

**A G E N D A**  
**PUBLIC MEETING**

December 21, 2015

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 7, 2015 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Thomas C. Curtis  
James Fozman  
George Cevasco  
Allan E. Cartine  
James C. Bayard  
Gregory Flynn

**4. Adoption of Directors' Reports**

**5. APPROVAL OF MINUTES**

November 23, 2015 Regular & Exempt  
May 19, 2014 Exempt  
October 28, 2013 Exempt

**6. CORRESPONDENCE**

**7. APPROVAL OF BILL RESOLUTION** - *Commissioner Bayard*

**8. TREASURER'S REPORT** - *Commissioner Cartine*

**9. DEVELOPER APPLICATIONS**

9.1 Preliminary Applications - No Further Action Required - NONE

9.2 Other Applications

2174 Mr. William Nittoso, Minor Subdivision – Iowa Avenue,  
Preliminary, 2 Residential

9.3 Release of Performance Bonds

2101 Tudor Village – Homes Nows, Inc., Route 70

**10. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES** - *NONE*

**11. CUSTOMER ACCOUNTS RECONCILIATIONS**

Sewer Credits

- a. Account 2280509, 395 Rte 35, Jessica Walker. A Sewer Credit is recommended in the amount of \$2,455.80 due to a Broken Pipe. The quarter in question rose to 298,000 gallons while the average is 2,000 gallons. All repairs have been made and are verified. NJAWC provides water.
- b. Account 12264008, 1603 Yale Pl, Phil Mchail. A Sewer Credit is recommended in the amount of \$1,522.21 due to watering on city water. The quarter in question rose to

199,000 gallons while his average is 18,000 gallons. The customer has installed an auxiliary meter so he won't let this happen again. His meter is in proper working order.

**12. CONTRACT CLOSE-OUTS - NONE**

**13. AUTHORIZATION TO EXPEND APPROVED FUNDS**

**a. Purchase of Ion Chromatograph (IC)**

Amount: \$29,554.51  
Vendor - Thermo Fisher  
Funding Source: Capital Account 715004

**b. Annual Support Contract for Unitrends Network Backup System**

Amount: \$6,937.66  
Vendor: SHI  
Funding Source: Capital Account 909-8703

**c. Purchase of Zinc Orthophosphate**

Amount: \$17,000  
Vendor: Shannon Chemical  
Funding Source: Operating Account 701-8033

**d. Annual Renewal of VueWorks Technical Support and Maintenance Contract -**

Amount: \$7,800.00  
Vendor VueWorks, LLC.  
Funding Source: Operating Account 90060-8703

**14. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

**15. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

**16. ADOPTION OF PERSONNEL ACTIONS**

**17. OLD BUSINESS**

**18. NEW BUSINESS**

18.1 Change in Policy Language for Part-time, Seasonal and Temporary Employees

18.2 Technology Consulting Contract

**19. RESOLUTIONS**

106-15 Award of a Public Contract to Groff Tractor of New Jersey, LLC in the amount of \$102,800.00 for the Purchase of Two (2) 45 KVA Mobile Generators and One (1) 120 KVA Minimum Mobile Generator; Contract Nos. 914001 and 914002

107-15 A Resolution Amending the Brick Township Municipal Utilities Authority Administrative Code Pertaining to Purchasing Policies

**20. PUBLIC DISCUSSION**

*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*

**21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF**

**22. CLOSING STATEMENT**

*The next Regular Public Meeting will take place on Thursday, January 28, 2016 at 7:00 p.m. All meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**23. ADJOURNMENT**