

A G E N D A
PUBLIC MEETING

April 28, 2014

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 12, 2014 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Joseph M. Veni, PE
James Fozman
Thomas Curtis
Allan E. Cartine
Edward J. McBride
James C. Bayard
George Cevalasco

4. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

5. Directors' Reports Review/ Adoption of Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Frank Pannucci, Jr., Director of Customer Accounts
- f. Gary F. Vaccaro, Director Compliance, Safety & GIS

6. Commissioner Committee Reports

- a. Construction & Grounds – *Comm. Curtis*
- b. Alternate Water/Energy Source/Reservoir – *Comm. Cartine*
- c. Business/Finance/Personnel – *Chairman Cevalasco*
- d. Rate Committee – *Comm. Curtis*
- e. Watershed – *Comm. Fozman*
- f. Hazmat – *Comm. Curtis*
- g. Security – *Chairman Cevalasco*

7. APPROVAL OF MINUTES

March 24, 2014

8. CORRESPONDENCE

9. APPROVAL OF BILL RESOLUTION - Commissioner Veni

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required - NONE

11.2 Other Applications

2146 545 Brick Blvd., LLC, Preliminary Major Subdivision – Fortunoff
Backyard Store, 545 Brick Blvd., Preliminary, 2 Commercial

11.3 Release of Performance Bonds

1748 Ocean Medical Center, East Wing – The Medical Center of Ocean
County, 425 Jack Martin Blvd.

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 23011409, 800 Jenny Court, Susanne Bannon. A one-time water/sewer credit is recommended in the amount of \$454.68 due to a running toilet. The quarter in question rose to 88,000 gallons while the average usage is 17,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 14540000, 512 Carroll Fox Road, Stephen Swensen. A sewer credit is recommended in the amount of \$1,738.15 due to broken pipes and a broken hot water water heater in a vacant home. The quarter in question rose to 273,000 gallons while the average usage is 8,000 gallons. All repairs have been made, a new hot water heater was installed and the meter is in proper working order.
- c. Account 5599208, 47 Perry Drive, Frederick Petrozziello. A sewer credit is recommended in the amount of \$422.75 due to a frozen frost plate and broken pipe in the crawl space. The quarter in question rose to 77,000 gallons while the average usage is 4,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 6836001, 88 Captains Drive, Jersey Shore Fry LLC. A sewer credit is recommended in the amount of \$576.25 due to a frozen frost plate and broken pipes in the crawl space. The quarter in question rose to 100,000 gallons while the average usage is 5,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 4985618, 61 Rochester Drive, Robert Patterson. A sewer credit is recommended in the amount of \$738.50 due to a frozen frost plate and broken pipe in the crawl space. The quarter in question rose to 123,000 gallons while the average usage is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- f. Account 5410404, 30 Toronto Drive, Richard Pinto. A sewer credit is recommended in the amount of \$402.75 due to broken pipes in the home. The quarter in question rose to 76,000 gallons while the average usage is 3,000 gallons. Our serviceman saw water coming out of the vacant home. This home is vacant and will be demolished because of Superstorm Sandy. We will inactivate the account once the homeowner submits appropriate paperwork.
- g. Account 6181804, 2 Spark Drive West, John Gimblett. A sewer credit is recommended in the amount of \$432.00 due to a broken pipe in the crawl space. The quarter in question rose to 82,000 gallons while the average usage is 18,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- h. Account 6966408, 156 Royal Drive, Phil Trebour. Recommendation to remove four quarters of flat rate charges in the amount of \$451.80 due to Superstorm Sandy per our policy. There has been zero usage since the Fall of 2012 and all appropriate paperwork has been submitted.
- i. Account 3570402, 327 Mantoloking Road, Jennifer Thompson. Recommendation to remove five quarters of flat rate charges due to Superstorm Sandy per our policy in the

amount of \$564.75. There has been zero usage since the Summer of 2012 and all appropriate paperwork has been submitted.

- j. Account 6777605, 128 Captains Drive, Jeffrey Alino. Recommendation to remove five quarters of flat rate charges due to Superstorm Sandy per our policy in the amount of \$564.75. There has been zero usage since the Fall of 2012 and all appropriate paperwork has been submitted.
- k. Account 3002409, 80 Mantoloking Road, Filomena Irons. Recommendation to remove four quarters of flat rate charges due to Superstorm Sandy per our policy in the amount of \$451.80. There has been zero usage since the beginning of January 2013. All appropriate paperwork has been submitted.

