

Minutes of a PUBLIC MEETING of
The Brick Township Municipal Utilities Authority Held on
December 19, 2011 beginning at 6:00 p.m.

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

Chairman Veni called the meeting to order and read the following statement: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Joseph Buttacavoli, DMD	Present
John A. Catalano	Present
Patrick L. Bottazzi	Present
John Ciocco	Present
Joseph M. Veni, PE	Present

Members Absent: Allan E. Cartine
Ed McBride

Staff & Consultants Present

James F. Lacey, CPWM, Executive Director
Frank Planko, CFO
Joseph Maggio, PE, Director of Water Quality
Steve Specht, PE, Director Engineering/Operations
Scott Bundy, Director of Central Services
Frank Pannucci, Director of Customer Accounts
Marie Sylvester, Executive Supervisor
Jerry Dasti, Esq. Authority General Counsel
John S. Truhan, PE, Authority Consulting Engineer
Frank Holman, CPA, Authority Auditor

4. Directors' Reports

a. James F. Lacey, CPWM, Executive Director

Director Lacey advised, "We do have some good news and I know Director Specht is also going to report on it, but Layne Christianson is back on site. They started drilling and everything so far is going well. So we hope to get through the winter and have that well drilled."

Chairman Veni asked, "Does history repeat itself? They did the same thing last time. Everything was going good."

Director Lacey replied, "And then we just have basically the normal course of business. It has been a quiet month essentially. We had a finance meeting and we have some personnel for closed session as far as possible promotions and we have possible litigation. Mr. Dasti is going to report on that and other than that status quo Mr. Chairman."

b. Stephen T. Specht, PE, Director of Engineering/Operations

Director Specht advised, "Just a couple of items I have on the agenda. We have change order no. 3 for the Sanitary Sewer Replacement phase VI, additional work for a deep sewer lateral totaling \$7,531.27. Also the contractor utilized our services while he demobilized to do some repair and we back charged him \$5,542.66 so the total change order amount is \$1,988.61. Also on the agenda is the authorization to proceed with our Annual Road Patch material bid. The existing contracts expire March 31, 2012 and I am looking to award this probably by I would think no later than February 2012 so we will be ready to go come April 1st. Two other items I want to bring up was the Tunesbrook Water Service Replacement that the Board authorized earlier this year. Our field forces in Distribution have completed that project. They replaced approximately 60 water services as well as performed the base paving so that project is now complete. Again we did this with our entire in house staff. Also we had back on September 30th the Annual DEP inspection of our wastewater facilities, both our sewer collection system as well as our wastewater pump station. I put a copy of the DEP report in my monthly report. I am proud to say that there were no operating violations and we are in generally good operating conditions so that is good for us. Mr. Lacey mentioned about well No. 15a. They finished the surface casing today. They brought it down to 136 feet. The last time they installed it to about 49 feet so they extended it down to 136 feet. By January 15th they intend to mobilize their drill rig. It is out in Denver Colorado and hopefully we will be drilling again probably mid to late January."

c. Frank Planko, Chief Financial Officer

Director Planko advised, "On December 9th we had a Finance Committee meeting. During that meeting I talked about the budget with the Committee. I will send out a summary package to the Board over the next couple of weeks. At the January meeting I will do a presentation that I usually do and I will have the resolutions prepared for approval by the Board at which time I will send it to the state for approval as well."

d. Joseph Maggio, PE, Director of Water Quality

Director Maggio advised, "This month we started our pilot study of the addition of a corrosion inhibitor at the water treatment plant. As we have discussed, at a number of construction committee meetings, as well as board meetings. We are looking into changing a number of chemicals used at the water treatment plant hoping to extract better performance, but also efficiency and cost savings from some of those chemicals. This is one component of that plan that we have in place. This is a New Jersey DEP approved pilot study and it is very preliminary, but we have started some enhanced

sampling to see over time that this chemical is effective. In addition to that during December we completed our flushing of the Parkway Water system. That is a regular maintenance activity that we do in the distribution system and in previous months we have coordinated with other departments within the Authority and we are planning and preparing for a system wide flushing for the Brick system come this spring.”

e. Scott Bundy, Director of Central Services

Director Bundy advised, “I have three items on the agenda tonight for action. The first two are permission to advertise for bids. One is for SCADA parts and appurtenances, and the other is to replace a vehicle that was totaled in an accident. The third item is Resolution 82-11 which is implementing guidelines for Authority staff to dispose of items left behind. Basically we have a lost and found that has been accumulating for years and we need to have a way to get rid of that. In addition, a couple of things I wanted to point out is that we have been informed by the JIF that our annual dividend will be paid this year and it is just over \$49,000. Also this past month I appeared before the Brick Planning Board for our fencing upgrades and approvals which we received to move forward. I also appeared before the Wall Planning Board for the installation of the walkway from Trinity Church to the Reservoir and we are still working with them on resolving some issues that they had.”

f. Frank Pannucci, Jr., Director of Customer Accounts

Director Pannucci advised, “In our customer account reconciliations there are three items which we will go into when the Board is ready to vote on. Also our annual support contract to Edmunds, authorize to expend approved fund which we will go into when the board is ready to discuss that item...”

5. Commissioner Committee Reports

a. Construction, Buildings & Grounds Committee

Comm. Buttacavoli stated, “Basically just about everything that was mentioned by our directors previously was discussed at that meeting, the change order and things like that. Also we have no developer applications for this month so it was a pretty quiet meeting.”

b. Finance Committee

Comm. Catalano stated, “We had a meeting on December 9th. We discussed quite a few things, one being the budget which Frank discussed with us and he will bring up in January. I believe a couple of other items that we talked about will be discussed in closed session and we did not have a Rate Committee meeting. We are going to do that in January.”

c. Rate Committee

d. Reservoir Committee

Comm. Bottazzi stated, “We didn’t have a meeting. The Director has been discussing with you a resolution that he thought we would need for excess lost and found clothing and so forth and I believe

you have a resolution that we are going to discuss in closed session. Basically on just the time period that we would hold onto it. We had different input and that is about it.”

- e. Watershed Committee
- f. Alternate Water Source/Energy Committee

Chairman Veni stated, “Commissioner Cartine is not here tonight so I am going to ask Councilman Thulen to step up and talk about the Energy Committee.”

Councilman Thulen stated, “I would like to step up and just basically say thank you for the opportunity. Actually it has been eight years that I have been the liaison here at the MUA to the Council, or the defacto liaison, so in case someone else was given it and they didn’t show I came. I consider this place family and that is why I come whether I am a councilman or not. So I anticipate coming in the years to come. I don’t feel like I am done yet with my service to the Township so I am going to keep my ear to the ground here and try to do what I can. Some of the things that have happened as Pat will tell you is that the Reservoir came on line while I was a Councilman here and I was actually in the hole while we dug it. Steve can tell you that. So it is family. One of the things that we worked on over the last year were windmills up there. Steve and I would like to have that continue. In fact Commissioner Catalano and I were talking this weekend, and he will probably bring it up to the rest of you, but it seems like he has somebody else that might be willing to give us a grant and/or a windmill for free. I think that is the perfect opportunity up there. Your work with the MACRE group, getting the windmill down there on Drum Point. It is an opportunity that I think is perfect up there at the top of the hill. You put four or five of those little guys up there compared to what we talked about I think that would be a wonderful event. Again, I want to thank you for the opportunity to serve and I am not going away.”

Comm. Cartine stated, “We have a cost analysis for either Plan A or Plan B on that.”

- g. Hazmat Liaison/Committee

Chairman Veni stated, “Commissioner McBride is also absent tonight so Director Maggio do you have anything to add to that?”

Director Maggio replied, “We did have our quarterly Hazmat drill. Although representatives from the town were not available because they were at state police training they were invited to attend as well as our emergency management coordinator Domenick Brando. It was a successful drill and a lot of good issues that we need to discuss came out of it.

- h. Security Committee - Exempt

Chairman Veni advised that because it is security we discuss it in exempt session.

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

Counselor Dasti advised, "At this time the Authority should consider the adoption of a resolution to enter into exempt session to discuss matters of personnel, litigation and the minutes of that session will remain confidential until the need for confidentiality no longer exists."

Comm. Bottazzi made a motion to go into exempt session, seconded by Comm. Catalano.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

At this time the Board entered exempt session at 6:15 p.m.

Chairman Veni advised, "We will start off from Jerry down to Commissioner Ciocco and then I will call in the individual directors.

Upon motion duly made and seconded the group returned to open session at 6:55 p.m.

7. APPROVAL OF MINUTES

November 21, 2011

Comm. Catalano made a motion to accept the minutes of November 21, 2011. Seconded by Comm. Buttacavoli.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

8. CORRESPONDENCE - None

9. APPROVAL OF BILL RESOLUTION

Comm. Bottazzi read the Bill Resolution Dated December 19, 2011 in the total amount of \$1,897,593.14 as follows:

Total Operating Vouchers:	\$	645,106.71
Total Payroll:		929,982.71
Total Capital Vouchers:		318,903.72
Total Bill Resolution	\$	1,897,593.14

Comm. Bottazzi made a motion to approve the Bill Resolution. Seconded by Comm. Buttacavoli.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

10. TREASURER'S REPORT

Comm. Buttacavoli read the Treasurer's Report balances for the month ending November 30, 2011 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$13,249,967.04
Total General Funds:	253,434.71
Total Unrestricted Funds:	13,503,401.75

Restricted Funds:

Rate Projection Maintenance Fund:	3,591,000.00
Future Capital Requirements Fund:	1,971,400.72
Working Capital Fund:	1,621,464.21
NJEIT Processing Fund:	2,041,549.82
Total Bond Funds:	12,182,478.17
Total Other Restricted Funds:	1,777,248.26
Total Restricted Funds	23,185,141.18
Total of All Fund Accounts:	36,688,542.93

Comm. Buttacavoli made a motion to accept the Treasurer's Report. Seconded by Comm. Bottazzi

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni

NAYS: None

ABSTAIN: None

11. DEVELOPER APPLICATIONS – NONE

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

Director Pannucci reviewed the customer accounts reconciliations as follows:

a. Account 22084270, 902 Columbus Drive, Hector Peterson. A sewer credit is recommended in the amount of \$648.54 due to outside watering of new grass which did not enter into our system. The average usage is 15,000 gallons and the quarter in question rose to 117,000 gallons. The customer will be installing an auxiliary meter to prevent this from happening next year. The meter is in proper working order.

b. Account 8005606, 260 Brick Boulevard, MJN Real Estate, LLC. A sewer credit is recommended in the amount of \$5,012.50 for outside watering of all new landscaping that did not enter into our system. The average usage is 35,000 gallons and the quarter in question rose to 837,000 gallons. The customer has already installed his auxiliary meter and the regular meter is in proper working order.

c. Account 2550001, 287 Wherry Lane, Nicholas Netta. A sewer credit is recommended in the amount of \$5,232.58 due to broken pipes inside the home. This is a

summer resident and the break occurred at the end of the winter quarter and the beginning of the spring quarter. On the spring quarter the average is 5,000 gallons and the usage went to 293,000 gallons and for the winter quarter the average is 0 and the usage went to 540,000 gallons. The repairs have been made and verified and the meter is in proper working order.

Comm. Ciocco made a motion to approve the Customer Accounts Reconciliations. Seconded by Comm. Catalano.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

14. CONTRACT CLOSE-OUTS

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Edmunds Annual Support Contract – \$15,670.00
Funding Source: Account No. 905-8703

Director Pannucci advised, “I am looking for authorization to expend approved funds for our annual Edmunds Support Contract totaling \$15,670.00. This includes software maintenance, all utility billing and all work order maintenance. Also WHIP on line annual fees and maintenance including hardware maintenance for the cash drawers receipt validators and registers up front. This is everything combined.”

Comm. Catalano asked if this was for unlimited service calls and Director Pannucci responded affirmatively.

Comm. Bottazzi made a motion to approve this expenditure. Seconded by Commissioner Catalano.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

- b. Power Transformer Service and Maintenance \$10,656.00, Vendor Gary Kubiak & Son, Funding Source: Account Number 799-008

Director Maggio advised, “This is a request for authorization to expend approved funds for a Campus Power Transformer Service and Maintenance in the amount of \$10,656.00. The vendor is Gary Kubiak & Sons and it is from Account Number 799-008. Our power transformers are a key component of our Campus electrical system and this is something that we do on a ten year cycle and this would be the tenth years so it is due to have this maintenance.”

Comm. Catalano made a motion to approve this expenditure. Seconded by Commissioner Bottazzi.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni

NAYS: None
ABSTAIN: None

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

a. SCADA Parts and Appurtenances

Director Bundy advised, "This is requesting authorization to go out to public bid for SCADA Parts and appurtenances. This purchase will be to complete all work on this campus."

Chairman Veni asked what the total value is.

Director Bundy replied, "About \$40,000 we are thinking."

Chairman Veni stated, "But it is going out to bid so we could get something less or higher." Director Bundy agreed.

Comm. Catalano asked, "Because SCADA is proprietary software is it just that company that does this or are their other companies who can do this also?"

Director Bundy replied, "I had a discussion with our counsel about that. We are hoping that no one else will bid on it because we want to stick with what we have. There are a few companies that can give us quotes."

Counselor Dasti stated, "The bid specs have to say "or equal" so that you give the opportunity to anyone that can meet the specs they have a right to bid on it. We have this issue all the the time John. We have like water meter, Sensus corners the market, but the same thing with the SCADA stuff. What we want or equal so another company can bid if they have their own copyrighted item that is similar they can bid."

Comm. Catalano replied, "I just wondered how other companies can do a proprietary bid."

Chairman Veni stated, "It's called third party, like Microsoft. You can get Microsoft through another company because they buy it from Microsoft but they sell it at a cheaper rate. I don't know if it's seconds or defective. I don't know how they do it."

Director Bundy stated, "We'll go out to bid and see what happens and then go from there."

Comm. Buttacavoli made a motion to approve this action. Seconded by Commissioner Ciocco.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

b. 2012 Chevrolet Impala – To replace 1987 Lumina involved in accident.

Director Bundy advised, "We are looking for authorization to go out to bid to replace a vehicle that was involved in an accident and totaled."

Comm. Catalano made a motion to approve this action. Seconded by Commissioner Bottazzi.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

c. Authorization to Proceed with the Annual Road Patch Material

Director Specht advised, "This is our annual road patch materials bid which includes paving, densigrate aggregate, three quarter inch stone, and also road patch including tack material. We are looking to do our annual bid. The existing contracts expire March 31st 2012 and we want to be in line to get these going by April 1st of 2012 so we can continue our operations."

Comm. Bottazzi asked, "Do you have any feel for the prices staying the same or going up?"

Director Specht replied, "Obviously it is driven by the cost of asphalt and oil so I would say it is going to be about flat for this year."

Comm. Catalano asked, "Is that something we can do with the town?"

Director Specht advised, "Not that I am aware of. I don't think they do that much paving any more. This is when we open up our trenches and want not. Base paving and our surface course paving."

Comm. Catalano replied, "I know we still have a small crew that goes out and does pot holes and such. I wondered if they used the same product."

Director Specht advised, "A lot of that is cold patch. We don't use that much of it."

Comm. Ciocco made a motion to approve this action. Seconded by Commissioner Catalano

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

d. RFQ for Annual Consultants

Comm. Bottazzi made a motion to approve this action. Seconded by Commissioner Catalano.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

17. ADOPTION OF REPORTS

Comm. Ciocco made a motion to approve the Directors' Reports. Seconded by Commissioner Catalano

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

18. ADOPTION OF PERSONNEL ACTIONS

Comm. Bottazzi made a motion to approve this action. Seconded by Commissioner Buttacavoli

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

19. OLD BUSINESS

20. NEW BUSINESS

21. RESOLUTIONS

81-11 Authorization for Change Order No. 3 for an Increase in the Contract Amount of \$1,988.61 to Stacey Contracting, Inc. for Contract No. 897087K – Sanitary Sewer Replacement – Phase VI; N.J. Environmental Infrastructure Financing Program Project No. S340448-06; Contract 3B

Director Specht advised, “This is for Change Order No. 3 for an increase in the contract amount of \$1,988.61 to Stacey Contracting, Inc. for Contract No. 897087K Sanitary Sewer replacement phase VI. It is also a state funded job under Program Project No. S3440448-06, Contract B. There was a two part change order. The first part was for an additional deep sewer lateral connection on Mantoloking Road for \$7,531.27, as well and there was a back charge associated with this project for work performed by our forces to maintain some trenches and dewatering for \$5,542.66. Again the total change order amount was \$1,988.61 and this was reviewed at the Construction Committee meeting last week.”

Comm. Catalano made a motion to approve this action. Seconded by Commissioner Bottazzi.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

82-11 A Resolution Establishing a Policy for Unclaimed Personal Items Left at Authority Owned and Operated Facilities

Director Bundy advised, “This is a resolution establishing a policy for unclaimed personal items left on Authority property and it describes how we treat that property and how we can dispose of it. I understand there were some questions about what was originally drafted.”

Comm. Buttacavoli made a motion to change the number of days. Seconded by Comm. Bottazzi.

Comm. Bottazzi stated, “Question on the motion, in our discussions, and the Chairman has felt

added discussion about it earlier tonight and that we feel that sixty days or 90 days would be a better number than waiting thirty days especially if something is valuable to the individuals. So it is for the Board to decide if they want it at sixty or ninety days or keep it at thirty days as the resolution says. I am in favor of sixty days.”

Chairman Veni asked, “Who is in favor of ninety days?”

Commissioners Bottazzi and Buttacavoli indicated they are in favor of ninety days.

Comm. Bottazzi stated “Then I will make a change to the resolution that it would be changed to 90 days.”

Comm. Catalano seconded the amended motion.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni

NAYS: None

ABSTAIN: None

Director Bundy stated, “Just to ease your mind, we’ve never had a camera or a cell phone that didn’t get returned that day. So I mean the valuable stuff gets returned all the time. It’s all this miscellaneous little things like gloves, etc.”

Comm. Catalano asked, “What was the existing policy?”

Director Bundy stated, “We had no policy at all. We’ve been storing stuff literally for years.”

83-11 Resolution Authorizing the Execution of an Insurance and Certification Agreement with Middlesex Water Company

Director Maggio advised, “One of our laboratory customers, Middlesex Water Company would like to maintain our relationship with them as their lab for certain analyses through 2012 and they requested as is their policy with all of their contractors that we execute insurance and certification agreement basically stipulating what our minimum liability insurance is. I have worked with our insurance liaison and she has sent us the necessary declaration pages so we should be all set to continue working for Middlesex Water Company.”

Comm. Catalano asked Director Maggio how long we have been doing work for them. Director Maggio advised that he thinks this is our third year.

Chairman Veni asked if we have done this in the past.

Director Maggio replied, “As to an insurance certification agreement, no, but most of our relationships with the exception of Passaic Valley where we do have a shared services agreement, but that is a much larger contract. This was just documentation of what our current liability insurance is. It wasn’t really anything new that we had to provide.”

Comm. Buttacavoli asked, “How much revenue do they provide to us?”

Director Maggio advised, "It probably will go down this year because they have gotten certified for one of the analyses that we used to do for them which was THM's, which was one that we make a nice profit on, but we are probably looking at \$7,500 to \$10,000 a year. They are not one of our biggest customers, but they are definitely not one of our smallest either."

Chairman Veni stated, "Well the question is how much would this cost us to approve this resolution."

Director Maggio replied, "We have gotten the declaration pages. I'm not sure that it is going to cost us anything. Our insurance liaison just contacted the insurer and advised what we needed and they sent us the appropriate documents."

Director Bundy advised, "There is no cost. We already have the insurance. We are just showing them that we have it."

Comm. Buttacavoli made a motion to approve Resolution No. 83-11. Seconded by Bottazzi.

AYES: Comm. Buttacavoli, Ciocco, Catalano, Bottazzi, Veni
NAYS: None
ABSTAIN: None

84-11 A Resolution Authorizing a Donation to the Township of Brick
In Order to Assist With The Township's Budgetary Issues

Comm. Bottazzi stated, "Resolution No. 84-11 is a resolution authorizing the Finance Officer to pass on \$1 million that we have done in the past to the Township. I want to make a statement that I myself, and I know there are other council people here that, and let the record show that it is our feeling that we are not giving this money to the mayor or to the council people, we are giving this money to the township taxpayers so that it is less of a burden on them in the taxes. We are giving it to the citizens of Brick Township and why do we have it? We have it because we have been doing some smart refinancing, some good interest returns, and good management and saving money wherever we can and I would therefore like to make a motion that we pass this resolution."

Seconded by Comm. Buttacavoli.

AYES: Comm. Buttacavoli, Ciocco, Bottazzi, Veni
NAYS: None
ABSTAIN: Comm. Catalano

22. PUBLIC DISCUSSION

At this point in the meeting, Chairman Veni opened the meeting up to public discussion and read the following statement, "*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*"

Melanie Briggs stated, "Was that a proper year, a 1987 Lumina? Did you take it out of mothballs."

Director Bundy advised that is a typo and it is a 1997.

Ms. Briggs asked, "What happened to the last director's vehicle?"

Chairman Veni replied, "I assume we still have it. It's not a directors' vehicle. It is a vehicle in the pool."

Ms. Briggs replied, "But this vehicle was a snazzy hoop de do car."

Chairman Veni asked, "Are you talking about the 2011 Impala?"

Director Lacey advised, "I think she is talking about the Ford Crown Vic."

Ms. Briggs advised, "Yes that one with everything but the kitchen sink."

Director Lacey stated, "This was a 1997 Lumina, not a 1987. It' 15 years old, not 25."

Chairman Veni asked, "What happened to the car she is referring to?"

Director Lacey replied, "We have that car. It is pretty used. I don't know what year it is."

Com. Bottazzi asked if we got any money from the insurance company on this car.

Director Bundy replied, "Not yet but we will."

Ms. Briggs continued, "At the last meeting I was at I asked about the clock, it was verified that it is not \$150, it was \$308 and I would like a plaque dedicated to me since I am the only one who attends the meetings. Something that I want to bring up tonight, could it be considered to put your closed exempt session or whatever you want to call it at the end of the agenda, rather than at the beginning of the agenda?"

Chairman Veni replied, "The reason I brought it to the front of the agenda is so that we can speak to the other commissioners and then we can go and vote on the various resolutions and other items that we need to vote on."

Ms. Briggs stated, "I know I have sat through at least three or four that have lasted anywhere from forty five minutes to an hour . I know I am only a resident, so I don't count for diddly, but I've been here when there's been invited guests of yours to present information and they have waited an hour and I think it is really inconsiderate to have people come who want to give you information and have them stand in the lobby. So it is just as a thought if you can consider closed session later on in the agenda. In closing Merry Christmas, Happy New Year, Happy whatever you practice."

The Commissioners and staff wished everyone the same.

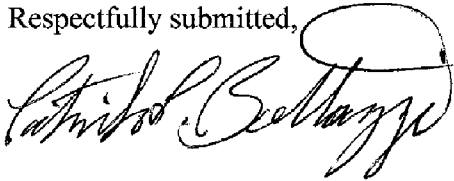
23. CHAIRMAN'S CLOSING STATEMENT

Chairman Veni read the following statement: *"The next meeting of the Authority will be a Public Meeting on Monday, January 23, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

24. ADJOURNMENT

There being no further business to discuss, and on motion duly made and seconded the meeting adjourned at 7:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick L. Bottazzi". The signature is written in a cursive style with a large, looping flourish at the end.

Patrick L. Bottazzi
Secretary