

Minutes of a PUBLIC MEETING of  
The Brick Township Municipal Utilities Authority Held on  
July 23, 2012 beginning at 6:00 p.m.

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

Chairman Veni called the meeting to order and read the following statement: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2012 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Patrick L. Bottazzi	Present
Allan E. Cartine	Present
George Cevasco	Present
Joseph P. Buttacavoli	Present
Edward McBride	Present
John Ciocco	Present
Joseph M. Veni	Present

**Staff & Consultants Present**

James F. Lacey, CPWM, Executive Director  
Frank Planko, CFO  
Frank Pannucci, Director of Customer Accounts  
Joseph Maggio, PE, Director of Water Quality  
Steve Specht, PE, Director Engineering/Operations  
Scott Bundy, Director of Central Services  
Marie Sylvester, Executive Supervisor  
Chris Koutsouris, Esq. Authority General Counsel  
John S. Truhan, PE, Authority Consulting Engineer  
Frank Holman, CPA, Authority Auditor

**RETIREMENT PRESENTATION TO RICH EVAN**

Chairman Veni stated, "As most people know Rich Evan is retiring this Friday, the 27<sup>th</sup> and in the mean time we figured we would have a little ceremony of presenting him with his retirement watch and I asked Steve to do the presentation because he knows Rich better than anybody else."

Director Specht advised, "Just a little bit about Rich. He started here in 1974. The Authority was only five years old so Rich has been here almost since the beginning. When he started here he made a whopping \$3.18 an hour and all the hard work he has put in for the Authority he probably doesn't make much more than that now. Rich is a major asset to the company no doubt about it. His experience, his knowledge, his fortitude and his overall honesty with the job made my job easier and everybody's job easier around him. Normally when someone retires you kind of say 'we're really going to miss you,' and you go we're not really going to miss him but this guy we are really going to miss. There is no doubt about what he has done for the Authority. I just hope he enjoys his retirement. He is one of the lucky ones. I consider getting out of here at 55, you are one of the lucky guys. God Bless you. But Rich on behalf of the Authority, everybody here knows who you are and what you have done for the Authority and I know the Board does too and that they appreciate all you have done, enjoy your years or retirement."

Rich Evan stated, "I would just like to say thanks to everyone and thanks to the Brick Utilities for giving me the opportunity to serve you for the last 38 years. I really enjoyed my career at the Brick Utilities. I got to grow with a company that started from its infancy and here we are a big utility today serving other towns. It was a great honor to be part of all that and grow with it. I will surely miss a lot of you here, a lot of people that I worked with over the years. I saw a lot of people come and go and a lot of good people came and a lot of good people went too, but we all did a lot together as a group. I think it speaks for itself where we are today. So thanks again. I appreciate it."

#### **4. Directors' Reports**

##### **a. James F. Lacey, CPWM, Executive Director**

Director Lacey advised, "As my report starts out some of the items that I touch base on which may be new and a little fresher, number three on the first page is the Flexible Spending We will be talking about that. It is one of the new rules that we have to adopt. Number 4 on the second page, End User Password policy I know Comm. Cevasco has been concerned about that and we hammered out some ideas and we need to talk to the Board about possibly changing some of those in closed session. Page 3 number 7, chemical treatment processing cross savings. The next page 4, I think you would be interested in knowing there are no bids or RFQ's to go out which is sometimes we don't have that. We are usually buying. There is a walk a thon, permission for and then on page 5 under personnel you have the retirement that you just spoke about, possibly promotion of personnel in closed session and replacement hire for our maintenance mechanic."

##### **b. Stephen T. Specht, PE, Director of Engineering/Operations**

Director Specht replied, "Again the big item that we need to discuss tonight, we do have in exempt ASR Well 15A. I want to go over a couple of change order items and the abandonment of Well No 15. One thing that is not in my report. It just came up today. I believe I emailed it to you Mr. Chairman is that we are on the agenda tomorrow at the Township Council meeting to get a waiver on the noise ordinance for our Sanitary Sewer Rehab Phase VII. We have some work on Mantoloking Road lining, some sewer laterals. The contractor is basically fighting the tide out there and he wants to be able to get out there at night if he has to. It is probably almost a two month window. We are going to get out here and we requested that from the Town Council. I will be at the meeting as well as the contractor National Water Main in case the Council has any questions on that."

Chairman Veni stated, "Last month at the meeting Council President John Ducey was here and we talked about it. Have you talked to him about it since?"

Director Specht replied, "We have been in contact with the Council Secretary. We have been coordinating with her. I did get his ordinance off their website today which was finalized by the Council on Friday. I am not sure if Council President Ducey is aware but it is on their agenda for approval tomorrow."

Chairman Veni asked, "How does it look for us?"

Director Specht replied, "It shouldn't be a problem. What they want to do. Last time the Contractor asked for I think a six month window and they said that is too long tell us something a little closer. So now they have it from August 6<sup>th</sup> to August 23<sup>rd</sup> and then from September 3<sup>rd</sup> through September 28<sup>th</sup>. That is the window they want to work on Mantoloking Road."

Chairman Veni asked Comm. Cevasco if he was going to the meeting.

Comm. Cevasco advised, "I haven't planned on it unless you would like me to."

Chairman Veni replied, "I would like you to because you were a part of this discussion about the noise waiver."

Director Specht advised, "I will be there to support the contractor and in case the council has any questions I would like to be there also."

