

# A G E N D A

## PUBLIC MEETING

October 24, 2011

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Joseph Buttacavoli, DMD  
Allan E. Cartine  
John A. Catalano  
Patrick L. Bottazzi  
John Ciocco  
Edward J. McBride  
Joseph M. Veni, PE

**4. Directors' Reports**

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

**5. Commissioner Committee Reports**

- a. Construction, Buildings & Grounds Committee
- b. Finance Committee
- c. Rate Committee
- d. Reservoir Committee
- e. Watershed Committee
- f. Alternate Water Source/Energy Committee
- g. Hazmat Liaison/Committee
- h. Security Committee - *Exempt*

**6. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

**7. APPROVAL OF MINUTES**

September 26, 2011 Public Meeting

**8. CORRESPONDENCE –**

**9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi**

**10. TREASURER'S REPORT - Commissioner Cartine**

**11. DEVELOPER APPLICATIONS**

**11.1 Preliminary Applications - No Further Action Required**

2106 Feinburg & McBurney Realty/Development, LLC, Major Site Plan –CVS Pharmacy, Drum Point Road & Hooper Avenue, Preliminary, 1 Commercial

**11.2 Other Applications - NONE**

**11.3 Release of Performance Bonds - NONE**

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

- a. Account 18539201, 389 Wilson Court, Michael Maffei. A one time water and sewer credit in the amount of \$741.76 is recommended due to a running toilet. The average usage is 5,000 gallons and the quarter in question rose to 128,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 18053603, 7 Phillips Road, Henry Moloney. A one time water and sewer credit in the amount of \$462.08 is recommended due to a running toilet. The average usage is 11,000 gallons and the quarter in question rose to 88,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 17236128, 204 Jack Martin Boulevard, 11 KBL LLC. A one time water and sewer credit in the amount of \$486.40 is recommended due to a running toilet. The average usage is 23,000 gallons and the quarter in question rose to 103,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 14650407, 534 Hunters Road, William McGee. A one time water and sewer credit is recommended in the amount of \$449.92 due to a running toilet. Average usage is 14,000 gallons and the quarter in question rose to 89,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 3620809, 29 Bretonian Drive West, George Langbein. A sewer credit is recommended in the amount of \$1,608.06 due to a broken pipe. Average usage is 1,000 gallons and the quarter in question rose to 261,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- f. Account 1042518-18, 335-399 Brick Boulevard, De George Development. A one time water and sewer credit is recommended in the amount of \$510.72 due to unexplained usage per our Schedule of Rates, Fees and Service Charges. Average usage is 3,000 gallons and the quarter in question rose to 87,000 gallons. The meter is in proper working order.
- g. Account 3170406-1, 43 Tilton Road, Metedeconk River Yacht Club. It is recommended to charge the customer an additional \$3,053.05 after two years of actual usage evaluation in which they used more than originally estimated. This has been reviewed by both myself and Director Specht.

**14. CONTRACT CLOSE-OUTS –**

- a. Modifications to the HVAC Equipment in the WTP Laboratories; Contract No. 793007; EACM Corp. (Reduction in Retain age from 2% to 0%): The final payment amount totals \$1,050.10.

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

**a. Purchase of Fiber Optic Cable**

Three price purchase from Graybar, in the amount of \$11,616.08.  
Funding Source: Capital Project #910005.

**b. Purchase of Fiber Optic Switches and Appurtenances**

Three price purchase from Global, Inc., in the amount of \$4,542.51.  
Funding Source Capital Project #910005.

**c. GIS Software Maintenance Agreement Renewal**

State Contract purchase from ESRI, Inc., in the amount of \$18,300.00.  
Funding Source: Accounts 90066/8703/1230.

**d. Purchase of File Server**

State Contract Purchase of Dell Power Edge Server from Dell, in the amount of \$6,115.00.  
Funding Source: Capital Project #910004

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S - NONE**

**17. ADOPTION OF REPORTS**

**18. ADOPTION OF PERSONNEL ACTIONS**

**19. OLD BUSINESS**

**20. NEW BUSINESS**

**20.1 Request to Utilize Reservoir**

- \* 4<sup>th</sup> Annual Karen Curtis Scholarship 5k Run/Walk - A request has been made by Yolanda Martinez on behalf of the Veteran's Memorial Middle School PTA for the fourth annual Karen Curtis Scholarship 5k Run/Walk, to take place on Saturday, May 12, 2012.

**21. RESOLUTIONS**

- 72-11 A Resolution to Join New Jersey Sustainable Energy Joint Meeting for Brick Township Municipal Utilities Authority
- 73-11 A Resolution Confirming the Award of a Public Contract by the Township of Brick to Earle Asphalt Company to Include the Amount of \$129,541.26 for the Upgrades of the Water Mains on Glenwood Avenue and Glenwood Place and Fort Street from Route 88 to Tilford Boulevard in Association with the Township of Brick's 2010 Roadway Program
- 74-11 A Resolution Honoring Brick Employee Daniel C. Engelbart and authorizing a Memorial Garden at the Brick Reservoir in his memory
- 75-11 Award of a Professional Engineering Services Agreement for the Evaluation of Generator Upgrades at the Water Treatment Plant to Remington Vernick & Vena for \$9,212.00, Capital Project No. 711003
- 76-11 A Resolution Authorizing the Purchase of a Reservoir Consulting Contract in excess of the Pay to Play Threshold of \$17,500 with Ecosystems Consulting Services, Inc.

**22. PUBLIC DISCUSSION**

*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*

**23. CHAIRMAN'S CLOSING STATEMENT**

*"The next meeting of the Authority will be a Public Meeting on Monday, November 21, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**24. ADJOURNMENT**