

Minutes of a PUBLIC MEETING of
The Brick Township Municipal Utilities Authority Held on
June 25, 2012 beginning at 6:00 p.m.

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

Vice Chairman Buttacavoli called the meeting to order and read the following statement: *This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on October 29, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Patrick L. Bottazzi	Present
George Cevasco	Present
Joseph P. Buttacavoli	Present
Edward McBride	Present
John Ciocco	Present
Joseph M. Veni	Present

Absent:

Allan E. Cartine

Staff & Consultants Present

Frank Planko, CFO
Frank Pannucci, Director of Customer Accounts
Joseph Maggio, PE, Director of Water Quality
Steve Specht, PE, Director Engineering/Operations
Scott Bundy, Director of Central Services
Marie Sylvester, Executive Supervisor
Chris Koutsouris, Esq. Authority General Counsel
John S. Truhan, PE, Authority Consulting Engineer
Frank Holman, CPA, Authority Auditor

4. Directors' Reports

a. James F. Lacey, CPWM, Executive Director

Director Lacey was absent from the meeting, and the Chairman called on Deputy Director Specht.

Director Specht advised, "In Director Lacey's report, there are a number of items for discussion on the agenda. IMAC will be here later on to give a presentation on the health and prescription benefits renewal program as well as the flexible spending account. I have a number of items for change order approval as well and the majority of the rest of it is in the other directors reports so I would defer to them to make that presentation during their discussions."

b. Stephen T. Specht, PE, Director of Engineering/Operations

Director Specht advised, "What I have Mr. Chairman is three change orders. They are final quantity change orders and will precede the close out of three contracts. The one final quantity change order is for Unitech Drilling Inc. It is for redevelopment of Parkway Service Territory number 1A for a net contract decrease of \$83,363.00. I will get into those details once we get into that section of the meeting. The other one is for AC Schultes Inc., for redevelopment of Well No. 11, Contract decrease of \$42,188.00 and then Resolution 48-12 for \$138,000, a deduct with Spinello Companies for the Sanitary Sewer Phase VI. Also on the agenda I have a waiver request from Ocean County Vocational Technical School on Chambers Bridge Road for a minor subdivision they are looking for the Board to waive the \$105.00 application fee as per a resolution that was approved back in 2003. Also in exempt session we will provide an update on Layne Christianson and the meeting we had with them. I would also like to discuss the abandonment of well No. 10 and the status from the NJDEP denying our request to waive their requirements. Also just to make the Board aware, we are looking at some water main issues that we have had over the past two months. Tilton Road had a number of main breaks - three of them within the last two months. Mill Crest had two main breaks in the last two months. We are doing an investigation right now about potentially upgrading or replacing those mains. It is not your standard break. We are starting to see corrosion on these mains where they are starting to leak from underneath. We also had a main break underneath our lagoon crossing on East Granada Drive and Cartagena. That main has been isolated and all of our customers are in service. It was basically installed to set up a loop in that area that it impacts. We are going to be doing some additional testing on that to determine where the leak is and the extent of the repair. That is it on my report."

Chairman Veni asked, "Are we going to discuss the email you sent to Comm. Cevasco in reference to Mantoloking Road?"

Director Specht advised, "We can discuss that. I don't have it on the agenda but we can certainly discuss that concerning the noise ordinance. Our contractor for Phase VII Rehabilitation which is National Water Main Company have requested a waiver on the noise ordinance for Mantoloking Road. Some clarification was needed which the contractor provided to Councilman Lydecker today about the extent of the work on Mantoloking Road. We are upgrading some sewer laterals that we own out there. The contractor wants to basically manage the rehabilitation of these laterals during low tide situations because it is impacted by the high tides out there. This work will not occur until after Labor Day. There is no work on Mantoloking Road during the summer so that will be taken care of, but I think that issue will probably be resolved. I did send a follow up email to Council President Ducey today which I copied you on also Mr. Chairman."

Comm. Bottazzi asked, "I have a question, through the chair, we are having a lot of water breaks especially down in Bay wood where the road is going like this and the pipes are busting all over. Is our staff looking for money with the government, state, federal or whatever? There has to be more towns than us that have these problems and we are going to be really in trouble in another five or six years."

Director Specht replied, "That is correct Mr. Chairman. As the Board is aware over the last ten years we have focused primarily on our sanitary sewer improvements, and spent over \$10 million to improve our sanitary sewers. We are in the stage of our infrastructure life that we are going to have to start moving ahead with these water main replacements. Again primarily in the lower lying areas where the soil characteristics aren't that great out there. There are a lot of acidic soils and what not. I will be putting a plan together. I have four areas right now that we are going to be doing some field testing to determine the extent of the repairs that we have to make, but we will be making some capital improvements, probably five million dollars over the next five years."

Comm. Bottazzi stated, "I'm sure you will Director but getting the money federal wide, statewide, countywide can we put some people on that. You have Karl?"

Director Specht replied, "Rob Karl. We will obviously defer to our grant writing consultants Bruno Associates. Also the majority of this replacement is eligible for low interest financing from the infrastructure trust funding. They're closed right now. We have to submit commitment letters to them by October of this year."

Comm. Bottazzi asked, "How many breaks did you have in Bay Wood in the last three months?"

Director Specht replied, "I have had three breaks on Tilton Road. Now these are just main breaks. You also have service breaks which are a little different, but main breaks I had three in front of 37 Tilton Road. Breaks all together?"

Comm. Bottazzi stated, "Connection to a house but also our responsibility in the road and so forth."

Director Specht replied, "I would say probably over the last six months I would say we have had about 30. It is definitely a serious problem not only with us but with all utilities throughout the State. We really don't have an old system. Our pipes are only 40 years old. You would expect this pipe to last 80 to 100 years. Again over time we are going to have to make some infrastructure investment in these mains."

c. Frank Planko, Chief Financial Officer

Director Planko advised, "Under New Business we have the health and prescription benefit renewal. I am anticipating that Tom Ucko and Joe Maurillo will be here this evening. Frank Holman just advised there is an accident on the Parkway so I'm sure he'll be here in a little while to do the presentation. That is for our coverage renewal effective August 1st. They also did some price comparisons as well that they will talk about. I did prepare a financial summary memo that I discussed with the Finance Committee back on June 15th. The proposal is both comparable and reasonable to what I have put in the budget, so we are going to be keeping within our budget constraints. Once Tom and Joe talk about the proposal if the Board is happy with the proposal I will prepare a resolution for next month's meeting. The other item I have on the agenda is Resolution 45-12 and that is for the adoption of the Cash Management Plan. That is an annual requirement and this is the normal process to adopt that resolution."

d. Joseph Maggio, PE, Director of Water Quality

Director Maggio advised, "We do have one item on the agenda and that is a purchase of analytical balance for the laboratory replacing an existing balance that is over 20 years old. In addition to that as we discussed at last month's meeting, the MUA was awarded the Guardian of the Bay Award from the Barnegat Bay Partnership and another award from the Freeholders as honorary clam diggers. That was presented to us on June 3 at the 15th annual Barnegat Festival in Island Heights. So it was a very nice ceremony, and as we say it is a nice honor. We do a lot of good work in the watershed to protect our source waters, but also end up by default protecting Barnegat Bay. It is nice to be recognized. The Chairman had suggested and I think it is a wonderful idea to have plaques for all our Source Water Department staff who are the ones who have worked on our watershed protection acknowledging that we did receive this award based on their hard work. On the Metedeconk River Watershed Management Plan, we are wrapping up Phase I of the project. Currently we have all the stakeholders' comment and it is currently with DEP for review and approval. Once we receive DEP comments we will talk to our consultants at DCM and John Truhan about starting conceptual designs on several of the highest priority projects that were discussed in the plan. Phase II of the plan is funded with \$466,000 from our grant from DEP, and that money will be used to implement some of these projects going forward over the next year or two. "

e. Scott Bundy, Director of Central Services

Director Bundy advised, "I have a few items on the agenda this evening which I am sure we will discuss in more detail when they come up on the agenda. There is a replacement of our GIS servers. Replacement of some garage doors. We have two vehicle items on the agenda. I am also looking for permission to solicit quotes for radio upgrades and to bid our security access system. I also have an item asking the Board to accept the Asset Management Assessment and the Shared Service agreement with the Brick Board of Ed is going to be finalized.:"

Chairman Veni asked, "What was the one before the last?"

Director Bundy replied, "Asset Management Needs Assessment."

f. Frank Pannucci, Jr., Director of Customer Accounts

Director Pannucci advised, "Tonight we have seven customer account reconciliations that we will go into individually when the Board is ready to vote. Other than that everything is working well. Summer help is good."

5. Commissioner Committee Reports

a. Construction, Buildings & Grounds Committee

Comm. Buttacavoli stated, "The construction committee meeting on 6/12 on a Tuesday we went over mostly what was mentioned by the directors here from Director Planko, as well as Specht, Maggio and Bundy. So the reports that they gave there is no need to reiterate what they said and I'll have the developer applications at a later time in the meeting."

b. Finance Committee

Director Pannucci stated, "One thing I would like to add from the Finance Committee Meeting - We did have a discussion Noreen white was there. Commissioner Buttacavoli was there and Jerry Conaty from Holman's office, and we made some good headway regarding capital funding. We started all agreeing on a general direction. One thing we want to do as we look at our capital funding is number one only bond projects that are over 20 years. So if we want to get some preliminary financing we might get what are called BANS (Bond Anticipation Notes). Anything under 20 years we would most likely finance with notes. We all agreed, Noreen and myself, the commissioner and the auditor that the first step we would like to do is send out some worksheets to our departments and fine tune and take a better look at our capital needs over the next five years. Just now Director Specht mentioned a number of things for water distribution projects and so forth. We would like to get a better time table on our spending and it gives the department heads a second opportunity to truly see what we will need over the next five years. So with the Board's permission I would like to put a worksheet together and memo and get that out to the Department Heads as the Finance Committee recommends."

Chairman Veni stated, "I want our two commissioners on that Committee, Bottazzi and Buttacavoli to give me their thoughts, and then I would look to the Auditor Mr. Holman."

Mr. Holman stated, "I think we have already taken a big long laundry list and eliminated about half of it. Like Frank said the useful life we are not going to bond anything that isn't going to be around 20 or 30 years from now. I think that was the first step. I think Frank and the Finance Committee are on the right track. Now let's really in this economic circumstance take a really hard look at what we want and to make sure that we can put it in the ground in the next two or three years. We have that situation where permitting is delayed and we borrow the money and then can't get our permits right away. So try to keep that in mind as well and then come back to the commissioners with another round. Maybe it will be another step less as far as borrowing goes."

Chairman Veni asked, "Do we have to take a vote on this or make a new resolution for tonight of for next month?"

Counselor Koutsouris stated, "I don't think you have to take a vote on it tonight. I think you can wait until next month."

Director Planko stated, "Really what I was just seeking was permission for me to get a memo out and working papers to get this moving some we can get it out to the Local Finance Board. So I am really just looking for information from the Board to get information from the Department Heads at this point."

Counselor Koutsouris added, "If you are just looking for permission I think you can just do that - Grant Director Planko permission, you don't need a formal resolution to keep it going."

Chairman Veni stated he would then take a poll, and called for a roll call on this matter.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

Director Planko stated, "Again Mr. Chairman. This is just to gather information, not to take any action."

Chairman Veni replied, "I Know. I don't want to over step my bounds. Ok the Rate Committee. That is Commissioners Ciocco and Bottazzi. Anybody go to that meeting?"

Director Planko stated, "We probably won't have a Rate Committee Meeting until the fall."

Chairman Veni stated, "Oh, I think we should have one soon."

c. Rate Committee

d. Reservoir Committee

Comm. Ciocco stated, "We have one request to use the Reservoir by a young woman who has a business where she conducts yoga classes. She would like to make regular use of the Reservoir not to hold a class but to hold gatherings. In order to participate she is going to be fundraising and collecting money for the Cancer Society. So it will be like the walk-a-thons we hold there for fundraisers. She will be doing it on a regular basis and in order to participate people have to donate to the Cancer Society."

Chairman Veni asked, "Is this the same person we had before?"

Comm. Ciocco replied, "No it is a different one. The only difference with this is that she wants to do it regularly on Tuesdays and Thursdays."

Comm. Bottazzi asked, "Is it every Thursday?"

Director Bundy advised, "She has asked for the months of July through September and possibly October to go Tuesday and/or Thursdays as much as we would let her do it. She is asking to do this as a fundraiser."

Chairman Veni asked, "Well let me ask you this. Is it in the agenda in the back or should we discuss this now?"

Director Bundy stated, "It is not in the agenda in the back. I sent you an email earlier. I didn't meet with them until afterwards. Timing was a little awkward this month, but if you want to discuss it later or now. It is your pleasure."

Chairman Veni advised, "I think we should discuss it later so we can get through the commissioners reports. We had the Eagle Scout project and the welcome signs."

Comm. Ciocco advised, "We have an Eagle Scout that would like to as part of his project install bat houses at the Reservoir. I did have a question on whether he would actually be installing it."

Director Bundy advised "We would install them for him. He would be acting as the Project Manager."

Comm. Ciocco replied, "OK so we would be installing it because I had an issue about the insurance. I had a concern because those have to go up pretty high and I didn't know if he would be up on ladders himself and whether our insurance would cover it. But if we are going to be doing it that doesn't apply. The other thing is we had had discussed the holiday hours due to the opening now on Mondays which has now lead to a question as there are some holidays where the Reservoir has been open when the Authority is closed. Such as Good Friday, this year it would be Election Day. There are a couple of different holidays so the Reservoir staff and Director Bundy have asked for clarification as far as to whether we would extend that to..."

Chairman Veni stated, "I thought we discussed that?"

Comm. Ciocco replied, "For Monday holidays. Since we were always closed, but now that raises the question there are other holidays that the Reservoir is open and the Authority is closed. Our decision was to follow the Authority schedule which brings us to now if it is a Tuesday or Wednesday and the Authority is closed should the Reservoir be open or not? That is the question we need to discuss."

Comm. Bottazzi stated, "I have mixed emotions about that Mr. Chairman. Because I mean when we are off it means most of the people are off too and if they are off they want to use the Reservoir. It's their day off they want to go out there and enjoy what we put out there for them."

Chairman Veni stated, "OK we can go into further detail, but I could have sworn we discussed this already."

Comm. Ciocco stated, "We discussed Mondays but now we are talking about holidays that don't fall on Mondays"

Chairman Veni asked, "You mean like July 4th which is a Wednesday?"

Comm. Ciocco replied, "Yeah and Election Day. Which is a Tuesday, Good Friday which obviously the Authority is closed."

Chairman Veni stated, "So they would be open Monday and closed on Wednesday?"

Comm. Ciocco replied, "What we had decided was to close on Monday holidays. Staff needs direction on what those holidays are."

Chairman Veni stated, "Can someone make a list and tell us exactly what holidays we are talking about and are not on the listing."

Comm. Ciocco continued, "We have wording for the signs that we discussed to place at the entrances regarding the following of the rules and being removed if you do not follow them."

Chairman Veni stated, "I have the wording but I don't have the location. Where are they going?"

Director Bundy advised, "They are going at the three entrances."

Chairman Veni asked, "All six signs?"

Director Bundy advised, "No there is only one sign that will go at three locations."

Chairman Veni stated, "S all this writing is on one sign?"

Director Bundy replied, "Correct. And it was a lot more writing until Comm. Ciocco got a hold of it and cut it down."

Comm. Ciocco advised, "Two other things that we talked about, the plaque for the dedication at the gazebo was received and put into place. Did anyone else see these photos? I will pass them around. That is the gazebo that was dedicated to Senator Ciesla on his retirement. I am not sure if the construction committee has discussed the repairs to the intake tunnel at the Reservoir. There was a crack and a little bit of ground water leaking in. There is some mold or some substance starting to form around the crack where the leak is. There was a study done about the repairs and it was passed onto the Construction Committee because it is a little bit more than just a minor repair."

Director Specht advised, "That is under consideration right now by Engineering. We don't want the Board to be alarmed here. It's not like the thing is going to collapse out there. It's not a structural leak. It's just a minor leak that has got to be repaired. We have had some input from our engineers O'Brien & Gere on it and some design work is entailed until we can get something out to a contractor. It is a specialty repair that we have to get a contractor to do."

Comm. Buttacavoli asked, "How come we didn't get a cool picture like this at our Construction Committee Meeting?"

Director Specht replied, "Because it wasn't brought up to me so if there is a picture I would like to look at it. What color is the mold in there? Is it white?"

Comm. Ciocco advised, "I don't know if it is mold. It hasn't been tested yet."

Director Bundy advised, "It's like black and there's some gold."

Chairman Veni stated, "To Scott Bundy and Commissioner Ciocco, when you have this much information you gotta get it to us in our packets not at the meeting."

Chairman Veni advised, "Comm. Cartine is out so there will be no report on the next three."

e. Watershed Committee

f. Alternate Water Source/Energy Committee

Director Specht asked, "Do you mind if I hop on real quick on the Alternate Water Source Committee item. As per the recommendation of the Board, about two months ago about we sent out a letter to the Township to see if they were still interested in participating in the wind energy system at the Reservoir. I sent that letter out to Mr. Pezarras last week basically with what we discussed. Essentially it explained that since they have about 65% of the load would they be interested in sharing 65% of the cost of the wind energy system just to get some feed back from them. So that letter did go

out last week and we are awaiting feed back from Mr. Pezarras. I will follow up with him later this week.”

Chairman Veni stated, “Well just to recognize Council President John Ducey. You feel the Township should get involved in this project?”

Council President Ducey advised, “This is the first I am hearing of it.”

Director Specht provided Council President Ducey with a copy of the letter.

Comm. Cevasco asked, “What is the payback on something like this?”

Director Specht replied, “If you go with a wind mill of this size at 900 kW I believe it is about 17 years. The reason it is 900 KW is because we also included the Public Works Facility. If we strictly go with a windmill for our Reservoir itself which is much smaller at about 50 KW the payback is like 12 years on that providing you get the appropriate grants from BPU.”

Chairman Veni asked, “So you are talking an 8 KW difference between the two and the dollar value?”

Director Specht advised, “You either have small ones or big ones. There is nothing in between.”

Comm. Cevasco asked, “What would the payback be without grants and help from someone?”

Director Specht replied, “The total estimated construction cost is \$1.3 million with a \$300,000 grant which gets you down to about \$1 million for construction. So I would say if you are at 17 years it would be over 20 years a payback on a wind turbine if we finance it ourselves. That would include the yearly maintenance at about \$21,000.”

Comm. Cevasco asked, “What would be on the on time for the turbine? Has that been determined yet?”

Director Specht replied, “Obviously it depends on wind speed. You need a certain wind speed to get it going.”

Comm. Cevasco asked, “Is this a storage facility or a non storage facility?”

Director Specht advised, “This windmill will go directly into the grid.”

g. Hazmat Liaison/Committee

Director Maggio advised, “Nothing really new went on over the last month however, Gary Vaccaro, Regulatory Compliance Supervisor did notify us that we do have a TCPA inspection with DEP. It was scheduled late last week for this week.”

Chairman Veni asked, “Take the abbreviations and tell us what you are ...”

Director Maggio advised, "Toxic Catastrophe Prevention Act which is the act that we fall under because of the chlorine gas on site. They are going to be inspecting our system and we do a lot of reporting, record keeping and precautionary actions because of the chlorine. This will be DEP's inspector inspecting that program to see how we are doing . It will be Wednesday and Thursday. The DEP called on Friday and said they will be here on Wednesday."

h. Security Committee - Exempt

6. EXEMPT SESSION (Personnel, Contracts & Potential Litigation Only)

Counselor Koutsouris advised, "At this time the commissioners should consider the adoption of a resolution to enter into exempt session to discuss matters of personnel, contracts, potential litigation the minutes of that session should remain confidential until the need for confidentiality no longer exists."

On motion duly made and seconded the group entered exempt session at 6:34 p.m.

On motion duly made and seconded and a unanimous vote, the group returned to open session at 7:35 p.m.

Chairman Veni advised, "Because of the hour and we have a long agenda I am going to ask Joe and Tom to give their presentation at this time."

Joe Maurillo, President of IMAC advised, "I am Joe Maurillo, the President of IMAC insurance and we completed the 2012 insurance renewal for your medical and your prescription. The numbers came in very well. Everyone has the proposal and I am going to bring Tom Ucko up and he will review them with the Board."

