

A G E N D A
PUBLIC MEETING

June 23, 2014

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 12, 2014 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Stacy Olsen
James Fozman
Thomas Curtis
Allan E. Cartine
Edward J. McBride
James C. Bayard
George Cevalasco

4. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

5. Adoption of Directors' Reports

6. APPROVAL OF MINUTES

May 19, 2014

7. CORRESPONDENCE

8. APPROVAL OF BILL RESOLUTION - *Commissioner Bayard*

9. TREASURER'S REPORT - *Commissioner Cartine*

10. DEVELOPER APPLICATIONS

10.1 Preliminary Applications - No Further Action Required

2129 Dr. Bassem Demian, Doctor's Office – Expansion of Existing Bldg.,
Herbertsville Road & Seventeenth Avenue, Preliminary, NFA, Five
Commercial & Residential

10.2 Other Applications - NONE

10.3 Release of Performance Bonds - NONE

11. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - *NONE*

12. CUSTOMER ACCOUNTS RECONCILIATIONS

Sewer Credits

- a. Account 10804008-0 366 Church Rd, David Veldkamp. A sewer credit is recommended in the amount of \$2,159.25 due to a leak @ meter and broken frost plate. The quarter in question rose to 334,000 gallons while the average usage is 3,000 gallons. All repairs have been made and verified and the meter is in proper working order.

- b. Account 16952007-0 455 16th Ave, Michael Van Over. A sewer credit is recommended in the amount of \$ \$429.50 due to a broken pipe that flooded the house. The quarter in question rose to 78,000 gallons while the average usage is 4,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 2441202-0 268 Dutchman's Point Rd, Susan Fries. A sewer credit is recommended in the amount of \$1300.25 due to leaks that flooded the house. The quarter in question rose to 207,000 gallons while the average usage is 4,000 gallons. We have verified the repairs. The meter is NJ American.
- d. Account 2592207-0 228 Squan Beach Dr, Martha Farkouh. A sewer credit is recommended in the amount of \$ 826.00 due to broken pipes in crawl space. The quarter in question rose to 137,000 gallons while the average usage is 5,000 gallons. We have verified the repairs. The meter is NJ American.
- e. Account 2562600-0 321 Cutter Lane, Deborah Ingersoll. A sewer credit is recommended in the amount of \$ 957.25 due to broken pipes & flooding. The quarter in question rose to 158,000 gallons while the average usage is 11,000 gallons. We have verified the repairs. The meter is a NJ American meter.
- f. Account 7748803-0 33 Orange Rd, David Price. A sewer credit is recommended in the amount of \$ 439.00 due to a broken frost plate on the meter. The quarter in question rose to 82,000 gallons while the average is 14,000 gallons. We repaired the meter with a new frost plate.
- g. Account 2562804-0 335 Cutter Lane, Patricia Deangelis. A sewer credit is recommended in the amount of \$ 515.75 due to broken pipes in crawl space & flooding. The quarter in question rose to 90,000 gallons while the average usage is 1,000 gallons. We have verified the repairs. The meter is a NJ American meter.
- h. Account 5720817-0 32 Halsey Dr, Marie Castelbuono. A sewer credit is recommended in the amount of \$ 797.50 due to a broken pipe. The quarter in question rose to 132,000 gallons while the average usage is 2,000 gallons. We have verified the repairs and the meter is in proper working order.

One Time Water & Sewer Credits

- i. Account 9378400-0 582 Plaza Terrace, Kenneth Milko. A One Time water and sewer credit is recommended in the amount of \$1161.96 due to leaky toilets. The quarter in question rose to 248,000 gallons while the average usage is 65,000 gallons. We have verified the repairs and the meter is in working order.
- j. Account 10680802-0 355 Church Rd, Raymond Liss. A One Time Credit for unexplained High usage is recommended in the amount of \$1957.65. The quarter in question rose to 313,000 gallons while the average usage is 3,000 gallons. No leaks were found and the meter is in proper working order.
- k. Account 23018546-0 328 Sawmill Rd. Professional Mngmnt. A One Time Credit is recommended in the amount of \$ 429.42 due to a leaking toilet. The quarter in question rose to 88,000 gallons while the average usage is 20,000 gallons. We have verified the repair and the meter is in proper working order.

