

# A G E N D A

## PUBLIC MEETING

April 25, 2011

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Joseph Buttacavoli, DMD  
Allan E. Cartine  
John A. Catalano  
Patrick L. Bottazzi  
John Ciocco  
Edward J. McBride  
Joseph M. Veni, PE

**4. Directors' Reports**

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering/Operations
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

**5. Commissioner Committee Reports**

- a. Construction, Buildings & Grounds Committee
- b. Finance Committee
- c. Rate Committee
- d. Reservoir Committee
- e. Watershed Committee
- f. Alternate Water Source/Energy Committee
- g. Hazmat Liaison/Committee
- h. Security Committee

**6. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

**7. APPROVAL OF MINUTES**

March 28, 2011 Rate Hearing  
March 28, 2011 Public Meeting

**8. CORRESPONDENCE - NONE**

**9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi**

**10. TREASURER'S REPORT - Commissioner Cartine**

**11. DEVELOPER APPLICATIONS**

11.1 Preliminary Applications - No Further Action Required - None

11.2 Other Applications

2090 Mr. Thomas Manzo, Manzo Organization of Brick, LLC, Major Site Plan – Shoppes at Brownstone Square, Mantoloking Road & South Dock Road, Preliminary, 6 Commercial

2089 Mr. Thomas Beaton, David Beaton & Sons, Inc., Replacement of Office Building Site Plan – David Beaton & Sons Boat Yard, Beaton Road, Final, 1 Commercial Unit

11.3 Release of Performance Bonds - None

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

- a. Account 7400228, Erik Escobar, 12 So. Sailor's Quay Drive. A sewer credit is recommended due to a frozen frost plate this past winter in the amount of \$425.06. The quarter in question rose to 79,000 gallons where the average is 1,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 6770409, Jeff Robinson, 133 Captain's Drive. A sewer credit is recommended due to a broken pipe in the crawl space in the amount of \$1,141.66. The quarter in question rose to 196,000 gallons where the average is 0. All repairs have been made and verified and the meter is in proper working order.
- c. Account 2571201, Robin Lattanzio, 110 Squan Beach Drive. A sewer credit is recommended due to a broken pipe in the crawl space. The quarter in question rose to 117,000 gallons where the average is 7,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- d. Account 5392818-4, Interstate Development, 989 Burnt Tavern Road. This is a refund from escrow in the amount of \$1,541.00 after a two year evaluation of their initial usage. Applicant originally paid \$4,623.00 and after a two year evaluation of actual usage, his charge should only be \$3,082.00.
- e. Account 19676915-1, P&R LLC Vinny's Pizza, 335 Herbertsville Road. This is an additional charge of \$7,396.80 after a two year evaluation of their initial service charge. Based on actual usage for two year's, the charge should be \$10,478.80 where the applicant originally paid \$3,082.00.

**14. CONTRACT CLOSE-OUTS**

- a. Contract Close-Out for Wet Well Grating, Ladder and Top Slab Replacement at Eleven (11) Wastewater Pump Stations – Phase I; Contract No. 809002; N.J. Environmental Infrastructure Financing Program Project No. S340448-07 – Allied Construction Group, Inc. (Final Contract Payment and Reduction in Retainage from 2% to 0%)

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

- a. Authorization to Purchase a Factory Reconditioned Cutter Cartridge for the Muffin Monster Grinder at the Drum Point Wastewater Pump Station for \$15,110.00 from JWC Environmental, Inc.; Capital Project No. 810005 – Pump Stations
- b. Annual Service Contract Renewal for Agilent Laboratory Instruments, Amount - \$16,521, Vendor Agilent Technologies Inc., Account – 705-8703
- c. Vehicle Replacements
  - \* Replace vehicle 501 (1998 Ford Expedition)  
Expedition to be moved to general pool.  
Replacement vehicle – 2011 Chevrolet Tahoe.  
State Contract purchase from Mall Chevrolet in Cherry Hill, NJ.

