

A G E N D A

PUBLIC MEETING November 22, 2010

1. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. CHAIRMAN'S OPENING STATEMENT

This meeting is being conducted pursuant to the Open Public Meetings Act, being Chapter 231 of the Laws of 1975. In accordance with the requirements of this law, a Meeting Notice was published on February 10, 2010 in the Asbury Park Press and Brick Communicator. Similar Notice was given to the Clerk of the Township of Brick and placed on the bulletin board maintained for this purpose by the Authority."

3. ROLL CALL

Joseph Buttacavoli, DMD
Allan E. Cartine
Joseph M. Veni, P.E.
John A. Catalano
John Ciocco
Edward J. McBride
Patrick L. Bottazzi

4. APPROVAL OF MINUTES

October 25, 2010

5. CORRESPONDENCE

6. APPROVAL OF BILL RESOLUTION - Commissioner Buttacavoli

7. TREASURER'S REPORT - Commissioner Cartine

8. DEVELOPER APPLICATIONS

8.1 Preliminary Applications - No Further Action Required

2078 Chik-fil-A Fast Food Restaurant – Major Subdivision & Major Site Plan, Rt. 70, Preliminary, NFA, one commercial

8.2 Other Applications - None

8.3 Release of Performance Bonds - None

9. UNANTICIPATED/EMERGENCY CAPITAL EXPENDITURES - None

10. CUSTOMER ACCOUNTS RECONCILIATIONS

- a. Account 17192472-0, 89 Ida Lane, Roy Dipetro. Recommended sewer credit in the amount of \$481.25 due to a leak in the sprinkler system. The quarter in question rose to 104,000 gallons where the average is 27,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- b. Account 7400741-0, No. Sailor's Quay Drive, John Hyfrantis. Recommended one-time water/sewer credit in the amount of \$549.90 due to a toilet leak. The quarter in question rose to 99,000 gallons where the average is 5,000 gallons. All repairs have been made and verified and the meter is in proper working order.

- c. Account 3169853-0, 5 Quail Run, Alton Parker. A recommended sewer credit due to outside watering of new sod in the amount of \$450.00. The quarter in question rose to 95,000 gallons where the average is 23,000 gallons. The homeowner will be installing an auxiliary meter for outside usage next summer. The meter is in proper working order.
- d. Account 9501605-0, 832 Cypress Avenue, Virginia Bivinis. A recommended one-time water/sewer credit due to a toilet leak in the amount of \$549.90. The quarter in question rose to 111,000 gallons while the average is 16,000 gallons. All repairs have been made and verified and the meter is in proper working order.
- e. Account 9089603, 491 Route 70, Houlihan's Restaurant. After a two-year evaluation of their usage with their original estimation, it is recommended that Board charge Houlihan's an additional \$39,973.54 for their sewer initial service charge. They originally paid \$70,886.00 based on their estimated flow and based on their actual flow they should have been charged \$110,859.54. This has been reviewed by both myself and Director Specht.
- f. Account 9092020, 479 Route 70, The Christmas Tree Shop. After a two year evaluation of their usage with their original estimation, it is recommended the Board refund The Christmas Tree Shop \$7,396.80 from their escrow account for their sewer initial service charge. They originally paid \$17,259.20 based on their original estimation and based on their actual flow they should have been charged \$9,862.40. This has been reviewed by both myself and Director Specht.
- g. Account 4108800-8, 602 Mantoloking Road, Pimental Donuts. After a two year evaluation of their usage with their original estimation, it is recommended the Board refund Pimental Donuts \$597.00 from the escrow account for their sewer initial service charge. They originally paid \$5,970.00 based on their original estimation and should have been charged \$5,373.00 based on their actual usage. This has been reviewed by both myself and Director Specht.

11. Contract Closeouts - None

12. Authorization to Expend Approved Funds

- a. **Repairs to Pump No. 2 at the Drum Point Road Wastewater Pump Station, ITT Flygt Corp., \$7,290.00**, budgeted in FY2010/2011 under Project No. 810002; Drum Point WWPS – Pump and VFD Upgrades.
- b. **Purchase of SCADA Parts**
Three (3) quote purchase from GCF Inc., of Northvale NJ in the amount of \$19,851.60, budgeted under project 604002.
- c. **Renewal of Maintenance Software for GIS** - \$18,300. State Contract procurement budgeted under accounts 90066/8703/1230. (Half of this total will be reimbursed by the Township of Brick under our shared service.)
- d. **Authorization to Expend Approved Funds Cleaning of Virginia Avenue Standpipe, Acuren/Extech Inc \$6,699.00 Account 711-8050 –**

13. Authorization to send out Bids, RFP's & RFQ's

- a. Authorization to Solicit Bids Fiscal Year 11/12 Chemical Purchases:
- b. Authorizatoin to Solicit Bids for Meters and Appurtenances

14. Reports

- 14.1 Executive Director's Monthly Report - James F. Lacey, CPWM
- 14.2 Personnel - None

15. OLD BUSINESS

15.1 Wind Energy Systems for the Reservoir and Water Treatment Facility

16. NEW BUSINESS

16.1 Request to Utilize Reservoir

- a. Karen Curtis Family Fun 5k Run/Walk (3rd Annual)**

17. RESOLUTIONS

77-10 A Resolution for the Award of a Contract to O'Brien & Gere Engineers in an amount not to exceed \$41,926.00 for Professional Services for the Completion of the Brick Township Municipal Utilities Authority Water Quality Model

82-10 A Resolution Amending Resolution 50-10 adopted on June 21, 2010 Authorizing the Brick Township Municipal Utilities Authority to award the Contract for Installation of Fiber Optic Cable

18. PUBLIC DISCUSSION

19. CHAIRMAN'S CLOSING STATEMENT

"The next regular meeting of the Authority will be a Public Meeting on Monday, December , 20, 2010. All meetings begin at 7:00 p.m., unless otherwise specified and take place in the Main Conference Room of the Authority's Administration Building located at 1551 Highway 88 West.

20. ADJOURNMENT



THE BRICK TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
CERTIFICATION OF FUNDS AVAILABLE

PURSUANT TO N.J.A.C. 5:30 – 5.4, AND ANY OTHER APPLICABLE REQUIREMENTS, I FRANK PLANKO, CHIEF FINANCIAL OFFICER OF THE BRICK TOWNSHIP MUNICIPAL UTILITIES AUTHORITY (“BTMUA”), HEREBY CERTIFY THAT THERE ARE AVAILABLE SUFFICIENT UNCOMMITTED FUNDS IN THE BUDGET LINE ITEM(S) OF BTMUA AS INDICATED BELOW IN THE AMOUNT OF \$ 41,926 FOR THE AWARD OF THE CONTRACT AS INDICATED BELOW.

VENDOR TO BE AWARDED CONTRACT: O'Brien & Gere
 DESCRIPTION OF CONTRACT: Water Quality model
 AMOUNT OF CONTRACT AWARD: \$ 41,926
 AMOUNT CERTIFIED: \$ 41,926
 RESOLUTION NUMBER: 77-10

BUDGET LINE ITEM(S) TO BE CHARGED:

	<u>AMOUNT</u>	
1.) <u>Project # 799012 - Monitoring & Security</u>	<u>\$ 41,926</u>	*
2.) _____	_____	
3.) _____	_____	

DATE CERTIFIED: 11/22/10

Frank Planko
 FRANK PLANKO, CHIEF FINANCIAL OFFICER

cc: Joe M.

* \$15,460 10/11 LE balance
 \$45,000 11/12 Budget
 Potential for a funding transfer from another line item.