13. CONTRACT CLOSE-OUTS - NONE

14. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **Replacement of the Gas Boy Fuel Monitoring System**
 Vendor: Jones and Frank
 Amount: \$13,447.00
 Funding Source: Capital Project No. 914007 – Gas Boy System Fuel Recording

- b. **Purchase of a Trailer for the Road Saw**
Vendor: Trico
Amount: \$6,850.00
Funding Source Capital Project No. 912004 – Equipment – Replace Grounds Master for \$5,606.00 and \$1,244.00 from Capital Project VAROIOUS – Transportation –
- c. **Phosphoric Acid tank for installation in WTP pump gallery**
Vendor: Coastal Technical
Cost: \$5,694.92
Funding Source: Account 799008
- d. **Purchase of Electronic Control Drive and Butterfly Valve for Sand Filter**
Vendor: Harold Beck & Sons
Amount: \$5,670.00
Funding Source: Account 799-008 – Water Quality Report

15. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE

16. ADOPTION OF PERSONNEL ACTIONS

17. OLD BUSINESS

17.1 Raftelis Rate Design Study - Exempt

18. NEW BUSINESS

18.1 Requests to Utilize Reservoir

St. Vincent DePaul Society (Church of Epiphany), Friends of the Poor Walk, Saturday, September 20, 2014, 9:00 a.m. to 12:00 p.m. Approximately 25-40 participants

Eileen's Yoga Chair/ Eileen Tremarco. Free Chair Yoga Classes. Wednesday evenings in July and August. Participation to vary on level of interest.

18.2 24 Johnson Street Request for Credit - Exempt

18.3 Developer Application No. 2039; Best Laundromat – 2767 Hooper Avenue; Request to Reduce the Sewer Initial Service Charge - Exempt

18.4 Replacement of the Transite (asbestos cement) Water Main Impacted by the Improvements to the Garden State Parkway Interchange No. 91

19. RESOLUTIONS

- 61-14 Adoption of a Cash Management Plan
- 62-14 A Resolution Declaring Certain Items owned by the BTMUA as Surplus and no longer needed
- 63-14 A Resolution Adopting an Employee Drug and Alcohol Testing Policy for The Brick Township Municipal Utilities Authority
- 64-14 Professional Engineering Consulting Services with Adams, Rehmann & Heggan Associates, Inc. in the Not-To-Exceed Amount of \$34,835.00 for the Fleet and Equipment Storage Building
- 65-14 A Resolution Authorizing the Execution of a Revised Employment Agreement with James F. Lacey, CPWM, Executive Director
- 66-14 A Resolution Authorizing the Execution of a Revised Employment Agreement with Stephen T. Specht, PE, Director, Engineering/Operations

- 67-14 A Resolution Authorizing the Execution of a Revised Employment Agreement with Joseph Maggio, PE, Director of Water Quality
- 68-14 A Resolution Authorizing the Execution of a Revised Employment Agreement with Gary F. Vaccaro, Director Compliance, Safety & GIS
- 69-14 A Resolution Authorizing the Execution of a Revised Employment Agreement with Frank Planko, Chief Financial Officer
- 70-14 A Resolution Authorizing a Shared Services Agreement with the Township of Brick for Power Purchase Agreement (PPA)
- 71-14 A Resolution Authorizing Change Order No. 2 Natural Gas Powered Generator Replacement Phase I with Brick Town Electrical Contractors LLC in the amount of \$3,625.00
- 72-14 A Resolution Authorizing the Execution of Access Agreement with Howell Township (Watershed)

20. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

21. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

22. CLOSING STATEMENT

The next Regular Public Meeting will occur on Monday, July 28, 2014. All regular public meetings begin at 7:00 p.m. in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

23. ADJOURNMENT

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