

A G E N D A

PUBLIC MEETING

June 24, 2013

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2013 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

George Cevasco
James Fozman
Patrick L. Bottazzi
Joseph M. Veni, PE
John Ciocco
Edward J. McBride
Allan E. Cartine

4. Presentation to Helen Martineau, Retiree

5. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

6. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Frank Pannucci, Jr., Director of Customer Accounts

7. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Comm. Fozman*
& Alternate Water Source/Energy – *Comm. Veni*
- b. Finance Committee – *Comm. Fozman*
- c. Rate Committee – *Comm. Cevasco*
- d. Reservoir Committee – *Comm. Bottazzi*
- e. Watershed Committee – *Chairman Cartine*
- f. Hazmat & Security Committee – *Chairman Cartine*

8. APPROVAL OF MINUTES

May 20, 2013 Regular Meeting
March 18, 2013 Exempt portion
January 28, 2013 Exempt portion
December 17, 2012 Exempt portion
September 24, 2012 Exempt portion
July 23, 2012 Exempt portion
June 25, 2012 Exempt portion
May 21, 2012 Exempt portion
March 26, 2012 Exempt portion
April 23, 2012 Exempt portion

December 19, 2011 Exempt portion
September 26, 2011 Exempt portion
August 22, 2011 Exempt portion
August 3, 2011 Exempt portion
July 25, 2011 Exempt portion
June 27, 2011 Exempt portion
May 23, 2011 Exempt portion
January 24, 2011 Exempt portion
December 20, 2010 Exempt portion
August 23, 2010 Exempt portion

9. CORRESPONDENCE

5/29/13 Letter from GERALYN Burroughs praising Customer Accounts for the recent Assistance they provided to her

10. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

11. TREASURER'S REPORT - Commissioner Fozman

12. DEVELOPER APPLICATIONS NONE

13. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

14. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 3049605, 83 Mantoloking Road, James Madden. A water/sewer credit is recommended in the amount of \$9,152.01 per the Board's Hurricane Sandy Policy where a customer will only be charged their average. The average usage for this time period is 12,000 gallons and 739,000 gallons was registered. The customer did not contact this Authority to winterize the home after they vacated their property because it was effected by Sandy and the pipes in the crawl space froze and burst sometime between BTMUA meter readings of 1/11/13 and 04/09/13. All repairs have been made and verified and the meter is in proper working order.
- b. Account 14327208, 630 Princeton Avenue, Anthony Deluca. A water/sewer credit is recommended in the amount of \$5,632.98 per the Board's Hurricane Sandy Policy where a customer will only be charged their average. The average for this time period is 18,000 gallons and 464,000 gallons was registered. The customer did not contact this Authority to winterize the home after they vacated their property because it was effected by sandy and the frost plate to the meter froze and broke some time between BTMUA meter readings of 01/14/13 and 04/22/13. The meter is in proper working order the service has since been cut & capped and the home owner is in the process of deciding what to do with the property.
- c. Account 4288332-6, 588 Route 70, Brick Pioneer (Yum Yum Yogurt Shop). This is an additional charge of \$6,067.25 for their Sewer Initial Service Charge after evaluation of two years of actual usage. This has been reviewed by both the Director of Customer Accounts and Director of Engineering.

15. CONTRACT CLOSE-OUTS - NONE

16. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **2013 Toro 60" ZTR 7000 Series Mower 25 HP Kubota Engine**
Amount: \$12,108.00
Vendor: Richard's Rentals
Funding Source: Capital Account 912004
- b. **Brick Reservoir 2013 Regular Dam Inspection**
Amount: \$4,100.00
Vendor: French & Parrello
Funding Source: Operating Account No. 70009-8660; Reservoir -

Consulting

- c. **Authorization to Purchase the Piping for the Water Treatment Plant Clearwell Venting**
Amount: Not to Exceed \$50,000.00
Vendor: Vendors to be Determined
Funding Source: Capital Project No. 713006 – Clearwell Venting with \$50,000 available in the Fiscal Year 2013/2014 Capital Budget
- d. **Superstorm Sandy – Removal of the Damaged Elevators from 6 Wastewater Pump Stations (WWPSs) and Installation of Ladder Extensions and Wall Mounted Jib Crane Sleeves at Each Station**
Amount: \$9,940.00
Vendor: Municipal Maintenance, Co.
Funding Source: Superstorm Sandy Account No. 1280
- e. **Purchase and Installation of a Carbon Composite Pump Impellor for Pump No. 2 at the Riverside Drive WWPS**
Amount: \$8,474.00
Vendor: Sims Pump Valve Company, Inc.
Funding Source: Capital Budget under Project No. 810005 – Pump Stations
- f. **8 MDS Transnet 900 Radios and accompanying cables**
Amount: \$7,150.00
Vendor: Wireless Communications
Funding Source: Capital Budget 910005
- g. **Haz-Mat Equipment Storage Trailer**
Amount: \$6,392.00
Vendor: Hecht Trailers
Funding Source: Capital Account Number 999001

17. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. Authorization to Proceed with the Design and Bidding Phases Associated with the Water Main Replacement on Knoll Crest Avenue
- b. Authorization to Proceed with the Bidding Phase for the Reservoir Conduit Access Chamber Wall Repair
- c. Authorization to Proceed with the Design and Bidding Phases Associated the Redevelopment of PRM (Deep) Well No. 9 and the Cohansey (Shallow) Wells
- d. Authorization to Bid for Laboratory Information Management System (LIMS)

18. ADOPTION OF REPORTS

19. ADOPTION OF PERSONNEL ACTIONS

20. OLD BUSINESS

20.1 Emergency Generator Upgrades at the Water Treatment Plant Complex

21. NEW BUSINESS

21.1 Requests to Utilize Reservoir - NONE

21.2 Health & Prescription Renewal

21.3 RICE Notice Discussion

22. RESOLUTIONS

- 50-13 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan
- 51-13 Resolution Pledging Collateral Security to the Federal Management Agency (FEMA)
- 52-13 A Resolution Authorizing Change Order No. 1 for an Increase in the Contract Amount of \$9,722.00 to Oliver Communications Group, Inc. for Contract No. 912008R – Fiber Optic Installation
- 53-13 Appointing Bathgate, Wegener & Wolf P.C. and the Merlin Group, P.A. as Special Co-Counsel for the Brick Township Municipal Utilities Authority

23. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

24. COMMENTS FROM COMMISSIONERS, PROFESSIONALS & STAFF

25. CLOSING STATEMENT

The next Public Meeting of the Authority will occur on Monday, July 22, 2013. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

26. ADJOURNMENT

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