

A G E N D A

PUBLIC MEETING February 28, 2011

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 3, 2011 in the Asbury Park Press. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Joseph Buttacavoli, DMD
Allan E. Cartine
John A. Catalano
Patrick L. Bottazzi
John Ciocco
Edward J. McBride
Joseph M. Veni, PE

4. Directors' Reports

- a. James F. Lacey, CPWM, Executive Director
- b. Stephen T. Specht, PE, Director of Engineering
- c. Frank Planko, Chief Financial Officer
- d. Joseph Maggio, PE, Director of Water Quality
- e. Scott Bundy, Director of Central Services
- f. Frank Pannucci, Jr., Director of Customer Accounts

5. Commissioner Committee Reports

- a. Construction, Buildings & Grounds Committee
- b. Finance Committee
- c. Rate Committee
- d. Reservoir Committee
- e. Watershed Committee
- f. Alternate Water Source/Energy Committee
- g. Hazmat Liaison/Committee

6. EXEMPT SESSION

(Personnel, Contracts & Potential Litigation Only)

7. APPROVAL OF MINUTES

January 24, 2011 Regular Meeting
February 1, 2011 Annual Reorganization Meeting
January 24, 2011 – Exempt
December 20, 2010 – Exempt
October 25, 2010 – Exempt
August 23, 2010 – Exempt
November 23, 2009 – Exempt
September 28, 2009 – Exempt
June 22, 2009 – Exempt
December 22, 2008 – Exempt
January 22, 2007 – Exempt

8. CORRESPONDENCE

9. APPROVAL OF BILL RESOLUTION - Commissioner Bottazzi

10. TREASURER'S REPORT - Commissioner Cartine

11. DEVELOPER APPLICATIONS

11.1 Preliminary Applications - No Further Action Required - NONE

11.2 Other Applications

2009 Mr. John Woolley, Lightning Jack's Marina #3, Major Site Plan, Ridge Road
Final, Two Commercial Units

2008 Wal-Mart Real Estate Business Trust, Wal-Mart Store Expansion – Amended
Major Site Plan, Rt. 88, Rt. 70 & Jack Martin Blvd., Preliminary & Final,
One Commercial Unit

11.3 Release of Performance Bonds

12. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES

13. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 8912803, 330 Crystal Drive, Jesse Silvia. A water/sewer credit in the amount of \$713.70 is recommended due to a faulty meter. The quarter in question registered 139,000 gallons while the average is 16,000 gallons. The meter failed tests on the meter bench. A new meter has been installed.
- b. Account 12448806, 21 Princeton Avenue, Hrisafinis Brothers LLC. A sewer credit in the amount of \$588.19 is recommended due to a broken pipe in the utility room. Water did not enter into our system. Average usage is 6,000 gallons and the quarter in question rose to 109,000 gallons. All repairs have been made and verified and the meter is in working order.
- c. Account 3015208, 132 Mantoloking Road, Robert Jahn. A sewer credit in the amount of \$1,033.42 is recommended due to broken pipes in the crawl space. The average usage is 0 and the quarter in question rose to 185,000 gallons. This water did not enter into our sewer system and this is a vacant property. All repairs have been made and verified and the meter is in proper working order.
- d. Account 10509608, 3 Breton Road, Francis Zocco. A one-time water/sewer credit in the amount of \$748.80 is recommended for unexplained usage per our Schedule of Rates, Fees & Service Charges. Average usage is 19,000 gallons and the quarter in question rose to 148,000 gallons. Serviceman can not determine where usage went and the meter is in working order.

14. CONTRACT CLOSE-OUTS

15. AUTHORIZATION TO EXPEND APPROVED FUNDS

- a. Water Research Foundation Annual Membership Subscription
Funding Source: Account # 900-8315 - \$6,699.00

16. AUTHORIZATION TO SEND OUT BIDS, RFQ'S & RFP'S

17. ADOPTION OF REPORTS

18. ADOPTION OF PERSONNEL ACTIONS

19. OLD BUSINESS

20. NEW BUSINESS

- 20.1 Authorization to Enter into a Shared Services Agreement with the Township of Brick for the Water Main Replacement on Glenwood Avenue and Glenwood Place
- 20.2 Participation in 1st Annual Brick Township Green Fair
- 20.3 Request to Utilize Reservoir
Thousand Points of Light Walk for the Cure, Saturday, May 14, 2011, 8:00 a.m
Start time. Permission for Parking at Trinity Church has been acquired.
- 20.4 Revised Tuition Reimbursement Policy – *(Required Formal Approval)*

21. RESOLUTIONS

- 23-11 A Resolution for the Award of Bid for Road Patch Materials
- 25-11 A Resolution Adopting the Anti-Harassment Policy
- 27-11 A Resolution Establishing the Position of Qualified Purchasing Agent
for The Brick Township Municipal Utilities Authority

22. PUBLIC DISCUSSION

23. CHAIRMAN'S CLOSING STATEMENT

“The next meeting of the Authority will be the Annual Rate Hearing on Monday, March 28, 2011 at 6:00 p.m. The next regular public meeting of the Authority will be a Public Meeting on Monday, March 28, 2011 immediately following the Rate Hearing. All regular public meetings take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.”

24. ADJOURNMENT