

A G E N D A

PUBLIC MEETING

December 19, 2011

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Joseph Buttacavoli, DMD
Allan E. Cartine
John A. Catalano
Patrick L. Bottazzi
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee – *Commissioner Catalano*
- c. Rate Committee – *Commissioner Catalano*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner McBride*
- h. Security Committee – *Exempt – Chairman Veni*

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

November 21, 2011 Public Meeting

8. CORRESPONDENCE –

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS - NONE

11.1 Preliminary Applications - No Further Action Required

11.2 Other Applications –

11.3 Release of Performance Bonds

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - None

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 22084270, 902 Columbus Drive, Hector Peterson. A sewer credit is recommended in the amount of \$648.54 due to outside watering of new grass which did not enter into our system. The average usage is 15,000 gallons and the quarter in question rose to 117,000 gallons. The customer will be installing an auxiliary meter to prevent this from happening next year. The meter is in proper working order.
- b. Account 8005606, 260 Brick Boulevard, MJN Real Estate, LLC. A sewer credit is recommended in the amount of \$5,012.50 for outside watering of all new landscaping that did not enter into our system. The average usage is 35,000 gallons and the quarter in question rose to 837,000 gallons. The customer has already installed his auxiliary meter and the regular meter is in proper working order.
- c. Account 2550001, 287 Wherry Lane, Nicholas Netta. A sewer credit is recommended in the amount of \$5,232.58 due to broken pipes inside the home. This is a Summer resident and the break occurred at the end of the winter quarter and the beginning of the spring quarter. On the spring quarter the average is 5,000 gallons and the usage went to 293,000 gallons and for the winter quarter the average is 0 and the usage went to 540,000 gallons. The repairs have been made and verified and the meter is in proper working order.

14. CONTRACT CLOSE-OUTS - NONE

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Edmunds Annual Support Contract – \$15,670.00
Funding Source: Account No. 905-8703
- b. Power Transformer Service and Maintenance \$10,656.00, Vendor Gary Kubiak & Son, Funding Source: Account Number 799-008

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. SCADA Parts and Appurtenances
- b. 2012 Chevrolet Impala – To replace 1987 Lumina involved in accident.
- c. Authorization to Proceed with the Annual Road Patch Material
- d. RFQ for Annual Consultants

17. ADOPTION OF REPORTS

18. ADOPTION OF PERSONNEL ACTIONS

19. OLD BUSINESS

20. NEW BUSINESS

21. RESOLUTIONS

- 81-11 Authorization for Change Order No. 3 for an Increase in the Contract Amount of \$1,988.61 to Stacey Contracting, Inc. for Contract No. 897087K – Sanitary Sewer Replacement – Phase VI; N.J. Environmental Infrastructure Financing Program Project No. S340448-06; Contract 3B
- 82-11 A Resolution Establishing a Policy for Unclaimed Personal Items Left at Authority Owned and Operated Facilities
- 83-11 Resolution Authorizing the Execution of an Insurance and Certification Agreement with Middlesex Water Company

22. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

23. CHAIRMAN'S CLOSING STATEMENT

“The next meeting of the Authority will be a Public Meeting on Monday, January 23, 2012 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT

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