Chairman Veni replied, "Thank you both."

c. Frank Planko, Chief Financial Officer

Director Planko advised, "A few items. Number 1 as I mentioned in my report, the department heads are in the process of reviewing their capital spending, their capital plan which we will utilize to take a look at our funding needs, so hopefully I will start getting some numbers back on that so I can get together with Noreen White and make some recommendations on financing. We also have Resolution 52-12 on the agenda. As you know each July we adopt the annual report. The Finance Committee did review the annual audit with the auditors back on the 17<sup>th</sup> and Frank Holman will discuss his report later in the meeting. We also have resolution 53-12 last month I had IMAC in here to discuss the health and prescription renewals. And have that on the agenda that resolution. I prepared a financial summary memo for all the commissioners that explained it and we will look to approve that tonight. Those rates will be effective August 1<sup>st</sup> of this year through July 31<sup>st</sup> of next year and that is it."

Chairman Veni stated, "Frank, I received a memo from you about the physical inventory report update. In there you say that out of 1,820 inventory items there were only a discrepancy of five which represents 99.7% accuracy. Unfortunately I don't think this tells me the whole story because I have heard from some of the other directors that just last week you were out of buffer. There is paper towels, tissues, all kinds of things that are not even in stock and they are supposed to be in stock. I think it was a curb stop that was missing."

Director Planko advised "That is correct. I just found out in the last week that toilet paper ran out and I talked to Joe Maggio and he ran out of buffers as well and that was just in the past ten days."

Chairman Veni added, "And facial tissues?"

Director Planko advised, "Facial tissues I don't think we ran out of. We just had a change in ordering, but we didn't run out."

Chairman Veni stated, "Well that is what I heard. This is not accurate then. If you are missing a good 15 to 20 items this is not 99.7% accuracy."

Director Planko advised, "That just represents Mr. Chairman when the summer help, I have is taking the count on the shelves how it compares to the counts that are supposed to be on the shelves so there is no discrepancy in inventory."

Chairman Veni stated, "Well if you don't have buffer the shelf should be empty and if it is empty then it should show a deficiency on the report."

Director Planko advised, "Probably for those samples there were no lab items there that is probably why it didn't come up."

Chairman Veni asked, "Well what about toilet paper and everything else that is missing?"

Director Planko advised, "That's an issue..."

Chairman Veni stated, "Well listen instead of making this a long conversation I will tell Mr. Ross, Ron Ross isn't it?"

Director Planko advised, "No the QPA handles that."

Chairman Veni stated, "Well I want Ron to take care of it now. OK?"

Director Planko replied, "OK."

d. Joseph Maggio, PE, Director of Water Quality

Director Maggio stated, "Yes Mr. Chairman we have some very preliminary but positive news from our switch to treatment chemicals to ACH. I know we have been talking about it for quite awhile in preparation. In April we did start the full time use of Aluminum Chlorhydrate as our coagulant in place of Alum and after a couple of months of looking at the treatment process sort of acclimating itself, we did find that in June we saw on a per million gallon per day treatment costs for chemicals did decrease almost 20%. Again this is very preliminary, but it was the first amount of cost data that we have gotten since we had this balance and stability to the system. I am very cautious in saying that going forward I think we are going to see very positive results on a cost efficiency basis with the change to ACH. As far as treatment performance, we have seen no impact on finished water quality. That was very good news. We hope that in future months prove this out and we have consistent cost savings."

Chairman Veni asked, "Did you say that chemical costs were \$1,000 and now we are saving 20% so it is actually \$800?"

Director Maggio replied, "No we are actually seeing that for all our chemicals that we add to the water for treatment last year in 2011 we were spending \$115.15 to treat a million gallons of water. That was in June of 2011. In June of 2012 we spent \$92.92 to treat a million gallons so that difference is about 20%. We have eliminated the use of carbon dioxide because we are able to use ACH. We have greatly reduced the use of lime and those savings more than offset the additional cost of ACH and also the cost of our corrosion inhibitor pilot that we are doing. We are seeing some preliminary indication that the proficiencies that were anticipated are going to come to fruition. There are a couple of items that will be discussed under the watershed portion including our participation in the a child health and safety fair during June. Also progress on the Metedeconk Watershed Protection and Restoration plan. One thing that we found out just in the last few days since our monthly report was written is we are getting some indication from NJDEP that actually we did in the Metedeconk River is something they are very proud of and will be touting as a great success. We may have additional grant monies given to us going forward. They haven't committed to anything yet but going forward to implement additional projects. Also in June and July we also had an outreach from Wall Township for us to do laboratory work for them. It is not a great deal of work, but every little bit helps. Also if you have seen the newspapers Middlesex Water Company, who is one of our clients have had some serious taste and odor issues and we have let them know that we have laboratory capabilities to test for taste and odor compounds and the last two weeks have gotten \$2,000 worth of work to test for MRD and Geosmin. I don't know that we will be consistent with it."

Chairman Veni stated, "You should tell your representative from DEP to work along with Steve so we can get some of these issues cleared up as far as the ASR Well 15A."

Director Maggio stated, "The DEP is so fragmented. These people are in the watershed department although I will be glad to direct them to Steve."

e. Scott Bundy, Director of Central Services

Director Bundy advised, "I only have on the agenda one item tonight Mr. Chairman. That is a special use request for the Reservoir and also some things I would like to discuss during the committee portion of the agenda."

f. Frank Pannucci, Jr., Director of Customer Accounts

Director Pannucci advised, "I have three items under Customer Accounts Reconciliations that we will go into detail when it comes time to vote."

