and I think that may have come in just today. I think a lot of that had to do with the fact they are a small company and they were requesting someone to actually do sampling for them and for us that would not be cost effective."

c. Frank Planko, Chief Financial Officer

Director Planko advised, "I have a few items on the agenda the first Item I have is 21.3 which is Dental Services Organization renewal or DSO as it is known. That is our alternative coverage for our employees for dental coverage. I will talk about that when we get to that item. I also have three resolutions. I have Resolution 21-13 which is for the declaration of surplus property. I have 22-13 which is the road patch bid and I have 23-13 which is approving the letter of renewal with Hess Corporation for our load response program. I will discuss each of these Mr. Chairman as we get to them on the Agenda."

d. Joseph Maggio, PE, Director of Water Quality

Director Maggio advised, "We have several items on today's agenda. Annual renewal of our Water Research Foundation Subscription. As we reported before we avail ourselves to a great deal of free water quality based research and have also participated ourselves in a number of water quality studies through the Water Research Foundation so this is money very well spent. We have gained some

valuable information, valuable guidance that we have actually employed in our water treatment plant process at different times. We also have the purchase of a Hach DR6000 UV Spectrophotometer. This is the work load instrument in our operator's process control laboratory. This is used by Operators to do a myriad of tests during a shift to monitor water quality. A lot of the testing for chlorine, chloramines, UV, phosphate ammonia and other critical water quality parameters that the operators are able to analyze and identify during their shift. This is a unit where you buy different powder packs of chemicals from Hach the manufacturer. You add them to the water and you put them in this unit and this unit gives you a read out for different chemicals depending on what the powder pack is. It is really a valuable instrument. As Director Lacey mentioned we have also been offered from the Berkeley Hazmat Team very generously they have offered us the long term loan, I wouldn't call it actually giving, but they need to call it a long term loan of some very important and valuable equipment for our Hazmat Team. They have offered us six one hour as well as six one hour spare bottles. The current equipment that our Hazmat Team does use right now has a half hour capacity so this will greatly enhance our emergency response capabilities. They did ask us, it is almost a receipt that they are asking for, but they did ask us to enter into an MOU which is on the agenda. Our attorney Jerry Dasti did review it and aside from one typo which we will correct they didn't seem to have a problem with it. We are also making progress on our watershed grant and gaining comments from DEP and addressing them. Work is underway for the conceptual designs for five of the higher priority projects that we hope to do work on in Phase II to actually construct."

Chairman Cartine asked, "Please Mr. Director give us an update on the watershed grant information. It's in my report but you are up right now so basically why don't you update us on how much money we have received to date and what the total two grants are."

Director Maggio replied, "To date we have received \$173,197.00. The total of the two grants this is on Grant One the total is \$666,000 plus \$705,000 or \$1.3 million but a lot of that money will be used to construct projects in the watershed that are meant to protect water quality. In Phase One we are talking about right now which is kind of closing was the development and preparation of the plant's identifies and sets out projects that we can put in place and the remaining money for the grants is actually used to spend for that construction."

Chairman Cartine stated, "Why don't you talk about the diverse plan that we are going to be implementing, where is it and when we will be doing it."

Director Maggio advised, "Right now we are in conceptual plan on five projects and these are throughout the watershed. These aren't specifically in Brick. One is a storm basin retrofit in Howell. The other are parking lot modifications that will reduce storm water runoff at Brick Plaza. The other is a storm water best management practices at a municipal athletic field in Jackson Township and also surrounding areas some storm water work. Another project is new storm water basins on South Lake Drive in Lakewood Township which is adjacent to Lake Carasajo. The final one is the elimination of a very large storm water discharge, or I should say improvement of a very large storm water distribution discharge in Lakewood Township. It is the largest storm water discharge in the watershed. This is one that probably we don't have enough money to do. We are looking for other grant money. You are probably talking of two to two and a half million dollars for this project alone. But we will have a conceptual design which could be used to facilitate getting grant money. We will have at least a start on that."

Comm. Cevalco asked, "Getting back to the cylinders there will be a long term loan from Berkeley?"

Director Maggio replied, "Yes the duration of the MOU is a ten year loan. They have loaned us equipment in the past. Two of our operations staff members are members of the Berkeley Hazmat team so I think that facilitates this generosity. This is a very generous offer. We have looked at purchasing them ourselves in the last few months and we are talking ballpark about \$30,000 to \$40,000 worth of equipment and it really will enhance our response capabilities."

Comm. Cevalco asked, "Is it my misunderstanding weren't we looking to eliminate the use of chlorine?"

Director Maggio replied, "That is a possibility. This will be something in the very near future and will be a decision of the Board to make as to what direction we want to make with chlorine. Do we want to eliminate Chlorine and go with the hypo chlorite generator? Do we want to take our existing chlorine system and put in safety controls such as scrubbers? That is a big picture item that we need to study. That definitely has to be on the agenda in the very near future."

Comm. Cevalco stated, "I know but it was my understanding that up to this point we were going to the..."

Director Maggio advised, "We definitely could. We have done some work and I have reported monthly about our chemical changes at the plant. Some of the benefits of those chemical changes is to facilitate chlorine and implement sodium hypochlorite generation without triggering a lot of other chemical regulations which would require us to spend several million dollars in capital improvements and upgrade all of our chemical handling facilities so we are preparing ourselves to eliminate chlorine however it really is a decision that we need to make as an Authority as to what direction."

Comm. Cevalco asked, "Is there any cost associated with these loans?"

Director Maggio replied, "No actually it is a very simple MOU and our obligation is that we will use them during chlorine emergency response."

e. Frank Pannucci, Jr., Director of Customer Accounts

Director Pannucci advised, "I have nothing on the agenda this evening, but just if I could point out four quick facts just to show you how hard the ladies in the front office and the men in the field are doing due to the storm. We took a seven day period just one week outside of normal operations we had 162 emergency calls in 7 days. That is for freeze up and cracks for people after the storm that obviously didn't winterize the house or had open crawl spaces so the guys in the field on top of their normal work load have really been doing a great job. We deactivated 1,701 accounts due to the storm. All 1,470 on the Barrier Island and 231 so far in the mainland. For tax sale we started with 1,677 delinquent accounts mostly due to the storm. We are down to 591 and on target to come in at the end of March and be exactly where we want to be and up in one month in January the ladies up front filled 4,068 calls outside of their normal calls such is how much is my bill? When is it due? Authority hours? So this is obviously above and beyond anything we normally had and they are all handling it very well."

Chairman Cartine asked, "Would you say that the excess of calls and emergency calls were due to the residual effects of Sandy?"

Director Pannucci replied, "Absolutely. And I stated before for the Department of Customer Accounts our busy time is right about now. We had the cold snap in the middle of January through February and the Spring when a lot of people start making decisions on what they are going to do with their homes that they haven't done so already. So now you are going to find all of the problems that weren't visible and obvious and that is what we are going to be dealing with from now on."

Chairman Cartine states, "It begs the question and I'll turn this over to our counsel here. These are going to be problems that are going to pop up now through the next couple of months due to the residual effects of Sandy. Is there any mediation that can be done to recoup some of the expenses that have occurred during this period?"

Counselor Dasti advised, "Sure if you need to hire someone to handle these calls, or if people have to work over time to handle the calls it seems to me that is something you can include in your FEMA reimbursement. But if they are still able to do it within the regular work day and there is no need to hire a couple of people that is their normal work day. But certainly if an overtime or part time person has to be hired to help out because they are so busy with the phones that is something that is FEMA reimbursable."

Chairman Cartine asked, "Is there still time to make claims to FEMA? Then I would direct you Director Pannucci to get together with Director Planko and work up any extraordinary overtime hours or any thing incurred in your department that we can offer up for reimbursement."

Director Pannucci advised, "The only overtime hours would be the after hour emergency calls that whoever is on ERS duty would have to come in which is already being cataloged and logged. Everything else the staff as is has really done an excellent job of keeping everything within working hours."

Chairman Cartine continued, "Well let's look at the emergency calls that were outside the normal hours and see what kind of dollar figure you can come up with. You and Director Planko should look at it and see if there is money there for reimbursement."

Director Planko advised "We already have over \$226,000 in payroll submitted to FEMA for a lot of work that has been done."

Mr. Holman advised, "Toms River MUA is preparing an application. I guess one of the qualifications can be more than a five percent loss. That only covers operating costs and that would be a loan that could turn into a grant over time. But Toms River exceeds 5% so they are now measuring loss of revenue increased costs and they are going to get a loan that they hope will turn into a grant eventually."

Director Lacey advised "I believe we looked at that and we are aware of the 5%."

Director Planko advised, "5% for us on base rates of \$34.2 we would need a loss of \$1.7 million in revenues and as I mentioned when I talked about the budget presentation we have about a half a million that we have lost associates with the budget so we didn't make that quota."

Comm. Veni stated "I believe everyone knows on February 28<sup>th</sup> Toms River is having a seminar at the Municipal Building on Washington Street just for this in case you want to send some of your staff."

## **7. Commissioner Committee Reports**

### **a. Construction, Buildings & Grounds Committee & Alternate Water Source/Energy – Comm. Veni**

Comm. Fozman advised there were no developer applications this month.

Comm. Veni stated, "As far as the Alternate Water Source and Energy, I have talked with Director Specht I have given him some materials to look at. I'm not sure if he had a chance to go through that material."

Director Specht advised, "I am working on it Comm. Veni. I haven't gotten to it yet but I will."

### **b. Finance Committee – Comm. Fozman**

Comm. Fozman advised, "The Finance Committee met in February but first we went over the declaration resolution of Authority items declared as surplus. These items are no longer used by the MUA and are being listed for sale on Govdeals.com. This is in keeping with the common practice used in the past. Dental Services organization contract renewal. We have 11 employees participating in this program. DSO is an additional coverage offered to employees other than Delta Dental. This contract will freeze DSO for an additional three years until 2015/2016. The cost increase will be about \$770 for the eleven employees. This was already approved in the 2012/2013 budget. Ocean County Utilities Authority estimated sewerage flows for calendar year 2013. Due to an overcharge of the bulk rate charge last year by OCUA they have agreed to lower the annual charge for the year 2013. We have discussed an extended agreement offered by the Hess Corporate for the load bearing generator in order to save electricity during peak hours. There has already been an agreement put in place with Hess and this will extend the agreement between May 31, 2012, and will be saving us approximately \$155,000 over a three year period. We discussed other things but I will leave those things up to Mr. Planko and everyone else."

Director Planko stated, "The only thing I want to comment on a little bit further is what the Commissioner mentioned about the OCUA. Basically what happens is they are on calendar years and they way they bill us they estimate for the calendar year how many gallons we are going to use. They have been estimating 2,025,000,000 for us over a calendar year. History has shown me we really haven't been achieving that. So basically I asked them to reduce their estimated flow for calendar year. They checked it with the engineering staff and agree to reduce it to 1,950,000,000 this way our quarterly payments are more levelized with that. Just to give a little more information than what the commissioner advised. Other than that he very well explained the other items."

Comm. Fozman advised, "Comm. Veni if you would like I will do the Construction Report each month if you want. I just want to be prepared though."

Comm. Veni advised, "That will be fine."

c. Rate Committee – *Comm. Cevalasco*

Comm. Cevalasco advised, “We haven’t had a meeting yet but I plan to meet with Director Planko tomorrow just to go over format for the Rate Committee meeting. We are probably looking toward the end of the week or maybe the beginning of next.”

d. Reservoir Committee – *Comm. Bottazzi*

e. Watershed Committee – *Chairman Cartine*

Comm. Cartine stated, “You already heard the report that I was supposed to give and I let Joe do it for me so that has been done.”

f. Hazmat & Security Committee – *Chairman Cartine*

Comm. Cartine advised, “And Hazmat & Security we have nothing. We haven’t met at this point. We are going to be meeting this week and we will have some proposals for you at the next meeting.”

**8. APPROVAL OF MINUTES**

The minutes of the following meetings were distributed previously:

January 28, 2013

February 1, 2013

Comm. Veni made a motion to adopt the meeting minutes. Seconded by Comm. McBride

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine

NAYS: Fozman (January 28, 2013)

ABSTAIN: None

**9. CORRESPONDENCE**

**10. APPROVAL OF BILL RESOLUTION**

Comm. Cevalasco read the Bill Resolution Dated February 25, 2013 in the total amount of \$2,561,786.57 as follows:

Total Operating Vouchers:	\$	1,528,449.02
Total Payroll:		924,957.79
Total Capital Vouchers:		106,379.76
Escrow:		2,000.00
Total Bill Resolution	\$	2,561,786.57

Comm. Cevalasco made a motion to adopt the Bill Resolution. Seconded by Comm. Veni

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine



NAYES: None  
ABSTAIN: None

## **11. TREASURER'S REPORT**

Comm. Fozman read the Treasurer's Report balances for the month ending December 31, 2013 as follows:

### **Unrestricted Funds:**

Total Revenue Funds:	\$	11,523,055.25
Total General Funds:		2,462,289.79
Total Unrestricted Funds:		13,985,345.04

### **Restricted Funds:**

Rate Projection Maintenance Fund:	3,166,479.00
Future Capital Requirements Fund:	-0-
Working Capital Fund:	1,121,464.21
NJEIT Processing Fund:	3,548,698.82
Total Bond Funds:	9,840,297.33
Total Other Restricted Funds:	1,840,489.51
Total Restricted Funds	19,517,428.87
Total of All Fund Accounts:	33,502,773.91

Comm. Fozman made a motion to adopt the Treasurer's Report. Seconded by Comm. Veni.

AYES: Comm. Cevalco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

## **12. DEVELOPER APPLICATIONS - None**

**11.1 Preliminary Applications - No Further Action Required**

**11.2 Other Applications**

**11.3 Release of Performance Bonds**

## **13. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE**

## **14. CUSTOMER ACCOUNTS RECONCILIATIONS - NONE**

## **15. CONTRACT CLOSE-OUTS - NONE**

## **16. AUTHORIZATION TO EXPEND APPROVED FUNDS**

### **a. Water Research Foundation Annual Subscription Renewal**

Amount:- \$6, 833  
Funding Source: Account 900-8315

Director Maggio advised, "We are requesting approval to expend approved funds for the renewal of our Water Research Foundation annual subscription. It is in the amount \$6,833 and the funding source is Account No. 900-8315. As I said the Water Research Foundation affords us a great deal of free and valuable water quality research that we do use in the course of our operations."

Comm. McBride made a motion to approve the annual subscription renewal. Seconded by Comm. Cevalasco.

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**b. Purchase of Hach DR 6000 UV Spectrophotometer**  
Vendor: Hach  
Amount: - \$7,776.16 –  
Funding Source: Account 710-036A

Director Maggio stated, "We are requesting authorization to purchase a Hach DR 6000 UV spectrophotometer. The vendor is Hach and the amount is \$7,776.16 and the funding source is Account No. 710-036A. This is a very valuable piece of laboratory equipment that our operators use daily throughout their shifts to monitor various water quality parameters."

Comm. Veni made a motion to approve this action. Seconded by Comm. Cevalasco.

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**c. Purchase of Road Saw – Project #611001**  
Vendor: Fox Equipment  
Amount: \$20,650.00  
Funding Source: Capital Project #611001 - \$25,000.00.

Director Lacey advised, "This is for the purchase of a Road Saw budgeted under project 611-001 from Fox Equipment for \$20,650. This saw is a 36 inch diameter diamond saw. It is a diesel powered rotary saw. It will allow our crews to cut up to 17 inches of concrete or asphalt and it eliminates the use of jack hammers. I did under Comm. Fozman's direction today call over to our CPWM at Brick Public Works, Glenn Campbell and he said he did not have one. I told him there was a possibility that we would be purchasing one and if we did would they have use for it and he said yes of course. I also looked into how many times we have rented one in the past and Steve thinks between four or five times a year at approximately \$1,000 a time. We could actually go back to our vendor files and see over the last how many years how many times we have done it. This will also be able to make square cuts where right now we have to do it with jackhammers and it is tough on equipment and people."

Comm. Fozman stated, "I did call a rental place on this. I called Richard's Rental. They rent the

machine for \$95 for a day. You can buy your own diamond blade and reuse it any time on that machine. You don't have to maintain the machine. You don't have to do anything with the machine. If you only used it four or five times a year so you spend \$500.00, but you don't have to maintain the machine but you own your own blade. As far as I know DPW the Township doesn't pave any roads so I don't see a purchase of this for \$500 use when you can buy the diamond blade and just reuse it. That is just my opinion."

Comm. McBride asked, "Mr. Fozman you said that was \$95 a day?"

Director Lacey stated, "I thought it was like \$1,200 a day."

Director Specht advised, "We generally rent it for two days depending on the project and we could have four or five projects a year. You don't have the availability either when you need it. You've got to call ahead and hope they have one which can be a problem, especially if in these areas like Drum Point Road where the Asphalt is 16 to 17 inches thick and we have an emergency and we have to get out there and cut the asphalt. If we can't get a saw it gets very difficult trying to jack hammer that out and you have to do it in levels. We have had this project in our capital plan probably for the last couple of years and we were finally going to go a head and purchase the saw. Again it would be a nice purchase for the Authority."

Comm. Fozman stated, "When I told them I told them how deep the cut had to be and what size machine would I need for that. I said how much is that machine to rent for the day. That is the information I gave him and that is the information he gave me back. Whether that is 100% correct I don't know. Richard's Rental that is who I called."

Director Lacey replied, "I know it's like \$1,200."

Comm. Veni stated, "I was signing these as you know and it was quite expensive and this is why we had discussed this some time ago in the Construction Committee. We would rent it anywhere from two to five days and it was definitely not \$95 for the rental. However, it included the blade."

Comm. Fozman stated, "The rental place said that you can buy the blade from them and maintain the blade yourself. You just keep it and all you need to do is rent the saw and just put it on."

Comm. Veni stated, "I remember signing vouchers for Richard's Rental."

Mr. Holman asked, "I was just going to ask if we could qualify if that is a state contract rate and maybe those last couple of purchases. I'm assuming they are."

Director Lacey advised, "They weren't purchases they were rentals. As far as this pricing is I don't know but they three priced it I know that."

Comm. Fozman asked Chairman Cartine, "Should we wait until the rate hearing to put this back on just to confirm the prices because obviously you have bills on this right? Just to confirm and then we can put it back. If that is true that its \$1,200 a day and the information I received from the guy on the phone is wrong, but if its right do you think a \$20,000 purchase is justified?"

Chairman Cartine stated, "We are prepared to take a vote tonight and if it is rejected then we will

just go back to square one and we will go back to committee. One thing I want to say is that I know and I have seen this first hand but in Lions Head South where we had a major break on Lions Head Blvd., our men had to cut out an opening in the street that I would have to say was about 8 feet by 8 feet square and they didn't have a blade. So we had three or four guys standing around while somebody had to go to a rental place and rent a saw and bring it back to the site. Also I am going to say this too that using a saw is a safer and cleaner way of opening up a road rather than using a jackhammer regardless of how thick the board bed is that you have a couple of guys standing over a jackhammer and again cause injury. Now having said that a couple of reasons why I am supporting this is because I think the town and the whatever openings that they do and they do make openings in the road from time to time and they can utilize this saw. I know Mr. Campbell said that if we had one he would certainly use it if he needed it. So I am not sure what the town, you would know better Comm. Fozman how much road work the Township does. They do have a Road Department Division inside of the department of public works, I am told and it still is functioning as I am told. So that is debatable if you feel like the saw should not be purchased when we vote on that you just vote no and we will just take an up and down vote tonight and whatever happens happens. Go on Mr. Specht will you finish reading your report. We are at c. Go on to D & E and then we will go back and vote on the proposals."

Comm. Veni made a motion to approve this action. Seconded by Comm. McBride.

AYES: Comm. McBride, Veni, Cartine  
NAYES: Comm. Cevalasco\*, Fozman\*\*  
ABSTAIN: None

\*Prior to his vote, Comm. Cevalasco stated, "Nobody has said anything tonight that makes me change my mind so I'm going to vote no."

\*\* Prior to his vote Comm. Fozman stated, "Since we don't have all the information for it today and nobody wants to wait I'm going to vote no."

**d. Purchase of Ductless Split System Unit to Cool Base One Server Room**

Vendor: Grainger

Amount: \$6,347.80

Funding Source: Capital Project #910006 Building Improvements

Director Lacey advised, "If you go to Base One and you go to the base of the hill by the generator building on the left hand side is the original building that is where our servers are as well as water sampling people work out of there. Our servers for the whole facility are run down there. Right now we have a 25,000 btu wall unit cooling the servers and it runs 24 hours 7 days a week because of the servers that are down there so we are going to go on to ductless air conditioning system and it also has a reverse so you can heat. It has a single compressor outside and then there are four evaporators, blowers and filters that we can put it in different places in the building and it all runs off of one central unit outside. We three priced it. It is 35,000 BTUs. I spoke to Dan Reilley and told him and he said they took the square footage and they figured the thermal load on the servers and then service factored it and I did go over that with Comm. Fozman. The unit fits in at about 35,000. Grainger was the lowest out of three prices and we are going to install it in house. That is funded under capital project 910006 under building improvements."

Comm. Fozman stated, "I just wanted to let you know why I spoke to Mr. Lacey is that it was written wrong on the proposal. It was incorrect. So that is why I questioned it. Instead of four evaporators spread throughout the room you have to have a load calculation which he does and that is why I questioned it because it wasn't on the paper stating that they did that or how many BTU's it was."

Chairman Cartine stated, "And we know you know about it and we appreciate your expertise."

Comm. Fozman stated, "That is why I called up to see what was going on. I was just concerned about it. I don't want to see us buy too small equipment that doesn't do that job that is why we have to make sure of that."

Comm. Cevalco made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Cevalco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**e. SCADA Radio Site Repairs & Upgrades - Phase 2 – Remediation**

Vendor: Nutech Control Products

Amount: \$9,915.00

Funding Source: Capital Project #910005 - Communications

Director Lacey advised, "Mr. Chairman under item e this is the SCADA Radio Site Repairs & Upgrades –Phase 2 Remediation and the vendor is Nutech Control Products for \$9,915.00 and the funding source is Capital Project #91005 Communications. Essentially this is through Ben Gabriele. It was three priced. It included two technicians on site to perform the following. It is a lot of antenna work and cables and phones and replacement of elements for different parts and different areas and brings some of the things that have been damaged. I don't want to get into the damaged part but I know that you know that the SCADA is a very integral part of our whole operations whether it is collections or distribution and Ben says this needs to be done. It weather proofs some of the cables because some of the problems that we have had some of the things go out and not necessarily due to Sandy but because they are just getting old and need to be upgraded."

Chairman Cartine stated, "Let's go back to 16a and I'm going to ask for a roll call on the authorization to expend the approved funds."

Comm. Veni made a motion to approve this action. Seconded by Comm. Cevalco

AYES: Comm. Cevalco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**f. Superstorm Sandy – Mold Remediation at the Drum Point Road, Bay Harbor Boulevard and Riverside Drive Wastewater Pump Stations**

Vendor: Master Tech Environmental

Amount: \$35,955.00

Funding Source: Super Storm Sandy Account No. 1280

Director Specht advised, "This is associated with Super Storm Sandy as I mentioned briefly about this. We are in need of some mold remediation at the Drum Point Road Bay Harbor Blvd and Riverside Drive Water Pump Stations. The low bidder was Master Tech Environmental. The amount of the contract for the three pump stations is \$35,955.00. The funding source is Super Storm Sandy Account No. 1280. This is a FEMA Reimbursable project up to 75%."

Comm. Veni asked, "How many people bid on this?"

Director Lacey replied, "I had three people bid on this and Master Tech was the low bidder and the other two were Facilities Solutions for \$53,621 and the third vendor was Number One Cleaning and Restoration for \$66,525."

Comm. Veni asked, "And we only had three bidders? Did we advertise this one?"

Director Specht replied, "No we did not. It was under the bid threshold and I would like to move forward with this so we can get this work done."

Comm. Veni asked, "This is under the bid threshold at \$35,000?"

Director Specht replied, "Yes \$35,000 is under bid threshold for us. \$37,500 is our bid threshold."

Counselor Dasti added, "They have a QPA so \$37,500 is the bid threshold."

Comm. Veni made a motion to approve this action. Seconded by Comm. McBride.

AYES: Comm. Cevalco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**g. Purchase of a Replacement Pump for Pump No. 2 at the Seaview Village Wastewater Pump Station**

Vendor: J.T. Seeley & Co. Inc.

Amount: \$5,000.00

Funding Source: Capital Project No. 810005; Pump Stations

Director Specht advised "This is for the purchase of a replacement pump or Pump No. 2 at the Seaview Village wastewater pump station. The vendor is J.T. Seeley & Co., Inc. The pump purchase is \$5,000 and we received three quotes on this also. The funding source is capital project No. 81005 pump stations."

Comm. Cevalco made a motion to approve this action. Seconded by Comm. McBride

AYES: Comm. Cevalco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

Comm. Veni stated, "Steve I want to go back to 16g - are they taking air quality tests prior and after? I'm sorry."

Director Specht advised, "Their scope of work is Hepa vacuum to exposed accessible areas apply oxygenated antimicrobial solution on walls, scrub concrete walls, install temporary filter equipment air scrubbers three of them for 48 hours non monitored."

Comm. Veni stated, "You said non monitored. Ok that is the answer."

## **17. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

### **a. Authorization to Request Receipt of Bids for Electrical Work**

Director Lacey advised, "We are asking for authorization or request bids for our annual contract for electrical work and every year essentially we send it out and take the top three and get the hourly rate, the overtime rate, and whatever the mark up is and then those people are usually the key people that we go to in an emergency. Of course if we have a large job we can always three price them or go to bid to get something large like we are doing down below where we are pulling old wires and things like that. But essentially it allows that we have the low bid to get work done. We are asking for authorization to go to bid on that. It's an annual thing."

Comm. Cevalasco asked, "Don't we have five registered Journeymen electricians on staff?"

Director Lacey replied, "Yeah I think we do."

Comm. Cevalasco continued, "Then it is my understanding because I hold that same license that we can work on anything from DC to lightning?"

Director Lacey advised, "I don't know this is some high voltage stuff too."

Comm. Cevalasco replied, "Well that is what I'm saying. We have the Authority that is given to us by the State of New Jersey."

Director Lacey advised, "I think I may defer to Mr. Specht on some of these things."

Director Specht advised, "We do a lot with our maintenance people here. They handle a lot of electrical work. Some of the electrical work that we do exceeds not only a time frame but also the scope of work that we are involved in."

Comm. Cevalasco stated, "Well I can understand like the removal of the cables that faltered down there these people just don't have the equipment."

Director Specht replied, "Believe me we do a lot of things in house. Like these gates out here we put the conduit in. We pulled the cable for the gates. We do a lot of electrical work not only at this facility but also at all our pump stations. There are times though when we need to get a contractor in here to help us with some work. Where we can't use our own certified Journeymen we will go out and get quotes."

Comm. Cevalco stated, "I can understand one shot projects of a substantial size that we could go out and get a contractor. I was just curious because we have five licensed electricians through the State of New Jersey because I was going to sit on one of their update..."

Director Lacey advised, "This doesn't really spend any money and essentially allows us to use them if we need to go out."

Comm. Veni stated, "Through the chair just so you know like when we had Super Storm Sandy we were all over the place that is when we need a contractor and we were able to use them to facilitate a quick response and repair of items that were damaged. As you remember we talked how many pumps was that were effected? Five pumps that were under water?"

Director Specht stated, "It was actually ten pump stations so each one has at least two pumps so about 25 pumps."

Comm. Veni continued, "And we did have them working to get them going and that is when we would use them."

Comm. Fozman asked, "What is the set price on going out to bid? I can understand if it is an emergency and you need someone in a quick boom just go do it, but if you are going out to bid is there a price that is set?"

Director Lacey advised, "What we are doing is we have a spec and they come back and tell us what their hourly rate is. We are not giving them any work."

Comm. Fozman asked, "Isn't there a set price like anything over \$17,500 you go out to bid?"

Director Specht advised, "Anything over \$37,500 we go out to bid because we have a QPA."

Counselor Dasti advised, "This is not a bid for a project."

Comm. Fozman stated, "I understand what it is, but I just want to clarify that at a set point these three companies that are put here just don't get picked and put on the job if it is over \$37,500. That would have to go out am I correct?"

Director Specht replied, "That is correct. We got a quote from Sun Electric to pull the new cable for the raw water pump station to the generator building and his quote came in at \$101,000 and it is over our bid threshold so we had to go out and advertise it. So that is what we did."

Mr. Holman stated, "We are really not required to do this. It is just kind of good business policy to get their hourly rates bid so you get the lowest hourly rates then you will decide how much work you want to award to them. It is kind of something that slips underneath the public contracts where you are not required to go out to bid. You can hire them under your threshold in small amounts."

Comm. Fozman stated, "I know. I understand that part. I just want to make sure if it is a major project such as pulling this cable something like that we go out to bid and try to get the lowest price on something like that."



Chairman Cartine stated, "As I look at it we are putting some companies on reserve. It's like if you need them they are there. That would be the purpose in emergencies such as we had with Sandy and who knows what may come down the road in the future. They are on a list and if we need them they are there. We have done our due diligence and we have people on reserve to do this kind of work. So I am going to ask for a motion on this if there are no other questions on this."

Comm. Veni made a motion to approve this action. Seconded by Comm. Fozman

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**b. Authorization to Proceed with the Annual Pipe and Appurtenances Bid**

Director Specht advised, "This is the authorization to proceed with the annual pipe and appurtenance bid. Every year we go out and publicly bid this project to receive parts for our collections and distribution system for our annual hydrants parts. They are very expensive as well as our distribution and electric parts. Last year we authorized a \$40,000 purchase and the year before that we authorized a \$5,000 purchase and this year we are looking around \$40,000 and I would like to go out to bid on that. The way this bid works is separate vendors will submit their prices and we would select the lowest bid from each vendor. So we will have multiple vendors depending on the unit price. We have that flexibility."

Comm. Veni made a motion to approve this action. Seconded by Comm. McBride

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

**Grant Writing**

Counselor Dasti stated, "Mr. Chairman before you move on I think there was some discussion. I don't think you have appointed a grants man for this year yet so I know there were some discussions about authorizing solicitation of proposals."

Comm. Cartine asked, "Well will this be the moment. I was going to do this under new business but I'll do it now. As you know we tabled the RFQ's on grants man. I would like to propose a resolution to be drafted by Counsel to authorize us to go out for new bids for Grantsman. Any questions?"

Comm. Cevalasco asked, "I personally don't see any reason to even have one. I got some information from Director Lacey and over the last five years this Authority has spent over \$133,000 and the grants man hasn't applied for anything. We haven't gotten anything. So I think it is kind of a wasted effort to even bring it up. I think it should just be eliminated totally. Our in house people do a super job and they have just as much access to grant applications and notices as this person or whoever we decide on does."

Chairman Cartine stated, "I want to give the opportunity for other people to bid on that. Just because we haven't gotten a grant from the grantsman that we recently employed doesn't mean that

there aren't any other people out there who might provide us with a better service. As you know the Township is utilizing the grants man that we once had. They just signed a contract with this gentleman in September for his services rendered to the Township and I understand the Township was very very happy with him or somewhat happy. I really don't know what that disposition is, but they did hire him. I am not looking at that grants man. I am looking at somebody else that might be able to give us another reason to hire a grants man and give us an idea of basically in their background what they have earned for other clients and give us an idea of what they have done for other MUA's, townships or other governments. So I think it is incumbent upon us to look and see if there are people out there that can do something for us. So that is the reason I have asked for that to be brought up to be renewed and see whether or not we have anyone interested."

Comm. Fozman asked, "Can it be done on if they get a grant they could do a percentage basis or is that a question for the attorney that if a Grantsman gets us something we can pay them a commission for getting us a grant?"

Counselor Dasti asked, "The answer is yes but first I think the thought is let's find out what the bids will be to come back. Some people want a 200% increase, some may suggest a monthly stipend as they have in the past so that is a possible way of compensating the grantsman."

Comm. Fozman stated, "This way it wouldn't cost us anything if they do get us a grant then they get rewarded for it."

Chairman Cartine stated, "Commissioner I would love to do it that way. I suggested at the last meeting that if we could find somebody on a percentage basis however I have checked myself and I did not find any takers. I called several engineering firms and I asked them if they would take a position of grantsman for and I threw out a percentage of 5% of all grants that you bring to us and you would be compensated and they all declined it. They said no we wouldn't do that because we are working on something. We are creating a work product and if they can't win a grant after they have worked on it for sometime it is money that they loose and they are not willing to do that. I am not here to say that is the policy of all of them, because I didn't call every engineering firm in New Jersey, but there may be somebody that might come in and say I'll do it that way for a certain percentage of what I secure for you. So let's see. We are not giving anything out at this moment. We are just looking for an opportunity to see what else is out there and that was the purpose of why I tabled it at the last meeting."

Comm. Cevasco stated, "You talk about percentages of the grant. Is it legal to take grant money to pay the grant writer? The grant is not restricted for the purpose of what you applied for?"

Counselor Dasti stated, "Yes you can do that. You don't necessarily have to use the grant money to do that."

Comm. Cevasco asked, "There are no restrictions on the grant as far as we can spend such as if we get a \$100 grant we can spend \$50 on the grant writer?"

Counselor Dasti advised, "You would pay the grantsman out of your other funds."

Comm. Cevasco stated, "So it would cost us. Any percentage that is granted the grant writer would have to come out of for lack of term general revenue. We couldn't use any grant money so it is going to cost us either way."

Counselor Dasti replied, "That's right. If you are going to retain one and you are going to pay them by hour or monthly stipend that comes out of your general revenue."

Comm. Cevalasco asked, "It doesn't come out of the grant itself?"

Counselor Dasti replied, "I think with the grant you have to certify where that money went and it has to go to that project."

Comm. Cevalasco stated, "That is my understanding as well and I still say we haven't had any luck in the last five years with a grant writer and I don't care who it is. If we are going to pay him \$133,000 over five years to do nothing we can spend that money some place else."

Chairman Cartine stated, "Well that is the past. That is not what we are saying is going to happen with this new request. We don't know what is out there and we don't know if anyone is willing to do it and we don't know whether or not we can get a better RFQ. So at this point all we are doing is asking for more RFQ's. We are not going to be hiring anyone. We are going to be looking at it and seeing what these companies have to offer and then we will move on it."

Comm. Cevalasco stated, "Well they are not willing to work on a contingency that the grant is approved."

Chairman Cartine stated, "No one is."

Comm. Cevalasco replied, "We do it here. Our in house people have done a super job in grant writing. I don't see why we have to go out or even have someone in the hallway waiting to write a grant. It makes no sense to me."

Comm. Fozman stated, "This is open for discussion. This is good. This is very good. Could we check when they do give us their RFQ's what their past performance on getting grants is."

Chairman Cartine replied, "That is exactly what I said. I want to see what their performance is particularly in our area. This is a little different than getting a grant for the Township. We are more specialized and we have to look for grants that are specifically in tuned to water and sewer and anything that is related such as clean energy grants of that nature. Watershed grants which we have gotten from the DEP. We need to know whether or not there are other companies out there that have been successful in getting those awards. I don't know if there are and I want to give it a shot and see what comes our way."

Mr. Holman stated, "Just another option available to you. There is discussion now that you may have seen that some of the FEMA money may go out. There may be another potful of money that goes out as grants. If you don't qualify for a particular loan and as part of the Sweeney bill now they are talking about integrity money that would be for the final round of money that would be grant money. But maybe it is another option available to you. You could decide to do it in house or have someone else assist you with it. There may not be any harm in having that available to you. You don't have to hire them but you can choose at a later time. But I do think there may be some grant money available in the next round."

Chairman Cartine stated, "I know that Director Specht and Maggio have been actively pursuing grants with their own people and utilizing them. Grant writing does take some time. It takes a great deal of effort and you have to dot the I's and cross the T's and answer every question correctly or you get tossed out. You can't miss one question. Just like in our RF Q's we have an attorney who actually redlined several RFQ's because they didn't meet all of the requirements that we request in an RFQ. I am saying that these are the things that we should be considering. These people are researching those grants can you tell us both of you how much time do you your people work at trying to secure grants? Is there a lot of time involved? Is it a full time position? How many hours does it take to find and research? Just trying to find where that grant is. Who is going to be the grantsman and where that money is coming from. There is a lot of research that is being done. Are your people up for the task? Can they complete these tasks on a day to day basis or is it something when something comes to their attention and you say they we can do this. That is great and we'll do it in house because that is the easy part. The most difficult part is looking for that grant. Whether it be from the Feds, State or DEP or wherever that grant is coming from. You've got to have people doing full time research."

Director Maggio replied, "We have attained a number of grants over the last several years. The watershed grants and some water quality studies. The actual completion of the grant application is usually and I don't know if this is a standard grant application. All of them were from the DEP. The completion of the grant application is not a huge task, but we are not out actively seeking them. Like you said we don't have a full time person out searching for grants. We didn't need that to get the money we have received so far."

Chairman Cartine stated, "That is because the grant came to you. It jumped out at you saying here it is you should apply for it. We are talking about researching."

Director Maggio continued, "And you know we haven't extended a great amount of time researching. There have been a couple of instances such as the operator training grant where we were not actually researching but it did come through in some research that we were doing. But we couldn't afford to have someone do that full time in water quality."

Comm. Cevalasco stated, "Mr. Chairman if I might, I have written for the Town. I wrote two Paris grant applications and was successful both times. I can understand why his group is as successful as they are. They know and they understand their job. When you know and understand your job the questions that are asked on a grant application is more or less just getting the words in the correct order but they have the knowledge to fill them out. When you have an understanding of what they are looking for because they know their position, they know their job they know what they are doing it is not a big deal to write a grant application. The hardest thing is to find someone to type it."

Comm. Veni stated, "At this point I agree with you that we should go out and at least see what is out there and at this point I would like to make a motion to go forward with sending out an RFQ for the grantsman."

Seconded by Comm. McBride.

AYES: Comm. McBride, Veni, Cartine

NAYES: Comm. Cevalasco, Fozman

ABSTAIN: None

## **18. ADOPTION OF REPORTS**

Comm. McBride made a motion to approve this action. Seconded by Comm. Cevalasco

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine

NAYES: None

ABSTAIN: None

## **19. ADOPTION OF PERSONNEL ACTIONS**

### **20. OLD BUSINESS**

#### **20.1 Cable Replacement from the Generator Building to the Raw Water Pump Station**

Director Specht advised, "This is also under Resolution No.24-13. Would you like me to discuss it now or under resolutions? Because originally it was put on the agenda because we were not sure if we were going to award this contract tonight, but now we are going to visit awarding the contract for the cable replacement for the generator building."

Chairman Cartine advised it can be discussed under resolutions.

### **21. NEW BUSINESS**

#### **21.1 Memorandum of Understanding between Berkeley Response Team and BTMUA for providing Self Contained Breathing Apparatus and One Hour Air Bottles**

Director Lacey advised, "I think we need to memorialize the BTMUA and Berkeley Response team agreement so that we can take advantage of that MOU so we can get those air bottles."

Comm. Veni made a motion to approve this action. Seconded by Comm. Cevalasco

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine

NAYES: None

ABSTAIN: None

#### **21.2 Dental Services Organization Renewal of Contract**

Comm. Cevalasco made a motion to approve this action. Seconded by Comm. Veni

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine

NAYES: None

ABSTAIN: None

#### **21.3 Requests to Utilize Reservoir**

Director Lacey presented the following Requests to utilize the Reservoir...

- a. St. Paul's Church – Easter Sunday Sunrise Service  
Sunrise Service on Easter Sunday, March 31, 2013 6:00 – 7:00 a.m.  
100 participants anticipated. 5<sup>th</sup> Annual
- b. Karen Curtis Run/Walk sponsored by Veteran's Memorial Middle School  
PTA – May 11, 2013 from 6:30 a.m. to 11:00a.m. 400 participants expected. 5<sup>th</sup> Annual
- c. "Hope for Haiti" Walk - Fundraiser for Earthquake effected victims to rebuild a Church, Medical Facility and School. Requested by Harmony Ministries USA, Inc. June 1, 2013 at 8:00 a.m. to 12:00 Noon. 200 anticipated participants. 3<sup>rd</sup> Annual

Comm. McBride made a motion to approve the requests to utilize the Reservoir. Seconded by Comm. Veni

AYES: Comm. Cevalco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

## **22. RESOLUTIONS**

20-13 A Resolution Awarding the Contract for Fiber Optic Installation to Oliver Communications Group, Inc.

Director Lacey advised, "This project is included with the agreement that the Board of Education and Brick Utilities have entered into for fiber optics. We were authorized to solicit bids in September at the public meeting. The bid package was provided to 20 vendors. Six have responded to a publicly sealed and opened bid on January 16<sup>th</sup>. The bids range between \$50,680 to \$161,894 and after counsel had looked at it Oliver Communications for the amount of \$50,680 was the lowest qualified bidder and we ask that we award this bid."

Comm. Veni made a motion to approve this action. Seconded by Comm. McBride

AYES: Comm. Cevalco, Fozman\*, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

\*Prior to his vote Comm. Fozman addressed Counselor Dasti, "I have a question. We voted on this in the Council but I believe it was to a different building. This will be different and can I vote on it then?"

Counselor Dasti replied, "I think this involves the Board of Education and their buildings. I know what you mean and that was something different."

Comm. Fozman replied, "Ok so I can vote on this. Thank you I just wanted to clarify this."

21-13 A resolution declaring items of property owned by the Authority that are no longer required for the uses and purposes of the Authority as Surplus

Director Planko stated, "As we do a few times per year as necessary the Finance Department assembles a declaration listing. I asked Marie to put the latest listing in the commissioners' folders. It's a variety of equipment and we have a couple of vehicles on there, computer items, furniture and so forth. The resolution was discussed at the Finance Committee as Commissioner Fozman mentioned and upon approval we will sell these items on Govdeals. So far to date on govdeals for these miscellaneous items we have earned about \$29,000 in misc. income. It works pretty well."

Comm. Cevalasco made a motion to approve Resolution 21-13. Seconded by Comm. Fozman

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

22-13 Award of Bid for Road Patch Material

Director Planko advised, "This is our road patch bid which is handled by the Authority QPA. These materials are for road restoration and new construction and utility installs and so forth. We had seven items on the bid. We had seven responders. We had five winning bidders with the various items. I compared the overall cost between this road patch bid and last years and there is an overall increase of about 3.4% of which I did mention at the Construction Committee. We recommend that this resolution be passed."

Comm. Cevalasco made a motion to approve Resolution 22-13. Seconded by Comm. Fozman

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

23-13 A Resolution Approving a Letter of Renewal With Hess Corporation through May 31, 2016 for the Load Response Program

Director Planko advised, "This has to do with our Load Response Program we are involved in with Hess since 2008. We have an opportunity to extend the program through May 2016. That will be a three year extension. As Commissioner Fozman mentioned so far we have collected \$184,000 from this program and with this extension we are going to collect approximately another \$155,000. I believe since 2008 we had 8 occurrences for an average of about 4 hours each. So we had a shut down of probably 32 hours over the past five years. This is important because this money serves as a credit to our electric budget when I prepare the budget so it is basically like free money. I think it is a great opportunity to move forward with this extension of this program."

Comm. Veni made a motion to approve Resolution 23-13. Seconded by Comm. Fozman

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

Director Specht advised, "This is a resolution for the award of a public contract to Sodon's Electric, Inc., in the amount of \$217,900.00 for the power cable replacement to the raw water pump station. As the board recalls immediately following Super Storm Sandy it was determined that the cable from the generator building to the raw water pump station was damaged. We immediately went ahead with the design in house in cooperation with Water Quality. We advertised this project on January 22<sup>nd</sup> and we opened bids on February 22<sup>nd</sup>. 14 contractors picked up the bid specifications and we received nine bids. The bids ranged from a low of \$217,900 to a high of \$299,000. The engineer's estimate for this project was about \$208,000.00. Again I thank the Board for looking at the bid documents over the weekend as well as Mr. Dasti and I would recommend that we approve Soden's Electric bid for \$217,900. This funding should be reimbursable under the FEMA Hazard Mitigation Grant Program. I recommend award."

Comm. Veni asked, "What was Sun Electric's bid?"

Director Specht replied, "Sun Electric was \$101,000. But what we did on this project we were concerned with the quality of the cable that is in there. That cable is twenty something years old. We have had a number of incidents where this conduit has flooded more recently with the storm event that we had. We have had salt water intrusion into the conduit which deteriorates the existing coating that was on the cable. The price is a little high now because we went with a submersible type cable that is not susceptible to damage from salt water so we upgraded the cable to assure that this thing will last more than twenty years."

Comm. Veni asked, "Did Sun Electric bid on this?"

Director Specht replied, "Sun Electric also provided a bid on this and their bid on this project was \$227,000. They were third in the ranking."

Comm. Veni made a motion to approve Resolution 24-13. Seconded by Comm. Cevalasco.

AYES: Comm. Cevalasco, Fozman, McBride, Veni, Cartine  
NAYES: None  
ABSTAIN: None

## **22. PUBLIC DISCUSSION**

Chairman Cartine opened up the meeting for public discussion.

Mrs. Briggs stated, "I certainly appreciate the exempt session not happening tonight. I know that is not going to be the future and I would again request that the exempt session be pushed to the end of the meeting. I have been here when you have had people that were going to present something to you and sat in the lobby for an hour and half. Sort of disrespectful to the people that come down to present something to you to get here and then have to go out and wait in the lobby. If it is something that you are going to have to act on at some point during the meeting I can see having a quick session that you



handle that and then do your voting, but not if it's going to be a lengthy. If I don't want to stay I can leave."

Chairman Cartine stated, "Thank you for those comments Mrs. Briggs. I certainly appreciate that opinion and it is an opinion that I have had for some time and so we will continue with those changes to our agenda."

### **23. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF**

Chairman Cartine stated, "At this time I have added something new. We are going to do just as the Council does. We are going to go around the table and ask if there is any final comments from our professionals and our staff and then our commissioners."

Mr. Holman advised he had nothing further.

Director Planko advised he had nothing further.

Mr. Truhan stated, "Just one comment Mr. Chairman is that I spoke with Steve Specht and Mr. Planko concerning the annual renewal and recertification that I have to do as the engineer for the MUA. Over the past several years the amount of money that we have been setting aside is \$500,000 and it appears that will be satisfactory for the upcoming year."

Director Planko stated, "Just to expand on that Mr. Chairman our initial bond resolution requires that our engineer validate how much money we keep in our renewal and replacement account. And that account as Comm. Fozman read the Treasurer's Report is half a million dollars. That money is only utilized for extraordinary items. As a matter of fact in the 17 years I have been here that money has not been touched. We have been able to secure that money. John Truhan will be working on a certification. I am required to supply that certification to our trustee bank as well."

Mr. Truhan stated, "I was just concerned Mr. Chairman that the events with Hurricane Sandy might have had some kind of effect on the upcoming year, but after discussions I feel comfortable with the amount."

Director Pannucci had nothing further to discuss.

Director Maggio stated, "Mr. Chairman I just appreciate the Board's support for the items that my department had on the agenda specifically the replacement of the cable going to the intake. That is a very critical item."

Director Specht stated, "Just to let the Board know probably prior to our next meeting in March I will be submitting letters of intent through the Ocean County OEM for Section 404 Hazard Mitigation Grant Program associated with Super Storm Sandy. That has nothing to do with what we are doing now the 406 work repairing equipment that was damaged. This has to do with mitigation of future flood proofing, elevating equipment things of that nature. There are six or seven projects which I have labeled right now for submission and that letter of intent has to be submitted no later than March 22<sup>nd</sup> to the Ocean County OEM and it will be handled through the New Jersey OEM. I will get that letter of intent hopefully out next week if not this week."

Counselor Dasti advised, "I would like to thank the Commissioners again for reappointing me and my firm and it is a pleasure working with you. I really appreciate the confidence that has been expressed in us again. Thank you."

Ms. Sylvester stated, "I emailed you all this morning. There is a class at the Town Hall at 6:00 p.m. for the elected officials."

Chairman Cartine asked, "Does that include us as elected officials? Comm. Fozman are you aware of this class that is being conducted in town hall?"

Comm. Fozman stated, "Yes that is at 6:30 p.m. and is for insurance purposes."

Director Lacey advised, "We usually get a reduction of \$250 per person in insurance."

Chairman Cartine stated, "So for every commissioner that attends we get a \$250 deduction? Do you know where in Town Hall that is going to be?"

Director Lacey advised, "Sorry about the short notice but we just found out about it this morning."

Comm. Fozman stated, "It says Council Chambers is where it is taking place."

Chairman Cartine stated, "I would suggest and I would hope that as many commissioners here tonight who can make that do so."

Director Lacey advised he had nothing further to report

Comm. McBride advised he had nothing further to report.

Comm. Ciocco advised he had nothing further to report.

Comm. Fozman stated, "I would like to thank Mr. Specht for upgrading that cable to withstand any salt water so it can withstand any further storms. Good move I thought. FEMA should reimburse us 79% no matter what cable we put in there I hope, but I thought that was a good move. I think we should have waited on the saw even though it passed tonight just to confirm the cost of the rental fee. I just thought we should have waited on it. A couple of more weeks would not have mattered and that is all I have to say. But thank you very much."

Comm. Veni had nothing further to report.

Comm. Cevalasco had nothing further to report.

Chairman Cartine stated, "I am just going to end with this was my first meeting and I kept getting poked by Vice Chairman Veni that I'm wrong and I have to do this first and gotta do that. If I was shaky I apologize. I really wasn't shaky I was just maybe not prepared enough and hopefully I will do a better job next time. We did have an excellent meeting and we did express ourselves and that is what I want to do when we pass around and have everyone just say what is on their minds because many times you

walk out of this room and say I should have said this or I forgot to ask him that and this gives everyone an opportunity to speak their mind. Having said that I will read the closing statement."


**24. CHAIRMAN'S CLOSING STATEMENT**

Chairman Cartine read the following statement: *"The next Public Meeting of the Authority will be the Annual Rate Hearing on Monday, March 18, 2013 at 7:00 p.m. The next regular meeting of the Authority will occur immediately following the Rate Hearing. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West."*

**25. ADJOURNMENT**

There being no further business to discuss, and on motion duly made and seconded the meeting adjourned at 8:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'G. Cevasco', written over a horizontal line.

George Cevasco  
Asst. Secretary/Treasurer  
/mas