

# A G E N D A

## PUBLIC MEETING

March 28, 2011

**1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**2. CHAIRMAN'S OPENING STATEMENT**

*This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."*

**3. ROLL CALL**

Joseph Buttacavoli, DMD  
Allan E. Cartine  
John A. Catalano  
Patrick L. Bottazzi  
John Ciocco  
Edward J. McBride  
Joseph M. Veni, PE

**4. Directors' Reports**

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

**5. Commissioner Committee Reports**

- a. Construction, Buildings & Grounds Committee
- b. Finance Committee
- c. Rate Committee
- d. Reservoir Committee
- e. Watershed Committee
- f. Alternate Water Source/Energy Committee
- g. Hazmat Liaison/Committee
- h. Security Committee

**6. EXEMPT SESSION**

*(Personnel, Contracts & Potential Litigation Only)*

**7. APPROVAL OF MINUTES**

February 28, 2011 Public & Exempt Portion

**8. CORRESPONDENCE - NONE**

**9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi**

**10. TREASURER'S REPORT - Commissioner Cartine**

**11. DEVELOPER APPLICATIONS**

**11.1 Preliminary Applications - No Further Action Required**

- 2092 Ms. Meghan Presutti & Mr. & Mrs. John & Rita Kane, NJ State Hwy. Route 35 North, Minor Subdivision, Preliminary, NFA, 2 Residential
- 2093 Mrs. Lucille Vrabel, Iroquois Drive, Minor Subdivision, Iroquois Drive & Princeton Avenue, Preliminary, NFA, 2 Residential

**11.2 Other Applications**

- 2082 AutoZone, Inc., Major Site Plan, Chambers Bridge Road, Final, 1 Commercial Unit
- 2091 Mr. & Mrs. Joseph & Louise Gass, 218 Circle Drive, Minor Subdivision, Circle Drive, Preliminary, 2 Residential

**11.3 Release of Performance Bonds - NONE**

**12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES**

**13. CUSTOMER ACCOUNTS RECONCILIATIONS**

- a. Account 2354007-0, 307 N Bay Shore Drive, Werner Kuenzle. A recommended sewer credit due to outside watering on new landscaping in the fall that did not enter into our sewer system for \$900.00. This is a NJ American water customer and does not have a Brick auxiliary meter. Average usage for the quarter in question is 26,000 gallons and rose to 170,000 gallons.
- b. Account 751723-0, 12 Whitccap Way, Fay Yanuzzelli. A recommended one-time water/sewer credit due to a leaking toilet for \$608.40. The average usage is 6,000 gallons and the quarter in question rose to 111,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- c. Account 17298405-0, 912 Route 70, Brick Motor Inn. A recommended one-time water/sewer credit due to a broken toilet for \$1,287.00. The average usage is 123,000 gallons and the quarter in question rose to 344,000 gallons. All repairs have been made and verified and the meter is in proper working order. Brick Motor Inn is still responsible for the remaining \$2,618.30 of the remaining balance from that quarter.
- d. Account 22069601-0, 767 Williamsburg Drive, Kenneth Miller. A one-time water/sewer credit is recommended due to a leaking toilet for \$421.20. The quarter in question rose to 83,000 gallons where the average is 11,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 18804800-0, 852 Burnt Tavern Road, Maukit Cheng. A sewer credit is recommended due to a broken sprinkler line for \$912.50. The quarter in question rose to 187,000 gallons where the average usage is 41,000 gallons. All repairs have been made and verified and the meter is in proper working order. This usage did not enter into our sewer system.

**14. CONTRACT CLOSE-OUTS**

**15. AUTHORIZATION TO EXPEND APPROVED FUNDS**

- a. Authorization to Purchase a 12" Insertion Valve on Mantoloking Road near Fairfield Avenue for \$7,530.15 from L/B Water Service, Inc.; Capital Project No. 711002 –
- b. Purchase of 2011 Chevrolet Impala LS, from Pine Belt Chevrolet in the amount of \$20,910.00
- c. Purchase of New Customer Invoices in the amount of \$6,334.50 freight included

**16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S**

- a. Authorization to Advertise the 4<sup>th</sup> Telecommunication Contract at the Mantoloking Road Water Storage Tank; Contract No. 2011-Mantoloking

**17. ADOPTION OF REPORTS**

**18. ADOPTION OF PERSONNEL ACTIONS**

**19. OLD BUSINESS**

**20. NEW BUSINESS**

20.1 Authorization to Issue an Engineering Task Order Proposal Request to CH2M Hill for the Emergency Generator Upgrades at the Water Treatment Facility; Capital Project No. 711003

20.2 Authorization to Proceed with the Water Service Replacement on Tunes Brook Drive; Capital Project No. 601002

**21. RESOLUTIONS**

- 26-11 A Resolution Authorizing the Final Quantities Change Order/Change Order No. 2 in The Contract between the Brick Township Municipal Utilities Authority and Caruso Excavating Inc., for a decrease in the Contract Amount by \$9,100.00 for Contract No. 805001 – Parallel Gravity Sewer under the Garden State Parkway, New Jersey Environmental Infrastructure Financing Program (NJEIFP), Project No. S340448-08
- 29-11 2011/2012 Adopted Budget Resolution – Water – Fiscal Year from April 1, 2011 to March 31, 2012
- 30-11 2011/2012 Adopted Budget Resolution – Sewer – Fiscal Year from April 1, 2011 to March 31, 2012
- 31-11 A Resolution Establishing a Bid Threshold of \$36,000.00 for Brick Township Municipal Utilities Authority
- 32-11 A Resolution Awarding Contract for Electrical Work
- 33-11 A Resolution Amending and Supplementing the Brick Township Municipal Utilities Authority Administrative Code
- 34-11 Authorization for Purchase of 2011 Chevrolet Impala LS from Pine Belt Chevrolet in the amount of \$20,910.00

**22. PUBLIC DISCUSSION**

**23. CHAIRMAN'S CLOSING STATEMENT**

*“The next meeting of the Authority will be a Commissioner Training Session on Wednesday, April 20, 2011 at 6:00 p.m. at which no formal action will be taken. The next regular public meeting of the Authority will be a Public Meeting on Monday, April 25, 2011 at 6:00 p.m. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.*

**24. ADJOURNMENT**

