

A G E N D A
PUBLIC MEETING

November 28, 2016

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 5, 2016, in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Gregory M. Flynn
Thomas C. Curtis
James Fozman
Susan Lydecker
Maria Foster
George Cevasco

4. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

5. Adoption of Directors' Reports

6. APPROVAL OF MINUTES

October 24, 2016 Public & Exempt
September 26, 2016 Exempt

7. CORRESPONDENCE

8. APPROVAL OF BILL RESOLUTION - *Commissioner Flynn*

9. TREASURER'S REPORT – *Commissioner Curtis*

10. DEVELOPER APPLICATIONS - NONE

11. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

12. CUSTOMER ACCOUNTS RECONCILIATIONS

One Time Credit

- a. Account 22280003, 24 Lanes Mill Rd, Eileen Gambino. A One Time Water & Sewer credit is recommended in the amount of \$1849.60 due to unexplained usage. The quarter in question rose to 256,000 gallons while average usage is 1,000 gallons. We have verified that the meter is in proper working order and no leaks are present at this time.

Sewer Credit

- a. Account 2720606, 180 Route 35 No, Jill Rathyen. A Sewer Credit is recommended in the amount of \$2094.16 due to broken pipes. The quarter in question rose to 260,000 gallons while the average use is 4,000 gallons. All repairs have been made and verified and the meter is NJ AMERICAN.
- b. Account 9144801, 409 Meredith Ln, Marcia Serenelli. A Sewer Credit is recommended in the amount of \$1005.02 due to excessive usage. The quarter in question rose to 135,000 gallons while the average is 13,000 gallons. The customer has now installed a well on the property and has been verified by us.

13. CONTRACT CLOSE-OUTS

- a. Contract Close-Out for Electro Maintenance Inc. for Contract No. 705001 – Emergency Generators at the Mantoloking Road, Ridge Road and Morris Avenue Water Booster Stations (Final Contract Payment and Reduction in Retainage from 2% to 0%)

14. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **Annual Renewal of VUEWorks Technical Support and Maintenance Contract**
Amount: \$7,800.00
Vendor: VUEWorks, LLC.
Funding Source: Operating Account 90060-8703
- b. **Computer Data Storage Expansion**
Amount: \$14,672.18
Vendor: Candoris Technologies
Funding Source: Capital Project No. 910004/Operating Account 90059-8650
- c. **Purchase of SWAN AMI Codes-II multi-parameter analyzer**
Amount: \$7,068.00
Vendor: Cemtech Energy Controls Inc.
Funding Source: Account 799008
- d. **Two Year Preventative Maintenance Service Contract for the Diesel Pumps at the County of Ocean Sea Avenue Storm Water Pump Station**
Amount: \$8,034.00
Vendor: Ransome Engine
Funding Source: The County of Ocean Reimbursable Account No. 1275

15. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. RFQ for Professional Consultants – 2017/2018

16. ADOPTION OF PERSONNEL ACTIONS

17. OLD BUSINESS

18. NEW BUSINESS

18.1 Request to Utilize Reservoir

- a. Wedding: Katie Alwin
Date: Saturday, May 6, 2017 from 3:00 p.m. to 4:00 p.m. for wedding ceremony (earlier start time for tent set-up and later end time for tent breakdown)
Special Needs: Tent, chairs, archway, aisle runner and music in Garden No. 9 which is located adjacent to the gravel parking lot at the Herbertsville Road entrance. Parking in be gravel lot will also be required.
No. of Participants: 150
Contact: Debbie Murphy

19. RESOLUTIONS

- 86-16 [A Resolution Authorizing Application for Loans from the New Jersey Environmental Infrastructure Trust Financing Program](#)
- 87-16 [Final Quantities Change Order/Change Order No. 4 for a Decrease in the Contract Amount of \\$104,130.00 to Quad Construction Company – Immediate Upgrades of Six \(6\) Wastewater Pump Stations and Two \(2\) Ejector Stations Flooded by Super Storm Sandy – Breton Road, Vanada Woods, Mantoloking Road, Fifth Street, Eastern Lane and Laurelton Wastewater Pump Stations and Eagle Point and Island Drive Ejector Stations; Contract No. 812003](#)

- 88-16 Finalizing Emergency Repairs for Well #11 and Well #12
- 89-16 Award of Contract to H2M for the preparation of the Brick Utilities Water Supply Master Plan Preparation of Brick MUA Water Supply Master Plan
- 90-16 A Resolution Authorizing and Approving a Shared Service Agreement with the Township of Brick for Snow Plowing Services

20. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

22. CLOSING STATEMENT

The next Regular Public Meeting will take place on Monday, December 19, 2016 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

23. ADJOURNMENT

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