

A G E N D A
PUBLIC MEETING

May 19, 2014

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 12, 2014 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Joseph M. Veni, PE
James Fozman
Thomas Curtis
Allan E. Cartine
Edward J. McBride
James C. Bayard
George Cevasco

4. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

5. Directors' Reports Review/ Adoption of Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Gary F. Vaccaro, Director Compliance, Safety & GIS

6. Commissioner Committee Reports

- a. Construction & Grounds – *Comm. Curtis*
- b. Alternate Water/Energy Source/Reservoir – *Comm. Cartine*
- c. Business/Finance/Personnel – *Chairman Cevasco*
- d. Rate Committee – *Comm. Curtis*
- e. Watershed – *Comm. Fozman*
- f. Hazmat – *Comm. Curtis*
- g. Security – *Chairman Cevasco*

7. APPROVAL OF MINUTES

April 28, 2014

8. CORRESPONDENCE

9. APPROVAL OF BILL RESOLUTION - Commissioner Veni

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS - NONE

11.1 Preliminary Applications - No Further Action Required

- 11.2 Other Applications
- 11.3 Release of Performance Bonds

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 8883208-0, 325 Huxley Dr, Ronald Fierro. A sewer credit is recommended in the amount of \$1610.00 due to a leak in the yard under the deck. The quarter in question rose to 256,000 gallons while the average usage is 16,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 18472807-0, 502 Godfrey Lake Dr, Nancy Hroncich. A sewer credit is recommended in the amount of \$5,306.50 due to a leak from a broken pipe which flooded the home. The quarter in question rose to 800,000 gallons while the average usage is 2,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 11373601-0, 15 Hollywood Dr, Marilyn Levin. A sewer credit is recommended in the amount of \$ 616.75 due to a broken pipe in the Shed. The quarter in question rose to 106,000 gallons while the average usage is 5,000 gallons. All repairs have been made and verified and the meter is in proper working order.

14. CONTRACT CLOSE-OUTS

- a. Contract Close-Out with D&D Trenchless Solutions, Inc. for Contract No. 712003 – Partial Replacement of the 8” Water Main on Tilton Road (Final Contract Amount and Reduction in Retainage from 2% to 0%)

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **Renewal of one year Fortis Software Maintenance and Support Contract**
Vendor: MTS Software Solutions, Inc.
Amount: \$6,457.50
Funding Source: Operating Account 962-8703
- b. **Purchase of 6 - 3” water meters for installation on Cohansey Wells**
Vendor: Mid-America Meter
Amount: \$6,441.12
Funding Source: Account 799-009

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE

17. ADOPTION OF PERSONNEL ACTIONS

18. OLD BUSINESS

18.1 Kentwood Litigation – Exempt

18.2 Distributed Generation Systems and Combined Heat and Power Feasibility Study

19. NEW BUSINESS

19.1 Requests to Utilize Reservoir – None

19.2 Clearing of Utility Easements – Phase III

20. RESOLUTIONS

- 45-14 A resolution ratifying a contract between The Brick Township Municipal Utilities Authority and the Field Employees Group (Local 32, OPEIU) effective January 1, 2013 through December 31, 2016

- 50-14 A Resolution Authorizing Change Order No. 1 for an increase in the contract amount of \$25,998.00 for Contract No. 713002 – Redevelopment of Potomac-Raritan-Magothy (PRM) Well No. 9
- 51-14 A Resolution Authorizing Task Order No. 3 Between the Brick Township Municipal Utilities Authority and T&M Associates for an Increase in the Contract Amount by \$17,750.00 for Contract No. 812003 – Rehabilitation of Eight (8) Wastewater Pumping Stations
- 52-14 A Resolution Memorializing the Execution of a Separation Agreement with Frank Pannucci, Jr., former Director of Customer Accounts
- 53-14 A Resolution for Award of Bid for Pipe and Appurtenances
- 54-14 A Resolution for the Adoption and Endorsement of the Metedeconk River Watershed Protection and Restoration Plan
- 55-14 A Resolution Authorizing the Brick Township Municipal Utilities Authority to Redistribute Specific Functions within the Organization
- 56-14 A Resolution for the Award of a Contract to French and Parrello Engineers in the amount of \$35,000.00 for Professional Services for the Stormwater Detention Basin Retrofit at Moses Milch Drive
- 57-14 A Resolution for the Purchase of Access Control System from Open Systems, Inc., in the amount of \$167,735.00

21. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

22. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

23. CLOSING STATEMENT

The next Regular Public Meeting will occur on Monday, June 23, 2014. All regular public meetings begin at 7:00 p.m. in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT