

Minutes of a PUBLIC MEETING of
The Brick Township Municipal Utilities Authority Held on
October 24, 2011 beginning at 6:00 p.m.

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

Chairman Veni called the meeting to order and read the following statement: *"This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

3. ROLL CALL

Joseph Buttacavoli, DMD	Present
Allan E. Cartine	Present
John A. Catalano	Present
Edward J. McBride	Present
John Ciocco	Present
Joseph M. Veni, PE	Present

Members Absent: Patrick L. Bottazzi

Staff & Consultants Present

James F. Lacey, CPWM, Executive Director
Frank Planko, CFO
Joseph Maggio, PE, Director of Water Quality
Steve Specht, PE, Director Engineering/Operations
Scott Bundy, Director of Central Services
Marie Sylvester, Executive Supervisor
Jerry J. Dasti, Esq., Authority General Counsel
John S. Truhan, PE, Authority Consulting Engineer
Jerry Conaty, Authority Auditor

4. Directors' Reports

a. James F. Lacey, CPWM, Executive Director

Director Lacey advised, "Mr. Chairman all I have that is extraordinary here is item number one, Sustainable Energy Meeting. Mr. Planko and I attended a meeting. This is very similar to the reverse bid that we did for our electric. What has happened now is that it has grown so big that the Counties are

going off on their own and the municipalities are going off on their own with MUA's and other authorities. So far there are 160 authorities. I know Frank will want to highlight on it, but essentially our contract is up in February. If you approve this tonight we will be able to watch the bid and be part of it and save the Authority and ratepayers some money. It is a good thing. The larger it gets the bigger the buying clout we have. It is going to be seamless. It's just that it got so big they wanted to split it up. Counties have a different usage because they have jails and libraries which are different during the week and municipalities are a little different because they are closed at night so they try to break it up into buckets if you will. I know Frank Planko is going to touch on this, but we were successful with our bond refinancing and again it will be a substantial savings of eight to nine hundred thousand, and or maybe almost a million dollars over the course of the term. Everything else is pretty much standard and of course I have possible litigation and personnel to discuss in exempt session."

b. Stephen T. Specht, PE, Director of Engineering/Operations

Director Specht advised, "I have two resolutions on the agenda tonight. 73-11 is a confirming resolution with the award of the water main upgrades by the Township of Brick to Earle Asphalt for a total of \$129,000 into a shared services agreement with the Township. They will have their contractor perform the work. We will inspect the work and we will reimburse the Township for that work once it is completed so that is one item. The other resolution is 75-11 and has to do with the water treatment plant generator upgrades. We received proposals on October 14th. We wrapped up our analysis on the 21st to get it on the agenda tonight and we are recommending that we award it to the low bidder Remington, Vernick & Vena for \$9,212.00. The proposals range from a low of \$9,212.00 all the way up to approximately \$42,000. So again we are going to recommend that award. We had one contract close out, a minor one that is for the water treatment plant HVAC modifications in the labs. We are looking to close that out. The only other items are we had an EPA inspection performed back in July for our sanitary sewer system. I just want to bring it to the Board's attention, just to show you how well we maintain our collection system it says, "based on the information provided the Brick Township Municipal Utilities Authority does appear to implement programs designed to minimize discharge of a sanitary sewer." So we got positive feedback from the USPEA on that."

c. Frank Planko, Chief Financial Officer

Director Planko advised, "Director Lacey pretty much summed it up about the SEM and the resolution that we had. But just to give people a little bit more background. Right now we have a contract with Hess at 9.65 cents through February the 12th. When that contract expires the SEM is going to pick us up immediately until the next bidding in June. Right now the way things are going I feel pretty confident that we are going to be doing at least as well as what we are doing with Hess. There is a possibility that we might also be doing Natural Gas as well, but electric is the big thing because that is about 1.4 million of our budget and gas is about \$80,000. I am more concerned about the electric. I feel pretty confident about it. Also last month as Director Lacey said, Noreen white and I talked to the Board about the Series 2011 bonding. We closed on that on October 12th. I talked about the savings and I issued a memo. Roughly we are going to be saving over \$50,000 a year each year through 2032. I am going to have that built into the budget as well as our five year plan late this year. One other issue did come up that I just want to mention and this is very recent. As a matter of fact, I didn't even mention it to the Finance Committee, but back on January 1st 2009 I renewed our Long Term Disability with Lincoln Financial. At that time I was able to renew it at a lower rate. The rates are based on x amount per \$100 of payroll. I was able to reduce it at that time to .35 cents per hundred dollars of payroll down to .27 cents so that is what we had the last three years since. I tried to get an early start in looking at

what our rates will be effective January 1, 2012. I was able to get a similar rate of .27 cents from Lincoln Financial. The closest competitor was at .29 cents. There are others like Mutual of Omaha and Aetna, and so forth. I think the .27 cents is good. That is what we had for the past three years. I am trying to be a little more aggressive and taking it one step further and asking Lincoln Financial if I can get a two to three year contract on that again. I will keep the Board updated on that. There are four items in section 15 of the agenda. They are all within budget constraints as well as the resolutions that we have.”

d. Joseph Maggio, PE, Director of Water Quality

Director Maggio advised, “We have one item on the agenda this evening. That is Resolution 76-11 awarding a contract with Ecosystems Consulting to continue on as our Reservoir Water Quality Consultant. That would be a two year contract. During the last month, and since the last meeting we did have our periodic water quality dive inspection at the Reservoir. Ecosystems consulting did that inspection. They found that water quality continues to be excellent at the Reservoir. They did see some increases in algae near the inlet to the Reservoir where we bring in fresh water, probably due to the fact that we are bringing in water from the river that may be higher in nutrients and causing it to grow, but nothing that concerns our consultant at this time as far as a danger to water quality. Everything still remains excellent. Because of Hurricane Irene we did add to the dive scope of work an inspection of the rip rap that protects the upper layer of the reservoir’s liner and stabilizes it. The divers found nothing unusual and that there is still a substantial layer of sand and the rip rap still from underwater does appear to be stable and in good shape so that was real good news.”

e. Scott Bundy, Director of Central Services

Director Bundy advised, “I have several purchases on the agenda tonight. I would like to go over a couple of them with you. We are purchasing fiber optic cable to complete our communications connections with all out buildings and this building on the campus. The second item would be the switches and different boxes that go along with that. I put them on. I didn’t need to go to the board tonight for that but I figured if you weren’t going to approve the cable you wouldn’t approve the other part so I put them both on. We also have the GIS Maintenance Contract which is an annual renewal and purchase of the file server. In addition we have one request to utilize the reservoir for a special event and a resolution by the board authorizing to honor a deceased employee. If you have any other questions about my report I would be happy to answer them.”

Chairman Veni replied, “No we will wait until we go into the resolutions and then we will go into detail. Being that Frank Pannucci is not here is anyone going to cover for him?”

Director Lacey advised, “I know there are some reconciliations and I know that Commissioner Cartine will be handling those.”

f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

a. Construction, Buildings & Grounds Committee

Comm. Buttacavoli stated, "We had a construction committee meeting on October 7th with that we went over much of the things that the three Directors Specht, Maggio and Bundy mentioned. To give a quick synopsis we spoke about the water main upgrade at Fort Street and Glenwood Avenue, authorization for purchasing some vehicles, purchasing some fiber optic cable like Director Bundy mentioned, purchase of GIS software and the switches. It wasn't that long of a meeting and that was basically the things I think that were discussed and the developer application. I will go through that later on in the meeting."

b. Finance Committee

Comm. Catalano advised, "We had a meeting on the 12th of October. Director Lacey and also Director Planko went over our two basic topics. One was the refunding of our bonds and also the SEM and as you know you've heard everything about it."

c. Rate Committee

Chairman Veni stated, "I know the rate meeting isn't ready until March or April, but can we start to think about that as soon as we can."

