

A G E N D A

PUBLIC MEETING November 21, 2011

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Joseph Buttacavoli, DMD
Allan E. Cartine
John A. Catalano
Patrick L. Bottazzi
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee – *Commissioner Buttacavoli*
- b. Finance Committee – *Commissioner Catalano*
- c. Rate Committee – *Commissioner Catalano*
- d. Reservoir Committee – *Commissioner Bottazzi*
- e. Watershed Committee – *Commissioner Cartine*
- f. Alternate Water Source/Energy Committee – *Commissioner Cartine*
- g. Hazmat Liaison/Committee – *Commissioner McBride*
- h. Security Committee – *Exempt – Chairman Veni*

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

October 24, 2011 Public Meeting

8. CORRESPONDENCE –

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required

2108 Mr. Robert L. Estelle, Princeton Avenue & Freedom Avenue –
Minor Subdivision, Preliminary, NFA – 2 Residential

11.2 Other Applications

2101 Homes Now, Inc., Major Site Plan – Tudor Village, NJ State Highway
Route 70, Preliminary, 12 Residential

2107 R.T. Man Properties, Inc., Major Site Plan – Nationwide Imaging Services,
Industrial Parkway, Preliminary, 2 Commercial

11.3 Release of Performance Bonds

2009 Mr. John Woolley, Lightning Jack's Marina #3, Ridge Road
Release of Performance Bond

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - None

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 10578005, 6 London Road, Donna Nicosia. A sewer credit is recommended in the amount of \$786.72 due to a broken hot water heater. The average usage is 14,000 gallons and the quarter in question rose to 138,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 9338400, 419 Nassau St., Kenneth Diana. A sewer credit is recommended in the amount of \$637.50 due to outside watering. The average usage is 37,000 gallons and the quarter in question rose to 139,000 gallons. They have since installed an auxiliary meter to prevent the need of a credit in the future. The meter is in proper working order.

14. CONTRACT CLOSE-OUTS – None

15. AUTHORIZATION TO EXPEND APPROVED FUNDS - None

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

- a. Authorization to Proceed with the Replacement of the Flocculator Equipment/Drives in Sedimentation Basins Nos. 1 and 2
- b. Authorization to Solicit Bids Fiscal Year 11/12 Chemical Purchases

17. ADOPTION OF REPORTS

18. ADOPTION OF PERSONNEL ACTIONS

19. OLD BUSINESS

20. NEW BUSINESS

20.1 Authority Mission Statement

20.2 New Employee Testing Procedures

21. RESOLUTIONS

77-11 A Resolution Adopting the 2010 Annual Consulting Engineer's Report

- 78-11 Resolution Authorizing the Purchase of a TOC Fusion Analyzer including Set-up and Installation from Teledyne Tekmar, in excess of the Pay to Play Threshold of \$17,500
- 79-11 A Resolution Authorizing the Renewal of the Authority's Long Term Disability Insurance with Lincoln Financial Group
- 80-11 A Resolution Stating that Newly Appointed Commissioners to the Brick Township Municipal Utilities Authority not Receive any Salaries and Benefits

22. PUBLIC DISCUSSION

In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.

23. CHAIRMAN'S CLOSING STATEMENT

"The next meeting of the Authority will be a Public Meeting on Monday, December 19, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

24. ADJOURNMENT

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