Tom Ucko of IMAC stated, "I think you have all seen our report so I will just give you some of the highlights. We think we have very good renewal this year. The composite increase for the medical and the prescription together is 5.1% increase. This was made up of a 6.68% increase in medical and for the second year in a row no increase for prescription drug rates. The reason it was so good this year is because for the last 12 months you have had a claims to premium loss ratio of fewer than 80%. It was 79.3% that Horizon used for renewal purposes. That means for every dollar in premiums Horizon only paid out 79.3 cents in claims. Most insurance companies target it at anything below 85% and a year ago the loss ratio was at 86.2% so it was an improvement from a year ago. As background, Horizon's initial increase was for a higher increase of 6.6% composite increase. As we always do with all the insurance markets that are candidates for group insurance like this we ask for quotes from Aetna, Cigna, AmeriHealth and Oxford United Healthcare. We also as we always do look for a separate prescription plan as an option. We also got proposals from several prescription managers GS Pops, Medicaid, Express Rx and Prescription Corporation of America. In terms of the medical carriers, we only got two formal responses from Aetna and AmeriHealth. Most of the companies thought the Horizon quote was good and wouldn't be able to beat it. AmeriHealth came within 9.1" composite increase and Aetna 11.25% above Horizon's current rates. Both companies that did quite gave us quotes higher than Horizons. We also looked at the State Health Benefits Plan and we assumed that all of your employees if you were to join that program would enroll in the NJ Direct 10 plan and assumed an estimated composite increase over 2012 of 10% rate increase. We are not quite sure but 10% is probably good news for some. When we did all that the State came in at 10.27%. Again higher than your Horizon rates. So the State Health benefits plan did not give us leverage to

negotiate with Verizon. We got some very attractive prescription quotes that were better than Horizon's quotes. The problem with taking the prescription away from Horizon is that they penalize the medical rates when that happens. They like to have them both. So if they lose the prescription they bump up their medical rates by 2%. The net effect of all that we were able to use the good prescription rates we got from alternative companies to get Horizon to lower their prescription rate. The bottom line is we got them to give us 0% increase in prescription cost combined as I said earlier with 6.68% medical increase and that netted out to 5.1%. And though nobody likes rate increases, 5.1% is still 5.1% .1 In today's market place as sad as it is to say that is actually pretty good. We have some groups with significantly higher increases this year. Again based on discussions with staff and also some chapter 78 issues will implement a new plan an optional plan for you, an EPO, Exclusive Provider Organization. It's a voluntary plan and no employee will have to choose it. We met with the employees a few weeks ago to go over how that plans works. Basically it's similar to the Direct Access plan you have on an in network basis where the savings come from is there is no out of network benefit. So it is 18% lower in cost than Direct Access but what people are giving up is no out of network benefits, higher co pays and higher out of pocket expenses. So if and when employees want to consider taking that plan it becomes a balancing act as to how much are they going to save on their Chapter 78 contributions versus how much are they risking on out of pocket costs. Chances are for the time being Chapter 78 contributions are still fairly small, but we think as employee contributions increase over the next couple of years we are going to see more interest in that EPO plan. So the bottom line is we are recommending renewal of Horizon Blue Cross for both medical and prescription plans. There is one other issue I want to cover but I want to make sure there are no questions about that so far."

Chairman Veni asked, "I thought you guys weren't allowed to go over a 2% cap."

Mr. Maurillo stated, "The health insurance is inside the cap. As long as it is under the state increase which is 10% you're fine. "

Mr. Ucko stated, "We are anticipating the state increase to be 10% next year. My gut instinct tells me it is going to be more than 10% next year but we won't know that until the end of August. The other thing I wanted to cover is I think there was some material in your packet too about the flexible spending accounts. I just want to reinforce to you that is not really something that is optional. Public sector employers under Chapter 78 must establish a flexible spending account for unreimbursed medical expenses. What that means is there are certain expenses in your medical plan like deductibles, copays, and certain uncovered expenses that would be eligible for reimbursement in the flexible spending account. The way the flexible spending account works is employees voluntarily agree to have money deducted from their paychecks on a regular basis pre-tax so they save on payroll taxes. That money goes into their flexible spending account where it is separately kept track so they know how much is in each account and during the year as they happen to have expenses, deductible, copays, eyeglasses, they can submit for reimbursement through the flexible spending account. The current law is that if you don't use what is in the account by the end of the year you lose it. So you put in \$1,000 for the year and you only spend \$900 during the year, that \$100 theoretically is recouped by the employer. That may change there is some federal legislation that is being considered to change that right now."

Chairman Veni asked, "My understanding is that we don't have to do this until December?"

Mr. Ucko stated, "The law says as soon as practicable so I think your staff has told me they are targeting doing it by the end of the year."

Chairman Veni stated, "And also if all the employees say they don't want to get involved then we are safe."

Mr. Ucko replied, "You are safe. As long as you have offered it. If no one signs up for it that is up to the employees but you do have to offer it. That is requirement of Chapter 78. What is not required and is a close cousin of the medical spending account is a dependent care spending account which is parent's have day care in order to go to work, we have a dependent care spending account which works the same way. You put money into the account pre-tax and take it out to be reimbursed for child care or adult care. That is voluntary. You don't have to do that but it is a positive benefit. Those expenses are more predictable and you will know what your childcare is going to be but you are never sure what your medical expenses will be in a year but the dependant care part you don't have to do."

Mr. Maurillo stated, "The benefit of that is that you save on your FICA taxes which are like 7.3% so every dollar that they put in pre-tax you would save 7.6%."

Chairman Veni stated, "Yeah but the bottom line at the end of the year is you could loose it."

Mr. Ucko stated, "But they think with dependent care it is much more predictable. You know what your child care is going to be so that is much more predictable than medical expenses. Any questions. That is really all I have to say."

Counselor Koutsouris asked, "I'm just with the flexible spending account - can an employee withdraw and be taxed before they loose it. Can they choose to withdraw it as salary?"

Mr. Ucko replied, "Once it is in you can only take it out for legitimate expenses. So we encourage people that whoever you select to give them a worksheet which will show these are the kinds of expenses that will be eligible."

Comm. Ciocco added, "And the plan sends out a reminder each year that if you are going to be doing this you are going to loose it if you don't use it."

Chairman Veni stated, "Bottom line is the law says we have to do it."

7. APPROVAL OF MINUTES

The minutes of the following meetings were distributed previously:

May 21, 2012
August 23, 2011 - *Exempt*
June 27, 2011- *Exempt*
December 19, 2011 - *Exempt*
January 23, 2012 - *Exempt*
February 27, 2012 - *Exempt*
March 26, 2012 - *Exempt*

Comm. Bottazzi made a motion to adopt the minutes. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Cartine, Buttacavoli, McBride, Ciocco

NAYS: None
 ABSTAIN: Cevalco Abstain on all except March 26, 2012
 Ciocco Abstain on August 23., 2011
 Buttacavoli :All except February 27, 2012
 Bottazzi – All except February 27, 2012
 Chairman Veni – All except May 21, 2012

8. CORRESPONDENCE

9. APPROVAL OF BILL RESOLUTION

Comm. Bottazzi read the Bill Resolution Dated June 25, 2012 in the total amount of \$1,488,134.55 as follows:

Total Operating Vouchers:	\$	335,984.34
Total Payroll:		954,295.61
Total Capital Vouchers:		185,627.60
Escrow:		0.00
Total Bill Resolution	\$	1,488,134.55

Comm. Bottazzi made a motion to adopt the Bill Report. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevalco, Ciocco, Buttacavoli, Bottazzi, Veni
 NAYS: None
 ABSTAIN: None

10. TREASURER'S REPORT

Comm. Cevalco read the Treasurer's Report balances for the month ending May 31, 2012 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$ 7,875,188.02
Total General Funds:	252,892.93
Total Unrestricted Funds:	8,128,080.95

Restricted Funds:

Rate Projection Maintenance Fund:	3,591,000.00
Future Capital Requirements Fund:	438,188.72
Working Capital Fund:	1,121,464.21
NJEIT Processing Fund:	3,014,641.82
Total Bond Funds:	15,092,285.37
Total Other Restricted Funds:	1,805,943.04
Total Restricted Funds	25,058,840.75
Total of All Fund Accounts:	33,186,921.70

Comm. Bottazzi made a motion to adopt the Treasurer's Report. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required

2117 Ocean County Vocational Technical School, Minor Subdivision – Ocean County VOC Technical School's Property, Chambers Bridge Road, Preliminary, NFA – 0 Commercial

Comm. Buttacavoli stated, "On this application they are requesting the Board of Commissioners consider waiving the \$105.00 application fee proposed for a minor subdivision. They indicate that the lot line through the Ocean County Vocational School at 350 Chambers Bridge Property and adjoining 400 Chambers Bridge Road property are proposed to be adjusted. In addition a minor subdivision plan indicates that the southerly portion of the previously vacated Oak Tree Avenue property, which is currently owned by Ocean County, is to be conveyed to the owners of Block property which is Wallace & Son Properties. The proposed sanitary sewer and water service to 350 and 400 Chambers Bridge Road have no proposed changes of any existing sanitary sewer services which provide service to the two existing buildings."

Comm. Ciocco asked, "Is the benefit of the subdivision going to the Vocational School or to a private party that is getting the property. I don't understand that."

Director Specht advised, "Some is going to the private and some is going to the vocational."

Comm. Ciocco asked, "So do we waive it if it is going to a private entity? Because it's not the vocational school that is benefitting from the entire waiver."

Chairman Veni called on Counselor Koutsouris to comment.

Counselor Koutsouris advised, "When the process begins the government entity makes an application to let's say a zoning board for the subdivision and those reviews are typically going to be courtesy reviews because the sovereign doesn't necessarily need to appear before the board in order to make application. So keeping that in mind it wouldn't be unreasonable to waive the fee for the vocational school. The other question I have is there another benefit that the County is getting from this application with regard to moving the property line. For example just because there is a benefit of property to somebody else is there another benefit to the County and all of the residents of the County. I don't know what those factors are."

Comm. Bottazzi advised, "I think the ruling has changed now that we can give courtesy to another government agency."

Counselor Koutsouris advised, "Yes you absolutely can but the applicant is the Ocean County Vocational Technical School and that is the person that is making the application. There may be some understanding that they have with private property owners down the road but currently the property is owned by the County and I would imagine there is some benefit to the County as well."

Comm. Buttacavoli made a motion to approve this application and the waiver of the fee. Seconded by Comm. Ciocco.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

11.2 Other Applications

2114 Mr. Mark Fusari, Charmajule, LLC, Mantoloking Commons Major Site Plan, Mantoloking Road, Preliminary, 3 Residential & 4 Commercial

Comm. Buttacavoli advised, "Application No. 2114 is an applicant Mark Fusari. It is a major site plan for Mantoloking Commons Project which is a proposed two story mixed use building to be constructed on the property. The first floor proposed building to have four different retail tenants or units and the second floor is to have three separate apartment units. In the case of an extension a proposed 110 linear feet of 8" diameter PVC sewer line from the existing sanitary sewer manhole located on Mantoloking Road terminates to a new sanitary manhole on the property. Two new Four inches diameter PVC sanitary sewer laterals are to be extended from the new 8 inch diameter PVC Sanitary sewer line providing services to each of the different floors of the building. 195 linear feet of six inch diameter water main extension from the existing 12" diameter water main located on Mantoloking Road to terminate the proposed post type hydrant and there are seven proposed ¾ water service lines which will be extended from the new six inch diameter water main to provide water service to each of the different retail units and apartments which are located in the building. The appropriate Brick Utilities easements to be provided."

Comm. Buttacavoli made a motion to approve this application Seconded by Comm. Bottazzi.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

11.3 Release of Performance Bonds - NONE

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

Director Pannucci read the customer accounts reconciliations as follows:

- a. Account 5632103, 51 Long Point Drive, Ross Salerno. A one time water/sewer credit is recommended in the amount of \$491.40 due to unexplained usage. The quarter in question rose to 94,000 gallons where the average usage is 9,000 gallons. The meter is in proper working order.
- b. Account 5352004, 100 Cartagena Drive, Michael Sassman. A sewer credit is recommended in the amount of \$508.79 due to broken pipes inside the home. The quarter in question rose to 95,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 16909606, 725 Old Burnt Tavern Road, Nazia Sultana. A one time water/sewer credit is recommended in the amount of \$644.13 due to a broken fixture feeding the washer. The quarter in question rose to 110,000 gallons while the average is 8,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 5349603, 214 Cartagena Drive, Gerard Colombino. A sewer credit is recommended in the amount of \$684.50 due to a broken water line. The quarter in question rose to 115,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 3338402, 25 Scheiber Drive, Philip Franceschini. A sewer credit is recommended in the amount of \$774.00 due to a faulty hose bib. The quarter in question rose to 128,000 gallons where the average is 0. All repairs have been made and verified and the meter is in proper working order.
- f. Account 4248105-1, 523 Adamston Road, Clay Redmond. A one time water/sewer credit is recommended in the amount of \$820.95 due to a running toilet. The quarter in question rose to 131,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- g. Account 14316809, 656 Princeton Avenue, Lyle Diamond. A one time water/sewer credit is recommended in the amount of \$442.05 due to a running toilet. The quarter in question rose to 73,000 gallons where the average is 3,000 gallons. All repairs have been made and verified and the meter is in proper working order.

Comm. Bottazzi made a motion to approve the Customer Accounts Reconciliations.
 Seconded by Comm. Ciocco.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
 NAYS: None
 ABSTAIN: None

14. CONTRACT CLOSE-OUTS - NONE

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. Replacement of GIS Servers:

Dell Marketing – State Contract

\$7,052.22

Funding Source: #993024/2540 & 1230. 50% cost share with Brick Township.

Director Bundy advised, “The next four I think I will be handling. The first one is the replacement of our GIS Servers. This is a state contract purchase from Dell Marketing in the amount of \$7,052.22. Funding sources are as noted on the agenda and keep in mind this is a 50% cost share with the Township so we will receive back 50% of this amount.”

Comm. Bottazzi made a motion to approve the action. Seconded by Comm. Bottazzi

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

b. Overhead Garage Doors (3) Replacements

Bayville Garage Door

\$6,225.00

Funding Source: *Acct.* #910003.

Director Bundy advised, “The second item is the replacement of three overhead doors in our maintenance garage. It is three quotes. The low quoter was Bayville Garage Door in the amount of \$6,225.00. The funding source is *Acct.* 910003. Mr. Chairman if you remember at the Construction Committee Meeting you asked me if there is a fourth door in this building. That door is practically brand new. It is the least one used and there is no sense in replacing it so we are going for the three doors.”

Comm. Bottazzi made a motion to approve the Customer Accounts Reconciliations. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

c. Replacement Vehicles

Four (4) Ford Explorers from State Contract.

Beyer-Warnock Fleet

Total: \$92,980 (\$23,245.00 per vehicle).

Funding Source: Authority’s Transportation line item within the Capital Budget.

Director Bundy advised, “Item C is a replacement vehicles. It is for (4) Ford Explorers 4 Wheel Drives on state contract from Beyer-Warnock Fleet. The total is \$23,245 per vehicle for a total of \$93,980. The funding source is our transportation line item. As you may recall this came out of our Security Committee where we decided to up our four wheel drive vehicles. We would in turn be passing the replacement vehicles down the line.”