**5. Commissioner Committee Reports**

a. Construction, Buildings & Grounds Committee – Commissioner Buttacavoli

Comm. Buttacavoli advised, "We had a Construction and Buildings and Grounds Committee Meeting on July 10<sup>th</sup> with Director Specht. We have no developer applications at this time. We had covered a little bit about Well 15A as well as the Borough of Bay Head Sanitary Sewer Rehab. Sally Ike

Road Conduit Crossing and the organization of the office staff at the water treatment plant and we met with Directors Maggio and Bundy.”

b. Finance Committee – *Commissioner Buttacavoli/Bottazzi*

Frank Holman advised, “At the Finance Committee meeting we went over the audit which I will go over with the Commissioners later on.”

c. Rate Committee – *Commissioner Bottazzi/Ciocco*

Comm. Ciocco advised, “We have not had a meeting of the rate committee at this time.”

d. Reservoir Committee – *Commissioner Bottazzi*

Comm. Ciocco advised, “We did have a meeting and we discussed the special use permit that is up for approval today. We were discussing the sign also and wanting to put up a temporary banner directing people to Trinity until we can get those other signs in place on the roadways.”

Chairman Veni asked, “When you say temporary banner what are you referring to?”

Comm. Ciocco replied, “Just a sign stating that there is additional parking at Trinity Church.”

Director Bundy advised, “We have the mock ups in two different sizes if you want to look at them tonight.”

Director Bundy and Director Pannucci held up the signs so the Board members could see them.

Director Bundy advised that the signs are 24 x 36 and 3 x 4.

Chairman Veni stated, “Fellow Commissioners my only concern is the last line. I have a little problem accepting that language. The other thing I was thinking about is maybe we can do bullets instead of just a whole bunch of writing. People tend to read bullets quicker, but please come out with your comments at this point.”

Comm. Cartine asked, “What is your objection to the last line?”

Chairman Veni replied, “*Your immediate removal*. I don’t want any of our staff to try to remove somebody from the Reservoir.”

Comm. Ciocco stated, “So take the word *immediate* out.”

Comm. Cartine responded, “I think the word immediate just implies a threat. It doesn’t have to be executed. I think when you have some strong wording sometimes basically it takes a club to make people understand you are not kidding around. It doesn’t necessarily mean that you will have the cops come in or somebody to physically eject someone on site. It is a threat and most people stand up and take notice that we are not kidding around, but it does not really imply. It is subject to interpretation. I don’t have a problem with it. I have to tell you frankly from what I have seen in the past two months and what I have read about some of the abuses at the Reservoir, from dogs to groups who don’t even

have permits coming on the site. I think you've got to get tough and sometimes tough wording is necessary."

Comm. Buttacavoli asked, "This isn't the sign about Trinity?"

Director Bundy replied, "No, we are going to put this at each of the entrance gates. The sign for Trinity is a soft banner that will go on the fence on Herbertsville Road."

Comm. Bottazzi stated, "I agree with Comm. Cartine. Today's day in age it is just terrible how disrespectful to people's property, public or personal property and I think you have to put the right words in there. You are in a situation where you are not fooling around. Those are not empty words."

Comm. Cevasco stated, "Maybe what we should do is add removal by the Brick Township Police Department."

Comm. Bottazzi stated, "That is what we mean anyway."

Comm. Ciocco asked, "Do we have to run that by the Police Department to add that to the sign?"

Comm. Cartine stated, "I have no problem with adding removal by the Brick Township Police Department and that makes it even stronger."

Chairman Veni asked, "If they are on the Wall side, do we have to call the Wall Township Police?"

Director Bundy, "No. Brick Township has jurisdiction over the entire Reservoir."

Comm. McBride asked, "And were those signs going to be located so that people are expected to read them from the car or after they debark and walk up the sidewalks?"

Director Bundy advised, "It is different on both sides because you don't have as much of a walking area. The Herbertsville side it will probably be half way up between the parking lot and the rim. It is for pedestrian reading as you are walking up."

Comm. Ciocco asked, "The area to the left of the parking lot. Were we using that for anything? Were we using that as a picnic area?"

Director Bundy advised, "In the future."

Comm. Ciocco stated, "Yeah because if you put that up there and someone comes in the parking lot they wouldn't see the sign."

Director Bundy advised, "We are going to talk about this more but there are barricades."

Comm. Cartine asked, "How are these signs going to be mounted?"

Director Bundy advised, "No they are going to be highly reflective metal signs on metal posts."

Comm. Cartine stated that he likes the larger sign.

Chairman Veni agreed and stated, "Jerry two things. Number one we want to select the size and probably change the wording a little bit. Do we have to do a motion or a resolution or anything?"

Counselor Dasti advised, "Well not a resolution but you just give Scott direction as to what you want."

Chairman Veni replied, "OK all in favor of doing the 3x4 sign by show of hands (all in favor) and just take the word *immediate* out and add removal by the *Brick Township Police*."

Comm. Cartine stated, "I would leave immediate in there. It just enforces with the Brick Police so it takes our people off the hook. Our people are not going to be ejecting anybody. We don't want them to."

Chairman Veni continued, "So everybody with immediate removal by the Brick Township Police by a show of hands. (All in favor) Ok good done."

Director Bundy stated, "If I could just add two quick things under the Reservoir. I think some of you, the Reservoir Committee and the Security Committee got an email from me about a dog bite incident and the police report came back and it showed that it was the Central Jersey Large Bull Dog walking group or something like that. It is an organized group of people. They didn't get a permit from us. We had no idea they exist as a group. The other one we had a group that showed up with about 150 people on three buses and pretty much over ran the Reservoir one day claiming they had a permit. The guys didn't know because they said they had a permit and they thought we just forgot to tell them, but we are not doing that anymore. They will have to show the permit. It brings up a question, if a new Jersey Transit bus pulls up Herbertsville Road and dumps 40 people off I don't know how exactly to stop people from doing that."

Comm. Cevasco asked, "Is there room to add something about that to that large sign?"

Director Bundy advised "Well we have the rules posted; this is kind of a catch all."