Total purchase price - \$30,417.00  
Budgeted - \$40,000.00  
Project # - 911003

- \* Replace vehicles #572 (1999 Dodge Ram Van), #581 & #582 (2000 Ford Vans)  
All replaced vehicles recommended to be placed on surplus.  
Replacement vehicles – 2011 Chevrolet Express vans.  
State Contract purchase from Mall Chevrolet in Cherry Hill, NJ.  
Total purchase price - \$46,890.00 (\$15,630.00 per vehicle)  
Budgeted - \$60,000.00  
Project # - 811002, 711004, 811001
- \* Replace vehicle #401 (1997 Chevrolet Lumina)  
Recommend Lumina be placed on surplus.  
Replacement vehicle – 2011 Dodge Journey.  
State Contract purchase from Hertrich Fleet Service of Milford, DE  
Total purchase price - \$19,504.00  
Budgeted - \$20,000.00  
Project # - 911002

d. Purchase of Panasonic Toughbook

For replacement in TV Inspection/Grout Truck  
State Contract purchase from Howard Computers of Laurel, MS.  
Total purchase price - \$5,304.00  
Budgeted under Project #910004

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

- a. Permission to Solicit Quotes for Dam Inspection

**17. ADOPTION OF REPORTS**

**18. ADOPTION OF PERSONNEL ACTIONS**

**19. OLD BUSINESS**

**20. NEW BUSINESS**

20.1 Trinity Church Parking Lot Use – Exempt

20.2 Authorization to Utilize Reservoir

- a. Ann T. Carpenter Memorial 5k Fun Run – Saturday, August 6, 2011, beginning at about 8:00 a.m. Funds raised from this event are managed by Trinity Bible Church to help those in need. Trinity Church has granted permission to use their parking facilities. A certificate of insurance will be provided upon receipt of the Board's approval.
- b. Missions 5k Walk & Kids Run – Saturday, September 3, 2011, beginning at about 6:00 a.m. Funds raised from this event are managed by Trinity Bible Church to support missionaries and send a team on a mission each year. Trinity Church has granted permission to use their parking facilities. A certificate of insurance will be provided upon receipt of the Board's approval.
- c. Harmony Ministries Walk-a-Thon - Saturday, June, 2011, beginning at about 8:00 a.m. This event is to raise funds for victims of the Earthquake in Haiti. Trinity Church has granted permission to use their parking facilities. A certificate of insurance will be provided upon receipt of the Board's approval.

**21. RESOLUTIONS**

- 24-11 A Resolution Rescinding the Bid Submitted by Carus Corporation for the Supply of Lime Slurry Inhibitor, as Originally Awarded Pursuant to

- 35-11 Change Order No. 2 for an Increase in the Contract Amount of \$4,000.00 to Stacey Contracting, Inc. for Contract No. 897087K – Sanitary Sewer Replacement – Phase VI; N.J. Environmental Infrastructure Financing Program Project No. S340448-06; Contract 3B
- 36-11 A Resolution Establishing the Procedure for Conducting Open Public Portion Meetings of the Brick Township Municipal Utilities Authority
- 37-11 Resolution of The Brick Township Municipal Utilities Authority Concerning Review of the Findings of the Local Finance Board made at a meeting of said Board on October 13, 2010 in accordance with the provisions of N.J.S.A. 40A:5A-7 with respect to the issuance of not to exceed \$18,500,000 aggregate principal amount of The Brick Township Municipal Utilities Authority Revenue Refunding Bonds, Series 2010
- 38-11 A Resolution for Award of Bid for Pipe and Appurtenances
- 39-11 Task Order No. 3 with Owen, Little & Associates, Inc. for \$13,252.78 for the Additional Professional Engineering Design and Permitting Services for the Reservoir Parking Lot Expansion; Contract No. 708002 (Old Contract No. 796042) – Engineering/ Operations
- 40-11 A Resolution Authorizing a Grant Agreement Between Brick Township Municipal Utilities Authority and the State of New Jersey By and For the Department of Environmental Protection

**22. PUBLIC DISCUSSION**

**23. CHAIRMAN'S CLOSING STATEMENT**

*“The next meeting of the Authority will be a Public Meeting on Monday, May 23, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**24. ADJOURNMENT**