Director Planko advised "Mr. Chairman probably some time next month I hope to schedule a meeting with both the Finance and the Rate Committees combined. Once I get a solid draft of the budget to talk about it with both committees."

d. Reservoir Committee

Director Bundy stated, "We didn't have a meeting this month Mr. Chairman. we only had the one thing so we didn't meet. It was a special use request."

e. Watershed Committee

Comm. Cartine stated "The Watershed Committee didn't meet this past month, but there is progress to report. Tomorrow there is going to be a meeting of the steering committee. So therefore we have made progress. We are moving along and actually this project will continue through the Spring of 2011/2012 and we should start seeing some implementation of those strategies in the near future."

f. Alternate Water Source/Energy Committee

Director Specht advised that Alternate Water Source Committee did not meet this month.

Chairman Veni stated, "Let's definitely meet in November."

Director Specht advised, "I do have a tour scheduled for November 16th at the Atlantic County Utility Authority - the windmill site to take a look at their windmills at 2:00 p.m. I know Comm. Catalano and I will be attending as well."

g. Hazmat Liaison/Committee

Comm McBride advised, "On Hazmat there are just two items. Director Maggio is preparing for the fourth quarter drill and also they have received a FRAG tank that we have discussed and approved in the past, for filling the air cylinders for protection and they are making the arrangements to install it."

h. Security Committee

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

Motion to go into closed session by Comm. Cartine. Seconded by Comm. Buttacavoli.

Counselor Dasti stated, "We need a resolution to go into closed session to speak of matters involving contract negotiation, litigation, personnel issues. The minutes of which will be kept confidential until the need for such no longer exists."

Comm. Buttacavoli made a motion to go into exempt session. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

Chairman Veni advised, "Everyone is to be excused except the right side here and the commissioners. We will call you in as needed."

The group entered exempt session at 6:15 p.m.

On motion duly made and seconded the group returned to open session at 6:30 p.m.

7. APPROVAL OF MINUTES

Comm. Catalano made a motion to adopt the minutes of the following meetings. Seconded by Comm. Buttacavoli

September 26, 2011

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

8. CORRESPONDENCE - None

9. APPROVAL OF BILL RESOLUTION

Comm. Buttacavoli read the Bill Resolution Dated October 24, 2011 in the total amount of \$1,532,349.59 as follows:

Total Operating Vouchers:	\$	316,777.19
Total Payroll:		1,099,965.34
Total Capital Vouchers:		30,069.80
Total Bill Resolution	\$	1,532,349.59

Comm. Bottazzi made a motion to approve the Bill Resolution. Seconded by Comm. McBride.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

10. TREASURER'S REPORT

Comm. Cartine read the Treasurer's Report balances for the month ending September 30, 2011 as follows:

Unrestricted Funds:

Total Revenue Funds:	\$10,862,828.96
Total General Funds:	253,314.05
Total Unrestricted Funds:	11,136,143.01

Restricted Funds:

Rate Projection Maintenance Fund:	3,591,000.00
Future Capital Requirements Fund:	2,092,471.72
Working Capital Fund:	1,621,464.21
NJEIT Processing Fund:	2,051,685.82
Total Bond Funds:	13,713,031.50
Total Other Restricted Funds:	1,805,420.26
Total Restricted Funds	24,875,073.51
Total of All Fund Accounts:	36,011,216.52

Comm. Cartine made a motion to accept the Treasurer's Report. Seconded by Comm. Buttacavoli

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required

2106 Feinburg & McBurney Realty/Development, LLC, Major Site Plan –CVS Pharmacy, Drum Point Road & Hooper Avenue, Preliminary, 1 Commercial

Comm. Buttacavoli advised, “This is 2106, application for a major site plan for CVS pharmacy at Drum Point Road and Hooper Avenue. This is a preliminary action. Sewer service is to be provided from the existing four inch diameter PVC sanitary sewer line located on the north end of the property. There are two new water service lines which are proposed from the existing six inch diameter water main on Hooper Avenue. The fire protection water service lines are six inch diameter. The existing sewer laterals and water service lines which provide sewer and water services to the different existing buildings on the property are going to be properly abandoned. This application will require a final approval by the board.”

Comm. Buttacavoli made a motion to approve this application. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

11.2 Other Applications - NONE

11.3 Release of Performance Bonds

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES

13. CUSTOMER ACCOUNTS RECONCILIATIONS

In Director Pannucci’s absence, Commissioner Cartine read the customer accounts reconciliations as follows:

- a. Account 18539201, 389 Wilson Court, Michael Maffei. A one time water and sewer credit in the amount of \$741.76 is recommended due to a running toilet. The average usage is 5,000 gallons and the quarter in question rose to 128,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 18053603, 7 Phillips Road, Henry Moloney. A one time water and sewer credit in the amount of \$462.08 is recommended due to a running toilet. The average usage is 11,000 gallons and the quarter in question rose to 88,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 17236128, 204 Jack Martin Boulevard, 11 KBL LLC. A one time water and sewer credit in the amount of \$486.40 is recommended due to a running toilet. The average usage is 23,000 gallons and the quarter in question rose to 103,000 gallons. All repairs have been made and verified and the meter is in proper working order.

- d. Account 14650407, 534 Hunters Road, William McGee. A one time water and sewer credit is recommended in the amount of \$449.92 due to a running toilet. Average usage is 14,000 gallons and the quarter in question rose to 89,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 3620809, 29 Bretonian Drive West, George Langbein. A sewer credit is recommended in the amount of \$1,608.06 due to a broken pipe. Average usage is 1,000 gallons and the quarter in question rose to 261,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- f. Account 1042518-18, 335-399 Brick Boulevard, De George Development. A one time water and sewer credit is recommended in the amount of \$510.72 due to unexplained usage per our Schedule of Rates, Fees and Service Charges. Average usage is 3,000 gallons and the quarter in question rose to 87,000 gallons. The meter is in proper working order.
- g. Account 3170406-1, 43 Tilton Road, Metedeconk River Yacht Club. It is recommended to charge the customer an additional \$3,053.05 after two years of actual usage evaluation in which they used more than originally estimated. This has been reviewed by both myself and Director Specht.

Chairman Veni asked, "On Item e, was that a broken pipe below grade or above grade?"

Comm. Cartine replied, "We can refer that question to Director Pannucci tomorrow morning and we'll get an answer for you."

Comm. Buttacavoli stated, "I don't understand what unexplained usage is. There was nothing broken? Does anyone know?"

Director Specht advised, "That is correct, there was nothing leaking or broken. It might have been a hose bib that was turned on and wasn't turned off."

Comm. Cartine stated, "It is not the first time we have had the unexplained usage come up and I've questioned it myself on occasion. We had one in my development in Lions Head South where a single woman, basically we had a plumber there and we checked the entire facility and the house was tight and we couldn't find any reason why we had that additional usage. Not one running toilet. This is not unusual to have these. It's a mystery. No one seems to know why."

Comm. Catalano stated, "Likewise with any of these credits back, what criteria do we use to figure out the amount that we give them back?"

Chairman Veni replied, "He (Director Pannucci) has an equation that he uses and that he computes it. Some time ago he explained it to us."

Director Planko stated, "I can give you a rough idea of how that works. For any customer that has an average use. Say the average use is 20,000 and they use 80,000 they take that difference between the 100 and the 20 which is 80 and they only pay for 50%."

Comm. Cartine stated, "Just a matter of information. We are only giving a sewer credit. They are still paying for the water, even though the water ran into it they are paying for that."

Chairman Veni stated, "Well this one is a one time water and sewer credit."

Director Lacey stated, "The Board has given a one time sewer credit for people who ask for it one time only and while they have a situation where the water goes to the crawlspace, or goes on the ground, since it didn't go into the sewer we are giving them a credit because we are not paying for it either because we are not being charged for it. As far as unexplained goes we have had situations where contractors have helped themselves to someone's hose bib and left them on and people didn't realize it was on. Sometimes toilet flappers will stick and then for some reason it will seal itself which it will do and it's a mystery, but that does happen."