Comm. Cartine stated, "It's a blanket if you will without spelling out the rules again since we already have a sign up there that itemizes the rules of the Reservoir. This is just an additional caveat."

Comm. Buttacavoli asked, "Do we have a policy in writing for our people up there that if there is a problem they are not to try to personally do anything just call the police."

Director Bundy stated, "I don't think there is anything in writing. I think they try to diffuse things on their own first. We haven't had to call the police that many times for people."

Chairman Veni stated, "But it is a good point that you should have something in writing to follow a protocol."



Comm. Buttacavoli stated, "We don't want anyone that works for us getting hurt trying to police something that they are not trained or capable of doing. I would rather they approach and if they give them a hard time step back and call the police."

Chairman Veni stated, "Same thing like with the dog incident. If they try to break it up and the dog bit them..."

Comm. Buttacavoli asked, "So this was among their own group?"

Director Bundy replied, "Yeah the guy took off and they wouldn't tell us his name."

Chairman Veni stated, "Well now that you know the name of the group from the police report maybe it would behoove us to write them a letter saying that they are not allowed because they are more than ten people. But I hope they don't use that to say ok 9 now and 9 in two hours from now. I don't know what our policy is."

Comm. Bottazzi advised, "Well tell them they are not welcome at all."

Director Lacey stated, "I think they just show up individually."

Chairman Veni stated, "Well the point is you should write the policy and we know who they are now. Our staff would call the police and say you have received in writing and give a copy to our people that they are not allowed to be there anymore. I think that would resolve the problem with that particular group."

Comm. Bottazzi stated, "I make a motion that the Director puts a letter together and sends it out to them telling them that they are not welcome."

Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**e. Watershed Committee – Commissioner Cartine**

Comm. Cartine stated, "Just to add what Director Maggio stated, the watershed restoration project is really moving along. We are in the final phases. We are about to select the top five projects and study the feasibility of adopting these top five projects that were selected by the committee. Most of these projects if not all of them have to do with storm water management. I think this is very important for everyone to know. In light of the fact that the Metedeconk River basin effects the Barnegat Bay this is something that has been in the newspapers for quite some time about the dead bay. One of the few organizations that are trying to do something not only to improve our drinking water, which is our first and foremost priority, but when we improve the water coming into our particular watershed we are also helping the improvement of Barnegat Bay. They are interconnected so let nobody forget that. Before I forget I didn't get a chance to congratulate Joe's crew for receiving the Friends of Barnegat Bay Award. I guess it was mentioned in June and I was absent at that meeting. I think that shows the DEP and those people are really thrilled with the kind of job that this Authority has been so much a part of. To date we

have been given \$149,197.00 which has been funded to us. We expect another \$466,000 that will become available when we begin to implement one of the five projects. When will those projects be selected Joe?"

Director Maggio replied, "I'm going to say they are about 90% selected. The number one in terms of importance is actually the largest project in the Watershed. It is in Lakewood behind the Jamesway. It is a huge outfall. But that would be too much money for us to spend the \$166,000. There were quite a few projects including some work in Lakewood and smaller projects that we feel we should be able to get three or four of them with the money we have. We are looking for additional grants."

Comm. Cartine continued, "So you have an update on watershed. It's all good and we should be proud."

Chairman Veni stated, "Because you weren't here last month we voted on all the people involved in getting this honor they will get their own personal plaque."

Comm. Cartine replied, "Yes I did read that in my report this month and my congrats to your crew for the great job they have done."

**f. Alternate Water Source/Energy Committee – Commissioner Cartine**

Comm. Cevasco stated, "Everyone got a copy of the email that Director Specht sent out. I have a question just to refresh - the smaller unit was 50 mega watts and what would we use it for up there?"

Director Specht replied, "That would probably cover 86% of the power that is needed at the Reservoir. You've got lighting, you've got a compressor up there for the aerators, and whatever is in the Operations Building."

Comm. Cevasco asked what the payback on that would be.

Director Specht replied, "The payback on that I believe is like 13 years and if you went to the larger one - the 50 kw if you went to the 900 kw that would incorporate also the public works facility and that would be a payback of over up to 20 years I believe."

Comm. Cevasco asked, "The only other question I had was with respect to the location of the equipment in your email, Crown Castle. In your contract the Authority has the right to add equipment that is purchased by the Authority, but that does not mean that the equipment could be mounted on the tower without some sort of compensation."

Director Specht replied, "Whatever equipment we select we can mount on the tower. The Stockton equipment was these temporary poles they would put up which we would not use on that tower. What they are looking to do is they recommend a 17 foot horizontal boom bolted to the communications tower where you would put up the wind monitoring equipment at certain levels on the tower. I believe midway up the tower and probably top of the tower."

Comm. Cevasco asked, "Have they talked about any of the air turbulence that would be created by the cars on the parkway affecting this?"

Director Specht replied, "The only thing they were concerned about was that if you mounted the air equipment directly on the tower you would get interference from the communication tower. That is why they said extend it 17' out and you should be ok with the data that you get from that. That data is important that we want to pursue grant money from the state. You need that data to get money. We can go with things that are published out there. There are wind studies that have been done, but we would have to finance the job ourselves and I think we really want to get some money out of the state on this. We have been in touch with Crown Castle the owner of the tower and we will pursue it from there."

Comm. Cartine asked, "Through the chair just a point, last week I did happen to be in Ocean Gate and I visited the two turbines that are mounted within a block of each other. I actually got out of my car because I know they had problems with the neighbors and this is actually in a neighborhood to see what I could hear. I guess it is very subjective as to how annoying it can be to somebody. It is not our problem because we are going to be remote and we are not going to be near any residences, but I have to tell you I thought they were both reasonably quiet. They were both running and I stood underneath them. They are not handsome looking. They are a little bit ugly, but it wouldn't matter because they would be inside the Reservoir confines. Where they put their turbines didn't seem like the proper place because they are actually on residential streets. I just thought I would share that with you."

Comm. Cartine continued, "One more thing. The turbines that I saw down in Ocean Gate were the equivalent of the small one that we would be considering? Have you seen the ones in Ocean Gate?"

Director Specht replied, "I have seen them but it has been a couple of years. They would be similar to that, about that size."

Mr. Holman stated, "The warranty of them, 13 years is a good amount of time to wait for a payback. Are they warranted? Lacey had a bad experience."

Comm. Cevasco, "Have we looked into the scroate (\*sp) rotors as opposed to the conventional rotors?"

Director Specht advised, "The conventional ones are called horizontal. We have looked at them and they are much smaller in size. You would have to mount quite a few more but that might be an option down the road."

Chairman Veni stated, "The warranty- how long? With solar panels you get a 20 year warranty but they are good for almost 25 and they are maintained by the company that did the install."

Comm. Cartine stated, "When you say 13 years is that positive that is a good wait?"

Mr. Holman stated, "Well the technology is changing all the time and I think 13 years is a long time, too long."

Comm. Cartine asked, "So you think 13 years is too long to have that much money out?"

Mr. Holman replied, "Yup if the hardware is warranted, but if it is going to last 8 years and the payback is 13 years, warranty is going to be very important here."

g. Hazmat Liaison/Committee – Commissioner Cartine/Cevasco

Comm. Cartine stated, “We didn’t have a Hazmat meeting.”

Director Maggio stated, “We did have one of our quarterly drills during June and we also had our TCPA audit from the NJ DEP and although we haven’t received a letter yet it seemed to go very well.”

h. Security Committee – Exempt – Chairman Veni

**6. EXEMPT SESSION (Personnel, Contracts & Potential Litigation Only)**

Counselor Dasti advised, “It is incumbent upon the Authority to enter into an exempt session to discuss personnel, Contracts and potential litigation. The minutes of the meeting will be held confidential until the need for the confidentiality no longer exists.”

On motion duly made and seconded the group entered exempt session at 6:40 p.m.

On motion duly made and seconded and a unanimous vote, the group returned to open session at 7:50 p.m.

**End User Password Policy**

Upon returning to open session, Counselor Dasti advised, “Mr. Chairman you need to consider adopting a motion to change the policy concerning passwords and how they are kept which was discussed in closed session. Mr. Lacey has prepared in writing the terms of how that policy will now be implemented.”

Motion to approve this action by Comm. Cevasco. Seconded by Comm. Cartine

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

**Resolution 55-12 – Designation of North End Fishing Station as Patrick L. Bottazzi Fishing Station**

Counselor Dasti advised, “Mr. Chairman I have another resolution in front of me that you may want to consider. This is resolution 55-12. Did you want me to read it Mr. Chairman or did you want to read it into the record?”

Chairman Veni replied, “You can read just the beginning of it.”

Counselor Dasti stated, “It is a resolution dated this evening. A resolution honoring 18 year Veteran Patrick L. Bottazzi and Authorizing a designation of the North End Fishing Station at the Brick Reservoir as the Patrick L. Bottazzi Fishing station and it will be followed up with at proclamation.”

Comm. Cartine made a motion to adopt Resolution 55-12. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Veni  
NAYS: None  
ABSTAIN: None

Counselor Dasti advised, "Commissioner we are going to retype this so it is suitable for framing and we will follow up with a proclamation to be entered into the record by the Chairman"

Comm. Bottazzi stated, "Thank you everyone. I appreciate it. Thank you for your thoughts and so forth. I am not saying I didn't earn it."

**7. APPROVAL OF MINUTES**

The minutes of the following meetings were distributed previously:

June 25, 2012

Comm. Buttacavoli made a motion to approve the minutes of June 25, 2012, seconded by Comm. Cevasco

AYES: Comm. Cevasco, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: Comm. Cartine

**8. CORRESPONDENCE**

**9. APPROVAL OF BILL RESOLUTION**

Comm. Bottazzi read the Bill Resolution Dated July 23, 2012 in the total amount of \$1,557,127.47 as follows:

Total Operating Vouchers:	\$	305,828.81
Total Payroll:		1,162,000.36
Total Capital Vouchers:		88,798.30
Escrow:		500.00
Total Bill Resolution	\$	1,455,127.47

Comm. Bottazzi made a motion to adopt the Bill Report. Seconded by Comm. Cevasco.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**10. TREASURER'S REPORT**

Comm. Cartine read the Treasurer's Report balances for the month ending June 30, 2012 as follows:

**Unrestricted Funds:**

Total Revenue Funds:	\$ 7,753,991.90
Total General Funds:	252,984.97
Total Unrestricted Funds:	8,006,976.87

**Restricted Funds:**

Rate Projection Maintenance Fund:	3,591,000.00
Future Capital Requirements Fund:	267,534.72
Working Capital Fund:	1,121,464.21
NJEIT Processing Fund:	3,030,470.82
Total Bond Funds:	15,349,227.28
Total Other Restricted Funds:	1,801,138.52
Total Restricted Funds	25,160,835.55
Total of All Fund Accounts:	33,167,812.42

Comm. Cartine made a motion to adopt the Treasurer's Report. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**11. DEVELOPER APPLICATIONS - NONE**

**11.1 Preliminary Applications - No Further Action Required**

**11.2 Other Applications**

**11.3 Release of Performance Bonds - NONE**

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

Director Pannucci read the customer accounts reconciliations as follows:

- a. Account 12436809, 856 Route 70, Sandleman (7-11). It is recommended to charge an additional \$1,725.60 for their initial sewer service charge based on two years evaluation of actual usage. This has been reviewed by both Customer Accounts and Engineering.
- b. Account 23010019, 6 Arlene Court, Sutton Village Association. A one-time water/sewer credit is recommended in the amount of \$632.32 due to a toilet leak. The average usage is 10,000 gallons where the quarter in question rose to 114,000 gallons. All repairs have been made and verified and the meter is in proper working order.

