

A G E N D A

PUBLIC MEETING

June 25, 2012

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 9, 2012 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

George Cevasco
Patrick L. Bottazzi
Joseph Buttacavoli, DMD
Allan E. Cartine
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee – *Commissioner Buttacavoli/Bottazzi*
- c. Rate Committee – *Commissioner Bottazzi/Ciocco*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner Cartine/Cevasco*
- h. Security Committee – *Exempt – Chairman Veni*

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

May 21, 2012
August 23, 2012 - *Exempt*
June 27, 2011 - *Exempt*
December 19, 2011 - *Exempt*
January 23, 2012 - *Exempt*
February 27, 2012 - *Exempt*
March 26, 2012 - *Exempt*

8. CORRESPONDENCE – NONE

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required

2117 Ocean County Vocational Technical School, Minor Subdivision – Ocean County VOC Technical School’s Property, Chambers Bridge Road, Preliminary, NFA – 0 Commercial

11.2 Other Applications

2114 Mr. Mark Fusari, Charmajule, LLC, Mantoloking Commons Major Site Plan, Mantoloking Road, Preliminary, 3 Residential & 4 Commercial

11.3 Release of Performance Bonds - NONE

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - NONE

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 5632103, 51 Long Point Drive, Ross Salerno. A one time water/sewer credit is recommended in the amount of \$491.40 due to unexplained usage. The quarter in question rose to 94,000 gallons where the average usage is 9,000 gallons. The meter is in proper working order.
- b. Account 5352004, 100 Cartagena Drive, Michael Sassman. A sewer credit is recommended in the amount of \$508.79 due to broken pipes inside the home. The quarter in question rose to 95,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 16909606, 725 Old Burnt Tavern Road, Nazia Sultana. A one time water/sewer credit is recommended in the amount of \$644.13 due to a broken fixture feeding the washer. The quarter in question rose to 110,000 gallons while the average is 8,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 5349603, 214 Cartagena Drive, Gerard Colombino. A sewer credit is recommended in the amount of \$684.50 due to a broken water line. The quarter in question rose to 115,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 3338402, 25 Scheiber Drive, Philip Franceschini. A sewer credit is recommended in the amount of \$774.00 due to a faulty hose bib. The quarter in question rose to 128,000 gallons where the average is 0. All repairs have been made and verified and the meter is in proper working order.
- f. Account 4248105-1, 523 Adamston Road, Clay Redmond. A one time water/sewer credit is recommended in the amount of \$820.95 due to a running toilet. The quarter in question rose to 131,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- g. Account 14316809, 656 Princeton Avenue, Lyle Diamond. A one time water/sewer credit is recommended in the amount of \$442.05 due to a running toilet. The quarter in question rose to 73,000 gallons where the

average is 3,000 gallons. All repairs have been made and verified and the meter is in proper working order.

14. CONTRACT CLOSE-OUTS - NONE

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Replacement of GIS Servers:
Dell Marketing – State Contract
\$7,052.22
Funding Source: #993024/2540 & 1230. 50% cost share with Brick Township.
- b. Overhead Garage Doors (3) Replacements
Bayville Garage Door
\$6,225.00
Funding Source: *Acct.* #910003.
- c. Replacement Vehicles
Four (4) Ford Explorers from State Contract.
Beyer-Warnock Fleet
Total: \$92,980 (\$23,245.00 per vehicle).
Funding Source: Authority's Transportation line item within the Capital Budget.
- d. Purchase of Replacement Van for Customer Accounts Division –
2012 Ford E-150 Cargo Van
Larson Ford
\$18,997.00
Funding Source: #712002.
- e. Purchase of Analytical Balance
Fisher Scientific
Total: \$7,899.44
Funding Source: Account #710-036A
- f. Fortis Document Imaging Support
MTS Software
Total: \$6,433.00
Funding Source: Operating Account No. 90062-8703

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. Permission to Solicit Quotes for Land-Mobile Radio
- b. Security Access ID System – Project 908001

17. ADOPTION OF REPORTS

18. ADOPTION OF PERSONNEL ACTIONS

19. OLD BUSINESS

- 19.1 Well 15A – Exempt

20. NEW BUSINESS

- 20.1 Health & Prescription Benefit Renewal
- 20.2 Flexible Spending Account
- 20.3 Asset Management Needs Assessment
- 20.4 Developer Application No. 2117 – Ocean County Vocational Technical Schools; Chambers Bridge Road, Minor Subdivision, Waiver of Application Fee \$105.00

21. RESOLUTIONS

- 39-12 A Resolution Approving and Authorizing Execution of a Shared Services Agreement with The Brick Township Board of Education
- 45-12 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan
- 46-12 A Resolution Authorizing the Final Quantities Change Order/Change Order No. 1 in the Contract between the Brick Utilities and Uni-Tech Drilling Co., Inc. for a Decrease in the Contract Amount by \$83,363.00 for Contract No. 710003 – Redevelopment of Parkway Service Territory (PST) Well No. 1A
- 47-12 A Resolution Authorizing the Final Quantities Change Order/Change Order No. 1 in the Contract between the Brick Utilities and A.C. Schultes, Inc. for a Decrease in the Contract Amount by \$42,188.00 for Contract No. 711005 – Redevelopment of Well No. 11
- 48-12 A Resolution Authorizing the Final Quantities Change Order in the Contract between the Brick Township Municipal Utilities Authority and Spiniello Companies for a Decrease in the Contract Amount of \$138,174.25 for the Sanitary Sewer Rehabilitation – Phase VI; Contract No. 897087J; New Jersey Environmental Infrastructure Financing Program Project No. S340448-06; Contract 3A

22. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

23. CHAIRMAN'S CLOSING STATEMENT

The next Public Meeting of the Authority will be on Monday, July 23, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT

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