

A G E N D A

PUBLIC MEETING

January 28, 2013

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2012 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

George Cevasco
Patrick L. Bottazzi
Joseph Buttacavoli, DMD
Allan E. Cartine
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee – *Commissioner Buttacavoli/Bottazzi*
- c. Rate Committee – *Commissioner Bottazzi/Ciocco*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner Cartine/Cevasco*
- h. Security Committee – *Exempt – Chairman Veni*

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

December 17, 2013

8. CORRESPONDENCE

- *Email from Customer – 53 West Granada Drive expressing thanks for services provided*

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

- 11. DEVELOPER APPLICATIONS - None**
- 11.1 Preliminary Applications - No Further Action Required
- 11.2 Other Applications
- 11.3 Release of Performance Bonds
- 12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE**
- 13. CUSTOMER ACCOUNTS RECONCILIATIONS - NONE**
- 14. CONTRACT CLOSE-OUTS - NONE**
- 15. AUTHORIZATION TO EXPEND APPROVED FUNDS**
- a. Purchase of Replacement Planer**
Vendor: Garden State Bobcat
Amount: \$14,539.94.
Funding Source: Budgeted under Account 912003.
- b. Parkway System Water Allocation Permit Renewal Fee**
Amount: \$7,235.00
Funding Source: Account 700-6022
- c. Upgrade of IFIX Software and Computer Terminals/SCADA System**
- * Work Stations and graphics cards – SHI, Somerset, NJ - \$22,213.84 (State Contract)
 - * 23" monitors and 8GB memory – SHI, Somerset, NJ - \$4,216.79
 - * IFix Software integrator, PCS, West Creek, NJ - \$12,500
Funding Source: 602004
- d. Super Storm Sandy – Purchase and Installation of an Emergency Pump at the Island Drive Ejector Station**
Vendor: Xylem Water Solutions
Amount: \$6,336.00
Funding Source: Super Storm Sandy Account No. 1280
- e. Annual Service Contract with Edmunds & Associates**
Vendor: Edmunds & Associates
Amount: \$15,670.00
Funding Source: 905-8703
- 16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**
- 17. ADOPTION OF REPORTS**
- 18. ADOPTION OF PERSONNEL ACTIONS**
- 19. OLD BUSINESS**
- 19.1 POL/EPL 2013 Options to Reduce Deductibles/Co Pays
- 19.2 Employee Negotiations – Exempt
- 20. NEW BUSINESS**
- 20.1 Distribution of Central Services Division Duties - Exempt
- 20.2 RFQ's for Professional Consultants

20.3 Request to Utilize Reservoir Site

- a. Walk-a-Thon – Jersey Shore Animal Shelter JSAC
Saturday, May 4, 2013 – 6:30 a.m.

20.4 2013/2014 Budget Overview

20.5 Correspondence from Customer, Donna Deloy, 49 Paul Jones Drive - Exempt

21. RESOLUTIONS

- 01-13 2013/2014 Authority Water Budget Resolution for Fiscal Year
From April 1, 2013 to March 31, 2014
- 02-13 2013/2014 Authority Sewer Budget Resolution for Fiscal Year
From April 1, 2013 to March 31, 2014
- 03-13 A Resolution for the Award of a Fair and Open Agreement with T&M Associates in the amount of \$56,950.00 for Professional Engineering Services for the Design and Construction Administration Services associated with the Rehabilitation of Eight (8) Wastewater Pumping Stations Capital Project No. 812003
- 04-13 A Resolution Authorizing Task Order No. 1 Between The Brick Township Municipal Utilities Authority and Remington & Vernick Engineers for an Increase in the Contract Amount by \$79,018.00 for Contract No. 711003 – Generators Replacement at the Water Treatment Plant
- 05-13 A Resolution Authorizing a Grant Agreement between The Brick Township Municipal Utilities Authority and the State of New Jersey by and for the Department of Environmental Protection
- 06-13 A Resolution Awarding Bid for Water Treatment Chemicals
- 07-13 A Resolution memorializing the execution of an employment contract for Joseph Maggio, PE, Director of Water Quality

22. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

23. CHAIRMAN'S CLOSING STATEMENT

The next Public Meeting of the Authority will be the Annual Reorganization Meeting on Friday, February 1, 2013 at 6:00 p.m. The next regular meeting of the Authority will be on Monday, February 25, 2013. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT

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