- c. Account 12539306-3, 111 Princeton Avenue, Stephen Becker. A one-time water credit is recommended due to a broken sprinkler line in the amount of \$1,170.40. This is an auxiliary account. The average usage is 25,000 gallons where the quarter in question rose to 348,000 gallons. All repairs have been made and verified and the meter is in proper working order.

Comm. Bottazzi made a motion to approve the Customer Accounts Reconciliations. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**14. CONTRACT CLOSE-OUTS - NONE**

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS - NONE**

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE**

**17. ADOPTION OF REPORTS**

Comm. Cartine made a motion to adopt the Directors' Reports. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**18. ADOPTION OF PERSONNEL ACTIONS**

Comm. Buttacavoli made a motion to adopt the Personnel Actions. Seconded by Comm. Cartine.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**19. OLD BUSINESS**

**19.1 ASR Well 15A – Exempt**

Chairman Veni advised this item was discussed during closed session.

**20.1 Authorization to Utilize Reservoir**

- a. Walk-A-Thon Church of the Visitation St. Vincent de Paul Society  
Saturday, September 29, 2012, 11:30 a.m.

Director Bundy advised, "We have a request from the Church of the Visitation to use the Reservoir on September 29<sup>th</sup> 2012 at 9:30 a.m. until approximately 11:30 a.m. for a fundraiser for raising funds for charitable organizations which assist the poor in Brick Township. This is the sixth time they are doing this."

Comm. Buttacavoli made a motion to approve this action. Seconded by Comm. Cartine.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

### **20.2 Reservoir Entrance Signs**

Chairman Veni advised this has already been discussed earlier in the meeting and we are going with the large sign and we added some verbiage.

Comm. Cartine made a motion to approve this action. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

### **20.3 End User Password Policy**

Chairman Veni advised this was already voted on.

Chairman Veni asked Comm. Cartine if he wanted to bring some thing up about the Reservoir.

### **20.4 Dogs at Reservoir – Added not part of original agenda**

Comm. Cartine stated, "Yes I did. I have some doubt in front of me about two incidences that really bothered me. One is the dog biting incident which happened on June 27<sup>th</sup> and it turned out that we had one gentleman that was bitten. We could be sitting here right now looking at a possible lawsuit, maybe not but the fact is it brings up my concern about allowing dogs on the site. The dogs have been a problem to us. Dog droppings that people do not pick up that our people have to follow and clean up after them. Now the latest incident of a dog bite. I don't know where this is going to go. I hope it goes no where, but the fact is that we are creating a problem for ourselves by continuing to allow dogs walking on Reservoir property. Not only that I look at it as almost a sanitary thing too. That Reservoir represents part of our drinking water supply and when I look at dogs walking the site I'm looking at something that may end up and run off into the Reservoir. It bothers me and it should bother those people who know that they are drinking of that water, even though we purify it and clean it doesn't seem to me conducive to having animals like that walking around the Reservoir on a continuing basis that never lets ups. Day after day, hour after hour, six days a week. It just seems that I think, and I'm not asking any of the commissioners to make a decision tonight. I'm just asking you to think it out a bit and try to figure out what do we really want up at that Reservoir. The other thing is number two this unauthorized event that occurred on June 24, 2012. Again, this is a large group of people who did not have permission came in with three buses, approximately 150 people and left the place a mess. This is



the report that I got. It is not our fault, these people went in without proper permits. I think they should have probably been asked to leave because they didn't have their permits. But it didn't happen. The fact is once again we have dogs, one animal and pardon me if I have to say that, but another animal, the human animal that is dropping waste around the Reservoir site. Again whatever garbage, lunches or whatever these people brought in ending up on our grounds is not conducive to what a Reservoir should be. I agree that we do allow passive recreation and I really do mean passive. There is no ball playing, none of that going on at the Reservoir, but I think we have to be concerned about the health and the safety of that Reservoir. So I think we have to really ride hard on these unauthorized events as well as allowing dogs to walk up there. I know there is a lot of dog lovers out there and they are going to hate me for this, but my concern is with the general public and our drinking water. That is all I have on the Reservoir. I wanted to get that off my chest."

Comm. Bottazzi stated, "I want to get something off my chest too. I have owned a dog all my life. As I have said before when we planned this Reservoir we had people in this room just like we are now. They were an Advisory Board. This was many years ago and we talked about that and one of the old fellows from around Osborneville section said when I mentioned about the dog droppings, he said '*well I never saw a duck get out of the water to go to the bathroom.*' This is rough water and is taken out of the River. We don't do a think to it. All our water is processed after it comes out of the Reservoir so I don't see any harm. I know they do pick up the droppings, maybe some will get away. The walkway Commissioner is leveled so when it rains hard droppings won't get washed into the water. We have ducks, eagles, and birds flying over. In fact the truth of the matter is I have been told the reason why we have fish in that Reservoir is because, no one put them in, is that birds eat the fish, birds get dead fish with eggs in them and they eat them and while they are flying over the Reservoir they drop in the Reservoir and they fall to the bottom of the Reservoir. We have fish in there now so sometimes droppings does work. I think maybe we should consider that before we ban dogs. We have made some good regulations and we ought to give them a chance such as the limit on how many dogs an individual can have and the length of their chain. I hope that will stop it. One bite to me - I mean maybe we are lucky, but we don't want any, but it is like saying to me you may get sued if someone gets into an accident. It is my understanding that someone tried to get involved, maybe you can tell us exactly what happened. The man who got bit was he trying to break up a dog fight?"

