

A G E N D A

PUBLIC MEETING

October 22, 2012

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2012 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

George Cevasco
Patrick L. Bottazzi
Joseph Buttacavoli, DMD
Allan E. Cartine
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee – *Commissioner Buttacavoli/Bottazzi*
- c. Rate Committee – *Commissioner Bottazzi/Ciocco*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner Cartine/Cevasco*
- h. Security Committee - *Exempt – Chairman Veni*

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

September 24, 2012

8. CORRESPONDENCE – NONE

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required

2119 DeSapio Real Estate Dev, LCC, Major Site Plan -- STS Tire & Auto Center
Brick Blvd., Preliminary, NFA, 1 Commercial

2122 Mr. Paul Kanc, PMK Family Trust II, LLC, Minor Subdivision – 479 Brick Blvd.
& Block 547, Lot 22, Brick Blvd., Preliminary, NFA, 0 Commercial

2125 Mr. & Mrs. Vincent LoPiccolo, Amended Minor Subdivision – 657 & 659 Princeton
Avenue, Princeton Avenue, Preliminary, NFA, 2 Residential

11.2 Other Applications

2114 Mr. Mark Fusari, Charmajule, LLC, Mantoloking Commons – Major Site Plan,
Mantoloking Road, Final, 7 total – 4 Residential & 3 Commercial

2120 Assoc. in Foot & Ankle Surgery Allen J. Atheras, Major Site Plan Doctor's Office
Building, Route 88, Preliminary, 1 Commercial

2124 Federal Realty Investment Trust, Major Site Plan – Joe's Crab Shack, Cedar
Bridge Avenue, Preliminary, 1 Commercial

11.3 Release of Performance Bonds - NONE

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 7878712-0, 116 Brick Blvd., Wawa. A refund of \$2,281.40 is recommended from the customer's escrow account after a two year evaluation of actual usage from the Initial Service Charge. This has been reviewed by both Customer Accounts and Engineering.
- b. Account 465604-0, 33 Princeton Avenue, Ari-Val, LLC. A one-time water/sewer credit is recommended in the amount of \$808.32 due to leaking toilets. Average usage is 3,000 gallons and the quarter in question rose to 132,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 12596099-0, 147 Bonnie Lane, Andrew Petrovich. A sewer credit is recommended in the amount of \$616.75 due to a broken sprinkler line. The average usage is 5,000 gallons and the quarter in question rose to 106,000 gallons. All repairs have been made and verified and the meter is in proper working order.

14. CONTRACT CLOSE-OUTS - NONE

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

a. Repair of Pump No. 3 at the Drum Point Road Wastewater Pump Station

Vendor: Xylem Water Solutions
Amount: \$7,697.00
Funding Source: Account 810005; Pump Stations

b. Purchase of Snow Blower Attachment for Bobcat

Vendor: Garden State Bobcat
Amount: \$7,589.00
Funding Source: Capital Equipment Line Item – 912003

c. Purchase of Trailer Mounted Generator

Vendor: Trico Equipment

Amount: \$30,005.00
Funding Source: Capital Project No. 605004

d. Purchase a new "folder/insertor" for Customer Invoices

Vendor: Neopost
Amount: \$14,781.00
Funding Source: Capital Project No. 904004

c. New Copiers/Faxes along with Service Contracts

Vendor: Kyocera Document Solutions
Amount: To be determined after discussion
Funding Source: 904003

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

a. Permission to Solicit Bids: Jet Vac Truck

17. ADOPTION OF REPORTS

18. ADOPTION OF PERSONNEL ACTIONS

19. OLD BUSINESS

20. NEW BUSINESS

20.1 Passaic Valley Lab Shared Services Agreement

21. RESOLUTIONS

64-12 A Resolution Authorizing Change Order No. 1 Between the Brick Township Municipal Utilities Authority and the Borough of Bay Head for an Increase in the Contract Amount by \$5,256.09 for Additional Design and Construction Management Services for the 2010 Sanitary Sewer Rehabilitation Project – Lake Avenue

65-12 A Resolution Adopting the 2011 Annual Consulting Engineer's Report

22. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

23. CHAIRMAN'S CLOSING STATEMENT

The next Public Meeting of the Authority will be on Monday, November 26, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT

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