

# A G E N D A

## PUBLIC MEETING September 26, 2011

### **1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

### **2. CHAIRMAN'S OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

### **3. ROLL CALL**

Joseph Buttacavoli, DMD  
Allan E. Cartine  
John A. Catalano  
Patrick L. Bottazzi  
John Ciocco  
Edward J. McBride  
Joseph M. Veni, PE

### **4. Directors' Reports**

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

### **5. Commissioner Committee Reports**

- a. Construction, Buildings & Grounds Committee
- b. Finance Committee
- c. Rate Committee
- d. Reservoir Committee
- e. Watershed Committee
- f. Alternate Water Source/Energy Committee
- g. Hazmat Liaison/Committee
- h. Security Committee - *Exempt*

### **6. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

### **7. APPROVAL OF MINUTES**

August 3, 2011 Special Meeting  
August 22, 2011 Public Meeting  
January 22, 2007 Exempt  
September 17, 2007 Exempt  
November 24, 2008 Exempt  
January 26, 2009 Exempt  
December 20, 2010 Exempt  
April 25, 2011 Exempt  
May 23, 2011 Exempt  
June 27, 2011 Exempt  
July 25, 2011 Exempt  
August 3, 2011 Exempt

**8. CORRESPONDENCE –**

**9. APPROVAL OF BILL RESOLUTION - *Commissioner Bottazzi***

**10. TREASURER'S REPORT - *Commissioner Cartine***

**11. DEVELOPER APPLICATIONS**

**11.1 Preliminary Applications - No Further Action Required - NONE**

**11.2 Other Applications - NONE**

**11.3 Release of Performance Bonds**

2021 Mr. & Mrs. Robert Dahl, Community Drive – Minor Subdivision –  
Community Drive & Lynnwood Avenue

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES**

a. Reallocation of Capital Funds from the Reservoir Parking Lot Expansion; Capital Project No. 708002 – Engineering/Operations

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

- a. Account 10056401-0, 808 Victory Avenue, Don Korn. A sewer credit is recommended in the amount of \$1,293.75 due to a broken pipe in the crawl space. The quarter in question rose to 227,000 gallons where the average is 20,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 11754409-0, 239 Chambersbridge Road, Anthony Sciorilli. A sewer credit is recommended in the amount of \$530.24 due to a leak in the hose bib. The quarter in question rose to 172,000 gallons where the average is 40,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 5808005-0, 40 Paul Jones Drive, Joseph Santos. A sewer credit is recommended in the amount of \$402.54 due to a broken pipes leading to the dock. The quarter in question rose to 78,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 20638408-1, 570 California Avenue, Elaine Ely. A sewer credit is recommended in the amount of \$572.44 due to their plumber hooking up the auxiliary meter's line to the house line after new construction. This was discovered when our serviceman went out to investigate a high consumption reading and subsequently found the auxiliary line tied into the house line. The water did not enter to our system as they where not living there yet but where watering outside to maintain the looks of the home.
- e. Account 7799040-0, 9 Meadowbrook Road, Mary Ann Esposito. A sewer credit of \$410.16 due to running hose bib that was found by our serviceman as he was reading the meters in that particular route. The quarter in question rose to 78,000 gallons where the average usage is 6,000 gallons. The home owner is a senior citizen and had no idea that the hose was running and for how long.
- f. Account 3413600-0, 49 Lagoon Drive East, Edmund Karam. A one-time water/sewer credit is recommended due to unexplained usage per our Schedule of Rates, Fees and Service Charges in the amount of \$705.28. The quarter in question rose to 136,000 gallons while the average is 20,000 gallons. Our serviceman found no visible leaks and the meter tested accurate.

**14. CONTRACT CLOSE-OUTS – NONE**

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

- a. **Purchase of Visitor Management System** - Central Services Report  
Purchase of a Honeywell ProWatch campus security card system from Eastec, Inc. of Wall NJ, in the amount of \$8,890.88.  
Project budgeted under Capital Project #908001.
- b. **Annual Tire Purchase** – Central Services Report  
Three quote purchase of fleet tires for various vehicles from Jersey Wholesale of Parlin, NJ, in the amount of \$7,002.00.  
Purchase funded through Operating Account #8530
- c. **Reservoir Dive Inspection**, Vendor- Ecosystems Consulting Services, Cost \$6650.00, Account 709-8660, Dive Inspection as per requirements of NJDEP Dam Monitoring Plan.

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

- a. Authorization to Issue a Request for Proposal (RFP) for the Water Main Evaluation for the Metedeconk River Crossings at Route 70, the Cartagena Drive Lagoon Crossing and the Beaver Dam Creek Crossing at Midstreams Road; Capital Project No.709001 – Engineering/Operations Report

**17. ADOPTION OF REPORTS**

**18. ADOPTION OF PERSONNEL ACTIONS**

**19. OLD BUSINESS**

19.1 Emergency Generator Upgrades at Water Treatment Plant

19.2 ASR Well No., 15 – Exempt

**20. NEW BUSINESS**

20.1 Revenue Bonds Refunding Update

20.2 Update from Grant Writing Consultant

20.3 NJUA JIF - Exempt

**21. RESOLUTIONS**

- 64-11 A Resolution Authorizing Change Order No. 1 for an Increase in the Contract Amount of \$11,539.60 and an 81 Calendar Day No Cost Time Extension to WHL Enterprises, Inc./TA Bill Leary A/C & Heating for Contract No. 910006F – Heating, Ventilating and Wet Well Improvements at the Riverside Drive, Drum Point Road and Bay Harbor Boulevard Wastewater Pump Stations N.J. Environmental Infrastructure Financing Program Project No. S340448-07
- 65-11 Acceptance of a BID from HD Supply Water Works for 2011 Sensus Metering Equipment and Appurtenances in the amount of \$43,895.00 - Funding Source: Capital Account 610006 and Operating Accounts 8080-70002, 8080-80002,
- 67-11 A Resolution for the Award of Public Contract to Uni-Tech Drilling Co. Inc. in the Amount of \$147,966.00 for Contract No. 710003, Redevelopment of Parkway Service Territory (PST) Well No. 1A
- 68-11 A Resolution for the Award of Public Contract to A.C. Schultes, Inc. in the Amount of \$184,058.00 for Contract No. 711005, Redevelopment of Well No. 11

- 69-11 A Resolution Authorizing a Conveyance for No Consideration to the Brick Township Housing Authority of Two Vehicles Which have Minimal Value and are No Longer of Benefit or Needed by the Brick Township Municipal Utilities Authority
- 70-11 A Resolution Authorizing the Expenditure for the Purchase of One (1) HP Design Jet and Support Contract for an Amount Not to Exceed \$23,621.45
- 71-11 A Resolution Authorizing the Expenditure for the Purchase and Installation of Various Fencing and Gate Improvements for an Amount Not to Exceed \$43,110.00

**22. PUBLIC DISCUSSION**

*In order to provide all necessary information to the Authority and to provide sufficient time for members of the public to speak, each member of the public will be limited to five minutes and should provide their name and address.*

**23. CHAIRMAN'S CLOSING STATEMENT**

*"The next meeting of the Authority will be a Public Meeting on Monday, October 24, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**24. ADJOURNMENT**