Director Bundy replied affirmatively.

Comm. Bottazzi continued, "So it wasn't that the dog just walked over there and bit them because they were dangerous. I appreciate where Commissioner Cartine is coming from and maybe he and I can sit down and watch what is going on one afternoon and put our heads together and come up with something that is beneficial for the whole thing"

Comm. Cartine stated, "I don't need a lecture from the commissioner on how water is made. I understand that. The fact is that what is out there is the perception. If you are talking about pollution. We just got through a little earlier talking bout pollution which takes place in the river and estuary and Barnegat Bay and these are precisely the kind of contamination that does affect water and causes even more additional water processing and the utilization of chemicals to purify the water. We can't control the birds that fly over the Reservoir, the ducks, geese or whatever, but we certainly can control the amount of dogs that we allow to walk on the paths of our Reservoir."

Comm. Buttacavoli stated, "Scott were any of these dogs off leash?"

Director Bundy replied, "It doesn't say that. I don't believe they were."

Comm. Buttacavoli continued, "Because it should have been easy to pull a dog back on a leash you would think. I have a big dog and one yank and he's back."

Comm. Ciocco stated, "My opinion is that the root cause of both of these incidences is unauthorized use of the Reservoir."

Chairman Veni stated, "I would also like to suggest to you Director Bundy, from here on out that anybody that we approve a permit for that that we put a list up there every week so our staff knows who has been approved and who is allowed to come. I think it will help them out."

Director Bundy replied, "We already have that."

Chairman Veni stated, "Oh we do? How come that no one knew that they didn't have a permit?"

Director Bundy replied, "Because no one knew they were going to be there and they claimed they had a permit. That is the first time that every happened."

Chairman Veni rejoined, "Yeah but if you have the list up there they can say well no you don't have a permit."

Comm. Bottazzi stated, "Did I not see a copy of an application or something that these people misconstrued that was their permit. Didn't I see that on the computer?"

Director Bundy advised, "They made an application and they did not put in the date or time. There was a bunch of information missing."

Comm. Cartine stated, "I have a copy. This is the application that they made and it's not filled out because there is no time of day listed here and the organizers were contacted and they received no reply to the director so nobody knew that they were coming. You can easily say the application wasn't going to be used, but the people who organized this didn't follow through."

Comm. Bottazzi asked, "Did something get signed by your secretary? Did they have the papers signed by the secretary?"

Director Bundy replied, "No. It was never signed by us. We sent it back saying you need to give us the information that they left off."

Comm. Cartine stated, "They filled it out and sent it back but they didn't complete the application in its entirety. They did not give us the time and the date of the event and I assume we never gave them permission. We never voted on it."

Director Bundy advised, "I never brought it to the Board."

## **21. RESOLUTIONS**

52-12 Adoption of Annual Audit – 2011/2012

Mr. Holman stated, “Mr. Chairman I just want to give a condensed version. We did have a Finance Committee Meeting. You really did have an exceptional year as far as the way your numbers added up. Your expense remains flat this year. Revenues remain flat. The bad news was revenues were flat, but you are holding the line on expenses. There were some surprises like initial service charges were actually up last year. You had a couple of big commercial projects in town that provided some revenue there. As Frank has reported during the year though our user charges consumption charges were down and that hurt us pretty badly. But you held the line on expenses. You didn’t increase expenses at all. You have a clean audit opinion and that Audit opinion really covers the fairness of your numbers and your compliance with statues and regulations. We do have to provide on your balance sheet something we talked about at the Finance Committee Mr. Lacey points that right out. Starting a couple of years ago your post retirement employee benefits need to be approved and you have been hearing about this all over the country. These benefits aren’t funded. We have a pay as you go budget system here and when you record that liability on your balance sheet as you are required to do now it cuts into our net assets in a really big way. The number is over \$30 million. It presumes the most conservative presentation. It assumes that everybody that is working here today will eventually earn those benefits at present values. So when we put that on the books a couple of years ago when we were required to do it our net assets took a big hit for that. You still have \$34,770,000 in net assets at the end of the year. That is after we add up all your assets less your liability you still are in a position of \$34 million to the good even after you took out for those benefits. You did pay off over \$7 million in debt this year so your bonded debt is really strong and you are picking that off at the rate of \$7 million per year. On the income statement your revenues were flat but your expenses were the same. You came in under budget which is our biggest compliance measure. Once the commissioner approves that budget you asked your professional staff to live within it and they did. Even though revenues were flat you performed better than what you thought because your expenses stayed in line. Compliance wise there are no recommendations or findings in the audit. With all the testing we did, all the cash confirmations, all the vouchering that we did we found no exceptions that were worthy of reporting. You are in good shape. You are weathering this real tough economy because your expenses are staying under control. We didn’t have any statutory findings. We do get a single audit also because you have that Federal Pass Through and we didn’t find any problems with that either. The report is due the end of the month to the state. It will be filed with them. Town hall also gets a copy of your report and then we publish a synopsis, Marie puts it in the newspaper for the public. Unless there are any questions, I think you have a pretty good report.”

Comm. Buttacavoli made a motion to adopt the Annual Report. Seconded by Comm. Cartine.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

53-12 A Resolution Renewing IMAC Insurance Agency as Broker of Record  
and accepting the Horizon Blue Cross Blue Shield Rates presented by IMAC

Director Planko advised, “As I mentioned earlier we had IMAC insurance in here last month to talk about their renewal effective on August 1<sup>st</sup> of this year. Overall it was a 5.1% increase and is well

within the budget that I prepared. I estimated those numbers way back in November 2011 and they are way within our budget and we are recommending that we pass this resolution this evening.”