14. CONTRACT CLOSE-OUTS - NONE

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **Installation of New Conduit and Wiring for the Grinders at the Drum Point Road and Riverside Drive Wastewater Pump Stations**
Vendor: Gary Kubiak and Son Electric, Inc.
Amount: \$17,700.70
Funding Source: Superstorm Sandy Account No. 1280
- b. **Purchase of Two (2) New Vivax–Metrotech VM-810 Line Locators for the Utility Mark-Out/Leak Detection Program**
Vendor: Pollard Water
Amount: \$6,837.50
Funding Source: Capital Project No. 709004 – Leak Detection
- c. **Floor Replacement Materials – Operations Building/WTP Lab**
Vendor: To Be determined
Amount: Approximate \$4,500.00
Funding Source: Operating Accts. 900-00-8010 and 700-01-8010.
- d. **Purchase of Six (6) 24" high bollard style light fixtures for Compound Entrance**
Vendor: Warshauer Electric Supply
Amount: \$4,141.08 (total project cost to be \$5,500.00 for incidental supplies.)
Funding Source: Capital Project Nos. 704003 and 804-002
- e. **Purchase of Laboratory Dishwasher**
Vendor: Fisher Scientific
Amount: \$6,274.18
Funding Source: – Account 710036A – Water Quality Report

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. Authorization to Proceed with the Design and Bidding (providing fund is designated) of the Sanitary Sewer Main Replacement on Dickinson Road in Green Briar 1
- b. Authorization to Proceed with the Preliminary Design and to Enter into a Shared Services Agreement with the Township of Brick for Final Design, Bidding and Construction for the Water Main Upgrade on Winding River Lane
- c. Authorization to send out RFPs for a GIS Based Asset Management System. Per prior approval by NJDCA Division of Local Government Services we will utilize a competitive contracting process to award the contract –
- d. Authorization to three price Replacement of Gas Boy Fuel Management System.
- e. Authorization to go out to Bid for International Utility Bodies

17. ADOPTION OF PERSONNEL ACTIONS

18. OLD BUSINESS

19. NEW BUSINESS

19.1 Requests to Utilize Reservoir - None

20. RESOLUTIONS

- 36-14 A Resolution Authorizing The Brick Township Municipal Utilities Authority to Eliminate the position of Director of Customer Accounts
- 38-14 A Resolution Authorizing a \$1.0 Million Donation to the Township of Brick In Order to Assist With The Township's Budgetary Issues
- 39-14 Resolution of The Brick Township Municipal Utilities Authority Concerning Review of the Findings of the Local Finance Board Made at a Meeting of Said Board on February 12, 2014 in Accordance with the Provisions of N.J.S.A. 40A:5A-7
- 40-14 A Resolution Memorializing the Execution of an Employment Contract for Gary F. Vaccaro, Director, Compliance, Safety & GIS
- 41-14 Resolution Accepting and Authorizing Execution of a Shared Services Agreement with the Township of Brick For Sign Shop Shared Service
- 42-14 A Resolution Authorizing Execution of an Agreement with the New Jersey Department of Transportation for the Monitoring and Maintenance Services in Connection with the Operation of Nine (9) Storm Water Pump Stations Associated with the Route 35 Reconstruction Project from Mile Post (MP) – 0 to MP – 12.9 in Ocean County
- 43-14 A Resolution appointing a Fund Commissioner and Alternate to the New Jersey Utility Authorities Joint Insurance Fund (NJUA JIF)
- 44-14 Acceptance of a BID from HD Supply Water Works for 2014 Sensus Metering Equipment and Appurtenances
- 45-14 A resolution ratifying a contract between The Brick Township Municipal Utilities Authority and the Field Employees Group (Local 32, OPEIU) effective January 1, 2013 through December 31, 2016
- 46-14 A resolution ratifying a contract between The Brick Township Municipal Utilities Authority and the Supervisory Group effective January 1, 2013 through December 31, 2016
- 47-14 A resolution ratifying a contract between The Brick Township Municipal Utilities Authority and the Professional Group effective January 1, 2013 through December 31, 2016
- 48-14 A resolution ratifying a contract between The Brick Township Municipal Utilities Authority and the Office Technical Group effective January 1, 2013 through December 31, 2016

21. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

22. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

23. CLOSING STATEMENT

The next Regular Public Meeting will occur on Monday, May 19, 2014. All regular public meetings begin at 7:00 p.m. in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT