

# A G E N D A

## PUBLIC MEETING

June 27, 2011

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Joseph Buttacavoli, DMD  
Allan E. Cartine  
John A. Catalano  
Patrick L. Bottazzi  
John Ciocco  
Edward J. McBride  
Joseph M. Veni, PE

**4. Directors' Reports**

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

**5. Commissioner Committee Reports**

- a. Construction, Buildings & Grounds Committee
- b. Finance Committee
- c. Rate Committee
- d. Reservoir Committee
- e. Watershed Committee
- f. Alternate Water Source/Energy Committee
- g. Hazmat Liaison/Committee
- h. Security Committee

**6. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

**7. APPROVAL OF MINUTES**

May 23, 2011 – Public Meeting

**8. CORRESPONDENCE - NONE**

**9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi**

**10. TREASURER'S REPORT - Commissioner Cartine**

**11. DEVELOPER APPLICATIONS**

**11.1 Preliminary Applications - No Further Action Required**

2095 Mr. Daniel Redmond, Minor Subdivision – NJ State Highway Rt. 35 South, 443 NJ State Hwy. 35 South, Preliminary, NFA, 2 Residential

**11.2 Other Applications**

2090 Mr. Thomas Manzo, Manzo Organization of Brick, LLC, Major Site Plan Shoppes at Brownstone Square, Mantoloking Road & South Dock Road, Final, 7 Commercial Units

2096 K-Land Corporation #2, Inc., Major Subdivision – Woodmere @ Howell, Ramtown – Greenville Road, Howell Twp., Preliminary, 23 Residential

**11.3 Release of Performance Bonds**

1508 Cedar Village Developers, LLC, Cedar Village – Sections 3,4, & 5, Impatiens Court, Orchid Lane, Honeysuckle Court, Sunflower lane and Morning Glory Court, Release of Performance Bonds

1912 Mr. Jack Mandelbaum, MCH Developing, LLC, Sweetbriar Village, Herborn Avenue, Sweetbriar Lane & Joyce Court, Release of Performance Bonds

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES**

**a. Authorization to Proceed with the Design and Construction of the Water Main Replacement on Fort Street**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

a. Account 19200000, Shirley Press, 295 Madison Court. A one time water & sewer credit is recommended in the amount of \$468.00 due to a broken pipe. Average usage is 7,000 gallons and the quarter in question rose to 88,000 gallons. All repairs have been made and verified and the meter is in working order.

b. Account 16042404, James Campbell, 126 Dennis Drive. A one time water & sewer credit is recommended in the amount of \$1,208.56 due to a broken pipe. Average usage is 5,000 gallons and the quarter in question rose to 208,000 gallons. All repairs have been made and verified and the meter is in working order.

c. Account 6751201, Dennis Braithwaite, 11 Bark Road. A one time water & sewer credit is recommended due to a broken pipe in the amount of \$1,251.90. Average usage is 20,000 gallons and the quarter in question rose to 234,000 gallons. All repairs have been made and verified and the meter is in working order.

d. Account 10520808, Florence Koch, 43 Metedeconk Road. A one time water & sewer credit is recommended in the amount of \$406.94 due to a broken frost plate on the meter. Average usage is 1,000 gallons and the quarter in question rose to 67,000 gallons. All repairs have been made and verified and the meter is in working order.

e. Account 6249602, Linda Considine, 59 Chestnut Court. A one time water & sewer credit is recommended in the amount of \$474.24 due to unexplained usage per our "Schedule of Rates, Fees & Service Charges." Average usage is 10,000 gallons and the quarter in question rose to 89,000 gallons. Our serviceman inspected the property and could not determine extra usage. The meter is in working order.

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**14. CONTRACT CLOSE-OUTS**

a. Contract Close-Out for the Parallel Sewer Under the Garden State Parkway; Contract No. 805001; N.J. Environmental Infrastructure Financing Program Project No. S340448-08 – Caruso Excavating, Inc. (Reduction in Retainage from 2% to 0%); Caruso has submitted the appropriate closeout documentation The final payment amount totals \$10,189.46.

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

- a. **Tekmar Total Organic Carbon (TOC) Analyzer**, Not to Exceed State Contract Price of \$32,066.30, Vendor Teledyne Instruments  
Funding Source: Account 710036A
- b. **Refurbish ABB Variable Frequency Drive Model # Yacs800-u4-0210-5**, \$5,960.64 plus shipping, Vendor Applied Analytics,  
Funding Source: Account #799008
- c. **Purchase of Impact Attenuator** , from Kiely Equipment Co. in the amount of \$22,500. This is a three (3) quote purchase and is budgeted under project 611002.
- d. **Imaging System Software/Hardware Support** - One (1) years support contract for all document imaging hardware and software from MTS Software in the amount of \$7,373.25  
Funding Source: Account #90062-8703

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

**17. ADOPTION OF REPORTS**

**18. ADOPTION OF PERSONNEL ACTIONS**

**19. OLD BUSINESS**

- 19.1 Trinity Church Parking Lot Use – Exempt
- 19.2 ASR Well No. 15 – Exempt
- 19.3 Developer Application No. 1548 – Pine View Estates – Exempt
- 19.4 Mantoloking Road Water Storage Tank Telecommunications Co-Location Lease No. 3 - Exempt

**20. NEW BUSINESS**

- 20.1 Kentwood Construction Co., Inc./Rocky Mountain Dev. Corp. Summons - Exempt

**21. RESOLUTIONS**

- 36-11 A Resolution Establishing the Procedure for Conducting Open Public Portion Meetings of the Brick Township Municipal Utilities Authority
- 45-11 A Resolution Authorizing the Annual Adoption of the Cash Management and Investment Plan
- 46-11 A Resolution for the Award of a Public Contract to ITT Water and Wastewater, USA, Inc., in the amount of \$49,370.00 for Dewatering Pumps and Accessories Replacement at the County of Ocean Sea Avenue Storm Water Pump Station, Point Pleasant Beach Borough

47-11 Lease Agreement with Trinity Bible Church for Reservoir Parking

48-11 A Resolution Appointing and Authorizing the firm of Holman Frenia to Conduct Arbitrage Calculations on behalf of the Brick Township Municipal Utilities Authority

49-11 Change order, Bowne Management Systems additional compensation of \$4,800 due to unexpected work on the GIS System Architecture Design and Implementation Project. 50% Cost share with the Township.

**22. PUBLIC DISCUSSION**

**23. CHAIRMAN'S CLOSING STATEMENT**

*"The next meeting of the Authority will be a Public Meeting on Monday, July 25, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**24. ADJOURNMENT**