

A G E N D A

PUBLIC MEETING

August 27, 2012

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2012 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

George Cevasco
Patrick L. Bottazzi
Joseph Buttacavoli, DMD
Allan E. Cartine
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee -- *Commissioner Buttacavoli/Bottazzi*
- c. Rate Committee – *Commissioner Bottazzi/Ciocco*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner Cartine/Cevasco*
- h. Security Committee – *Exempt – Chairman Veni*

5. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

July 23, 2012

8. CORRESPONDENCE – NONE

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS - NONE

11.1 Preliminary Applications - No Further Action Required

11.2 Other Applications

11.3 Release of Performance Bonds - NONE

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 3316002-0, 31 Brower Drive, Paul Condouris. A sewer credit is recommended in the amount of \$661.76 due to a broken pipe going to the dock. The average usage is 11,000 gallons and the quarter in question rose to 118,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 5133604-0, 53 W. Grenada Dr., Timothy Eosso. A sewer credit is recommended in the amount of \$1,055.00 due to a broken pipe to the dock. The average usage is 13,000 gallons and the quarter in question rose to 173,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 5227209-0, 151 St. Lawrence Blvd., Ricky Camarda. A sewer credit is recommended in the amount of \$2,197.91 due to a broken pipe going to the outside shower. The average usage for this quarter is 0 and rose to 365,000 gallons. This is a Summer resident and the pipe burst while away. All repairs have been made and verified and the meter is in proper working order.
- d. Account 5188803-0, 142 Daybreak Ct., John Daly. A sewer credit in the amount of \$611.00 is recommended due to outside watering of new sod. The average usage is 25,000 gallons and the quarter in question rose to 119,000 gallons. The homeowner has since installed an auxiliary meter to prevent this from happening in the future. The serviceman verified new sod and the meter is in proper working order.
- e. Account 20169603-2, 2 Jaywood Manor, Jerome Berkowitz. A sewer credit is recommended in the amount of \$1,054.15 due to a broken line in the sprinkler system. The average usage is 38,000 gallons and the quarter in question rose to 329,000 gallons. All repairs have been made and verified and the meter is in proper working order.

14. CONTRACT CLOSE-OUTS

- a. **Contract Closeout for the Sanitary Sewer Rehabilitation – Phase VI; Contract No. 897087J; NJEIFP No. S340448-06, Contract 3A; Spiniello Companies (Final Contract Line Item and Reduction in Retainage from 2% to 0%) –**
- b. **Contract Closeout for the Redevelopment of Well No. 11; Contract No. 711005; A.C. Schultes, Inc. (Reduction in Retainage from 2% to 0%) –**
- c. **Contract Closeout for the Redevelopment of Parkway Service Territory Well No. 1A; Contract No. 710003; Uni-Tech Drilling Co., Inc. (Reduction in Retainage from 2% to 0%)**

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. **School Board Shared Services for Fiber Optic Expansion** – *Central Services*
Request authorization to proceed with installation contract to Oliver Communication Group in the amount of \$20,600.00.
- b. **School Board Shared Services for Fiber Optic Expansion** – *Central Services*
Request authorization to proceed with installation contract to Oliver Communication Group in the amount of \$8,860.00.

- c. Authorization to Purchase Spare Parts for the Smith H-200 Fire Hydrants from Cutter, Drill, & Machine Inc. in the Amount of \$6,610.10; Operating Account No. 703-8070 –
- d. Authorization to Proceed with the Knoll Crest Avenue Water Main Condition Assessment by Echologics LLC for \$18,100.00; Capital Project No. 709001 – Water Main Evaluation Metedeconk, Cartagena, Midstreams –

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. **Authorization to Proceed with the Design and Bidding for the Redevelopment of Well No. 12; Capital Project No. 712001; Fiscal Year 2012/2013 Budgeted Amount - \$220,000**
- b. **Permission to get three quotes for a new “Folder / Inserter” for billing machine**
- c. **Authorization to proceed with quotes for blanket lease and service contracts for all copiers and fax machines**
- d. **School Board Shared Services for Fiber Optic Expansion**
Verizon Select Services, Inc., in the amount of \$68,427.17.
- e. **School Board Shared Services for Fiber Optic Expansion**
Verizon Select Services, Inc., in the amount of \$33,206.17.

17. ADOPTION OF REPORTS

18. ADOPTION OF PERSONNEL ACTIONS

19. OLD BUSINESS

19.1 ASR Well 15A – Exempt

19.2 Reservoir Hours Adjustment

20. NEW BUSINESS

20.1 Emergency Water Main Replacement on Tilton Road

20.2 Authorization to Utilize Reservoir

- a. Special Use Permit from Lori Sawyer of Mommy Moves. Permission to add the reservoir to her list of several locations for her classes.

20.3 Request for Payment Plan – Exempt

21. RESOLUTIONS

PROCLAMATION – Designating the North End Fishing Station at the Brick Reservoir as the “Patrick L. Bottazzi Fishing Station”

57-12 Resolution of the Brick Township Municipal Utilities Authority Awarding a Public Contract to Cellco Partnership d/b/a Verizon Wireless for the Lease Amount of \$40,000.00 Per Year to Allow Installation of Cellular Equipment on the Mantoloking Road Water Storage Tank Telecommunications Facility

58-12 Inspection Services by Brick Utilities for the Garden State Parkway Mainline Widening for Shoulder Restoration; Mile Post 93.5 to 98.5; New Jersey Turnpike Authority (NJTA) Utility Order No. 1391-P

22. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

23. CHAIRMAN'S CLOSING STATEMENT

The next Public Meeting of the Authority will be on Monday, September 24, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT

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