Comm. Cevasco made a motion to approve this action. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

- d. Purchase of Replacement Van for Customer Accounts Division –
2012 Ford E-150 Cargo Van
Larson Ford
\$18,997.00
Funding Source: #712002.

Chairman Veni asked Director Bundy, “What is the ceiling on the level to just get quotes? Is it \$17,500?”

Director Bundy asked Director Planko, “Frank with the purchasing agent that has changed now right?”

Director Planko advised, “It is up around \$36,000. \$17,000 is the pay to play threshold.”

Chairman Veni stated, “OK so being we have a QPA we can take the quotes instead of the bid?”

Director Planko advised, “That is correct. This is \$18,000 and it is under the threshold.”

Counselor Koutsouris advised, “I think the actual bid threshold even without a QPA is around \$26,000.”

Director Bundy advised, “This is a replacement of our Customer Accounts van which is a 2000 Ford E150 Cargo from Larsen Ford. This was three quotes as you had just mentioned \$18,997 and the funding source is Account 712002.”

Comm. Cevasco made a motion to approve this action. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

- e. Purchase of Analytical Balance
Fisher Scientific
Total: \$7,899.44
Funding Source: Account #710-036A

Director Maggio advised, “We are requesting authorization to purchase an analytical balance for the laboratory from Fisher Scientific for \$7,899.44 from Account No. 710036A. This is replacing our existing balance which is over 20 years old. This unit represents a 33% discount over what we normally pay because we have the opportunity to buy a manufacturer’s demonstration unit which will carry a full manufacturers warranty and a 12 month warranty.”

Chairman Veni stated, "It sounds like you did good negotiations."

Director Maggio replied, "Yeah we were lucky with this one. It was a good opportunity."

Comm. Buttacavoli made a motion to approve this action. Seconded by Comm. Bottazzi.

f. Fortis Document Imaging Support
 MTS Software
 Total: \$6,433.00
 Funding Source: Operating Account No. 90062-8703

Director Specht advised, "This is the Fortis Document Imaging support contract. Three quotes were received MTS Software was the low quote of \$6,433.00. Funding Source is operating Account 90062-8703 and I would recommend approval to the Board."

Comm. Cevasco made a motion to approve this action. Seconded by Comm. Bottazzi.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE

Chairman Veni advised, "I just want to announce to the Board that there was a third item under this and that was the cameral security system and I asked for it to be removed because I never received the specifications that were promised to me. So Director Bundy can I get a confirmation now that maybe by not this coming Friday but the following Friday we will have them?"

Director Bundy replied, "Considering I just received the drawings today I will do the best I can to work on the specs now that I know where all the pieces are."

a. Permission to Solicit Quotes for Land-Mobile Radio

Director Bundy advised, "To comply with FCC requirements we have to narrow our band on our Two Way Radios that we operate under. That will require the replacement of some and reprogramming of other radios. We are estimating it is going to cost somewhere around \$13,000. It has to be done by February but we want to get a jump on it and do it now so I'm looking for permission to solicit quotes to do this work."

Comm. Buttacavoli made a motion to approve this action. Seconded by Comm. Cevasco.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

b. Security Access ID System – Project 908001

Director Bundy stated, “Mr. Chairman you might want to hold this one for the same reason. I am not ready with the spec but I think we discussed this at our last Security Committee Meeting.”

Chairman Veni advised, “Yes it was. We approved the one item but we had two and we selected one. I have no problem that we approve it. You prepare the specs and we will review it at the next meeting, but at least you can work on getting quotes in order. If that is what you’d like to do. If not we can hold it until next month.”

Director Bundy replied, “Yeah you might as well hold it.”

17. ADOPTION OF REPORTS

Comm. Bottazzi made a motion to adopt the reports from the Directors. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

18. ADOPTION OF PERSONNEL ACTIONS

Chairman Veni stated, “Before we move with that I think he (Counselor Koutsouris) asked to read it out right?”

Counselor Koutsouris advised, “No.”

Chairman Veni asked, “We just adopt it. What we discussed during closed session - we don’t have to talk about?”

Counselor Koutsouris replied, “Correct.”

Comm. Buttacavoli made a motion to adopt the Personnel Action. Seconded by Comm. Ciocco.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

19. OLD BUSINESS

19.1 Well 15A – Exempt

Chairman Veni advised that this was discussed in Exempt Session.

20. NEW BUSINESS

20.1 Health & Prescription Benefit Renewal

Chairman Veni advised, "I guess we can just take a vote on this because we already went through it."

Director Planko advised, "Mr. Chairman if the Board is satisfied with the recommendation of myself and IMAC I will prepare a resolution for next month."

Chairman Veni asked, "Can I have a motion."

Comm. Bottazzi made a motion. Seconded by Comm. Buttacavoli.

Chairman Veni asked, "Can I have a roll call please on both items 20.1 and 20.2."

Ms. Sylvester stated, "I'm not sure what we are voting on."

Chairman Veni replied, "That he (Frank Planko) can go ahead and make a resolution for next month."

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

20.2 Flexible Spending Account

20.3 Asset Management Needs Assessment

Director Bundy advised, "Yes Mr. Chairman as I put in my monthly report this month and a few months back, ESRI who is our GIS vendor and pretty much the only game in town has offered to do a needs assessment for us at no cost. I am looking for permission to accept that offer from ESRI to perform that needs assessment at no cost."

Comm. Cevasco made a motion to approve this action. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

Director Bundy asked, "Mr. Chairman before we move on are we going to address the three items that were from the Reservoir Committee."

Chairman Veni advised it will be covered under New Business.

20.4 Developer Application No. 2117 – Ocean County Vocational Technical Schools; Chambers Bridge Road, Minor Subdivision, Waiver of Application Fee \$105.00

Chairman Veni advised, "We already discussed this under developer applications."

20.5 EAGLE SCOUT PROJECT – (Added not on Agenda)

Director Bundy advised, "We had a request from a Brick resident Spencer O'Donnell to perform an Eagle Scout project at the Reservoir which will include installing four to five bat houses at the Reservoir. We would really like to have them and work with this young man to get his Eagle program completed."

Comm. Ciocco made a motion to adopt the Personnel Action. Seconded by Comm. Buttacavoli.

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

20.6 Special Use Permit Reservoir – Added not on Agenda)

Director Bundy advised, "We have a request from a woman named Tracey Hill who is a yoga instructor and she would like to request using one or two times a week the Reservoir either Tuesday or Thursday mornings for a yoga class that will be used as a fundraiser for the American Cancer Society. Ms. Hill has provided insurance. She has also offered to open up her books to us to show that she is in fact making the donations to the Cancer Society. I reviewed this with the Reservoir Committee and am now bringing it to the full Board."

Comm. Bottazzi asked, "Is this the same woman who was doing it a couple of years ago?"

Director Bundy replied, "No. It is not."

Comm. Bottazzi asked, "Is she no longer doing it? The other one?"

Director Bundy replied, "I don't know. At the Reservoir? No she is not."

Chairman Veni called for a motion.

Comm. Bottazzi stated, "Well you want to discuss it? How many people is she going to have. Do we have any idea?"

Director Bundy replied, "She is looking at five to ten participants per class."

Comm. Bottazzi asked, "And using one of the fishing piers?"

Director Bundy replied, "Either that or a flat grassy area or somewhere around the fishing piers. She told me she was going to do a half hour to 45 minutes and then walk around the Reservoir with the participants."

Comm. Bottazzi asked, "Did we discuss anything about insurance and so forth in case any of these people got hurt and so forth while they are doing this in her class. Would they be suing us?"

Counselor Koutsouris stated, "Well normally I think we have a process in place where the Authority is issued an additional insured on a private insurance policy where they have to have demonstrated to you. Is that being done?"

Director Bundy replied, "That is correct."

Comm. Bottazzi asked, "We have an insurance form?"

Counselor Koutsouris stated, "The Authority's added onto a general liability insurance policy in the name of the organizer as an additional insured. So the way that is supposed to work is that if at this event someone is injured in addition of course to the insurance that is normally extended to the Authority the liability insurance carrier is supposed to insure and indemnify the Authority. Now whether or not that actually happens... insurance companies don't like to pay...but I think several years ago we worked on that."

Director Bundy advised, "The permit application has the whole hold harmless language and we do require them to provide insurance with us as the additional insured."

Counselor Koutsouris stated, "It was under Commissioner Bottazzi's watch that he asked us to do that I think. You're so good."

Comm. Buttacavoli made a motion to approve this action. Seconded by Comm. Bottazzi

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

Reservoir Welcome Sign

Chairman Veni stated, "Director Bundy, the last one Reservoir Welcome sign I would like to table this. Can you and Steve make a sheet of paper that shows what it is going to look like? That is a lot of words on there. I have to say this. When you put something down there failure to do so will result in your immediate removal from the facility, how do we remove people? Do we call the police? Do we do it ourselves?"

Director Bundy advised, "I think the intent is that it would empower our people to say you are going to have to leave and then if they don't then we can call the police."

Comm. Ciocco stated, "I think they have been confronted when they have been asking people not to ride bikes and things and they say who is going to stop me?"

Chairman Veni stated, "Yes please do a lay out of the sign and give us dimensions of how big the sign is going to be and how much is it going to cost."

RESERVOIR SCHEDULE – ADDED NOT ON AGENDA

Director Bundy advised, “When the Board voted to keep the Reservoir open seven days you gave some direction, you talked about holidays a little bit. Maybe it is my fault. I am not clear on what we are doing and my staff is not clear on what we are doing so I need to know. That is the list of the holidays that the Authority celebrates. You all have it in front of you so if we could just mark down when are we intending to close.”

Chairman Veni stated, “Well my thought process is and each commissioner can say what they want to say but if it’s a holiday on Wednesday, Tuesday, Thursday or Friday we are closed. Because these are National Holidays – Fourth of July. Election Day, Thanksgiving, Day after Thanksgiving, well maybe that one not.”

Comm. Ciocco stated, “It was in the minutes also we agreed to have the Reservoir open on Mondays through the end of the summer and then we were going to review it. Again we are only talking about overall the policy.”

Chairman Veni asked, “Are we open in July?”

Scott advised that we are not.

Chairman Veni stated, “So now we are down to

Comm. Ciocco stated, “Labor Day and July 4th under the new policy.”

Chairman Veni stated, “Correct but now we have Election Day and we have T thanksgiving and the day after and Christmas. I sure wouldn’t want our staff to be here on Thanksgiving or Christmas. That is my opinion. They earn the holiday they should have the holiday. Any other commissioners like to speak up?”

Comm. Cevasco stated, “So what are we saying Weds. July 4th, Thanksgiving and the day after.”

Chairman Veni advised, “Wednesday July 4th we are already closed. The question comes down to should we consider Election Day, Thanksgiving and the day after?”

Comm. Cevasco advised, “Thanksgiving I would say yes and December 25th I would say yes.”

Chairman Veni advised, “So Tuesday Election Day we are open and Friday the day after Thanksgiving we are open?”

Commissioners Cevasco, Buttacavoli, McBride, Ciocco agreed.

Comm. Cevasco recapped, “We would be closed Thanksgiving November 22nd and Tuesday December 25th which is Christmas Day and July 4th we are closed.”

Chairman Veni added, ‘And January first we would be closed.’”

Comm. Cevasco asked, “Labor Day...”

Chairman Veni stated, "Labor Day is on a Monday."

Director Bundy advised, "We are open on Mondays."

Chairman Veni replied, "Comm. Ciocco said we were going to talk about Monday October 8th and down. Did you not say that?"

Comm. Ciocco replied, "I was saying that, again there are two issues. Again, it was the Monday openings and what we were going to do about the Monday holidays. We had agreed to close on Monday holidays but since we had agreed to only do that through the end of Labor Day."

Chairman Veni stated, "So Labor Day September 3rd is closed."

Comm. Buttacavoli asked, "Were we open or closed on Memorial Day?"

Director Bundy advised that we were closed.

Comm. Ciocco continued, "We discussed Election Day, Thanksgiving Day but now at the end of the summer are we going to discuss whether we are going to continue to be open on Mondays."

Comm. Ciocco asked, "At this point are we going to go back to the old schedule of being open at the end of the summer? Are we going to continue that through the fall and winter?"

Chairman Veni replied, "I don't know. Propose the question so we can vote on it."

Comm. Buttacavoli stated, "I thought we were going to see how it went this time."

Comm. Ciocco stated, "We were going to discuss at the end of the summer. Do you want to discuss it now or wait?"

Director Bundy advised, "Well we have tons of people coming on Mondays."

Chairman Veni stated, "But bottom line Scott you got Thursday, Thanksgiving, Tuesday, Christmas Day and Tuesday New Years day we are definitely going to be closed."

Director Bundy replied, "And as of right now when are we supposed to go back to the regular hours?"

Chairman Veni stated, "After Labor Day but again we were going to discuss it at the September meeting."

Comm. Ciocco advised, "We would have to discuss it at the August meeting so we would know for September."

Chairman Veni instructed Ms. Sylvester to be sure that this matter is included on the August Agenda so we discuss this matter.

21. RESOLUTIONS

39-12 A Resolution Approving and Authorizing Execution of a Shared Services Agreement with The Brick Township Board of Education

Director Bundy advised, "This is the resolution authorizing the execution of the agreement between the Authority and the School Board for the Fiber Optic project that we talked about numerous times in the past. Mr. Chairman you had asked for this to be held until the School Board adopted it. They did adopt it and it would be appropriate at this time if the Board wants to adopt this to do so."

Comm. Bottazzi made a motion to adopt Resolution 39-12. Seconded by Comm. Cevasco

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

45-12 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan

Director Planko advised, "As I mentioned earlier it is our normal process for us to adopt the cash management plan at the June Meeting. Basically the cash management plan has various financial information about the Authority accounts, transfer of funds and reporting issues and so on. In conjunction with that a lot of financial reporting relative to the Cash Management Plan is included in my monthly report in Section D. I discussed this plan at the June 15th Finance meeting and we are asking that the Board adopt Resolution 45-12 at which point I will also send a copy to the DLGS so they know we have a Cash Management Plan in hand."

Comm. Bottazzi made a motion to adopt Resolution 45-12. Seconded by Comm. Buttacavoli

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni

NAYS: None

ABSTAIN: None

46-12 A Resolution Authorizing the Final Quantities Change Order/Change Order No. 1 in the Contract between the Brick Utilities and Uni-Tech Drilling Co., Inc. for a Decrease in the Contract Amount by \$83,363.00 for Contract No. 710003 – Redevelopment of Parkway Service Territory (PST) Well No. 1A

Director Specht advised, "This is a resolution authorizing the Final Quantities Change Order/Change Order No. 1 in the Contract between the Brick Utilities and Uni-Tech Drilling Co., Inc. for a decrease in the Contract Amount by \$83,363.00 for Contract No. 710003 – Redevelopment of Parkway Service Territory (PST) Well No. 1A. This is the first time we developed this well. The major line item decreases include Item No. 9 which is well redevelopment. We had thirty days in the project and we only needed five days for the redevelopment. Item No. 11 was well acification and we did not require that item and it was \$6,000. Item No. 12 was a new pump allowance and we were able to use

the existing pump. We did not need this line item that was \$15,000 and there was also a parts allowance line item for \$3,000 that we didn't use. I would recommend that we approve this final quantities change order."

Chairman Veni advised, "If we approve this there is \$83,000 you can use for 15A redevelopment."

Comm. Buttacavoli made a motion to adopt Resolution 46-12. Seconded by Comm. Bottazzi

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

47-12 A Resolution Authorizing the Final Quantities Change Order/Change Order No. 1 in the Contract between the Brick Utilities and A.C. Schultes, Inc. for a Decrease in the Contract Amount by \$42,188.00 for Contract No. 711005 – Redevelopment of Well No. 11

Director Specht advised, "This is additionally a decrease in the contract. This is a resolution for Final Quantities Change orders. Last change order No. 1 between Brick Utilities and AC Schultes Inc. for a decrease in the contract amount of \$42, 188.00 for Contract No. 711005 – Redevelopment of Well No. 11. Major line items that were not used were the service and reinstallation of a dry motor. We did not use a portion of that for \$2,800. We used 7 to 8 days for redevelopment out of the 30 days that was a decrease of \$23,400. Well disinfection was \$1,200 and well acidification was \$2,835. We did purchase a new pump, however the line item was \$15,000 and we spent \$9,780. We did not use the parts allowance. So I would recommend approving this decrease also."

Chairman Veni stated, "If we approve 47-12 that is \$42,200 which gives you \$125,600 for redevelopment of 15A."

Comm. Bottazzi made a motion to adopt Resolution 47-12. Seconded by Comm. Ciocco

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

Chairman Veni stated "Steve before you start 48-12 that is another decrease that totals \$263,800."

Director Specht advised, "However, that funding can only be used for trust projects and not other projects. "

Chairman Veni replied, "Ok so you are still ahead \$125,000."

Director Specht advised, "Yes and I will use this other money for a funded job."

48-12 A Resolution Authorizing the Final Quantities Change Order in the Contract between the Brick Township Municipal Utilities Authority and Spiniello Companies for a Decrease in the Contract Amount of \$138,174.25 for the Sanitary Sewer Rehabilitation – Phase VI; Contract No. 897087J; New Jersey Environmental Infrastructure Financing Program Project No. S340448-06; Contract 3A

Director Specht advised, “This is a decrease amount of \$138,174.25 between the Authority and the sanitary sewer rehab Phase VI Contract No. 897087J, New Jersey Environmental Infrastructure Financing Program Project No. S340448-06, Contract 3A. There were numerous line items that were not used primarily the point repairs if we require them but they were not required so I would recommend the Board move ahead with this change order decrease.”

Comm. Buttacavoli made a motion to adopt Resolution 48-12. Seconded by Comm. Cevasco

AYES: Comm. Cevasco, Ciocco, Buttacavoli, Bottazzi, Veni
NAYS: None
ABSTAIN: None

22. PUBLIC DISCUSSION

Chairman Veni advised, “*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*”

Ms. Melanie Briggs stated, “First of all I would like to thank you for loaning us the clock. It has come in very handy at the Council meetings. Again I am going to ask if there is any way you can put your exempt session later in the meeting rather than just as the meeting gets going. Instead of people waiting and sitting out there for an hour napping. While I was sitting out there I did notice the front door outside, the first automatic door outside is on an incline and it’s a bit drafty. Like it doesn’t meet the ground. So you might want to look into putting a draft thing on it. And also the outside gate is closed already. I have a question, why does the Cash Division need a cargo van?”

Director Pannucci advised, “That is the Meter Department. It is s Service Van.”

Mrs. Briggs continued, “I just have to voice my opinion as a member of the public sitting here that I don’t think the yoga lady should be allowed. I think it is asking for trouble. If you let one person do it you are going to have the Brownies, Girl Scouts and every other group want to do it too. Are their bats up at the Reservoir?”

Comm. Ciocco advised, “Yes the bats eat the insects and mosquitoes. You want to draw the bats because they are a benefit to the environment.”

Mrs. Briggs continued, “Well I just think by ok-ing one lady to have it for a fundraiser, first of all now you’ve got to check her books to see if she is donating all this money.”

Chairman Veni advised, “That is Director Bundy’s job now.”

Mrs. Briggs continued, "That doesn't fall under his job description. Does that mean he gets overtime for sifting through her books?"

Chairman Veni replied, "I don't think so. He's salary to he can put in all the time he wants. We already approved one of the yoga people a while back."

Comm. Buttacavoli stated, "Yeah but that was a one shot deal. This is going to be going on forever."

Comm. Ciocco stated, "We are approving it for the summer months. It's the same as having a walk-a-thon up there anyway."

Ms. Briggs replied, "Yeah but she is going to do this twice a week for the whole s summer. That's a business so once the word gets out that Mary Lou is having it twice a week at the Reservoir, someone else will come up with the idea – "oh I'll have a craft show to raise money for some charity."

Comm. Ciocco stated, "But they would have to submit a special use permit and we would have to approve it."

Ms. Briggs stated, "But I don't think the Reservoir should be used for that. It is for the people of the town. Not for someone to use it as a fundraiser. Go walk the track at the high school. If somebody gets hurt then it will be an issue. They have to have insurance and you have to have insurance, unfortunately Mr. Ducey isn't here but everybody gets named in a suit. I just want to go on record as saying this is a bad idea."

Comm. Bottazzi stated, "I didn't know it was going to go on all summer?"

Chairman Veni stated, "Yes. Thank you Ms. Briggs."

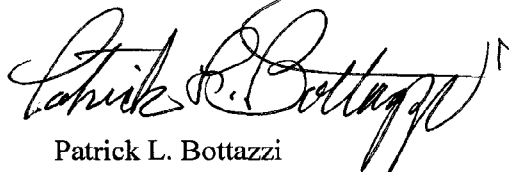
23. CHAIRMAN'S CLOSING STATEMENT

Chairman Veni read the closing statement as follows: *The next Public Meeting of the Authority will be on Monday, July 23, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

24. ADJOURNMENT

There being no further business to discuss, and on motion duly made and seconded the meeting adjourned at 8:35: p.m.

Respectfully submitted,



Patrick L. Bottazzi
Secretary