

# A G E N D A

## PUBLIC MEETING

January 23, 2012

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on October 29, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Joseph Buttacavoli, DMD  
Allan E. Cartine  
John A. Catalano  
Patrick L. Bottazzi  
John Ciocco  
Edward J. McBride  
Joseph M. Veni, PE

**4. Directors' Reports**

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

**5. Commissioner Committee Reports**

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee – *Commissioner Catalano*
- c. Rate Committee – *Commissioner Catalano*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner McBride*
- h. Security Committee – *Exempt – Chairman Veni*

**6. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

**7. APPROVAL OF MINUTES**

December 19, 2011  
August 22, 2011 – Exempt Portion  
September 26, 2011 – Exempt Portion  
November 21, 2011 – Exempt Portion

**8. CORRESPONDENCE –**

- 1-6-12 Letter from Burnt Tavern Manor Condominium Association expressing thanks for the recent assistance provided them by Director Pannucci

**9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi**

**10. TREASURER'S REPORT - Commissioner Cartine**

**11. DEVELOPER APPLICATIONS**

**11.1 Preliminary Applications - No Further Action Required**

2111 Mr. Steve Zavodnick, American Construction Management, Buffalo Wild Wings Construction Fit-Out for Existing Retail Space – Suite #5, Hooper Avenue, Preliminary, NFA, 1 Commercial

**11.2 Other Applications –**

2107 R.T. Man Properties, Inc., Major Site Plan – Nationwide Imaging Services, Industrial Parkway, Final, 1 Commercial

**11.3 Release of Performance Bonds - NONE**

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - None**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

- a. Account 1033607-29, 1930 Route 88, Brick Fitness. A sewer credit is recommended in the amount of \$806.00 due to a leak in their pool. Average usage is 123,000 gallons and the quarter in question rose to 247,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 99994068-0, 19 Orchard Ct., JV Kantor. A one time water credit is recommended in the amount of \$549.02 due to a toilet leak. The average usage is 7,000 gallons and the quarter in question rose to 202,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 4772007-0, 14 W Coral Drive, Anna Gregg. A one time water/sewer credit is recommended in the amount of \$875.52 due to a toilet leak. The average usage is 16,000 gallons and the quarter in question rose to 160,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 9852802-2, 319 Brick Blvd., Planet Fitness. A refund from their ISC escrow in the amount of \$1,263.32 is recommended after a two year evaluation of actual usage. This has been reviewed by both Director Specht and myself.

**14. CONTRACT CLOSE-OUTS - NONE**

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

- a. Refurbish Variable Frequency Drive for Transfer Pump #2 in the amount of \$6,085.64  
Vendor: Applied Analytics  
Funding Source: Account 799008

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE**

**17. ADOPTION OF REPORTS**

**18. ADOPTION OF PERSONNEL ACTIONS**

**19. OLD BUSINESS**

**19.1 Arbitrage Calculations**

**19.2 Authorization to Proceed with the Phase II Utility Easement Clearing**

**19.3 Authorization to Proceed with the Water Main Replacement/Upgrade on Hoffman Street between Route 88 West and Harvard Avenue**

**20. NEW BUSINESS**

**20.1 Draft Resolution Authorizing Participation in and support of Watershed Protection Education and Outreach Efforts**

**21. RESOLUTIONS**

01-12 2012/2013 Authority Water Budget Resolution for Fiscal Year  
From April 1, 2012 to March 31, 2013

02-12 2012/2013 Authority Sewer Budget Resolution for Fiscal Year  
From April 1, 2012 to March 31, 2013

07-12 Adoption of Official Mission Statement

08-12 Award of Chemical Bid – FY 2012-2013 Chemical Bids

09-12 A Resolution to Amend the Shared Service Agreement between the Township of Brick and The Brick Township Municipal Utilities Authority entered on April 19, 2011 and amended on August 16, 2011 in Association with the Township of Brick's 2010 Roadway Program to Include Water Main Improvements on Hoffman Street in the amount of \$68,898.53.

**22. PUBLIC DISCUSSION**

*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*

**23. CHAIRMAN'S CLOSING STATEMENT**

*"The next meeting of the Authority will be the Annual Reorganization Meeting on Wednesday, February 1, 2012 at 9:30 a.m. The next Public Meeting of the Authority will be on Monday, February 27, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**24. ADJOURNMENT**

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