Comm. Buttacavoli made a motion to adopt Resolution No. 53-12. Seconded by Comm. Cartine.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

54-12 A Resolution Authorizing the Creation and Implementation of a Cafeteria Plan Pursuant to Section 125 of the Internal Revenue Code as mandated by P.L. 2011, Chapter 78

Director Lacey advised, “This would authorize the creation of the flexible spending plan with not only medical reimburse but child care and elderly care.”

Comm. Buttacavoli made a motion to adopt Resolution No.54-12. Seconded by Comm. Cartine.

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**Resolution No. 56-12 Lakewood MUA Water Sale Agreement**

Counselor Dasti advised, “Before you get to public session, we discussed in closed session the proposed agreement for the bulk sale of water to Lakewood and the MUA. We discussed all the terms and we need to have you vote on it so we can then send it to the Township council for approval since it is an interlocal agreement. I will prepare the formal resolution and get it down to Marie in the next day or two but we would like to have you vote on it tonight.”

Comm. Cartine made a motion to adopt this resolution. Seconded by Comm. Cevasco

AYES: Comm. Cevasco, Cartine, Buttacavoli, Bottazzi, Veni  
NAYS: None  
ABSTAIN: None

**22. PUBLIC DISCUSSION**

Chairman Veni advised, “In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address. At this point do I have anyone that would like to speak.”

Ms. Melinda Murray of 1622 Forge Pond Road stated, “This is the third time I am here asking you guys to move those signs that are every 25 feet across the street from my house. I still see them from every room in my house except for the kitchen. Just move them down the hill a little bit that is all you

have to do. I would not see them, but anybody who wanted to climb over the rail and slide down the hill would then be able to see that No Trespassing sign. I was just reading your sign outside about trying to use pesticides and keep it clean. I just don't see that happening. You know why I am the only one here because so many of my neighbors have been here and they have gotten no where. All I am doing is I want the signs moved down. I bought the house knowing that I get a west wind that it was going to stink. I bought it knowing or thinking that we would be able to do clean ups because we always did them but you know this year you didn't want us to do it. I knew I was going to have to ... because you don't take down the trees that are rotten with termites. We buy our houses in there knowing that. I am willing to deal with all that but then to have to look out at what was supposed to be such a serene Zen thing for me when I bought it in February and seeing every 25 feet a red and white no trespassing signs there is no reason you can't put them down the hill a little bit. There is no reason for it. You think you can do it?"

Chairman Veni stated, "We can't give you an answer right now. I have to talk to our staff."

Ms. Murray replied, "I was supposed to get a letter from your attorney two month's ago, well before the last meeting. He told me I would get a letter from you and I said when and you said by the next meeting. That was the last meeting which I missed because I was away and I have still not received a letter."

Counselor Dasti advised, "I don't recall that mam. I wasn't here at the last meeting."

Ms. Murray stated, "I wasn't at the last meeting either it was the meeting before that."

Counselor Dasti stated, "I think the only letter I was directed to send you was to tell you not to trespass on the property."

Ms. Murray replied, "Yeah I got that letter. Then when I came to the next meeting you said you would take it under consideration again and bring it in front of the security board and I said when will I hear something and you said by the next meeting and I have no letter and it's two months. I would really just ask you guys to come to my house. I have invited you before, sit in my living room and look out."

Comm. Bottazzi asked, "How much of the property does your property back up to the..."

Ms. Murray replied, "It doesn't. It goes in front so I see it from my bedroom, my son's bedroom, my living room, my dining area and my father in law's bedroom, so for five rooms of a ranch house that is what I am looking at.. Individual signs every 25 feet. There was one."

Comm. Bottazzi asked, "Are you complaining that they are too close to each other?"

Ms. Murray replied, "Well there was one down the road where there is a big carved in path and the kids leave their garbage and stuff. Maybe you need more than one there but where I am you don't. It is not easy negotiation to get down there. It's not. And you've got the guard rail. You can move them down the hill a little bit further where I won't have to see them from my windows and the guy next door won't have to see them and they'll still be doing their purpose. Right now I feel like it is ruining my property value, it's ruining my view which does ruin my property value. I just want them moved. That's all. There was a lot of work you guys are doing and it all sounds good when I sit here and listen to it,

not going to pretend I'm that well verse on it. I'm not but it all sounds like you are working really hard to get the right thing done except where it comes to the cleanliness of it or the consideration for our property values. If I knew you were going to do that I wouldn't have bought that house. I would have bought a house on Tilton Blvd. or down further. I would have stayed in that neighborhood, but someplace else. I bought it in February and you are banging up signs a few months later. I have been here 32 years in the area I went to high school here. I would like you to take it under consideration. Because I would like to have an answer, because if you don't do it. I don't know what my next step is but I'll find out because it bugs me to sit and have coffee in the morning and there are tons of sanctuary birds, I pick up turtles off the road so they don't get smashed and I'm looking at all these NO TRESPASSING signs."

Chairman Veni stated, "OK well we will take it under advisement and we will discuss it at the next meeting. We have an internal meeting, a Security Meeting and I will ask Jerry to write you another letter."

Ms. Murray advised, "Alright take care." before leaving the room.

### **23. CHAIRMAN'S CLOSING STATEMENT**

*Chairman Veni stated, "The next Public Meeting of the Authority will be on Monday, August 27, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West."*

### **24. ADJOURNMENT**

There being no further business to discuss, and on motion duly made and seconded the meeting adjourned at 8:25 p.m.

Respectfully submitted,



Patrick L. Bottazzi  
Secretary