Comm. Catalano made a motion to approve the customer accounts reconciliations. Seconded by Comm. Buttacavoli.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

14. CONTRACT CLOSE-OUTS –

- a. Modifications to the HVAC Equipment in the WTP Laboratories;

Director Specht advised, "This is the modifications to the HVAC equipment in the water treatment laboratory Contract No. 793007; EACM Corp. (Reduction in Retain age from 2% to 0%): The final payment amount of this reduction in retainage is \$1,050.10. The contractor has submitted all the appropriate close out documentation and I would recommend that we close out this contract."

Comm. McBride made a motion to accept the contract close out. Seconded by Comm. Buttacavoli.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Purchase of Fiber Optic Cable**

Three price purchase from Graybar, in the amount of \$11,616.08.
Funding Source: Capital Project #910005.

Director Bundy advised, "Item A is for the purchase of Fiber Option Cable. As I mentioned earlier it is a three price purchase from Graybar to complete our campus networking work. We have some of the buildings connected to our fiber backbone, and we are going to connect all the buildings which will enable us to have alarms and communications on the same system. So this is for the purchase of the fiber optic cable itself. The reason I coupled the second one which is a \$4,542.21 purchase, is because this is for other appurtenances such as the switch boxes. The second one is from

Global Inc. and that again is a three price quote.”

Chairman Veni asked, “What does a three price purchase mean?”

Director Bundy replied, “That means I went out to get three quotes. It is not state contract. It is not a bid, but we got three quotes.”

Comm. Catalano asked, “How come the switches and things aren’t bought from the same company?”

Director Bundy replied, “We got a much better price from the other company. We broke them apart.”

Comm. Catalano asked, “So it is not proprietary that they need certain switches?”

Director Bundy replied, “Sometimes we get questions from the chairman and he asked why didn’t you do this or that so we broke it down into smaller components, because it was going to be a large amount.”

Comm. McBride made a motion to approve this expenditure. Seconded by Comm. Buttacavoli.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

b. Purchase of Fiber Optic Switches and Appurtenances

Three price purchase from Global, Inc., in the amount of \$4,542.51.

Funding Source Capital Project #910005.

Comm. Buttacavoli made a motion to approve this expenditure. Seconded by Comm. McBride.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

c. GIS Software Maintenance Agreement Renewal

State Contract purchase from ESRI, Inc., in the amount of \$18,300.00.

Funding Source: Accounts 90066/8703/1230.

Director Bundy advised, “This is for a GIS Software Maintenance Agreement Renewal. It is a state contact from ESRI Inc., They are the only company that can provide this. It is a proprietary product. It is \$18,300.00 for the year and we split that money with the Township. So that is total amount of the cost, but we will be reimbursed half of that from the Township. And last year it was the same in price.”

Comm. Catalano asked, "What do they do?"

Director Bundy advised "They are the provider of our GIS package. They are the developers of it and they pretty much have a corner on the market so you don't really have anyone else to go to for this and they keep the prices reasonable."

Comm. Catalano asked, "Do we use them a lot during the course of the year?"

Director Bundy replied, "We do. This is also license agreements. It's kind of like one big package. It's mostly phone type support."

Comm. Catalano made a motion to approve this expenditure. Seconded by Comm. Catalano

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

d. Purchase of File Server

State Contract Purchase of Dell Power Edge Server from Dell, in the amount of \$6,115.00.

Funding Source: Capital Project #910004

Director Bundy advised, "This is the purchase of a file server. It is a state contract purchase from Dell Corporation in the amount of \$6,115.00. It is funded. We are replacing a seven year old server that had multiple failures recently."

Comm. Catalano asked, "Were those failures caused by Irene?"

Director Bundy replied, "No this is age related. These servers are on 24/7."

Comm. Buttacavoli made a motion to approve this expenditure. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

17. ADOPTION OF REPORTS

Comm. Cartine made a motion to adopt the Directors' Reports. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

18. ADOPTION OF PERSONNEL ACTIONS

Commissioner Catalano made a motion to adopt the personnel actions. Seconded by Comm. McBride.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

19. OLD BUSINESS

20. NEW BUSINESS

20.1 Request to Utilize Reservoir

- * 4th Annual Karen Curtis Scholarship 5k Run/Walk - A request has been made by Yolanda Martinez on behalf of the Veteran's Memorial Middle School PTA for the fourth annual Karen Curtis Scholarship 5k Run/Walk, to take place on Saturday, May 12, 2012.

Director Bundy advised, "This is a request from the Karen Curtis Scholarship Fund to run the annual 5K walk around the Reservoir. It is run by a woman named Yolanda Martinez on behalf of Veteran's Memorial Middle School. It is going to take place on Saturday May 12, 2012. I don't have the time listed but I think it is either 1-2 or 9-1. This is the fourth time they have done this and we've never had a problem with these folks."

Comm. Buttacavoli made a motion. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

21. RESOLUTIONS

- 72-11 A Resolution to Join New Jersey Sustainable Energy Joint Meeting for Brick Township Municipal Utilities Authority

Director Lacey stated, "That is the SEMS that Mr. Planko and I just spoke about. The energy cooperative to be part of that. I think there was a \$300 fee to be part of that so that gives us the option of purchasing as part of this market."

Comm. McBride made a motion to adopt Resolution No. 72-11. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

73-11 A Resolution Confirming the Award of a Public Contract by the Township of Brick to Earle Asphalt Company to Include the Amount of \$129,541.26 for the Upgrades of the Water Mains on Glenwood Avenue and Glenwood Place and Fort Street from Route 88 to Tilford Boulevard in Association with the Township of Brick's 2010 Roadway Program

Director Specht advised, "Yes Mr. Chairman this is a resolution confirming the award of a public contract by the township of Brick to Earle Asphalt Company to include the amount of \$129,541.26 for the upgrades of the water mains on Glenwood Avenue and Glenwood Place as well as Fort Street between Route 88 and Tilford Blvd in association with the Township of Brick's 2010 Roadway Improvement Program. The Township received bids back on September 9th for their 2010 Roadway program. A portion of that work was based on our shared services agreement that we have with the Township for the water main upgrades. Their total contract with Earle is about \$2 million of which our portion is \$130,000. we will reimburse the Township directly upon completion of the water mains. I would recommend we move ahead with this work.

Comm. Cartine made a motion to adopt Resolution No. 73-11. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

74-11 A Resolution Honoring Brick Employee Daniel C. Engelbart and authorizing a Memorial Garden at the Brick Reservoir in his memory

Director Bundy advised, "As you all know we had an employee that passed away a few months back, Dan Engelbart. We talked about him in the past. He was a great employee. Our employees had taken up a collection to do something to honor him and memorialize him. There is a considerable amount of money that was raised as you can see in the resolution. The Board had mentioned that they wanted to do something in memory of this employee so what you are voting on tonight is accepting the donation from the employees to dedicate a small garden at the Reservoir in Dan's honor. He loved it up there, and it is a very nice thing for the commissioners to do. I am sure all the employees will appreciate it. If you do pass this tonight Dan's parents will be here next month or we could do it up at the Reservoir to present them with a copy of the Resolution."

Chairman Veni advised, "I would prefer that we have some type of ceremony up at the Reservoir with the parents. The commissioners are welcome, directors and other employees. I don't know his religion, but if you need a priest or a deacon or something that would be acceptable, but I'm just telling you I'm all for it."

Director Bundy stated, "Ok, we can talk about that over the next couple of weeks."

Comm. Cartine stated, "I just expressed when I heard about this, I thought this was such a wonderful idea and what an appropriate honor in a place for that honor to be at that Reservoir for one of our employees. I really think it is a terrific idea. I have been moved by the idea that the commissioners

and the employees were willing to do something to commemorate this gentleman.”

Comm. McBride made a motion to adopt Resolution No. 74-11. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

75-11 Award of a Professional Engineering Services Agreement for the Evaluation of Generator Upgrades at the Water Treatment Plant to Remington Vernick & Vena for \$9,212.00, Capital Project No. 711003

Director Specht advised, “This is for the award of a professional engineering services agreement for the evaluation of the emergency generator upgrades at the water treatment plant to Remington, Vernick and Vena in the amount of \$9,212.00 under capital project No. 711003. Back at the September 26th board meeting the Commissioners authorized me to proceed with the RFP. We received bids on that on October 14th. I finished our evaluation last week and I’m recommending that we award this evaluation to the low bidder who again is Remington Vernick & Vena and they are one of our alternate engineers that we selected previously. I will make a motion for that resolution.”

Comm. Buttacavoli made a motion to adopt Resolution No. 75-11. Seconded by Comm. Catalano.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

76-11 A Resolution Authorizing the Purchase of a Reservoir Consulting Contract in excess of the Pay to Play Threshold of \$17,500 with Ecosystems Consulting Services, Inc.

Director Maggio advised, “Resolution 76-11 authorizes us to enter into a two year consulting contract with Ecosystems Consulting to provide water quality consulting at the Reservoir. The amount of the contact is \$17,000 per year. Ecosystems has been our water quality consultant at the Reservoir for the past five years and has done an outstanding job in supporting us in maintaining the excellent water quality that we receive from the Reservoir. The \$17,000 cost per year does represent an 18% reduction from the annual cost for the previous cost for the same level of service. This item was discussed with the Watershed Committee and everyone agreed that it was a good idea to continue our relationship.”

Comm. Catalano made a motion to adopt Resolution No. 76-11. Seconded by Comm. Buttacavoli.

AYES: Commissioners Buttacavoli, Cartine, Catalano, McBride, Veni
NAYS: None
ABSTAIN: None

Chairman Veni stated “Before we go into Public Discussion, Commissioner Catalano has something to say.”

Comm. Catalano stated, ' Mr. Chairman in your absence I signed vouchers for payment and I had a question on one of the vouchers - why we didn't perform this routine service on some pumps. I called Director Specht about that. The next day Ron Laird not only gave Director Specht the answers, but he sent me a four page letter outlining what was done. I just want to tell him that I appreciate that and I just want it on record that he was very efficient, and also Steve.'

Director Specht replied, "Thank you commissioner and I will let Ron know."

22. PUBLIC DISCUSSION

At this point in the meeting, Chairman Veni opened the meeting up to public discussion and read the following statement, "*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*"

Mrs. Briggs stated, "I asked at the last meeting how much the clock cost and was told you would get that information and I'd like to know how much it cost to get fixed."

Chairman Veni replied, "It cost nothing to get it fixed because someone failed to hit the reset button. After you left we hit the reset button and it worked."

Mrs. Briggs stated, "Apparently there were no instructions when it was installed."

Chairman Veni replied, "I don't know what happened but I took the clock off pushed the button and it worked."

Mrs. Briggs replied, "And we still don't know how much it cost?"

Chairman Veni asked, "Does anyone know? I thought someone said you were going to OPRA that?"

Mrs. Briggs replied, "I might do that but you said last month you would find out."

Chairman Veni asked Director Bundy if he knew how much it cost."

Director Bundy stated, "If I tell you a number it is going to be wrong. I think it was like \$150 or \$200."

Chairman Veni asked Mrs. Briggs if that was sufficient.

Mrs. Briggs replied, "Oh that's more than sufficient."

Comm. Buttacavoli stated, "I would just like to recognize that Councilman Thulen is here,"

Comm. Cartine stated "And I would like to recognize former Commissioner Madeline Iannarone and her daughter."

23. CHAIRMAN'S CLOSING STATEMENT

Chairman Veni read the following statement: *"The next meeting of the Authority will be a Public Meeting on Monday, November 21, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

24. ADJOURNMENT

There being no further business to discuss, and on motion duly made and seconded the meeting adjourned at 7:02 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph P. Buttacavoli" with a stylized flourish at the end.

Joseph P. Buttacavoli, DMD
Asst. Secretary/Treasurer